

Prakhyaat Rathee . Jarvis Consulting

Creative Operations specialist skillful in executing operating rhythms and management systems structures. Experience in analysing, articulating and solving various problems. Analytical and organised professional comfortable working independently or as part of team.

Skills

Business Skills: Understanding of Capital Markets, Payment Gateways, banking processes, Procurement, sales and marketing, understanding of the business processes, Agile methodology, Knowledge of PMBOK, Certified BABAK professional, SDLC- Agile and waterfall, conducting scrum meetings, handling kanban board, Requirement elicitation, requirement gathering, organising brainstorming activities and meetings, Effective communication style- both oral and written, Excellent leadership and team membership skills

Technical Skills: RDBMS/SQL, Data Modeling/Mapping/UML diagrams/design schemas, Understanding of programming languages for class diagrams- such as Java, Microsoft Excel, word, access, dynamics & powerpoint, Understanding of google cloud platforms, linux machines, and bash scripting, Developing system schema diagrams, activity diagrams, data flow diagrams, Developing use case scenarios, writing personas and documentation of technical requirements

Jarvis Projects

Project source code: https://github.com/jarviscanada/jarvis_data_eng_PrakhyaatRathee

Linux Monitoring Agent [GitHub]: Documented elicited technical requirements and developed scope and incorporated changes in a highly agile environment, created project charter, data flow diagrams and system sequence diagrams, monitored the development of the database from the scratch to collect real time information pertinent to the CPU usage to assist Jarvis admin team.

Proof of concept [GitHub]: Developed project document, gathered System requirements and documented the same, conducted brain storming activities, interviewed stakeholders and managed resources for the development of mobile app proof of concept for Jarvis client.

Highlighted Projects

Kill Ship: Developed a game using java Blue J terminal to locate user ship and destroy it to win points. Key skills developed- Problem solving, understanding of classes and objects through object oriented programming, used concept of modularisation and ensured code quality is great by maintaining cohesiveness to highest degree at class and method level.

Fit Bit Tracker: Developed technical document for a household client who won a lottery and wanted to launch an app fit bit tracker. Handled documentation of non technical requirements and translated them into technical specifications for the team of developers at Monash. Key skills Organising meetings and time management.

Professional Experiences

Business Analyst/Project Coordinator, Jarvis (09/2022-present): Conducted system analysis and implemented a Linux cluster program for Linux administrators at Jarvis, performed system analysis, documentation, testing, implementation and developed user support guide in an agile environment, defined and documented scope of projects for distribution within teams, planned computer systems using information engineering and structured analysis, key technologies used-docker, google cloud platform to provision Jarvis Remote Desktop, postgres SQL, shell scripting and IDE. **ACHIEVEMENTS:** Successfully completed the project and was assigned the next data driven project.

Disability Employment Consultant , APM, Australia (11/2021-05/2022): Independently handled a portfolio of 84 and more clients dealing with mental issues ranging from clinical anxiety to Schizophrenia, mentored job seekers and provided them support to develop their employability skills, recognised client employment barriers and devised strategies to resolve those barriers by counselling and coaching, used excellent negotiation and relationship building skills to meet the program requirements set by the department and their medical practitioner. **Achievements:** successfully overachieved my monthly KPI's each month and earned subsequent bonus.

Project Manager- Work Integrated learning, Australian Computer Society (06/2020-07/2021): Led the development of a chat bot for a real estate company who wanted to manage their incoming leads more effectively. Demonstrated solid leadership qualities to meet deadlines and earned a personalised letter of recommendation from the chief at ACS.

Consultant-Digital marketing, Procurement and Sales, Best Buy Cars- Hawkings Network (01/2019-07/2021): Input analysed and reported on data covering all aspects of operation thus ensuring data integrity is fully maintained, built relationships with vendors to negotiate ideal terms of purchases, provided weekly updates on digital marketing campaigns to senior managers, discussed strategic initiatives and methods of improvement, administered, supported and monitored databases by proactively resolving database issues. Achievements: supervised transitioning of records from traditional filing method to completely online using MS excel.

ICT Business Analyst -professional Training, Monash University (01/2019 - 07/2019): Planning of business approach for requirement elicitation, conducting of the brain storming sessions, and creating and verification of a 500 pages iteration document, directed the development team to formulate user stories, story mapping, use case diagrams and conceptual data base schema, facilitate the full development of the system in an agile environment, used Kanban to facilitate inter team discussions and task assignments, ensured functional and non functional testing is satisfactorily completed. Achievements-Industry student cash award for the completed project.

Education

Monash university (2017-2019), Masters of Business Information Systems, Information technology - International Scholarship - Vice President - Monash Debate club - Mentor peer group

IP university (2009-2012), Bachelor of Business Administration, Banking and Insurance - University topper - Placement coordinator - Student magazine editor

Miscellaneous

- BABOK proficient
- Freelance-Yoga instructor
- Reading - self help books