

## Jared Min

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### Education

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**Boston University - College of Arts and Sciences** | Boston, MA

Major: Computer Science

Cumulative GPA: 3.21/4.0

Relevant Coursework: Java Programming, Data Structures and Algorithms, Python Programming, Discrete Mathematics, Probability in Computing

### Experience

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**Baseballism Boston** | Boston, MA

**September 2018 — Present**

*Retail Sales Associate* – Customer interfacing and marketing

- Provided integral support in the day to day operations of high-volume store functionality
- Inventory management and merchandising
- Worked directly alongside the manager in maintaining the brand and store image

**Hospital of the University of Pennsylvania** | Philadelphia, PA

**June 2018 – August 2018**

*Administrative Assistant* — Assisted the project manager of the Brain Behavior Laboratory

- Assisted in the collection of research for a schizophrenia study
- Worked alongside members of the tech team to maintain the online testing system
- Served as a test subject for the development of the testing system
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**Hospital of the University of Pennsylvania** | Philadelphia, PA

**June 2016 — August 2016**

*Administrative Assistant* — Aided the Financial Director of the Neuropsychiatry Department

- Assisted in the reconciliation of financial records
- Worked alongside the financial director to maintain department efficiency
- Provided additional assistance to other members in the department

### LEADERSHIP

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**Global Water Brigades** | Boston University

**September 2018 — December 2019**

*Secretary* – Went on brigade to a small community called Luminapa in Southern Honduras to assist in installing a water system. Currently serving as Secretary of the club, facilitating communication with club members.

**Big Brothers Big Sisters of Massachusetts Bay** | Boston University

**October 2017 — May 2019**

*Volunteer* – Served as a mentor two to three times a month for a twelve-year old student from a neighboring community. References Available Upon Request

### SKILLS

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- Programming Languages: Python, Java, HTML, CSS, proficiency in C++, Javascript
- Microsoft Word, Microsoft Excel, Statistical Analysis
- Web Design

### PROJECTS

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**jaredmin.com** | Personal Website

- Designed a personal website using CSS and HTML and Javascript as a place for future projects and as a creative outlet for my interest in web design and development

**twitter.com/top100lyric** | Twitter Bot

- Created a Twitter bot that utilizes Genius's API and Twitter's API to tweet one random lyric from a random Billboard Top 100 song that day.

**jjcafevf.com** | Café Website

- Designed a simple website using CSS, HTML, and Javascript for a café located in my hometown with a full interactable menu.