JARED ADRIELLE TOLENTINO

CONTACT

📞 **+639277200573**

✉️ **jaredadrielletolentino@gmail.com**

🌐 **https://webportfolio-weld.vercel.app/**

EDUCATION

Zuitt Tech Program
March 3, 2025 - PRESENT
Main Course Package (MERN) | Full-stack Web Development

University of Perpetual Help System Dalta
June 2009 - April 2016
Bachelor of Science in Information Technology

ADDITIONAL SKILLS

- Proficient in Microsoft Office Suite
- Strong problem-solving and analytical skills
- Excellent communication and interpersonal skills
- Adobe Photoshop
- Azure Active Directory
- SAP Business One
- Version Control Gitlab
- Xampp
- Sublime Text, Visual Studio Code

SKILLS SUMMARY

Programming and web development

- Front End Web Development: HTML5, CSS3, Bootstrap, Wireframes, and Mockups, Git, and GitHub
- Back End Development: JavaScript, Node.js, Express.js, MongoDB, Postman, REST API, PHP, MySQL, Render
- Full Stack Development: React.js, JS DOM Manipulation, API Integration with Fetch, React Hooks, React Context, SDLC, Vercel, Responsive Web App Development, Web Design and Trello.

WORK EXPERIENCE

ACCOUNTS PAYABLE SPECIALIST | **Distribution Solutions Phils Inc**
July 11, 2023 - June 30, 2025

- Process an average of 100+ reimbursements and 50+ cash advances per month, ensuring 98% on-time disbursement.
- Reduce processing errors by 25% through implementation of improved documentation workflows.
- Support internal finance audits, contributing to 100% compliance during quarterly reviews.

SFE ADMIN ASSISTANT | **Distribution Solutions Phils Inc**
July 2022 - July 2023

- Provided system support for PocketWiSE tool used by 50+ field agents, resolving 95% of technical issues within 24 hours.
- Streamlined call rate monitoring reports, reducing manual work by 40%.
- Improved administrative task turnaround by 30% by optimizing internal ticketing and task-tracking systems.

IT SPECIALIST | **Distribution Solutions Phils Inc**
November 2020 - July 2022

- Developed and deployed a Delivery Track & Trace system that clients can track their order status.
- Increased website performance by 35% through WordPress optimization and content restructuring.
- Decreased onboarding time by 50% by standardizing laptop and account setup protocols for new hires.
- Resolved over 150 system/network issues, maintaining <1% downtime monthly.

DOCUMENTATION STAFF | **Distribution Solutions Phils Inc**
October 2017 - November 2020

- Entered and validated over 3,000 transactions in SAP Business One with 99.5% accuracy.
- Shortened reimbursement processing cycle by 20% by introducing a weekly batch tracking system.
- Coordinated cash advance documentation for 100+ employees across multiple departments.

CERTIFICATE

Front-End Developer
http://share.zertify.zuitt.co/certificate/56d59379-e0fd-4649-9c31-2ac2b82b09a9

Back-End Developer
http://share.zertify.zuitt.co/certificate/5766c9f4-17ce-4349-bbc3-dc39dc50df1c

Full Stack Developer
http://share.zertify.zuitt.co/certificate/3d71b50c-a60b-4ef8-816d-6f438e82f4cb

Zuitts Developer Career Program
https://share.zertify.zuitt.co/certificate/d6c4133b-a0a9-4957-8e13-db2abec1f3ee/

AWS Managed Services
https://share.zertify.zuitt.co/certificate/0ad364a5-7a8e-41e9-92fe-56ab9010e329/

AWS Fundamentals
http://share.zertify.zuitt.co/certificate/9763a9eb-5a58-45d4-9b16-496adb35c8e6

AWS Serverless
http://share.zertify.zuitt.co/certificate/186306ee-db1c-41d1-867a-06961de08422

MySQL for MongoDB Developers
http://share.zertify.zuitt.co/certificate/186306ee-db1c-41d1-867a-06961de08422

Java for JS Developers
http://share.zertify.zuitt.co/certificate/186306ee-db1c-41d1-867a-06961de08422

Java Spring Boot
http://share.zertify.zuitt.co/certificate/186306ee-db1c-41d1-867a-06961de08422

PROJECT EXPERIENCE

Static Personal Portfolio

PROJECT TITLE: PERSONAL PORTFOLIO WEBSITE (CAPSTONE 1)
ROLE: ZUITT STUDENT (FRONT-END DEVELOPER)

🌐 **https://jaredadrielletolentino.github.io/webportfolio/**

- Created a visually stunning personal portfolio website using HTML, CSS, and Bootstrap to showcase projects, skills, and professional achievements. The site is designed to be fully responsive, ensuring an optimal viewing experience across all devices.

- Developed portfolio with mobile-first design in mind. Interactive project gallery with image light box and custom CSS animations for a dynamic user experience. Styling with Bootstrap's grid system and components.

E-Commerce API Documentation

PROJECT TITLE: E-COMMERCE API (CAPSTONE 2)
ROLE: ZUITT STUDENT (BACK-END DEVELOPER)

🌐 **https://documenter.getpostman.com/view/44617266/2sB2xCgong**

- Dynamic E-Commerce Workflow Management. The system features dynamic routes for order processing, real-time inventory updates, and secure user authentication.

E-Commerce App

PROJECT TITLE: E-COMMERCE APP (CAPSTONE 3)
ROLE: ZUITT STUDENT (FULLSTACK DEVELOPER)

🌐 **https://csp3-hosting-saldonido-tolentino.vercel.app/**

- built using the MERN stack (MongoDB, Express.js, React, Node.js) E-Commerce Platform. The platform features a dynamic product catalog with filtering and sorting, real-time search, seamless cart updates, secure checkout, and a comprehensive admin dashboard.

Fitness Tracker App

PROJECT TITLE: FITNESS TRACKER APP
ROLE: FULL STACK DEVELOPER

🌐 **https://tolentino-fitness-app-cpma.vercel.app/**

- FitTracker is a modern fitness tracking web application built using the MERN stack (MongoDB, Express.js, React, Node.js). It empowers users to manage their fitness goals by logging workouts, tracking exercise details, and reviewing their progress over time.

Blog App

PROJECT TITLE: BLOG APP
ROLE: FULL STACK DEVELOPER

🌐 **https://blog-app-client-rose.vercel.app/**

- Blog App is a full-stack personal project that allows users to create, read, update, and delete blog posts. Built using the MERN stack (MongoDB, Express.js, React, Node.js), the app features a clean and responsive user interface for easy content management. Users can write blog entries, edit existing ones, and manage their content securely.