# AISIS Linked Online Tuition Payment Options
## First Semester SY 2019 – 2020

## AISIS LINKED ONLINE TUITION PAYMENT OPTIONS

Please note that all Tuition payments made through online facilities may only be recognized after 2 – 3 banking days. Off-campus payments that are not recognized before **August 13, 2019** are subject to the late registration fee. Therefore, make sure that you paid online at least one day before you apply for or validate your ID.

Tuition Receipt is downloadable from the AISIS after 1 banking day from the time payment is made following these steps:

1) Log in to AISIS
2) Click 'PRINT TUITION RECEIPT' link
3) Choose school year and semester
4) Receipt may be viewed, printed or saved as PDF by clicking the corresponding links

**For off-campus payments**, Cashier will not print the Tuition Receipt.
**Only for those who paid on-campus** will Cashier print the Tuition Receipt

ID Application or Validation (the next registration procedure) **will not require** you to present your Tuition Receipt.

Online credit card payments are applicable during online and manual registration only. **Online credit card payments made once late registration has begun are invalid.** However, other off-campus payment options such as Internet banking and Over-the-Counter payments through BPI, BDO, Metrobank and Unionbank are still applicable during late registration period.

A. **BPI ISSUED VISA/MASTERCARD**
1. On the Ateneo AISIS Online Assessment page, select "Visa/Mastercard Online Payment"
2. You will be redirected to the BPI Mastercard Payment site.
3. First page of the BPI payment page allows the user to select between Visa or Mastercard. Choose one.
4. Enter the following data:
   4.1 Credit card number.
   4.2 Expiry date – month and year.
   4.3 Security code – the 3 digits after the card number on the signature panel at the back of the credit card.
   4.4 Click "pay" to process payment. Note that the amount is not editable.
   4.5 User is informed that transaction has been approved.
   4.6 Transaction is now completed and user is directed to the AISIS login page.