

JASMINE LISTER

CONTACT



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DOB 04.05.2005

EDUCATION

Australia Catholic University

*Bachelor of Education (Secondary) /
Bachelor of Arts (Design Innovation
and Technologies)*

2023 - Present

St John Bosco College Engadine

Years 8 - 12

2018 - 2022

Aquinas Catholic College

Year 7

2017

REFERENCES

Scott Payne

PMA Global
0468 927 208

Kerryn Bethe

Arnie and Co, Cafe
Owner
0408 237 632

CERTIFICATIONS

First aid

Anaphylaxis

Working with Children Check

ABOUT ME

A dedicated and proactive full-time student at Australian Catholic University, currently pursuing a Bachelor of Education (Secondary) / Bachelor of Arts (Design Innovations and Technologies). With a strong commitment to excellence, I strive to contribute effectively in both individual and team environments. Known for completing tasks on time and to the best of my ability, I possess exceptional customer service skills and always prioritise customer satisfaction. My experience in team leadership and training new employees has equipped me with the skills to effectively motivate and guide team members.

EXPERIENCE

Sales Associate

2023 - Present, Angus & Coote Miranda

I assist customers in selecting and purchasing jewellery, provide product knowledge and styling advice, handle transactions, and maintain a visually appealing store environment. My role includes ensuring customer satisfaction through exceptional service and contributing to the overall success of the store.

Pick Packer

2022 - Present, PMA Global

Responsible for accurately picking and packing orders in a warehouse setting. Duties include selecting products from shelves based on order sheets, packing items into boxes, and preparing packages for shipment.

Deli Team Member

2021 - 2024, Coles Kirrawee

Experienced in a variety of roles within a deli environment, I excel in training new staff, serving customers, and maintaining high standards of food preparation and hygiene. My responsibilities included slicing meats, managing stock levels, and fulfilling online orders.

Cashier / Allrounder

2019 - 2021

Responsible for training new employees, providing excellent customer service, operating the cashier and Eftpos machines, handling cash, receiving and checking stock, and packing and restocking fruit and vegetables. Also involved in cleaning duties, packing up at the end of the shift, and making announcements over the microphone.

Cashier/Cafe Assistant

2020

Responsible for serving customers, operating the cashier and Eftpos machines, handling cash, sweeping, mopping, washing dishes, receiving, checking, and packing away stock. Also involved in preparing a range of food and drink orders.

Dance Studio Cleaner

2018 - 2020

Performing duties such as vacuuming, sweeping, mopping, and changing garbage bags. Also responsible for cleaning the reception desk, mirrors, and sorting paperwork. Additionally, ensuring security by accessing the dance studio with a security code and enabling it when leaving.