

Willis Stowe

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PROFESSIONAL EXPERIENCE

ELEVATE VENTURES

Business Applications Analyst

INDIANAPOLIS, INDIANA

March 2017 – Present

- Managed Salesforce organization of 20 users as primary administrator
- Created several projects using Visualforce pages and Apex
- Managed Office 365 and SharePoint environment for 20 users

HERRON HIGH SCHOOL

Intern

INDIANAPOLIS, INDIANA

August 2015 – March 2017

- Assisted director of operations in physical safety and security of students and staff.
- Worked on several projects for school involving school website and Salesforce program.
- Managed move and support of school server room.

HOME DIRECT USA

Direct Recovery Team Member

PLAINFIELD, INDIANA

December 2012- January 2015

- Responsible for physical tracking of inbound returned products.
- Handled physical inspections and quality of returned products.
- Oversaw transfer of warehouse inventory to new location.

CINTAS

Health and Safety Team Member

INDIANAPOLIS, INDIANA

December 2010 - December 2012

- Responsible for keeping two locations up to OSHA standards.
- Led training seminars for up to 30 partners.
- Worked on inventory management under AS 400 software.

UNITED STATES ARMY

Firefighter

CAMP ATTERBURY, INDIANA

October 2005 - March 2010

- Responsible for daily upkeep of all station equipment.
- Performed emergency response duties for service location of 200 people.
- Entered and maintained all electronic copies of incident report per national standard.

EDUCATION

IVY TECH COMMUNITY COLLEGE

INDIANAPOLIS, INDIANA

IUPUI

INDIANAPOLIS, INDIANA

- Bachelor of Science in Computer Information Technology

ADDITIONAL SKILLS

- Salesforce Certified Administrator, Advanced Administrator, and Platform App Builder