

RES HOURLY TIME CARD

EMPLOYEE: Jared Park

EMPLOYEE ID: 012288460

PAY PERIOD: July 2012
(MONTH & YEAR)

FUND: 19900-24439

ACTUAL HOURS WORKED

(recorded to the nearest quarter hour)

DAY	MON	TUES	WED	THUR	FRI	SAT	SUN
DATE							7/1
HOURS WORKED							2.75
DATE	7/2	7/3	7/4	7/5	7/6	7/7	7/8
HOURS WORKED	4.50		HOLIDAY		2.50		5.00
DATE	7/9	7/10	7/11	7/12	7/13	7/14	7/15
HOURS WORKED	4.00						
DATE	7/16	7/17	7/18	7/19	7/20	7/21	7/22
HOURS WORKED				2.50	5.75	4.50	
DATE	7/23	7/24	7/25	7/26	7/27	7/28	7/29
HOURS WORKED			1.75	2.25	3.25		
DATE	7/30	7/31					
HOURS WORKED							

Weekly Totals:

2.75

12.00

4.00

12.75

7.25

-

TOTAL WORKING HOURS IN MONTH: 168

DUE DATE: TBA

PAY DATE: Aug 8, 2012

38.75

For Office Use:

Employee Signature:

jaredpark@berkeley.edu
Email:

Date

PI/Supervisor Signature:

Michael Reich
Print Name:

Date

Employee and P.I./Supervisor signatures are REQUIRED.

Please submit approved time cards in ONE of the following ways:

- 1) Scan/Email to respayroll@berkeley.edu (please indicate Dept/Research Unit in subject line)
- 2) Fax: 510-643-4734
- 3) Physical drop-off location or Intercampus Mail - 206 Stanley Hall (Mail code 3220)
OR 2150 Shattuck Ave, 10th Floor (Mail code 1295)