

## Project Web App → Timesheet

Record time in your timesheet. Submit line status as required and at the end of the time period post your timesheet for approval.

**Status:** Approved (Final), **Total:** 37.5h, **Period:** 20/02/2021 12:00 AM - 26/02/2021 11:59 PM

## My Timesheet

| Task Name/Description                    | Project Name     | Time Type | Sat 20/02 | Sun 21/02 | Mon 22/02 | Tue 23/02 | Wed 24/02 | Thu 25/02 | Fri 26/02 |
|--|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| CTO Audit, Risk and IT Control BAU       | TS209467 - CTO   | Actual    |           |           |           |           |           |           |           |
| SM - Change Management                   | TS209434 - Servi | Actual    |           |           | 1h        |           |           |           |           |
| SM - Disaster Recovery                   | TS209434 - Servi | Actual    |           |           |           |           |           |           |           |
| SM - Incident Management                 | TS209434 - Servi | Actual    |           |           | 2h        | 3.5h      | 2.5h      | 4.5h      | 1.5h      |
| SM - Problem Management                  | TS209434 - Servi | Actual    |           |           |           |           |           |           |           |
| SM - Service Request Fulfillment         | TS209434 - Servi | Actual    |           |           | 2.5h      | 3h        | 4h        | 2h        | 5h        |
| SM - Tool Maintenance                    | TS209434 - Servi | Actual    |           |           | 2h        | 1h        | 1h        | 1h        | 1h        |
| Community Volunteer Day GA018000.042     | Administrative   | Actual    |           |           |           |           |           |           |           |
| Covid - 19 Tracking GA018000.043         | Administrative   | Actual    |           |           |           |           |           |           |           |
| Education & Training GA018000.005        | Administrative   | Actual    |           |           |           |           |           |           |           |
| General Admin GA018000.001               | Administrative   | Actual    |           |           |           |           |           |           |           |
| Non-Tech BAU GA018000.038                | Administrative   | Actual    |           |           |           |           |           |           |           |
| Part Time / Contractor Off Hours GA01800 | Administrative   | Actual    |           |           |           |           |           |           |           |
| Sick Time GA018000.002                   | Administrative   | Actual    |           |           |           |           |           |           |           |
| Statutory Holiday GA018000.009           | Administrative   | Actual    |           |           |           |           |           |           |           |
| Technology Consult with Leader GA018014  | Administrative   | Actual    |           |           |           |           |           |           |           |
| Technology Team Meeting GA018014.002     | Administrative   | Actual    |           |           |           |           |           |           |           |
| Vacation GA018000.011                    | Administrative   | Actual    |           |           |           |           |           |           |           |
|  | Total work       | Actual    |           |           | 7.5h      | 7.5h      | 7.5h      | 7.5h      | 7.5h      |