

Address: Colmera, Dili **Date of Birth:** 1th January 1984 **Sex:** Male.

Email: jnrdacosta@yahoo.com **Mobile:** +670 77121173, +670 78010819

EDUCATION

2009 – 2014 School of Management and Technology, Institute Polytechnic of Viana do Castelo, Portugal.

Graduated in Electrical & Computer Networking Engineering

2004 - 2009 UNIVERSIDADE NACIONAL DE TIMOR LOROSA'E (UNTL).

Bachelor degree in Information Technology

WORK

July 2016 – Present: Chief of IT at Major Project Secretariat,

Got employed in Major Project Secretariat and promoted to become the Chief of IT. Handling the backup system, Network admin System and database of Major Project Secretariat, Managing workflow process maker tools for facilitate MPS' office to automatized the workflow of payment system, managing M-Files system for document management System, developing Inventory application for Logistic section using Django python framework, HTML, CSS and MySQL database engine (ongoing project).

Jan 2017 – Jun 2017: Guest Teacher at Canossa Institute professional.

I Used to a Guest teacher at Canossa institute professional as a part time lecture in Java game programming.

July 2015 - June 2016: IT Assistant

Worked as IT assistant, to assist IT Issue in Major Project Secretariat. At the same time I acted as the Data entry for all incoming documents come to MPS. Updated and Repaired database Record when users input wrong data to database System. Translated report from English to Portuguese in case of necessary.

February 2015- April 2015: Employee in Department of Transmission, Telemor.

Started working in the company as transmission Staff for 3 months. Handling the monitoring of Base transceiver System and planning interconnection Fibre optic to District.

SKILLS

Computing skills

- Improved object oriented programming using Java and C Programming at Institute Polytechnic of Viana do Castelo.
- Can operate Windows Server 2012 and Linux Server Especially Ubuntu and Fedora
- Very good in Using of Microsoft Office

Electronic programming Skills

- Raspberry Pi.
- Can operate some electrical tools

OTHER INFORMATION

- Language Proficiency

Idiom	Level	Observation
-------	-------	-------------

Tetum	Advanced	My mother tongue.
English	Good	Attended intermediate course in Caltech Training Centre
Portuguese	Advanced	Studied and conversed in Portuguese with Portuguese people during 4 years of my studies in Viana do Castelo, Portugal).
Bahasa Indonesia	Advanced	Studied Bahasa Indonesia during Indonesian occupation from Kindergarten till year of 1999.

REFEREES

Joana Almeida

Interim Coordinator of admin and Information and Technology.

Major Project Secretariat,
Edifício 5, Palácio do Governo,
23, Rua Formosa, Colmera, Díli,
Timor-Leste

Email: malmeida@sgp.tl

Chiquito Ribeiro

Human Resources Officer
Major Project Secretariat
Edifício 5, Palácio do Governo,
23, Rua Formosa, Colmera, Díli,
Timor-Leste

Email: cribeiro@sgp.tl

Sarmiento Tong

Communication Officer & Translator
Major Project Secretariat
Edifício 5, Palácio do Governo,
23, Rua Formosa, Colmera, Díli,
Timor-Leste

Email: stong@sgp.tl