

## Project Web App > Timesheet

Record time in your timesheet. Submit line status as required and at the end of the time period post your timesheet for approval.

**Status:** Approved (Final), **Total:** 37.5h, **Period:** 18/12/2021 12:00 AM - 24/12/2021 11:59 PM

## My Timesheet

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	Task Name/Description	Project Name	Time Type	Sat 18/12	Sun 19/12	Mon 20/12	Tue 21/12	Wed 22/12	Thu 23/12	Fri 24/12
	CTO Audit, Risk and IT Control BAU	TS209467 - CTO	Actual							
	SM - Change Management	TS209434 - Servi	Actual							
	SM - Disaster Recovery	TS209434 - Servi	Actual							
	SM - Incident Management	TS209434 - Servi	Actual							
	SM - Problem Management	TS209434 - Servi	Actual							
	SM - Service Request Fulfillment	TS209434 - Servi	Actual							
	SM - System Admin	TS209434 - Servi	Actual			7.5h	7.5h	7.5h	7.5h	4h
	SM - Tool Maintenance	TS209434 - Servi	Actual							
	TS200181 - Business Services Improvemen	TS200181 - Busir	Actual							
	Community Volunteer Day GA018000.042	Administrative	Actual							
	Covid - 19 Tracking GA018000.043	Administrative	Actual							
	Education & Training GA018000.005	Administrative	Actual							
	General Admin GA018000.001	Administrative	Actual							
	Non-Tech BAU GA018000.038	Administrative	Actual							
	Part Time / Contractor Off Hours GA01800	Administrative	Actual							
	Sick Time GA018000.002	Administrative	Actual							
	Statutory Holiday GA018000.009	Administrative	Actual							3.5h
	Technology Consult with Leader GA018014	Administrative	Actual							
	Technology Team Meeting GA018014.002	Administrative	Actual							
	Vacation GA018000.011	Administrative	Actual							
		Total work	Actual			7.5h	7.5h	7.5h	7.5h	7.5h
	III	<b>+</b>	4							