System Requirements

Windows	Mac
• Microsoft® Windows® 7, 8 or 10, 64-bit • Intel Core i3 1.6GHz or faster processor	• Mac OS X v10.12, v10.13, v10.14 • Intel Core i3 1.6GHz or faster processor
• 4 GB RAM recommended • 1280x720 minimum screen resolution • 26 GB of hard drive space for full install	

Installation

Windows

1. Insert the USB key. If installation doesn't automatically start, open the USB using your 'My Computer' desktop shortcut. Right Click on the USB drive and select "Explore." Or use "Windows Explorer" to browse to the content of the USB.
2. Double click on "**WOOD-Archive-Setup.exe**"
3. Follow the steps to install the application on your computer. You will need to select 'I accept the terms in the license agreement' in order to proceed through the installation process. NOTE: You must have 'administrative privileges' on the computer on which you are trying to install the software or the installation process will not be able to proceed.
4. A shortcut will be installed on your desktop during the installation steps.
5. Double click on the desktop shortcut to launch the application.

Mac

1. Insert the USB key.
2. Double click on the USB drive icon.
3. Double click **WOOD-Archive.dmg** and follow the instructions. NOTE: You must have 'administrative privileges' on the computer on which you are trying to install the software or the installation process will not be able to proceed.
4. Open the /Applications/then double-click WOOD-Archive to launch the application.

Known Issues

PostScript Printers Only

Please make sure you have the correct and most recent PostScript driver installed on your system. In rare cases, the print function will not work properly if an incorrect or outdated driver is installed. Please contact your printer manufacturer to obtain the correct printer driver.

Multi-Page Displays

Certain multi-page displays, such as gate-folds and fold-outs, may not display correctly. Use the scroll bars on the page to view the entire content or switch to single-page view by clicking on the "**single-page view mode**" button.


Copying Files on Your Hardrive(OSX Only)

You may be required to click twice on the button "Next" when the file copying process will ask to insert the next disc to be copied.

Main Menu

This is the homepage for the **WOOD Archive**. The main menu of the magazine archive works very much like a search engine. It allows you to browse and search through all issues of *WOOD* Magazine for articles on topics such as furniture or decoration, or search for specific themes like edge joints.
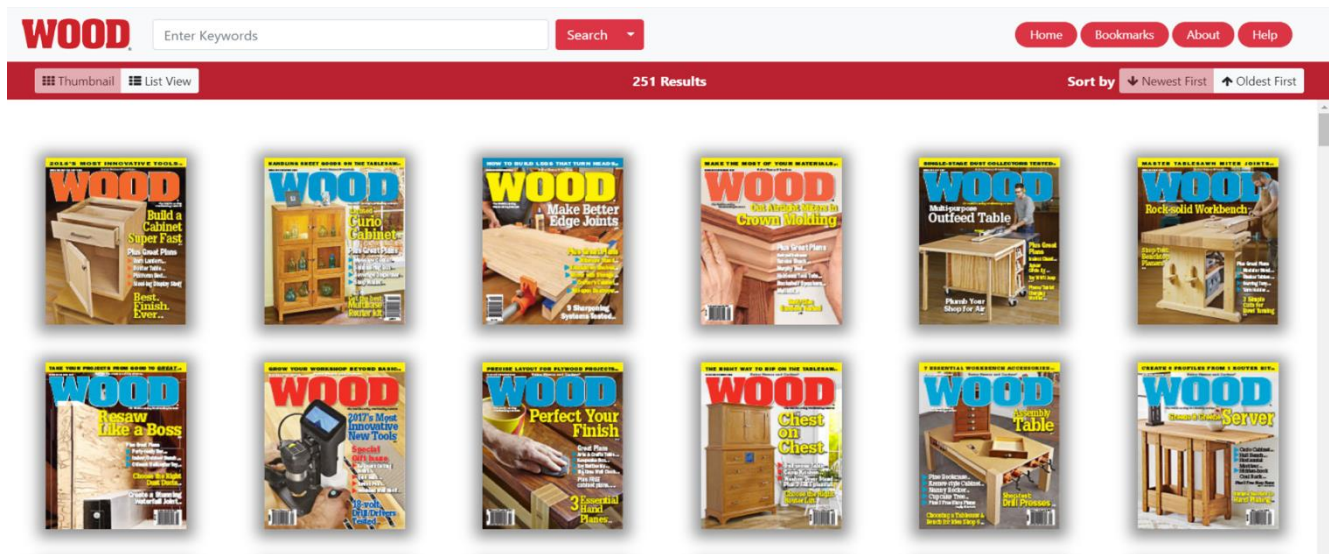
To find an issue, you can either perform a keyword search or browse through the individual issues.

Searching for Issues

You can enter a keyword in the search tool bar at the top of the application window.
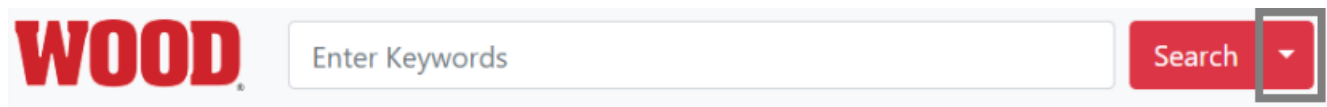
You can refine your search criteria by clicking on the down arrow next to the "**Search**" button. See the section "*Search Panel*" for further instructions.
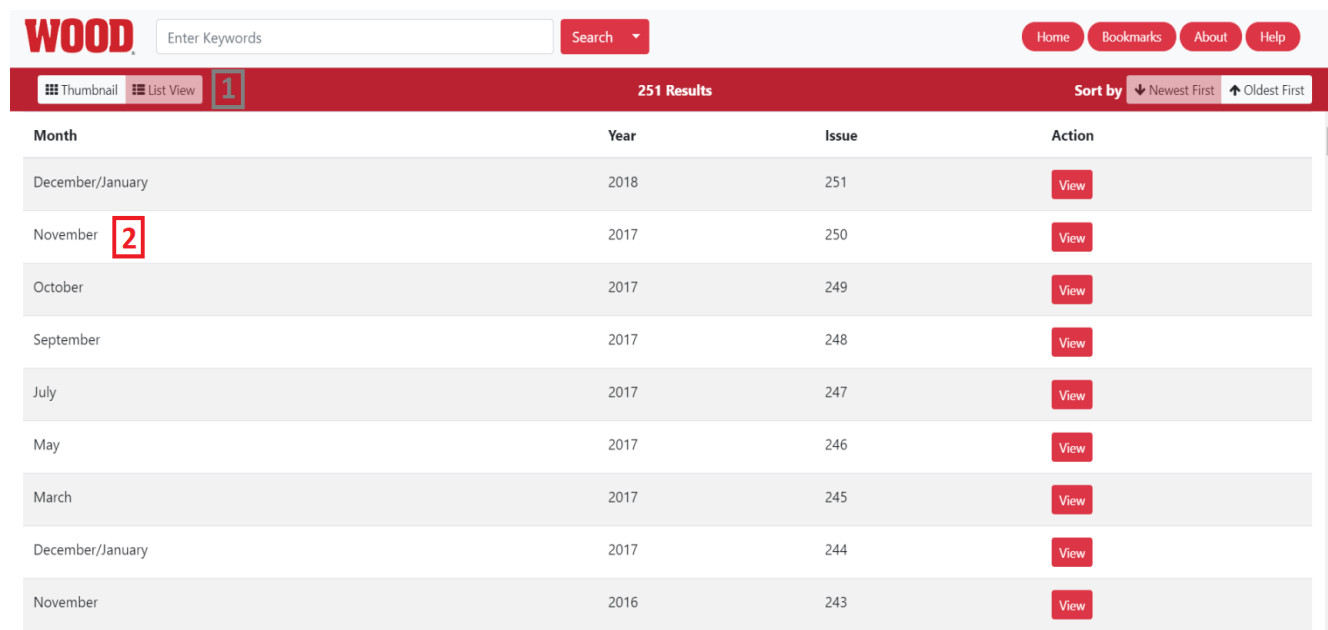
Browsing through Issues

You can browse through the collection of issues in either thumbnail or list view. The "**Thumbnail**" view is displayed by default.
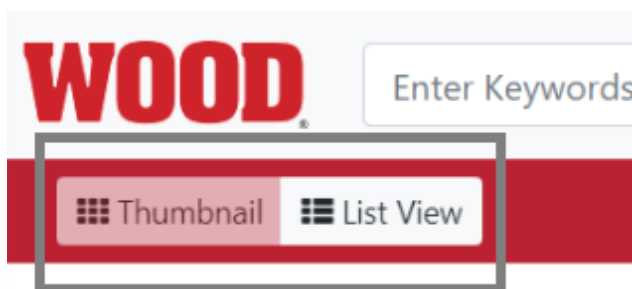
In "**Thumbnail**" view, you can move your mouse over an issue to highlight it and click on the issue to open it.

To browse through issues in list view, click on the "**List View**" (1) button then click on the row (2) to open an issue.

Sorting by Date

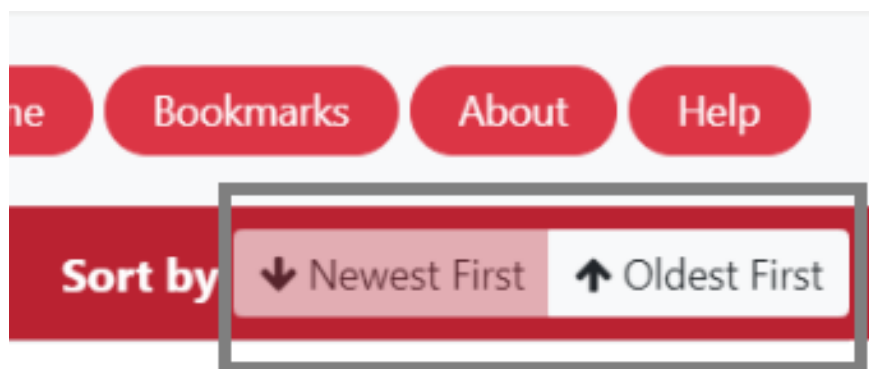The newest issues are displayed first by default. If you would like the oldest issues to be displayed first, select "**Oldest first**" button next to the label "**Sort by**".

Reading Options

Single- vs. Double-Page Display

You can view an issue in either single-page or double-page display mode. Press the "**Single-Page View**" icon (1) or "**Double-Page View**" icon (2), located at the bottom of the application window to make your selection.

Adjusting the View

Click on the "**Zoom-to-fit-width**" (1) icon in single-page display mode to maximize the width of the page. Click on the "**Fit Page**" (2) icon to return to full-page display mode. Click on the "**Zoom In**" (4) and "**Zoom Out**" (3) icons to zoom in and out of the page.
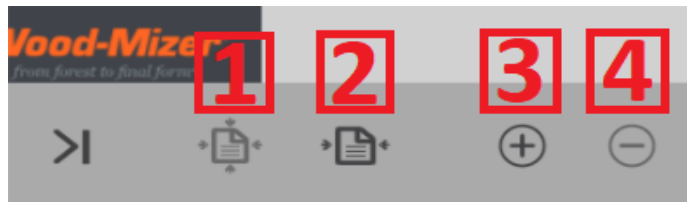
Changing Pages

To change pages within an issue, use the left and right arrow buttons located on each side of the magazine, or the ones in the toolbar below the magazine.
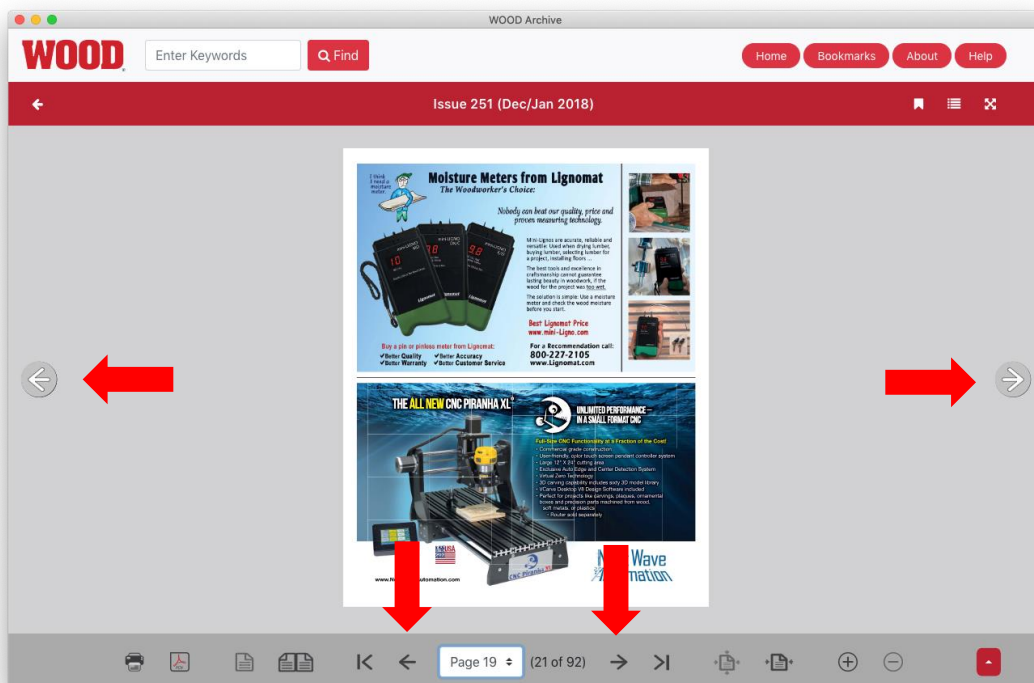
Viewing Specific Pages

You can use the "**Page Carousel**" to select pages you want to see when viewing your magazine. To display the carousel, click on the arrow pointing down in the bottom right corner (1). Use the horizontal scroll bar to see all the pages of the magazine (2). Click on a thumbnail to open a specific page (3). To close the carousel, click on the arrow pointing down, at the top right corner of the carousel (1).


Printing Pages

This software provides the ability to print to any printer installed on your machine. To do this, simply click the "**Printer**" icon while viewing any magazine. The Printing Wizard will open with a list of printing options.
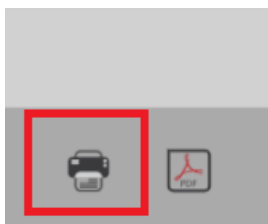
Pattern Pack PDF downloads

Some projects require full-size patterns to complete. If the project instructions reference the Full-size patterns or the WOOD Pattern Insert, click on the PDF icon to download and print the issue's patterns from your computer's PDF viewer. Make sure that your printer is set to print at 100% size rather than "shrink to fit page."
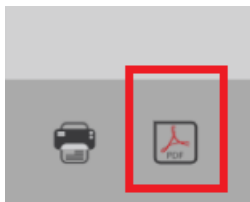
Back

You can click on the "**Back**" button to go to the previously viewed page.
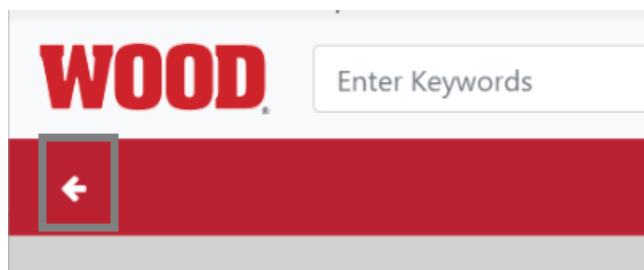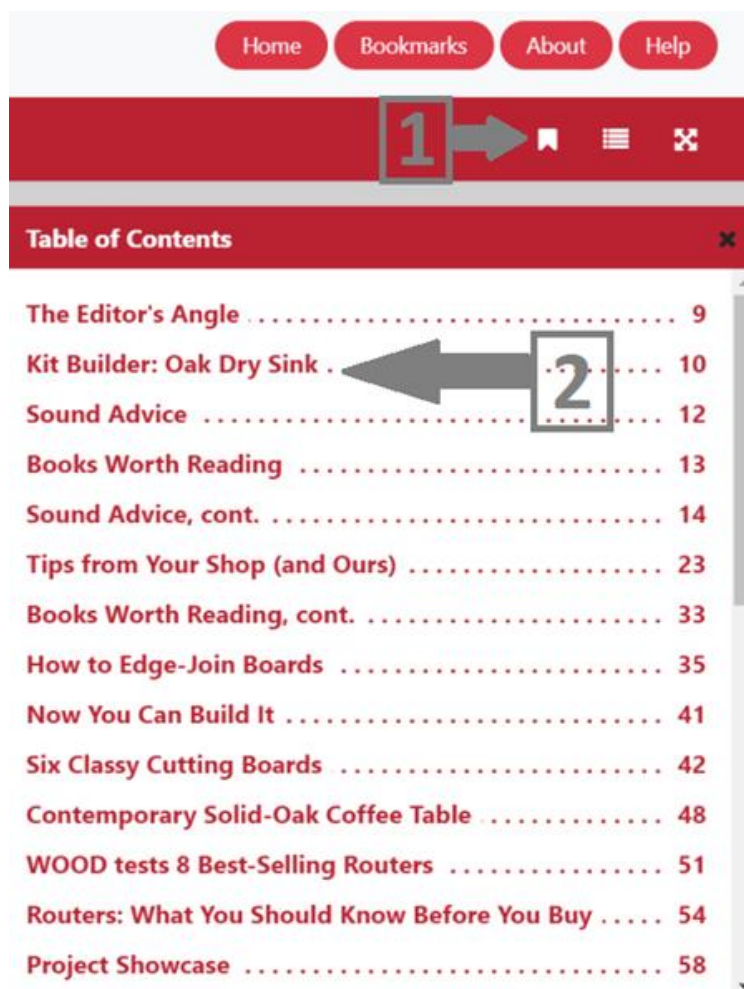

Table of Contents

You can click on the "**Table of Contents**" icon (1) to view a list of articles in an issue. Click on a title (2) to jump to the page containing the specific article.

Main Navigation

Home Page

Click on the logo located in the upper left hand corner of the application window to go back to the home page.
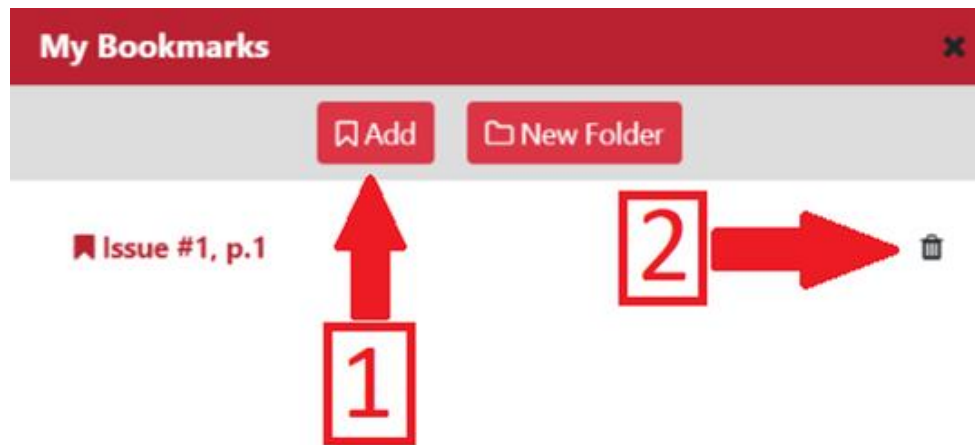

Bookmarks

Click on the "**Bookmarks"** button or the "**Bookmarks**" icon while viewing an issue to save a specific page for future reference.

Click on the "**Add**" (1) button to add a bookmark, and the "**Delete**" (2) button to remove the selected bookmark.

By default, the bookmark will be named after the issue number followed by the page number you are currently viewing. You can click on the "**New Folder"** button to organize your bookmarks into folders.
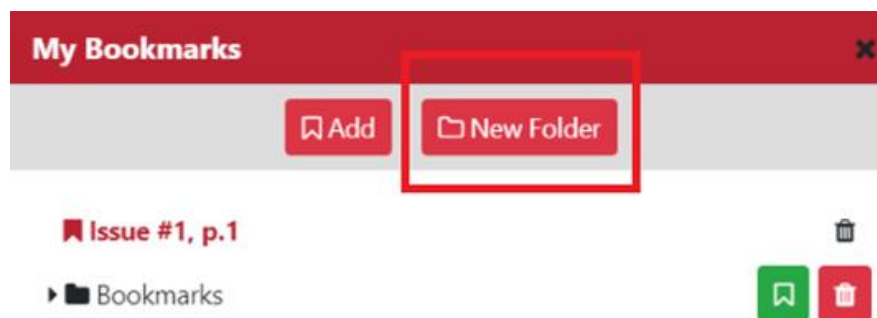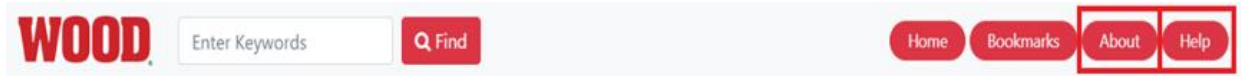
About

Click on the "**About"** button for more information about the software.

Help

Click on the "**Help"** button for an explanation of how to use this software.

Search Panel

To search for an issue, you can enter a keyword in the text box on the top right side of the screen and then click the "**Search**" button. To perform an advanced search you can use the search panel to specify your desired options. Click on the down arrow next to "**Search**" to display the search panel.
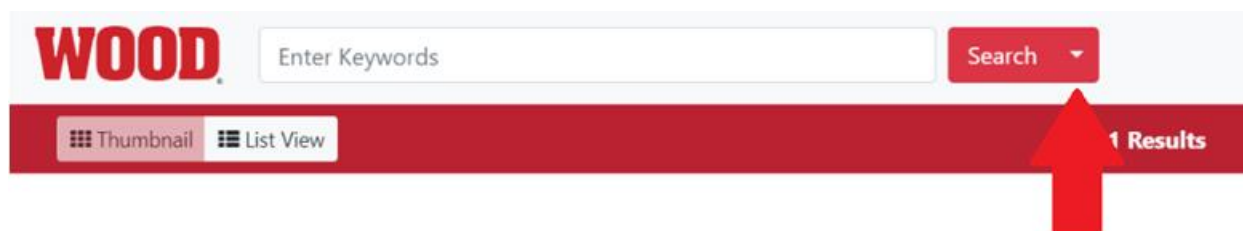
By default, the software will search for keywords in **Title and Sub-Title,** and **Keyword** fields in all **Years** (1984 to 2019) with the "Exact Match" qualifier chosen. Click on an article to open it in full single-page view.
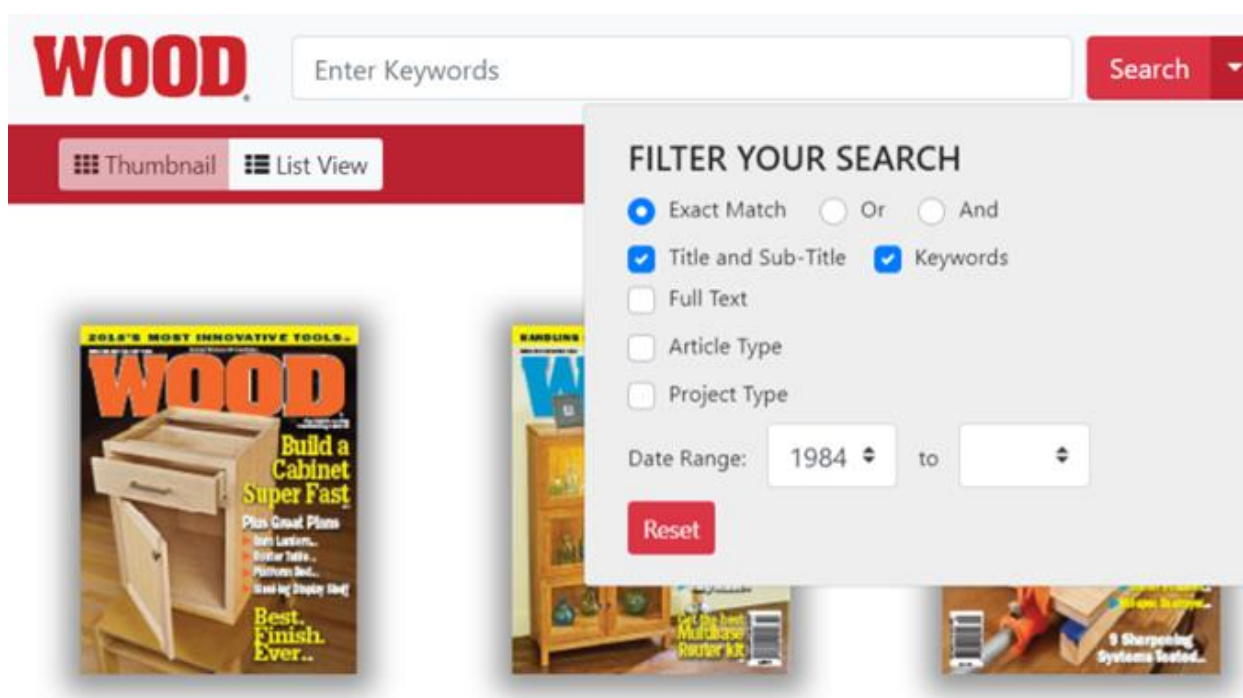
You can click on the "**List view**" button at the top of the screen to see a "list view" of all articles found. Click on a specific listing to open the article.
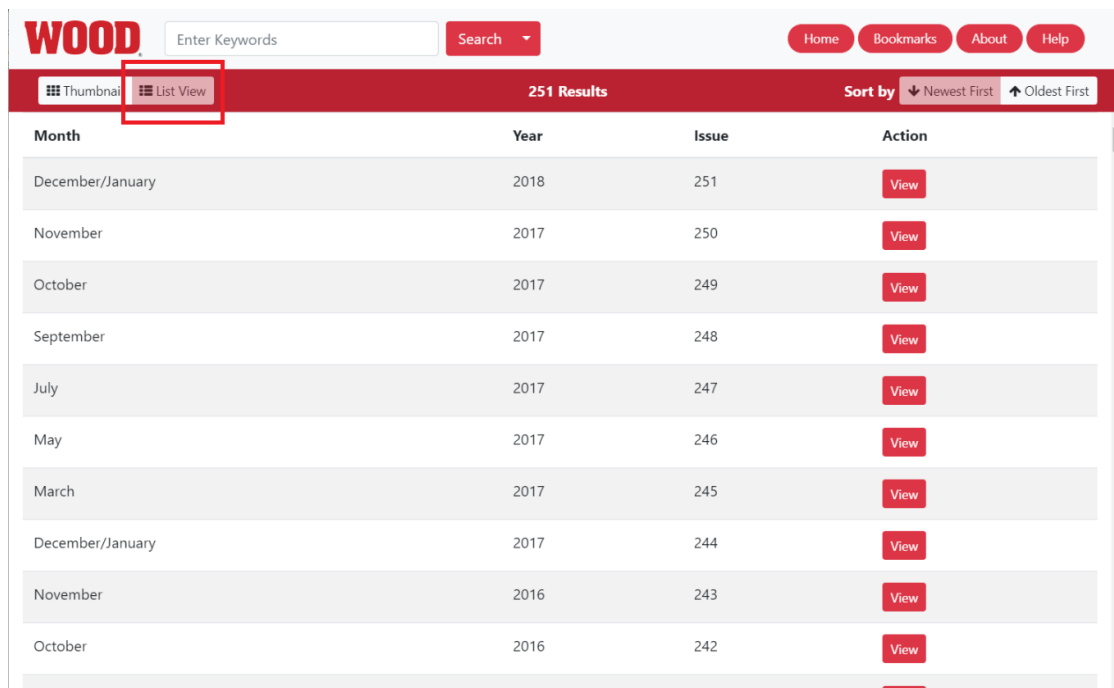
Search Options

You can refine your search by clicking on any of the following options:

- **Exact Match:** Displays results matching exactly the phrase entered

- **And:** Displays results only if all of entered terms are found on a single page

- **Or:** Displays results if any of the entered terms are found on a page

- **Title:** Searches the Title information of every article

- **Keywords:** Searches the Taxonomy information

- **Full Text (Contents & Ads):** Searches all the text

- **Designer or Author:** Check this box to display a list of designers or authors that you can check to restrict the results to specific ones.

- You can optionally restrict results by **Projects by Size or Type** by choosing a name in the "**Projects by Size or Type**" dropdown.

- **Issue Month or Season:** Check this box to display a list of months and seasons that you can check to restrict the results to specific ones.

- Use the "**Year**" dropdowns to define a specific date range.

* Please note that the 'Full Text' search does not include advanced search options except for a date range selection.

* Search speeds may vary based on the complexity of a search and your computer's CPU speed.

Search Tips

Search results may vary depending on spelling, particularly when it comes down to searching for singular versus plural words. If you don't find what you're searching for, try modifying your search term. Also, it's important to spell words correctly as the software search does not use a spell check function.

Searching within an Issue

You can search for content within an issue by using the "**Find**" tool at the top of the application window. To conduct a search, enter a keyword and click on the "**Find**" button (1). Each instance of the keyword will be highlighted (2) in yellow on the page that is displayed. You can go to the next page where the keyword appears, and simply click on the "**Find**" button (1) again to repeat your search on the next page.