

Jansen Fleming

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Github Profile: <https://github.com/jansenfleming>

OBJECTIVE: To continue a career in the Information Technology Field. My attention to detail, ability to work both independently or in a team setting and the drive to complete any assignment given to me in a timely manner would make me a strong candidate to join your team.

CERTIFICATION: CompTIA A+ Certified Technician; AWS Cloud Practitioner Essentials ; TestOut PC Pro

QUALIFICATIONS

- PC system building including system assembly, setup and verification
- Working knowledge of Windows 7, Windows 8.1, Windows 10 and Windows 11
- Windows Server management including 2008R2, 2012R2, 2016 2019 and 2022
- Apple iMac computers: configuring and maintaining wired and wireless networking, printers, backup, shares, applications and users and iPad and Android tablet configuration
- VoIP client hardware and software configuration
- Troubleshooting and repairing hardware and software
- Application software: LibreOffice and MS-Office Professional
- Wireless Networking and Security and Peer to Peer Networking
- Virtualization with Hyper-V, VirtualBox and VMware; Linux installation and configuration
- System maintenance, upgrades and peripheral device installation
- System imaging and data backup; Installation of 110 patch panels and jacks
- Building and testing UTP, coaxial and fiber optic cables

PROGRAMMING LANGUAGES

- HTML
- CSS
- Javascript
- Python

INDEPENDENT PROJECTS

- Keylogger
- Caesar Cipher
- Home Environment

EDUCATION

MTTI Technical Training Institute, Seekonk, MA

06/2022-1/2023

Computer Service Technician / Network Installer program

- Intensive, 900 hours, hands-on skills training program

Santa Barbara City College, Goleta, CA

08/2020-05/2021

Courses completed towards Computer Science Degree

Duxbury High School, Duxbury, MA

09/2016-05/2020

Diploma

PROFESSIONAL EXPERIENCE

The Town of Duxbury and Duxbury Public Schools, Duxbury, MA

01/2023-07/2023

Tier 2 Technician

- Managed the Help Desk Room at the high school and middle school
- Configured VLANs for all public schools
- Installed new UPSs in the server room
- Deployed new equipment for the students, faculty, and employees of Duxbury
- Collaborated with colleagues on projects throughout the school and town
- Assisted by visiting schools to resolve common issues with printers, audio systems, projectors, and access points

OTHER EXPERIENCE

Cape Cod Plant Hangers INC.

Operations Manager

07/23- Current

- Ensured orders were accurate and shipped to the correct addresses, maintaining customer satisfaction
- Monitored inventory levels and managed logistics to ensure seamless operations
- Thrived in high-pressure, fast-paced environments while maintaining efficiency and accuracy
- Responded promptly and professionally to customer inquiries via email
- Designed and fabricated durable steel hangers

Brian Williams Welding, Kingston, MA

03/22-06/22

Assistant Welder/Welder

- Assisted with MIG welding of steel components
- Supported shop operations by contributing to secondary projects
- Collaborated with plumbers, electricians, and carpenters on house renovation projects