



Record time in your timesheet. Submit line status as required and at the end of the time period post your timesheet for approval.

**Status:** Approved (Final), **Total:** 37.5h, **Period:** 17/10/2020 12:00 AM - 23/10/2020 11:59 PM

## My Timesheet

		Task Name/Description	Project Name	Time Type	Sat 17/10	Sun 18/10	Mon 19/10	Tue 20/10	Wed 21/10	Thu 22/10	Fri 23/10
	<input type="checkbox"/>	SM - Change Management	TS209434 - Servi	Actual							
	<input type="checkbox"/>	SM - Disaster Recovery	TS209434 - Servi	Actual							
	<input type="checkbox"/>	SM - Incident Management	TS209434 - Servi	Actual							
	<input type="checkbox"/>	SM - Problem Management	TS209434 - Servi	Actual							
	<input type="checkbox"/>	SM - Service Request Fulfillment	TS209434 - Servi	Actual							
	<input type="checkbox"/>	SM - System Admin	TS209434 - Servi	Actual			2.5h	5.5h	6.5h	5.5h	4.5h
	<input type="checkbox"/>	SM - Tool Maintenance	TS209434 - Servi	Actual							
	<input type="checkbox"/>	TS200096 Hol Mon SMO contractor	TS200096 - Holis	Actual			5h	2h	1h	2h	3h
	<input type="checkbox"/>	Community Volunteer Day GA018000.042	Administrative	Actual							
	<input type="checkbox"/>	Covid - 19 Tracking GA018000.043	Administrative	Actual							
	<input type="checkbox"/>	Education & Training GA018000.005	Administrative	Actual							
	<input type="checkbox"/>	General Admin GA018000.001	Administrative	Actual							
	<input type="checkbox"/>	Non-Tech BAU GA018000.038	Administrative	Actual							
	<input type="checkbox"/>	Part Time / Contractor Off Hours GA018000.003	Administrative	Actual							
	<input type="checkbox"/>	Sick Time GA018000.002	Administrative	Actual							
	<input type="checkbox"/>	Statutory Holiday GA018000.009	Administrative	Actual							
	<input type="checkbox"/>	Technology Consult with Leader GA018014.001	Administrative	Actual							
	<input type="checkbox"/>	Technology Team Meeting GA018014.002	Administrative	Actual							
	<input type="checkbox"/>	Vacation GA018000.011	Administrative	Actual							
		Total work		Actual			7.5h	7.5h	7.5h	7.5h	7.5h