



185 S. 33RD COURT
MILWAUKEE, WI 53208

414.747.4001 RISHI-TEA.COM

DATA ANALYST INTERNSHIP

Location: Milwaukee, WI

Description

Come work for North America's leading branded importer of organic teas and botanicals as a Data Analyst Intern! This is a great opportunity for a student seeking a career in data analysis to gain practical experience in a rapidly growing and exciting business. The intern will be supervised by the lead Data Analyst and receive training on Rishi's business operations and database architecture. He or she will then learn how to query the database and handle data requests of increasing complexity, with exposure to users and data from all areas of the business. The intern will also learn how to maintain existing reports and develop new reports using Excel and SQL Server Reporting Services. Rishi is also undertaking an ERP implementation of Microsoft NAV, and there may be project-related work including data cleansing, data migration, and system process testing.

Rishi offers a unique and creative corporate culture, a flexible work schedule, a state-of-the-art new facility, and free tea all day from our training lab! Please to go www.rishi-tea.com/aboutus for more information about the company.

Responsibilities

- Query database based on requests from all areas of the business (sales, procurement, production, marketing, ecommerce and accounting).
- Deliver data to end users in most appropriate format (ERP reporting tool, Excel, SSRS).
- Maintain and update existing reports based on routine schedules.
- Define user requirements and develop new reports.
- Assist with ERP implementation projects as needed.

Requirements:

- Querying with T-SQL, including INNER and OUTER joins
- Intermediate Microsoft Excel: pivot tables and advanced formulas
- General relational database concepts
- Strong analytical skills and attention to detail
- General business knowledge
- Ability to communicate effectively to a range of end users
- Must have Junior or Senior standing, or be a recent college graduate (up to one year past graduation)
- Desire to work professionally in a data-related field
- Interest in tea and/or food and beverage industry a plus



185 S. 33RD COURT
MILWAUKEE, WI 53208

414.747.4001 RISHI-TEA.COM

Majors: Pursuing a Bachelor's degree in a technical field such as Finance, Economics or Computer & Information Technology, with the professional goal of working in a data-related field.

Duration: Now through early Fall

Schedule: Flexible during school up to 20 hours/week. 40 hours/week in summer with flexible start time.

Salary: This is a paid internship.

How to Apply: Please send your resume and cover letter to resume@rishi-tea.com. Resumes will be accepted until the internship is filled. No phone calls please.