<u>DS4A Colombia AI Training:</u>
<u>Team Journal</u>

<u>Context</u>

An important aspect of the Data Science For All Colombia program is that teams will complete a daily journal, which describes what they accomplished that day and what issues they faced. This is crucial for accountability and for giving TAs visibility into your progress.

Each team should create a google document with a running daily journal. A template for the journal is provided below, and a suggested title for the journal is

[City]_[Team Number]_"Journal"

It can be placed in <u>this folder</u>.

<u>Template</u>

A typical entry in your team's daily journal will be about 1-2 paragraphs, as per below:

###################
Date: [mm/dd/yyyy]
Project Type: [Datathon or Final]

[Questions to answer in 1 - 2 paragraphs:

- What did you team accomplish today?
- Were there any interesting discoveries you made today and how will this impact what your team chooses to do next?
- What, if any, current issues does your team have?]