

RES HOURLY TIME CARD

EMPLOYEE: Jared Park
EMPLOYEE ID: 012288460
PAY PERIOD: May 2012
(MONTH & YEAR)

FUND: 19900-24439

ACTUAL HOURS WORKED

(recorded to the nearest quarter hour)

| DAY | MON | TUES | WED | THUR | FRI | SAT | SUN |
|--------------|---------|------|------|------|------|------|------|
| DATE | | 5/1 | 5/2 | 5/3 | 5/4 | 5/5 | 5/6 |
| HOURS WORKED | | 7.75 | 7.75 | | | | |
| DATE | 5/7 | 5/8 | 5/9 | 5/10 | 5/11 | 5/12 | 5/13 |
| HOURS WORKED | | | | | | | |
| DATE | 5/14 | 5/15 | 5/16 | 5/17 | 5/18 | 5/19 | 5/20 |
| HOURS WORKED | 9.50 | 3.50 | 1.25 | | | | |
| DATE | 5/21 | 5/22 | 5/23 | 5/24 | 5/25 | 5/26 | 5/27 |
| HOURS WORKED | 1.00 | 1.25 | 0.75 | 1.00 | 1.00 | | |
| DATE | 5/28 | 5/29 | 5/30 | 5/31 | | | |
| HOURS WORKED | HOLIDAY | 1.00 | 1.00 | 1.00 | | | |
| DATE | | | | | | | |
| HOURS WORKED | | | | | | | |

Weekly Totals:

15.50

-

14.25

5.00

3.00

-

TOTAL WORKING HOURS IN MONTH: 176

DUE DATE: May 29, 2012

PAY DATE: Jun 8, 2012

37.75

For Office Use:

Employee Signature:

jaredpark@berkeley.edu
Email:

Date

P.I./Supervisor Signature:

Michael Reich
Print Name:

Date

Employee and P.I./Supervisor signatures are REQUIRED.

Please submit approved time cards in **ONE** of the following ways:

- 1) Scan/Email to respayroll@berkeley.edu (please indicate Dept/Research Unit in subject line)
- 2) Fax: 510-643-4734
- 3) Physical drop-off location or Intercampus Mail - 206 Stanley Hall (Mail code 3220)
OR 2150 Shattuck Ave, 10th Floor (Mail code 1295)