

RES HOURLY TIME CARD

EMPLOYEE: Jared Park

EMPLOYEE ID: 012288460

PAY PERIOD: March 2013
(MONTH & YEAR)

FUND: 19900-24439

ACTUAL HOURS WORKED

(recorded to the nearest quarter hour)

DAY	MON	TUES	WED	THUR	FRI	SAT	SUN
DATE					3/1	3/2	3/3
HOURS WORKED							
DATE	3/4	3/5	3/6	3/7	3/8	3/9	3/10
HOURS WORKED					6.25	5.00	3.25
DATE	3/11	3/12	3/13	3/14	3/15	3/16	3/17
HOURS WORKED		3.25					
DATE	3/18	3/19	3/20	3/21	3/22	3/23	3/24
HOURS WORKED	2.75					4.50	2.00
DATE	3/25	3/26	3/27	3/28	3/29	3/30	3/31
HOURS WORKED	5.25	3.75			HOLIDAY		
DATE							
HOURS WORKED							

Weekly Totals:

-

14.50

3.25

9.25

9.00

-

TOTAL WORKING HOURS IN MONTH: 160

DUE DATE: March 28, 2013

PAY DATE: April 8, 2013

36.00

For Office Use:

Jared Park

Employee Signature:

jaredjamespark@gmail.com

Email:

3/26/2013

Date

P.I./Supervisor Signature:

Michael Reich

Print Name:

Date

Employee and P.I./Supervisor signatures are REQUIRED.

Please submit approved time cards in **ONE** of the following ways:

- 1) Scan/Email to respayroll@berkeley.edu (please indicate Dept/Research Unit in subject line)
- 2) Fax: 510-643-4734
- 3) Physical drop-off location or Intercampus Mail - 206 Stanley Hall (Mail code 3220)
OR 2150 Shattuck Ave, 10th Floor (Mail code 1295)