JORGE A. CHAVES PÉREZ, CISA

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WORK EXPERIENCE

UP Consulting Group, LLC   **San Juan, PR**
IT Consultant (Subcontracted)
March 01, 2017 – Current

- Provide process assurance and improvement in IT related areas for our clients with the use of known methodologies and frameworks.
- Improvement of internal IT entity level and general control environment by obtaining an understanding through detailed walkthroughs, process and control mapping and recognizing areas of improvements in the control environment while providing recommendations of specific controls to implement for the specific industry client (PBM) and processes.
- Provide recommendations and identifying areas of improvement specifically for the use of management and stakeholders to use for the improvement of current operations and to improve customer satisfaction as a newly labeled service organization and SAAS (Software as a Service) provider.
- SOC 1 analysis and service organization control environment improvement for future end user (entity) control requirements.
- Development of Standard Operating Procedures (SOPs) related to specific industry (healthcare) and operational (IT specific) procedures for the daily use of employees and for future retention and formal documentation of daily operations and processes.
- Running client engagements independently as well as with specific complementary teams from planning to completion in order to oversee the entire client operations (IT, Financial, Operational).

Kevane Grant Thornton, LLP   **San Juan, PR**
Advisory Senior - IT
August 31, 2015 – February 24, 2017

- Provided financial statement audit support through IT Entity Level and IT General Controls (ITGC) Audits / IT Advisory & Business Risk Services for clients in all industries (financial, wholesale / distribution, healthcare, and government agencies).
- Running client engagements from planning to completion on a timely basis while supervising staff through a formal review process.
- Prepared SOC 2 / 3 Planning and Readiness Assessment for companies providing new services for end users.
- Automated Report and Controls testing and Journal Entry Testing using CaseWare IDEA data analysis.
- Utilize current trends to identify security and risk management issues within companies for opportunities for improvement.

Independent – Startup Company (Islero Capital)   **San Juan, PR**
December 25, 2014 – August 28, 2015

- Perform Planning, Cost Structure & Risk Analyses.
- Perform Design & Implementation of Internal Controls and Operational Processes (Policies and Procedures).
- Assessed and developed IT Strategy to align IT with Business Objectives and Goals.

PwC - PricewaterhouseCoopers, LLP   **San Juan, PR**
Risk Assurance Experienced Associate
January 2, 2012 – December 24, 2014

- Provided multiple services including: control design, optimization and assurance services over finance, compliance and operational processes, IT risk and control audit readiness services in

support of regulatory compliance audit, audit support services (application and IT general controls) for external audit engagements under SOX requirements.

- Assisted clients in improving their risk and internal control activities, assessing and enhancing the controls around system implementations and other change events through a clearly defined project management methodology.
- Assisted clients in leveraging their technology investments to help establish, optimize, and sustain a real-time controls environment at an enterprise level.
- Supported controls and systems related aspects of external financial audits in the areas of planning, audit strategy, scoping, execution, and deficiency evaluation.

Silva CPA Group, PSC (Grupo Silva)   **Ponce, PR**
Accountant
July 2009 – September 2011

- Provided account services for private companies and Recorded and analyzed business transactions.
- Performed bookkeeping and accounting duties such as A/P, A/R and bank statement reconciliations.
- Analyzed and issued Financial Statements for year-end.
- Assisted in performing Income Tax Returns and support for investment valuations for individuals.
- Assisted Advisory Services Supervisor creating business strategies and projections for new private companies.

EDUCATION

Universidad Interamericana de Puerto Rico   **Northeastern University - Boston**
Bachelors in Business Administration   Courses on Computer Engineering
Major in Accounting– Magna Cum Laude   Technology & Economics
December 2008   August 2003 – May 2005

OTHER

- **CISA** Certified - October 2015 - Present
- Microsoft Office (Word, Excel, Project Access, Outlook) QuickBooks, Peachtree, MAS200, ThinkorSwim, Database Management, Content Management Systems, Intro to C++ & Labs – Visual Basic – Circuits 1 – Computer Org.
- Experience with python programming (limited), ACL and IDEA (Data Analysis) for audit related functions.
- Experience in Networking and virtualization utilizing bare metal hypervisors including Xen Project (Xen Server), ESXi, Hyper-V, etc, as well as virtual machine management software.
- General Knowledge in different IT Internal Control and Assurance, Cyber Security, Software Development and Operational Frameworks (COBIT 5, COSO, NIST, ITIL, ITAF, ISO 27001, ISAE 3402, SANS, CIS, SCRUM).
- Fluent in English and Spanish.