



CLUSTER UNIVERSITY SRINAGAR

Application for appointment of Officers/Teachers in the University
(To be filled in by the Applicant)

Affix Recent Photograph

1. Post applied for: _____
2. Advertisement Notification No: & date: _____
3. Name (in block letters): _____
4. Father's Name: _____
5. Address:
(i) Present _____
Pin Code _____ State _____
Contact No _____ E-mail ID _____
(ii) Permanent _____
Pin Code _____ State _____
Contact No. _____ E-mail ID _____
6. Date of Birth (in figures) _____
(in words _____
(as per entry made in the Matriculation/Hr. Sec. Certificate)
7. Nationality _____
8. Category, if any, _____
(Certificate to be attached)

9. Particulars of Examinations passed:

Examination Passed	Subjects	Year of Passing	University/ Board	Max. Marks	Marks Obtained	%age of marks
Matric						
BA/BSc/B.Com/ BBA/BCA						
MA/MSc/M.Com						
M. Phil.						
Ph.D.						
NET/SET						
Specialization						
Any other Course						

10. Field of Specialization: _____

11. Prize, Medal & Scholarship, if any, received: _____

12. Particulars of Previous Employment:

Name of Employer	Date of joining	Date of Leaving	Position & Nature of Duties	Salary and grade	Reason for leaving the job, if any,

(If the space is insufficient, please attach a separate sheet)

13. Teaching Experience, if any, (Indicate period in years): _____

a) College Level: _____

b) University Level: _____

14. Research Experience, if any: _____

(Indicate period in years excluding period spent for completing Ph.D./M.Phil.)

15. Published work (State number of publications in each case and attach list of publications:

Books	Papers	Abstract	Articles	Patents	Review

16. Languages (including Indian Languages) you can read, write and/or speak:
Give particulars of examination(s), if any, passed in each:

Read only	Speak only	Read & Speak	Examination(s) passed

17. Present salary and grade (Basic Pay and allowances to be mentioned separately, if employed):

Scale _____

Basic Pay _____ DA _____ HRA _____ CCA _____ MA _____

Any Other allowance _____

18. If appointed, what kind of notice would you require before joining: _____

19. Are you willing to accept the minimum initial pay offered, if not indicate clearly the initial pay you would accept: _____

20. Have you ever been disqualified from appearing in any examination or undertaking any University work (Yes or No) _____

21. Have you ever been under suspension/dismissed from service or stopped to cross efficiency Bar: _____

22. Additional information, if any: _____

(Applicants may mention here any special qualification or experience which has not been given under the above heads. If the space above is in-sufficient for the purpose, please give full particulars on a separate sheet and attach it to the application inserting here a reference to the sheet attached)

DECLARATION

I hereby declare that the entries in this form and the particulars furnished are true to the best of my knowledge and belief.

Place: _____

Signature of the applicant

Date: _____

Remarks of the Employer / Head of the Institution

I hereby declare that the entries in the form and the particulars furnished are true as per service records;

Signature of the Employer with seal

Place: _____

Date: _____

IMPORTANT INSTRUCTIONS

- i. Application should be sent to the **Registrar, Cluster University Srinagar**, Gogji Bagh, Srinagar – Pin Code: 190008 so as to reach not later than the date mentioned in the Employment Notification;
- ii. Any change of address given in Col. i and ii should at once be communicated to the Registrar. The candidate must arrange for redirection of communication to the new address, if necessary. The University will make every effort to take account of change in candidate's address but cannot accept any responsibility in this matter;
- iii. In case of published work, only number of publications already published may be mentioned. This publication in press, in preparation etc. will not be taken into account;
- iv. The application form should be filled up by the candidate himself / herself with neat and clear handwriting and should be sent to the University through registered post (AD);
- v. Incomplete form, in any respect, shall not be entertained;
- vi. The percentage of marks at 9 (Col-7) should be out of total aggregate of marks of the examination passed. Percentage in each subject / paper need not to be mentioned.
- vii. The candidate should attach a self-addressed envelope of 23cm x 10cm size with the application form bearing postage stamp of proper value to cover the cost of letter to be sent for interview.
