

# **Homosassa Special Water District**

## **AUTOMATIC DEBIT PROGRAM**

**The Homosassa Special Water District has established a Policy for its Customer's if they choose to have their water bills automatically debited from their bank account. The following are the procedures for this program:**

- 1. Water bills are mailed ordinarily on the 1<sup>st</sup> of the month.**
- 2. Customer's should contact the office if there are questions or disputes on their water bill as soon as possible.**
- 3. On the 15<sup>th</sup> of the month, if there are no changes in the billing, your bank account will be debited for the amount shown on your bill.**
- 4. New accounts require a pre-note test from the bank and will not be deducted until the following month.**
- 5. Any changes in customer Banking information will require the completion of a new authorization form.**
- 6. In the event your account cannot be debited due to insufficient funds, you will not be able to continue to use the Automatic Debit Program for one year. The customer will be responsible for all bank charges. In the event that this is a bank error, there will be no late fees charged to the customer.**

**To have your water bill paid by automatic debit, please complete the enclosed authorization form, include a voided check and return them to the Homosassa Special Water District, P.O. Box 195, Homosassa, FL 34487-0195**

**If you have any questions please contact our office at (352) 628-3740**

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