JARED MIN
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EDUCATION

Boston University - College of Arts and Sciences | Boston, MA   **May 2021**
    Major: Computer Science
    Cumulative GPA: 3.20

Conestoga High School | Berwyn, PA   **June 2017**
National Honor Society, GPA - 4.80 weighted & 3.75 un-weighted

EXPERIENCE

Baseballism Boston | Boston, MA   **September 2018 — Present**
Retail Sales Associate – Customer interfacing and marketing
- Provided integral support in the day to day operations of high-volume store functionality
- Inventory management and merchandising
- Worked directly alongside the manager in maintaining the brand and store image

Hospital of the University of Pennsylvania | Philadelphia, PA   **June 2018 – August 2018**
Administrative Assistant — Assisted the project manager of the Brain Behavior Laboratory
- Assisted in the collection of research for a schizophrenia study
- Worked alongside members of the tech team to maintain the online testing system
- Served as a test subject for the development of the testing system

Overachieve Sports and Speed | King of Prussia, PA   **May 2017 — June 2017**
Unpaid Intern — Training Assistant/Marketing Assistant
- Aided in the marketing process of a patented squat machine
- Assisted the owner in running the gym in an efficient manner
- Helped maintain the gym brand

Hospital of the University of Pennsylvania | Philadelphia, PA   **June 2016 — August 2016**
Administrative Assistant — Aided the Financial Director of the Neuropsychiatry Department
- Assisted in the reconciliation of financial records
- Worked alongside the financial director to maintain department efficiency
- Provided additional assistance to other members in the department

LEADERSHIP

Global Water Brigades | Boston University   **September 2018 — Present**
Secretary – Went on brigade to a small community called Luminapa in Southern Honduras to assist in installing
    a water system. Currently serving as Secretary of the club, facilitating communication with club members.

Big Brothers Big Sisters of Massachusetts Bay | Boston University   **October 2017 — May 2019**
Volunteer – Served as a mentor two to three times a month for a twelve-year old student from a neighboring
    community. References Available Upon Request

SKILLS

- Programming Languages: Python, proficiency in Java
- Languages: Proficiency in Korean, fluent English
- Some experience with excel and JMP statistical software

PROJECTS

Baseball Statistics Program | Python Stats Program
- Created a small Python program that takes a CSV file with a player's statistics and interacts with the user