

Liezele Dizon-Tosco

Hello.

PROFILE

Mother of two, entrepreneur/veteran spouse with a proven ability to remain agile during times of uncertainty. Seeking an opportunity that will allow me the opportunity to build upon Salesforce concepts I'm familiar with, and fuel my desire in continuing to learn the Salesforce CRM platform.

EXPERIENCE

SALESFORCE ADMIN, RONIN DEV; BAY AREA, CA 07.2017 - PRESENT

Gathering the necessary account requirements to successfully strategize and plan each project, and implement those plans to meet organizational needs to streamline their overall sales process.

ACCOUNTING SPECIALIST, RONIN DEV; BAY AREA, CA 12.2016 - PRESENT

Implemented QuickBooks to invoice clients and reconcile ledger account. Create monthly income/expense report for co-founders. Process payroll for employees and contractors.

EDUCATION

SAN JOSE STATE UNIVERSITY // SAN JOSE, CA — BS KINESIOLOGY, 2008

SALESFORCE TRAINING

**SALESFORCE UNIVERSITY // SAN FRANCISCO, CA — ADMINISTRATION
ESSENTIALS FOR NEW ADMINS (ADM 201), 02.2017**

VOLUNTEER EXPERIENCE

FAMILY READINESS GROUP TREASURER // FORT BLISS, TX — 2011 - 2012

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