

## **AGENDA**

### **HOMOSASSA SPECIAL WATER DISTRICT Regular Meeting**

**February 15, 2010**

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Commissioner Diann G. Schultz, Chairman

Commissioner Dennis Seibert, Vice Chairman

Commissioner Robert Jeeves

David Purnell, Superintendent, HSWD

Commissioner Rodney MacRae, Sec/Treas

Commissioner James Bitter

Denise Lyn, HSWD Attorney

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#### **NOTICE TO THE PUBLIC**

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based, (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL 34448 or P.O. Box 195, Homosassa, FL 34487, (352) 628-3740, at least two (2) days before the meeting. If you are hearing or speech impaired, call 1-800-955-8771.

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**1) Additions, Corrections, Deletions of Regular Meeting Minutes of 1-18-10**

**2) Griff Machinski, Fluid Conservation Systems (Leak Detection Demo results)**

**3) Public Input:**

- A) John & Robin McLeod (Adjustment due to leak)**
- B) H. Coleen Marshall (Adjustment due to leak)**
- C) Nature's Resort (Adjustment due to leak)**
- D) Lavonne Edwards (Adjustment due to leak)**
- E) Reid Pratt (Adjustment due to leak)**

**4) Cost to hire CPA (Commissioner MacRae)**

**5) Commissioner Schultz Items to discuss**

- A) Carl Wright (SWFWMD)**
- B) Late Notice sent to customers**
- C) Board Member/Officer Job Descriptions**

**6) Attorney Report**

- A) Stonebrook/Whetstone (Update)**
- B) Inter local Agreements (Citrus County)**

**7) 2009-2010 Budget Report**

- A) First Quarter Revenue vs Expenditure Report
- B) Corrected Budget Reports for 10-09, 11-09 & 12-09

**8) Staff Report**

- A) Banking Information
- B) Journal Entries per Audit (for your review)

**9) Superintendent's Report**

**10) Old Business – Reports to the Board**

- A) Shut off list
- B) Past Due's Mailed Report
- C) Overtime Report
- D) Adjustment Report

**11) Board Comments**

**12) Pay Bills/Adjournment**

## **Homosassa Special Water District**

### **REGULAR MEETING February 15, 2010**

A regular meeting of the Board of Commissioners of the Homosassa Special Water District was held on Monday, February 15, 2010 at the Water District office located at 7922 W. Grover Cleveland Blvd., Homosassa, FL.

Present were:

Commissioner Schultz  
Commissioner Seibert  
Commissioner Jeeves  
Commissioner Bitter  
Griff Machinski (FCS)

Commissioner MacRae  
David Purnell (Superintendent)  
Teresa Olds (HSWD Staff)  
Alvie Baker (HSWD Staff)

Commissioner Schultz called the meeting to order at 3:00 p.m.

#### **6) Attorney Report**

##### **A) Stonebrook/Whetstone (Update)(on file)**

Mr. Whetstone would like us to move the water right-of-way easement 15 to 10 ft north as shown on the diagram.

Discussion.

Put this item back on the March Agenda.

##### **B) Inter Local Agreements (Citrus County)**

Discussion.

Put this item back on the March Agenda.

**1) Additions, Corrections, Deletions of the Minutes of the Regular Meeting of January 18, 2010**

Commissioner Bitter made a motion to approve the Minutes of the Regular Meeting of January 18, 2010. Commissioner Jeeves seconded. Vote yes. Motion carried.

**3) Public Input:**

**A) John & Robin McLeod (Adjustment due to leak)**

Commissioner MacRae made a motion to waive the conservation rates for January and grant an extension of six months to pay if needed. Commissioner Seibert seconded. Vote yes. Motion carried.

**B) H. Colleen Marshall (Adjustment due to leak)**

Commissioner MacRae made a motion to waive the conservation rates for January and grant an extension of six months to pay if needed. Commissioner Seibert seconded. Vote yes. Motion carried.

**C) Nature's Resort (Adjustment due to leak)**

Commissioner MacRae made a motion to waive the conservation rates for December and grant an extension of six months to pay if needed. Commissioner Seibert seconded. Vote yes. Motion carried.

**D) Lavonne Edwards (Adjustment due to leak)**

Commissioner MacRae made a motion to waive the conservation rates for December and January and grant an extension of six months to pay if needed. Commissioner Seibert seconded. Vote yes. Motion carried.

**E) Reid Pratt (Adjustment due to leak)**

Commissioner MacRae made a motion to waive the conservation rates for January and grant an extension of six months to pay if needed. Commissioner Seibert seconded. Vote yes. Motion carried.

**2) Griff Machinski, Fluid Conservation Systems (Leak Detection Demo results)**

Mr. Machinski showed a presentation on leak detection, and the equipment they use to locate the water leaks. The Board was also presented with three quotes on purchasing the equipment.

Put this item back on the March Agenda.

**4) Cost to hire CPA (Commissioner MacRae)**

Commissioner MacRae was going to get some cost estimates of a CPA for the District, and asked Teresa to get some cost and present in to the Board at the March Meeting.

Put this item back on the March Agenda.

**5) Commissioner Schultz Items to discuss**

**A) Carl Wright (SWFWMD)**

Commissioner Schultz requested that Superintendent Purnell get information on what type of recognition the District can give Carl for his help over the years with locating the District's water leaks.

Put back on the March Agenda.

**B) Late Notice sent to customers**

Discussion.

The District's physical address will be put on the late notices.

### **C) Board Member/Office Job Descriptions**

Discussion.

Board directed staff to have Attorney Lyn check into the Board Members duties.

Put this item back on the March Agenda.

## **7) 2009-2010 Budget Report**

### **A) First Quarter Revenue vs Expenditure Report**

Discussion.

### **B) Corrected Budget Reports for 10-09, 11-09 & 12-09**

Discussion.

Superintendent Purnell is going to itemize some options where we can reduce our expenses for the District and present it at the Board Meeting next month.

This item will be on the March Agenda.

## **8) Staff Report**

### **A) Banking Information**

Discussion.

Board directed Teresa to check different banks for the CD interest rates before the May Board Meeting and to put this item on the May Agenda.

### **B) Journal Entries per Audit (for your review)**

Discussion.

**8-3) Off Site Back Up:**

Discussion.

Board directed staff to put in our policies and procedure manual that we are backing up the system once a month and taking the external hard drive to Peach Orchard Well Site.

**8-4) Board directed staff to have Attorney Lyn check into the Policy for the refunding of Customer Deposits for Final Bills.**

**8-5) Board directed staff that we will stay with the Post Office in Old Homosassa.**

**9) Superintendent's Report**

Discussion.

Superintendent Purnell will show the video he took of the Beagle Project at the March Board Meeting.

**10) Old Items – Reports to the Board**

- A) Shut off List (on file)
- B) Number of Past Dues Mailed (on file)
- C) Overtime Report (on file)
- D) Adjustment Report (on file)

**11) Board Comments**

**12) Pay Bills/Adjournment**

Commissioner MacRae made a motion to pay bills and adjourn the meeting. Commissioner Jeeves seconded. Vote yes. Motion carried.

### Claim Checks

Check #	Type	Vendor #/Name	Check	Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
1992	S	1 A-1 ALARM SYSTEMS		100.00	01/18/10	1/10		
1993	S	27 BRIGHT HOUSE NETWORK		171.81	01/18/10	1/10	CL 6460	100.00
							CL 6452	61.86
							CL 6463	109.95
1994	S	312 INK - 4 - LESS		160.00	01/18/10	_____	CL 6462	160.00
1995	S	186 MCDONALD GROUP INTERNATIONAL, INC.		1710.00	01/18/10	1/10	CL 6464	1710.00
1996	S	316 NATIONAL NOTARY ASSOCIATION		173.56	01/18/10	1/10	CL 6461	173.56
1997	S	127 PACK N POST		25.66	01/18/10	1/10	CL 6456	25.66
1998	S	132 PROGRESS ENERGY FLORIDA		18.28	01/18/10	1/10	CL 6458	18.28
1999	S	317 Q BUSINESS SOURCE		45.31	01/18/10	1/10	CL 6465	45.31
2001 *	S	315 WASTE SERVICES OF FLORIDA INC		24.16	01/18/10	_____	CL 6459	24.16
2002	S	20 BAY AREA		478.00	01/18/10	1/10	CL 6466	478.00
2003	S	319 DELL MARKETING L.P.		4795.00	01/21/10	1/10	CL 6467	4795.00
2004	S	159 SUNSTATE METER & SUPPLY		1132.20	01/21/10	1/10	CL 6468	1132.20
2005	S	278 ALL AMERICAN AUTO SERVICE		677.59	01/21/10	1/10	CL 6471	677.59
2006	S	150 CENTURYLINK		396.48	01/21/10	1/10	CL 6469	259.38
							CL 6470	137.10
2019 *	S	27 BRIGHT HOUSE NETWORK		111.53	01/26/10	_____	CL 6473	111.53
2020	S	274 IN TOUCH COMMUNICATIONS		95.00	01/26/10	_____	CL 6483	95.00
2021	S	307 NATURE COAST WEB DESIGN & MARKETING, INC		30.00	01/26/10	_____	CL 6478	30.00
2022	S	122 NEXTEL COMMUNICATIONS		461.17	01/26/10	_____	CL 6479	461.17
2023	S	293 REDRICK TRUCKING, INC.		780.00	01/26/10	_____	CL 6477	780.00
2024	S	142 SAFETY ZONE SPECIALISTS		737.25	01/26/10	_____	CL 6482	737.25
2025	S	157 SUNTRUST BANKCARD, N A		1139.29	01/26/10	_____	CL 6410	264.00
							CL 6411	11.08
							CL 6414	5.54
							CL 6415	230.60
							CL 6416	5.60
							CL 6417	71.56
							CL 6420	219.97
							CL 6454	143.94
							CL 6455	116.97

02/22/10  
09:41:24

HOMOSASSA SPECIAL WATER DISTRICT  
Check Register for 101050-Cash In Bank Operating Superior  
For the Accounting Period: 1/10

Page: 2 of 2  
Report ID: AP300

## Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
2025	S	157 SUNTRUST BANKCARD, N A	1139.29	01/26/10			
2026	S	234 SUNTRUST LOAN PAYMENT	20578.75	01/26/10		CL 6476	70.03
2027	S	216 TAYLOR RENTAL	12.14	01/26/10		CL 6474	20578.75
2028	S	171 WALMART COMMUNITY	786.38	01/26/10		CL 6484	12.14
						CL 6412	121.82
						CL 6413	132.45
						CL 6418	264.33
						CL 6419	113.96
						CL 6429	25.76
						CL 6480	110.06
						CL 6481	18.00
2029	S	999999 DAVID OGLESBY	2.45	01/27/10			
2030	S	999999 FISH NET MOTEL	212.02	01/27/10		CL 6488	2.45
2031	S	999999 LANDMARK REALTY	39.00	01/27/10		CL 6486	212.02
2032	S	999999 LORI RASHLEY	16.25	01/27/10		CL 6485	39.00
2033	S	999999 ROBERT BAMMANN	39.00	01/27/10		CL 6490	16.25
2034	S	999999 SHAKENIA DUNCAN	56.75	01/27/10		CL 6487	39.00
2035	S	293 REDRICK TRUCKING, INC.	420.00	01/27/10		CL 6489	56.75
2037	S	100 HOMOSASSA SPECIAL WATER	465.00	01/28/10	1/10	CL 6491	420.00
						CL 6492	465.00
Total for Claim Checks			35890.03				
Count for Claim Checks			32				
# of Checks:	32	Total:	35890.03				

## Claim Checks

Check #	Type	Vendor #/Name	Period			Claim #	Claim Amount
			Check	Amount	Date Issued		
2036	M	110 LINDA' M. COOPER		300.00	02/01/10		
2038	S	150 CENTURYLINK		256.68	02/02/10		CL 6493 300.00
						CL 6503	130.00
						CL 6506	38.21
						CL 6507	44.37
2039	S	38 CITRUS CO CHRONICLE		83.72	02/02/10		CL 6508 44.10
2040	S	45 CRYSTAL RIVER QUARRIES		36.86	02/02/10		CL 6502 83.72
2041	S	275 IN & OUT EXPRESS LUBE		142.98	02/02/10		CL 6512 36.86
2042	S	107 KANE'S ACE HARDWARE		93.24	02/02/10		CL 6515 142.98
						CL 6451	41.49
						CL 6475	51.75
2043	S	293 REDRICK TRUCKING, INC.		420.00	02/02/10		CL 6504 420.00
2044	S	179 W R E C		2397.73	02/02/10		CL 6514 2397.73
2045	S	173 WASTE MGMT OF CENTRAL FL		92.14	02/02/10		CL 6511 92.14
2046	S	999999 WILLIAM VILLANOVA		31.15	02/03/10		CL 6516 31.15
2047	S	7 ADVANCE AUTO PARTS		260.56	02/09/10		CL 6431 35.25
						CL 6494	59.89
						CL 6509	18.18
						CL 6520	87.54
2048	S	262 AFFORDABLE BILLING SOLUTIONS		3193.12	02/09/10		CL 6543 59.70
2049	S	10 AIRGAS		54.25	02/09/10		CL 6536 3193.12
2050	S	291 ARAMARK REFRESHMENT SERVICES		84.00	02/09/10		CL 6532 54.25
2051	S	23 BLUE CROSS/BLUE SHIELD OF FLORIDA		8541.90	02/09/10		CL 6527 84.00
2052	S	27 BRIGHT HOUSE NETWORK		109.95	02/09/10		CL 6542 8541.90
2053	S	182 DENISE A LYN, P.A.		1050.00	02/09/10		CL 6523 109.95
2054	S	96 HOME DEPOT CREDIT SERVICES		325.79	02/09/10		CL 6537 1050.00
						CL 6457	186.17
						CL 6539	69.90
						CL 6540	69.72
2055	S	132 PROGRESS ENERGY FLORIDA		10.89	02/09/10		CL 6530 10.89

02/22/10  
09:41:56

HOMOSASSA SPECIAL WATER DISTRICT  
Check Register for 101050-Cash In Bank Operating Superior  
For the Accounting Period: 2/10

Page: 2 of 2  
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check	Amount	Date Issued	Period	Claim #	Claim Amount
2056	S	293 REDRICK TRUCKING, INC.		630.00	02/09/10		CL 6535	630.00
2057	S	211 RING POWER CORPORATION		1263.89	02/09/10		CL 6524	1263.89
2058	S	141 S A C ENVIRONMENTAL		143.00	02/09/10		CL 6525	143.00
2059	S	156 SUNSHINE STATE ONE CALL		105.10	02/09/10		CL 6528	105.10
2060	S	159 SUNSTATE METER & SUPPLY		7777.09	02/09/10		CL 6529	1482.88
							CL 6533	2648.21
							CL 6534	3646.00
2061	S	296 TRANSMONTAIGNE PRODUCT SERVICES, INC		2365.90	02/09/10		CL 6538	2365.90
2062	S	167 USA BLUEBOOK		125.77	02/09/10		CL 6541	125.77
2063	S	179 W R E C		120.02	02/09/10		CL 6531	120.02
2064	S	315 WASTE SERVICES OF FLORIDA INC		24.59	02/09/10		CL 6526	24.59
Total for Claim Checks				30040.32				
Count for Claim Checks				28				

# of Checks: 28      Total: 30040.32

**WHETSTONE DEVELOPMENT CORPORATION**

**P. O. BOX 1257**

**CRYSTAL RIVER, FL. 34423**

January 18, 2010

Stonebrook Community, L.L.C

380 Park Place Blvd., Suite 200

Clearwater, Fl. 33759

Dear Mr. Rapisarda:

We talked to our surveyor today, Larry Clark of Clark Surveying, Inc. We need to move the water right-of-way easement 15 to 20 Feet north as shown in diagram. The other would spoil our property use on the southside and we would agree to this 15 to 20 foot move.

Sincerely,

  
M. G. and Michael Whetstone

JAN 21 2010

EXHIBIT "A"

**SKETCH OF DESCRIPTION**  
 SEC. 15. Twp. 19 S. Rng. 17 E.  
 CIRCUIT COUNTY, IDAHO.

Street 15 to 20 Ft North /

443  
Sept 1d

DOWN ROADWAY OF THE NE 1/4 OF  
S. 15, Twp. 18 S., Range 17 E.  
C. C.

SECTION

N.O.T.E.S.

1. NO PROFESSIONAL SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR ELEMENTS OF RECORD, INCORPORATIONS, ESTATUTES, CORPORATE CHARTERSHIP, TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
2. SUBSPACE AND ENVIRONMENTAL CONDITIONS ARE NOT SURVEYED OR EXAMINED AS PART OF THE OVERHEAD CONTRACT, EXCEPT AS STATED IN THE PLAN, WHICH IS THE PROPERTY OF THE SURVEYOR.
3. COMPASSION OR CLACK SURVEYING ALL DOCUMENTS RECORDED IN THE PUBLIC OFFICES OF OTHER STATES OR CITIES, OR ANY COPIES THEREOF, IS NOT PROVIDED FOR, AS THE SURVEYOR HAS NO PERSONAL KNOWLEDGE OF THE PLAT WITHOUT AN ORIGINAL SIGNATURE AND SEAL, AND NO VAULT.
4. BASIS OF MEASURE IS THE SOUTH BOUNDARY OF THE NORTHEAST 1/4 SECTION 15, TOWNSHIP 19 N.W., RANGE 17 EAST AS OWNED BEARINGS OR DEGREES AND DISTANCES.
5. ALLEGED OR ACTUAL TITLES TO SQUATTER MAPS ON RECORDS BY OTHER PARTIES, OR PARTIES ASSOCIATED WITH THEM, ARE NOT CONSIDERED.

-P. O. C.  
SW corner of the NE 1/4 of  
sec. 15, Twp. 19 S., Range 17 E.

CERTIFIED TO:	HOMOSASSA SPECIAL WATER DISTRICT		
<p>SKETCH OF DESCRIPTION OF A UTILITY EASEMENT LYING N. AND BEING A PART OF SEC. 15, TWP. 19 S., RNG. 17 E. CITRUS COUNTY, FLORIDA</p> <p><b>CLARK SURVEYING, INC.</b> 256 N.E. CRYSTAL STREET CRYSTAL RIVER, FLORIDA 34426 (352) 563-2729 FAX (352) 563-0037 DATE: 12/16/09 SCALE: 1"=150' JOB NO.: 23709</p>			

MENTORSHIP PROGRAMME

Constante unitaria

Grantee's Initiatives.

John and Robin McLeod  
3307 Foxridge Circle  
Tampa, Fl, 33618  
Ph: 813-908-1271

Attention: Board of Commissioners  
Homosassa Special Water District

Regarding: 11465 West Vatican Lane  
Homosassa, Fl 34448

As a result of the recent freezing temperatures, a water pipe at the above referenced address froze and cracked resulting in a leak. Unfortunately, our neighbor did not notice until we had already lost ten thousand gallons of water at which time he had the water shut off.

This is a secondary residence and as you see from our past history, our water usage is considerably less. Therefore, we are requesting your consideration for a leakage adjustment for our January bill.

Sincerely,

John G. McLeod

Customer Name: MCLEOD, JOHN G  
 Account: 01845-00  
 Route - Meter: 06-11060  
 Service Address: 11465 W VATICAN LN  
 Mtr Id - Type - Size: 42702368 M

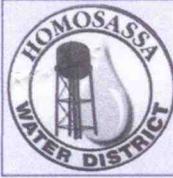
From 2-2009 to 2-2010

5/8

**Meter Serial #:**

**(Readings in Actual Units)**

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
01-2010	370000	01/19/2010	10000	10000	ACTUAL READING
12-2009	360000	12/21/2009	0	7000	ACTUAL READING
11-2009	360000	11/17/2009	1000	7000	ACTUAL READING
10-2009	359000	10/20/2009	0	6000	ACTUAL READING
09-2009	359000	09/22/2009	1000	6000	ACTUAL READING
08-2009	358000	08/18/2009	0	5000	ACTUAL READING
07-2009	358000	07/21/2009	1000	5000	ACTUAL READING
06-2009	357000	06/22/2009	2000	4000	ACTUAL READING
05-2009	355000	05/19/2009	1000	2000	ACTUAL READING
04-2009	354000	04/21/2009	1000	1000	ACTUAL READING
03-2009	353000	03/17/2009	0	0	ACTUAL READING
02-2009	353000	02/17/2009	0	0	ACTUAL READING

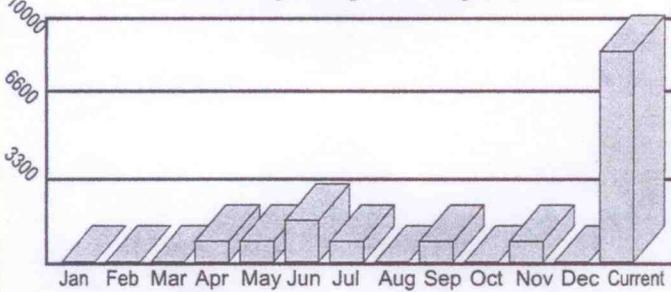


**Homosassa Special Water District**  
**PO Box 195**  
**Homosassa, FL 34487**  
**(352) 628-3740**

Hours Mon.-Thurs.: 7:00 - 5:30  
Web: [homosassawater.com](http://homosassawater.com)  
Email: [hswd@tampabay.rr.com](mailto:hswd@tampabay.rr.com)

Account No.	Name	Street Number / Service Address	Service Dates From	To	
01845-00	JOHN G MCLEOD	11465 W VATICAN LN	12/21/2009	01/19/2010	
SERVICE		PREVIOUS READING	PRESENT READING	CONSUMPTION	CHARGES
WATER		360000	370000	10000	\$30.95
FIRE LINE					\$0.00
BACKFLOW REPAIR					\$0.00
NON-PAYMENT FEE					\$0.00
PENALTIES					\$0.00
INTER LOCAL FEE					\$0.00
MISC FEES					\$0.00
CONNECTION FEE					\$0.00
RP REPAIR					\$0.00
OVERPAYMENT					\$0.00
<b>Monthly Board Meetings are held the 3rd Monday of each month at 3:00 PM at the Homosassa Special Water District Office, 7922 W. Grover Cleveland Blvd., Homosassa, FL.</b>			<b>TOTAL DUE NOW</b>		<b>\$30.95</b>
			<b>Due Date</b>	02/25/2010	<b>BILL IS DELINQUENT AFTER DUE DATE</b>
					<b>AFTER DUE DATE PAY</b>
					<b>\$35.95</b>

#### Monthly Usage History (in gallons)



**Please remit promptly to avoid Penalties and Late Charges.**  
\$5.00 or 10%, whichever is greater, Late Charge will be added if not paid by the 25th of the Month. Failure to receive Bill will not relieve customer of payment obligation or late charge.

Any previous balance can result in service being disconnected if payment is not received by the 7th of the following month by 5:30p.m. Account is not considered paid until payment is received in our office. An additional non-payment charge of \$20.00 will be added to the past due balance on the 8th of the month and service will be disconnected without further notice.

**Entire past due balance and all penalties must be paid before service is reconnected.**

#### Lawn Watering Limited to Once a Week

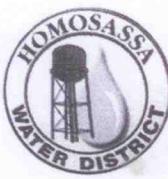
If your address (house number) ends in...

- 0 or 1 Water only on Monday
- 2 or 3 Water only on Tuesday
- 4 or 5 Water only on Wednesday
- 6 or 7 Water only on Thursday
- 8 or 9 Water only on Friday

Call 352-628-3470 for additional information or to report violations

Please visit our newly updated website at  
[www.homosassawater.com](http://www.homosassawater.com)

**Please detach and return lower portion when remitting payment.**



**Homosassa Special Water District**  
**PO Box 195**  
**Homosassa, FL 34487**  
**(352) 628-3740**



Account Number	Billing Date	01/27/2010
01845-00	Current Bill	\$30.95
Due Date	Previous Balance	\$0.00
02/25/2010	<b>TOTAL AMOUNT DUE</b>	\$30.95
<b>Please Enter Amount Paid</b>		



01-A 20100127 T008 S 01389

JOHN G MCLEOD  
3307 FOXRIDGE CIR  
TAMPA FL 33618-2150



Homosassa Special Water District  
PO Box 195  
Homosassa FL 34487-0195

1/30/2010

To: Homosassa Special Water District  
Board of Directors

During the week of January 9<sup>th</sup> 2010, a pipe burst on a water line at our house. (6396 Lance leaf Terrace) Unfortunately we were out of the country on a cruise ..our neighbor at some point in time found the leak and capped it.. Obviously it leaked for a while. We would appreciate any assistance you can give us on this bill.  
(We had cold weather and rain on the cruise too.!!)

Thank you for any consideration.  
H. Coleen Marshall  
727-420-0865

**BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM**  
**CUSTOMER WATER READINGS**

**HOMOSASSA WATER DISTRICT**  
**14:37:24 - 02/04/2010**

**Customer Name:** MARSHALL, H. COLEEN  
**Account:** 02402-00  
**Route - Meter:** 06-06800  
**Service Address:** 6396 S LANCELEAF TER  
**Mtr Id - Type - Size:** 78498822 M

**From 2-2009 to 2-2010**

**5/8**

**Meter Serial #:** 78498822  
**(Readings in Actual Units)**

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
01-2010	287000	01/19/2010	71000	71000	ACTUAL READING
12-2009	216000	12/21/2009	0	11000	ACTUAL READING
11-2009	216000	11/17/2009	2000	11000	ACTUAL READING
10-2009	214000	10/20/2009	0	9000	ACTUAL READING
09-2009	214000	09/22/2009	2000	9000	ACTUAL READING
08-2009	212000	08/18/2009	1000	7000	ACTUAL READING
07-2009	211000	07/21/2009	2000	6000	ACTUAL READING
06-2009	209000	06/22/2009	1000	4000	ACTUAL READING
05-2009	208000	05/19/2009	0	3000	ESTIMATED READING
04-2009	208000	04/21/2009	0	3000	ACTUAL READING
03-2009	208000	03/17/2009	1000	3000	ACTUAL READING
02-2009	207000	02/17/2009	1000	2000	ACTUAL READING



To Whom It May Concern,

I am writing to inform your office that a repair for a water leak in late December has been repaired. We were advised that we could request a reduction of our bill after repairs were made and inspected. Our account # is 00225-00.

Thank you for your consideration in this matter. Please let our office know if you have any questions.

Sincerely,

Gary Knight  
General Manager  
352-628-9544

10359 West Halls River Road • Homosassa, Florida 34448  
(352) 628-9544 • (800) 301-7880 • Fax (352) 628-9747

**BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM**  
**CUSTOMER WATER READINGS**

**HOMOSASSA WATER DISTRICT**

15:24:41 - 01/21/2010

**Customer Name:** ACKLEY INVESTMENT II  
**Account:** 00225-00  
**Route - Meter:** 01-20310  
**Service Address:** 10359 W HALLS RIVER RD  
**Mtr Id - Type - Size:** 60408734 M

From 1-2009 to 1-2010

2

**Meter Serial #:** 60408734  
**(Readings in Actual Units)**

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
01-2010	24618000	01/19/2010	472000	472000	ACTUAL READING
12-2009	24146000	12/21/2009	2590000	7412000	ACTUAL READING
11-2009	21556000	11/17/2009	186000	4822000	ACTUAL READING
10-2009	21370000	10/20/2009	334000	4636000	ACTUAL READING
09-2009	21036000	09/22/2009	576000	4302000	ROLLOVER USAGE
08-2009	9460000	08/18/2009	616000	3726000	ACTUAL READING
07-2009	8844000	07/21/2009	547000	3110000	ACTUAL READING
06-2009	8297000	06/22/2009	519000	2563000	ACTUAL READING
05-2009	7778000	05/19/2009	411000	2044000	ACTUAL READING
04-2009	7367000	04/21/2009	407000	1633000	ACTUAL READING
03-2009	6960000	03/17/2009	478000	1226000	ACTUAL READING
02-2009	6482000	02/17/2009	357000	748000	ACTUAL READING
01-2009	6125000	01/20/2009	391000	391000	ACTUAL READING

11072 W Halls River Rd.  
Homosassa, FL 34448  
January 22, 2010

Board Members  
Homosassa Special Water District Office  
7922 W. Grover Cleveland Blvd.  
Homosassa, FL 34448

To: Board Members - RE: Account D1118

Wednesday, January 20, when I returned from vacation, I found a yellow door hanger from the Water District Office. I contacted the Water Office and was told I had a leak on my side of the meter. I was shocked to find out how much water was being wasted. A repairman was called and by 6:00 p.m. Wednesday, the leak was found and repaired.

I thought the extra water usage in November and December was due to the extra company we had for the holidays. I never dreamed there was a leak!!

Because of the circumstances, I am requesting special consideration and adjustment to the January cost of water used. Any help you can give will be appreciated.

A satisfied customer,  
Lorraine Edwards  
Act # 1118

**BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM**  
**CUSTOMER WATER READINGS**

**HOMOSASSA WATER DISTRICT**  
**07:45:05 - 01/25/2010**

**Customer Name:** EDWARDS, LAVONNE  
**Account:** 01118-00  
**Route - Meter:** 02-002730  
**Service Address:** 11072 W HALLS RIVER RD  
**Mtr Id - Type - Size:** 81083596 M

From 1-2009 to 1-2010

5/8

**Meter Serial #:** 81083596  
**(Readings in Actual Units)**

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
01-2010	273000	01/19/2010	45000	45000	ACTUAL READING
12-2009	228000	12/21/2009	16000	66000	ACTUAL READING
11-2009	212000	11/17/2009	7000	50000	ACTUAL READING
10-2009	205000	10/20/2009	3000	43000	ACTUAL READING
09-2009	202000	09/22/2009	6000	40000	ACTUAL READING
08-2009	196000	08/18/2009	4000	34000	ACTUAL READING
07-2009	192000	07/21/2009	5000	30000	ACTUAL READING
06-2009	187000	06/22/2009	3000	25000	ACTUAL READING
05-2009	184000	05/19/2009	4000	22000	ESTIMATED READING
04-2009	180000	04/21/2009	4000	18000	ACTUAL READING
03-2009	176000	03/17/2009	6000	14000	ACTUAL READING
02-2009	170000	02/17/2009	4000	8000	ACTUAL READING
01-2009	166000	01/20/2009	4000	4000	ACTUAL READING

Joe Homosassa Special WATER District  
P.O. Box 195  
Homosassa, FL 34487

RE: Acct # 02448  
8378 W. Bradshaw ST

To Whom It May Concern

Last month DUE TO the extreme cold weather I had a pipe bust outside of my home and I was not home at the time, after finding out from my neighbor, I called the water Dept they came right out & shut the water off. I have fixed the broken line and I am asking for any relief on the water bill from the Board.

Thank you

Reef S. Pratt

Customer Name: PRATT, REID

Account: 02448-00

Route - Meter: 01-02415

Service Address: 8378 W BRADSHAW ST

Mtr Id - Type - Size: 85752957 M

From 1-2009 to 1-2010

5/8

Meter Serial #: 85752957

(Readings in Actual Units)

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
01-2010	57000	01/19/2010	36000	36000	ACTUAL READING
12-2009	21000	12/21/2009	0	19000	ACTUAL READING
11-2009	21000	11/17/2009	0	19000	ACTUAL READING
10-2009	21000	10/20/2009	0	19000	ACTUAL READING
09-2009	21000	09/22/2009	0	19000	ACTUAL READING
08-2009	21000	08/18/2009	7000	19000	ACTUAL READING
07-2009	14000	07/21/2009	2000	12000	ACTUAL READING
06-2009	12000	06/22/2009	1000	10000	ACTUAL READING
05-2009	11000	05/19/2009	2000	9000	ACTUAL READING
04-2009	9000	04/21/2009	1000	7000	ACTUAL READING
03-2009	8000	03/17/2009	1000	6000	ACTUAL READING
02-2009	7000	02/17/2009	1000	5000	ACTUAL READING
01-2009	6000	01/20/2009	4000	4000	ACTUAL READING

**Demonstration Report**  
**Homosassa Special Water District**  
**Homosassa Springs, FL**  
**January 19-21, 2010**

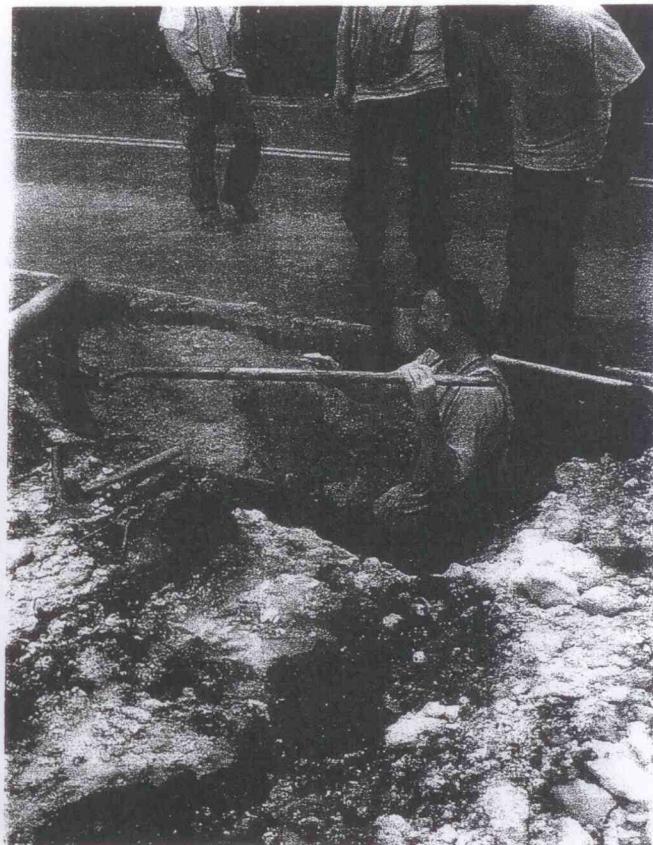
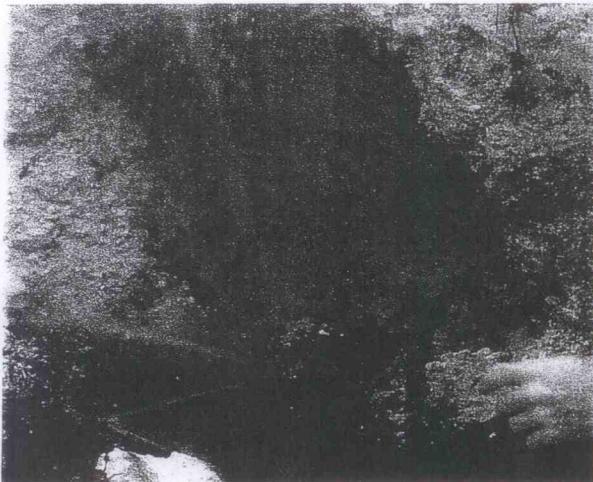
On January 19-21, 2010, Fluid Conservation Systems (FCS) Eastern US Sales Manager, Griff Machinski, provided a Leak Detection Program field demonstration to David Purnell, Rick Sandwick and staff. The equipment used in the demonstration included FCS's Permalog permanent leak detection system, AC Digital leak noise correlator, and the LMic ground microphone system. Throughout the demonstration, discussion was held on how each system works, the benefits of owning the equipment, and how they compliment each other to comprise a complete leak detection program.

On the first day, ten Permalogs were deployed along W. Yulee Drive and W. Fishbowl Drive to survey an area with suspected leakage based upon a leak survey provided by Carl Wright of the South West Florida Water Management District. The Permalogs listened for leakage in the area overnight. The following morning, the results of the overnight survey were collected via a drive-by radio receiver known as the "Patroller", which collects the data from the Permalogs while still underground and displays the results to the operator while driving by the location. The table below summarizes the logger locations and the results they found. Total time spent in the field deploying, reading, and retrieving all equipment was approximately one hour.

Permalog	Location	Leak Status	Sound Level	Sound Spread
11080688	W. Yulee Dr	[REDACTED]	28	9
11080690	9617 W. Yulee Dr.	No Leak	14	6
01081388	W. Yulee and S. Palo Verde Pt.	No Leak	6	3
01081387	W. Yulee Dr. and S. Steven Dr.	No leak	5	6
01081390	W. Yulee Dr. and S. Rocky Pt.	No Leak	5	5
01081383	W. Yulee Dr. and W. Fishbowl Dr. (tank side MLV)	[REDACTED]	37	4
11080689	W. Yulee Dr. and W. Fishbowl Dr. (southern Yulee side MLV-PVC)	[REDACTED]	21	4
11080687	W. Fishbowl Dr. and S. LeWoods Dr.	No Leak	4	3
11080865	W. Fishbowl Dr. and S. Purslane Dr.	No Leak	4	12
11080686	4204 Purslane Dr.	No Leak	7	3

Following the Permalog Patrol results on day two, three Permalogs were in Leak mode in two general areas. The reported leak locations were investigated to pinpoint the leak location for repair. The AC Digital leak noise correlator and LMic ground microphone system were

demonstrated to locate the exact location of the detected leaks. The LMic was first used to listen to the valves to confirm the leak noise detected by Permalogs was still present, and to gauge approximate locations for correlation setup. For the leak reported near the elevated storage tank, The AC Digital sensors were placed on the main line valves with 305 feet of 6 inch cast iron pipe between valves. A leak was pinpointed at 71.5 feet from one valve. Upon excavation later, HSWD confirmed the leak location and repaired what turned out to be a complete split around the entire pipe. Pictures of the leak and repair effort are shown below.



Conservatively estimating this leak losing only 50 gallons per minute (AWWA standards suggest this leak could be losing substantially higher amounts), this single leak represents a water loss of at least 72,000 gallons per day, or over 26 million gallons a year. At an average production cost of only \$0.75 per thousand gallons, this leak would cost \$19,710 over the course of a year in water loss alone, even without figuring in repair costs, other damage, and liabilities. From a revenue standpoint, over \$46,000 could have been brought in to the utility if this water had been able to reach a metered customer.

The second leak reported on W. Yulee Dr. was correlated in a similar manner, with the location determined to be somewhere along the service line connection for the 9394 W. Yulee Dr. and neighboring address. Exact location could not be pinpointed due to the unknown underground pipe materials and layout. However, this was not an issue to the utility because they would



prefer to install a new service line connection to both addresses using directional boring and cutoff the older connection over excavating the street section to make a clamp repair.

Later on day two, a demonstration was setup on a known leak location on a portion of 2 inch PVC pipe normally cutoff from water supply. This test was used to demonstrate performance on PVC pipe, which is well known to be the most difficult environment for acoustic leak detection technologies. The water supply was opened and two Permalogs were deployed on valves approximately 400 feet apart. The following morning, the Permalog 100 feet from the leak location was reporting in Leak mode. The second logger, while reporting "no leak", did show data indicative of a possible leak and if left deployed for additional nights, may have indicated the leak as well. The leak position was then correlated using the AC Digital correlator.

Further information and quotations on any of the equipment used in this demonstration will be provided upon request.

**FCS**

### Halma Water Management

Pallent Environmental  
The world's largest supplier of leak detection and pressure control equipment for water management in water networks. Designed the first commercial leak detection system in 1978 and have pioneered accurate noise-powered acoustic leak detection systems.

Randcom Technologies  
Market Leader in the design and manufacture of rugged, innovative data logging and telemetry equipment for water and environmental industries. Now introducing innovative Wastewater solutions.

Hydrelia  
Specialists in manufactured services for all parts of the water cycle.  
Including open channel systems and environmental monitoring.

Fluid Conversion Systems  
Fluid Conversion Systems

Market specialist in the USA for Palmer, Randcom & Hydrelia products.

**HYDREKA**  
Specialist in water management products for the water industry.

**HALMA**

**FCS**

### Why produce water you don't get paid for?

**Why Detect Leaks?**

Some leaks cannot be seen from ground level. In this example, the soil above this leak is bone dry.

This "hidden" leak was losing 8 gallons of water per minute. That's 4.2 Million gallons per year!

**HALMA**

**FCS**

### Leak Localization - No Loss Logging

**Permalog**

The first economically justified permanent leak detection system  
Only available through FCS

A proven technology patented in the USA (no. 6,447,762)  
A natural extension of your water conservation efforts  
Simple to operate  
Puts money back in the utility's pocket

**HALMA**

**FCS**

### Who Is Fluid Conservation Systems?

- Started in 1978 (Austin, TX)
- Acquired by Halma Holdings LLC (UK) in 1990
- 1992 moved to Milford, OH (Cincinnati)
- Design and build products for leak detection
- Sister company to Pallent Environmental Group
- Part of the Halma Water Management Group
- Approx. 70% of U.S. Leak Detection Market

**HALMA**

**FCS**

### Why Detect Leaks?

Some leaks cannot be seen from ground level. In this example, the soil above this leak is bone dry.

This "hidden" leak was losing 8 gallons of water per minute. That's 4.2 Million gallons per year!

**HALMA**

**FCS**

### FCS Leak Detection Solutions

- Leak Localization (Option One) - Noise Logging  
*Permalog®, Permalog II, Permalog/Premax™ ADG*
- Leak Localization (Option Two) - Step Testing  
*LISST II*
- Leak Location Pinpointing - Correlation  
*AccuCorr™, AC Digital, DigitalSolve, SummitSense™*
- Confirmation - Ground Microphones

**HALMA**

**FCS**

### Fluid Conservation Systems

the process is identifying leaks within the water network  
Localization - Identifying potential leak areas & other flow metering  
Correlation - pinpointing a leak location to within a few inches  
Confirmation - Using acoustic microphones to verify the leak position

reducing pressure to save water, minimize leakages,  
extend a service life and reduce burst frequency

recording water data for future analysis

transmitting data directly to a PC or mobile phone

monitoring water flow in the water network

monitoring clean and waste water in remote locations (e.g. open channels, overflows and tanks)

**HALMA**

**FCS**

### Water Management Is Our Business

Leak Detection

the process is identifying leaks within the water network  
Localization - Identifying potential leak areas & other flow metering  
Correlation - pinpointing a leak location to within a few inches  
Confirmation - Using acoustic microphones to verify the leak position

reducing pressure to save water, minimize leakages,  
extend a service life and reduce burst frequency

recording water data for future analysis

transmitting data directly to a PC or mobile phone

monitoring water flow in the water network

monitoring clean and waste water in remote locations (e.g. open channels, overflows and tanks)

**HALMA**

**FCS**

### Why Detect Leaks?

"The water you produce today is... the least expensive and the most accessible water you will ever have."

G. Kunkel  
Associate Water Works Association Report:  
"Applying Best Practices  
in Leakage Control," 2002

**HALMA**

**FCS**

### Leak Localization – Noise Logging

Since the Permalog was launched in 2007, over 1000 units have been deployed successfully throughout the world.

When these figures are combined with sales for older models, there are now over 200,000 Permalogs in circulation.

HALMA | Page 4 of 4

**FCS**

### Deploying the Permalogs

How do they work?

HALMA | Page 4 of 4

**FCS**

### Leak Localization – Noise Logging

Permalog II  
PDA based  
Faster drive-by for faster results  
More data capture  
from longer distances

Areas using Permalog with drive-by data capture include:  
La Vergne, El Paso, Birmingham, New Orleans, Tulsa,  
Miami, Denver, and many more.

HALMA | Page 4 of 4

**FCS**

### Leak Localization – Noise Logging

Permalog® is an intelligent noise logger designed for permanent deployment or tactical deployment to survey large areas of network quickly and effectively

- Fully automatic intelligent logger
- Innovative design for rapid deployment
- Compact size
- Low unit cost
- Long battery life (5-7 years)
- Patent protected
- Equipped extended logging mode
- Adjustable extended logging mode
- Drive By Mode™
- "Permalog® Alert"

Permalog®  
Maintenance free over long period

HALMA | Page 4 of 4

Bus what about this leak...  
on the other side of town...  
How long until you discover it?

HALMA | Page 4 of 4

**FCS**

### Leak Localization – Noise Logging

Each logger will listen for tell-tale noise  
and transmit an alert if a leak is suspected.

HALMA | Page 4 of 4

**FCS**

### Permalog

Capable of checking the entire distribution network multiple times per year.  
No leak detection experience required  
No technical skills required - loggers are magnetically attached to valves  
Maintenance free over long period

HALMA | Page 4 of 4

Permalog METHOD  
Found - Baseline Scan  
Found - Baseline Scan  
When I first saw it I thought it was a leak. And that's just ONE leak...

Leak #1  
TAMPA, FLORIDA  
Found - Baseline Scan  
When I first saw it I thought it was a leak. And that's just ONE leak...

HALMA | Page 4 of 4

Noise loggers can be quickly positioned at intervals throughout the DGA to detect the noise created by leaks. They are easily deployed on valves using magnets and can be placed permanently or moved from site to site with no effect on their ability to sense supply.

HALMA | Page 4 of 4

**FCS**

### Leak Localization – Noise Logging

**Competitive Advantages**

- GPS Mapping with easy integration into existing GIS
- Replaceable battery and ability to be upgraded via radio profiling and other uses
- Advanced data logging capability in Analog mode for extended leak profiling and other uses
- Rapid Return On Investment - equipment pays for itself
- Chosen over competitors to be exclusive provider for Neptune, Badger, Sensus and DataTAC AMR Solutions.

HALMA

**FCS**

### Additional Benefits of Pro-active Leakage Control

**Deferred construction of new treatment & storage facilities**



HALMA

HALMA

**FCS**

### Additional Benefits of Pro-active Leakage Control

**A lasting water supply for our children**



HALMA



HALMA

HALMA

**FCS**

### Leak Localization – Noise Logging

**Competitive Advantages**

- High sensitivity for finding the most difficult leaks
- Permalog® placed on Main lines – not services
- Simple system gives immediate results, data available after first night!
- Laboratory testing shows Permalog sensor about 5 times more sensitive than competitors
- Flexible deployment options, permanent or temporary
- Proven technology used throughout the world, over 200,000 loggers in use worldwide

HALMA

**FCS**

### Additional Benefits of Pro-active Leakage Control

**Less wear & tear on pumping and treatment facilities**



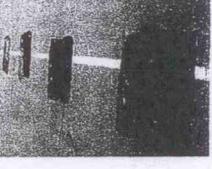
HALMA

HALMA

**FCS**

### Additional Benefits of Pro-active Leakage Control

**Significant reduction in labor costs, overtime, and excavation costs**

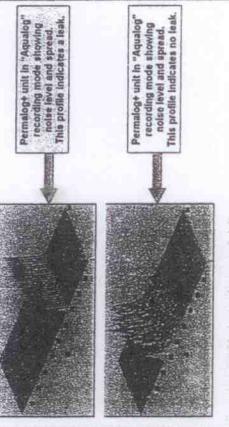


HALMA

HALMA

**FCS**

### Leak Localization – Noise Logging



HALMA

**FCS**

### Additional Benefits of Pro-active Leakage Control

**Reduced risk of contamination (back flow)**



HALMA

HALMA

**FCS**

### Additional Benefits of Pro-active Leakage Control

**Reduced liability as a result of fewer serious leaks**



HALMA

HALMA

An advertisement for the X-Mic Ground Microphone. The top half features the FCS logo with the tagline 'The Future of Surf'. The middle section contains descriptive text about the microphone's features. The bottom half shows two images: one of the microphone itself and another of a surfer using the device.



## Fluid Conservation Systems

# QUOTE

502 TECHNECENTER DR.  
SUITE B  
MILFORD OH 45150  
PHONE 513-831-9335  
FAX 513-831-9336

QUOTE NO.: 10.024c

DATE: 2/10/2010

**EXPIRATION DATE:** 3/19/2010

TO David Purnell  
Homosassa Special Water District  
PO Box 195  
Homosassa, FL 34487

Prepared By: GM

SALESPERSON	FREIGHT	SHIP VIA	DELIVERY DATE	F.O.B POINT	PAYMENT TERMS
Griff Machinski	Add	UPS Ground	14 days	ORIGIN	Net 30

### **Additional Terms:**

- ◆ Shipping and Handling charges are in addition to the quoted price and are based on weight of equipment at time of sale.
  - ◆

To accept this quotation, sign below and return:

Purchase Order No. \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



## Fluid Conservation Systems

# QUOTE

502 TECHNECENTER DR.  
SUITE B  
MILFORD OH 45150  
PHONE 513-831-9335  
FAX 513-831-9336

QUOTE NO.: 10.024a

DATE: 2/10/2010

**EXPIRATION DATE:** 3/19/2010

TO David Purnell  
Homosassa Special Water District  
PO Box 195  
Homosassa, FL 34487

Prepared By: GM

SALESPERSON	FREIGHT	SHIP VIA	DELIVERY DATE	F.O.B POINT	PAYMENT TERMS
Griff Machinski	Add	UPS Ground	14 days	ORIGIN	Net 30

#### **Additional Terms:**

- ◆ Shipping and Handling charges are in addition to the quoted price and are based on weight of equipment at time of sale.

To accept this quotation, sign below and return:

<b>SUBTOTAL</b>	\$75,000
<b>SHIPPING</b>	*****
<b>SALES TAX</b>	
<b>TOTAL</b>	\$75,000

Purchase Order No. \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



## Fluid Conservation Systems

# QUOTE

502 TECHNECENTER DR.  
SUITE B  
MILFORD OH 45150  
PHONE 513-831-9335  
FAX 513-831-9336

QUOTE NO.: 10.024b

DATE: 2/10/2010

**EXPIRATION DATE:**

TO David Purnell  
Homosassa Special Water District  
PO Box 195  
Homosassa, FL 34487

Prepared By: GM

SALES PERSON	FREIGHT	SHIP VIA	DELIVERY DATE	F.O.B. POINT	PAYMENT TERMS
Griff Machinski	Add	UPS Ground	14 days	ORIGIN	Net 30

ITEM #	QTY	DESCRIPTION	2010 Unit Pricing	Special Pricing	LINE TOTAL
1	75	Permalog+ leak noise loggers (51-80 qty)	\$650	\$575	\$43,125
	75	Permalog+ antenna extensions	\$45	\$0	\$0
	75	Permalog+ deployment tethers	\$15	\$0	\$0
	75	Permalog+ protective shrouds	\$25	\$0	\$0
2	1	Patroller 2 w/ Archer PDA	\$9,000	\$8,000	\$8,000
3	1	AC Digital leak noise correlator (3 outstations)	\$43,000	\$40,000	\$40,000
4	1	Lmic Deluxe ground microphone system	\$2,950	\$0	\$0
5	1	4 day Leak Detection Training Course	\$4,950	\$4,000	\$4,000
		<b>Additional Items</b>			
		***** Shipping additional			

#### **Additional Terms:**

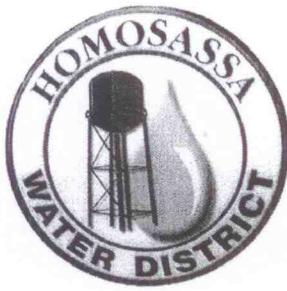
- ◆ Shipping and Handling charges are in addition to the quoted price and are based on weight of equipment at time of sale.
  - ◆

To accept this quotation, sign below and return:

<b>SUBTOTAL</b>	\$95,125
<b>SHIPPING</b>	*****
<b>SALES TAX</b>	
<b>TOTAL</b>	<b>\$95,125</b>

Purchase Order No. \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



## Homosassa Special Water District

PO Box 195

Homosassa, FL 34487

Business Hours: 7:00 AM - 5:30 PM, Monday - Thursday

Excepting Holidays

Phone (352) 628-3740 hswd@tampabay.rr.com Fax (352) 628-4865

---

01/26/2010:

Customer Name

Address

City, State, Zip

Account #

Past Due Amount: \$35.95

Due Date: 01/25/2010

### COLLECTION NOTICE

Our records indicate that we have not received your payment.

**\$35.95 is now past due, if payment is not received prior to 5:30 PM on  
02-09-2010 , a \$20.00 Non Payment Fee and/or termination of service the  
following workday will result.**

If disconnected, there will be a \$20.00 reconnect fee (during normal business hours) or a \$30.00 reconnect fee (after hours, weekends, or holidays). If service is disconnect 2 (two) times in a 12 month period an additional deposit will be required

Please remit payment immediately to avoid interruption to your service. If payment has already been mailed, please contact the office to ensure your payment has been posted to your account.

Payment options:

- District offices, 7 AM – 5:30 PM, Monday – Thursday, except Holidays
- Night Depository Box – After Business Hours (Located at District Office)
- Credit/Debit card – District Office or Over-the-Phone

**\*\* Do not mail payment as it may not reach our office prior to disconnection\*\***

***Section 4. Chair, Secretary-Treasurer.***

At the first meeting of the Commissioners, and annually thereafter, they shall organize and designate one of the Commissioners to act as Chair and appoint a resident of the District, who need not be a Commissioner, to act as Secretary-Treasurer. The Secretary-Treasurer shall be custodian of the official proceedings, records, and funds of the District and upon order of the Board of Commissioners shall furnish bond for the performance of the Secretary-Treasurer's duties and accounting for the funds of the District. Disbursement of funds of the District shall be made only upon orders authorized by the Board, signed by the Chair and countersigned by the Secretary-Treasurer.

### **(3) The powers, functions, and duties of the District**

The powers, functions, and duties of the District regarding ad valorem taxation, bond issuance, other revenue-raising capabilities, budget preparation and approval, liens and foreclosure of liens, use of tax deeds and tax certificates as appropriate for non-ad valorem assessments, and contractual agreements shall be as set forth in this act and in chapters [189](#) and [197](#), Florida Statutes, or any other applicable general or special law, as they may be amended from time to time.

### **(4) Charter Amendments**

The District charter created by this act may be amended only by special act of the Legislature.

### **(5) The purpose of the District**

The purpose of the District shall be to supply water within the District for public, domestic, industrial, and fire protection and to fix and collect rates and charges for the services and facilities furnished by the water supply and distribution system and to fix and collect charges for making connections with the system.

### **(6) District requirements**

District requirements for financial disclosure, meeting notices, reporting, public records maintenance, and per diem expenses for District Commissioners and employees shall be as set forth in chapters [112](#), [189](#), and [286](#), Florida Statutes, as they may be amended from time to time.

## **Section 2. District powers, functions, and duties.**

- (1) In addition to any powers, functions, and duties set forth in this act, the District shall likewise exercise such powers, functions, and duties as may be set forth in [chapter 189](#), Florida Statutes, as the same may be amended from time to time.
- (2) The District is hereby authorized and empowered:
  - (a) To levy ad valorem taxes and non-ad valorem assessments, as provided by this act and [chapter 197](#), Florida Statutes, on all taxable property within the territorial boundaries of the District.
  - (b) To utilize the method provided in [chapter 197](#), Florida Statutes, as the same may be amended from time to time, for collecting non-ad valorem assessments, fees, or service charges.
  - (c) To sue and be sued.
  - (d) To make and enter into contracts and agreements necessary or incidental to the performance of the duties imposed and the execution of the powers granted under this act.
  - (e) To adopt and use a common seal and to alter same.
  - (f) To acquire by grant, loan, purchase, gift, or devise or by the exercise of the right of eminent domain all property, real or personal, or any estate or interest therein necessary, desirable, or convenient for the purposes of this act and to sell, convey, lease, rent, or assign all or any part thereof and to exercise all of its powers and authority with respect thereto. The exercise of eminent domain shall be as provided for by applicable general law.
  - (g) To appoint and employ a superintendent, an attorney, and such other agents and employees as the District deems advisable.
  - (h) To plan, develop, purchase or otherwise acquire, construct, reconstruct, improve, extend, enlarge, equip, repair, maintain, and operate a water supply and distribution system within the territorial limits of the District.
  - (i) To fix and collect rates and charges for the services and facilities furnished by its water supply and distribution system and to fix and collect charges for making connections to its system.
  - (j) To issue revenue bonds, pursuant to section [189.4085](#), Florida Statutes, as the same may be amended from time to time, and otherwise by this act and general law, to pay the cost of purchasing or otherwise acquiring, constructing, reconstructing, improving, extending, enlarging, or equipping its water supply and distribution system.

- (k) To issue refunding bonds, pursuant to section 189.4085, Florida Statutes, as the same may be amended from time to time, or otherwise by general law, to refund any bonds then outstanding which shall have been issued under the provisions of this act.
- (l) To do all acts or things necessary or convenient to carry out the powers expressly granted in this act.

### ***Section 3. District governing board.***

(1) The governing body of the District shall be a board of five Commissioners elected pursuant to [chapter 189](#), Florida Statutes, by the electors of the District in a nonpartisan election held at the time and in the manner prescribed for holding general elections. Each member of the board shall be elected for a term of 4 years and shall serve until his or her successor assumes office, except that the Commissioner who will be elected in December of the year 2003 and the three Commissioners who will be elected in December of the year 2005 will be elected for terms of 3 years in order to make District elections consistent with the Florida General Elections.

(2) The office of each Commissioner is designated as a seat on the board, distinguished from each of the other seats by a numeral: 1, 2, 3, 4, or 5. Each candidate must designate, at the time he or she qualifies, the seat on the board for which he or she is qualifying. The name of each candidate who qualifies shall be included on the ballot in a way that clearly indicates the seat for which he or she is a candidate. The candidate for each seat who receives the most votes shall be elected to the board.

(3) Each member of the board must be a registered elector of and reside within the District boundaries at the time he or she qualifies for election and continually throughout his or her term.

(4) In the event of a vacancy, due to any cause, on the Board of Commissioners, the vacancy shall be filled for the remainder of the term by special election within 30 days after the occurrence of the vacancy unless the vacancy occurs within 90 days after a regular election.

(5) The procedures for conducting District elections and for qualification of electors shall be pursuant to section [189.405](#), Florida Statutes, and general law, as the same may be amended from time to time. Commissioners shall assume their respective duties on the 1st Tuesday after the 1st Monday in January after the date of such election.

(6) Special elections may be held under the call of the Chair at any time as directed by the Commissioners. Once called by the Chair, the election will occur in all respects pursuant to the provisions of the Florida Election Code.

(7) Commissioners shall receive compensation up to the amount of \$200 per month. The compensation to be received from District funds shall be set by resolution of the Commissioners for performance of their duties but may not be increased to more than \$200 per month per Commissioner without the prior approval of a majority of the qualified electors of the District voting in

a referendum called for such purpose. Commissioners shall be reimbursed by the District for any expenses incurred in the performance of their duties pursuant to chapter 112, Florida Statutes, as the same may be amended from time to time.

(8) Any Commissioner may resign voluntarily and also shall be deemed to have resigned by ceasing to be a resident and qualified elector within the District.

(9) The board shall hold meetings pursuant to sections [189.416](#) and [189.417](#), Florida Statutes, as the same may be amended from time to time.

(10) A majority of the members of the Board of Commissioners shall constitute a quorum for the transaction of the business of the District. The affirmative vote of a majority of the governing board members present and voting shall be necessary to transact business.

(11) The District shall prepare and submit reports, budgets, and audits as provided in sections [189.415](#) and [189.418](#), Florida Statutes, as the same may be amended from time to time.

HOMOSASSA SPECIAL WATER DISTRICT  
Budget Income Statement - Fund 10  
For Accounting Period 1/10

Fund: 10 GENERAL FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
<b>REVENUES:</b>						
400010 Tax Assessments	85,700	30,894	54,806	266,067	123,574	142,493
409000 Interest Income	68	150	-81	97	600	-502
<b>Total Revenue</b>	<b>85,769</b>	<b>31,044</b>	<b>54,725</b>	<b>266,165</b>	<b>124,174</b>	<b>141,990</b>
<b>EXPENDITURES</b>						
110 Salaries and Wages	1,000	1,000	0	4,000	4,000	0
140 Payroll Taxes - FICA/MC	76	77	-0	306	306	0
143 Employee Retirement	165	165	0	661	661	-0
320 Engineer Fees	0	417	-417	0	1,666	-1,666
330 Legal Fees	0	833	-833	1,962	3,333	-1,370
340 Audit Fees	0	1,167	-1,167	12,860	4,666	8,193
450 Miscellaneous Expenses	0	0	0	0	0	0
491 Bank Charges	0	0	0	3	0	3
493 District Election Expense	0	0	0	0	0	0
494 Tax Collection and Assessment	1,714	1,250	464	9,635	5,000	4,635
701 Contribution to Water Revenue	0	0	0	0	0	0
820 Transfers to Other Funds	0	0	0	0	0	0
<b>Total Expenses</b>	<b>2,955</b>	<b>4,909</b>	<b>-1,953</b>	<b>29,427</b>	<b>19,634</b>	<b>9,793</b>
<b>Net Income from Operations</b>	<b>82,813</b>	<b>26,135</b>	<b>56,678</b>	<b>236,737</b>	<b>104,540</b>	<b>132,197</b>
<b>OTHER REVENUE</b>						
410000 Miscellaneous Income	0	208	-208	0	833	-833
<b>Total Other Revenue</b>	<b>0</b>	<b>208</b>	<b>-208</b>	<b>0</b>	<b>833</b>	<b>-833</b>
<b>Net Income</b>	<b>82,813</b>	<b>26,343</b>	<b>56,470</b>	<b>236,737</b>	<b>105,373</b>	<b>131,363</b>

Fund: 52 WATER FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
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## REVENUES:

401000 Water Sales	64,951	72,667	-7,715	275,882	290,666	-14,784
402000 Non-Payment Fees	500	0	500	1,505	0	1,505
402500 Connection Fees	140	417	-277	590	1,666	-1,076
403000 Water Meter Sales	1,300	667	633	2,950	2,666	283
404000 Late Penalties	2,186	833	1,353	5,246	3,333	1,913
407000 Special Assessment Income - Prin	0	42	-42	0	166	-166
408000 Interlocal Fee	172	0	172	643	0	643
409000 Interest Income	49	1,667	-1,617	328	6,666	-6,338
<b>Total Revenue</b>	<b>69,300</b>	<b>76,293</b>	<b>-6,992</b>	<b>287,147</b>	<b>305,166</b>	<b>-18,019</b>

## EXPENDITURES

110 Salaries and Wages	30,610	32,726	-2,115	131,324	130,903	420
111 Regular OT	3,731	2,146	1,585	9,010	8,583	427
113 On Call Pay	200	221	-21	850	883	-33
115 Longevity Pay	0	571	-571	5,800	2,283	3,516
140 Payroll Taxes - FICA/MC	2,642	2,728	-85	11,320	10,913	407
143 Employee Retirement	3,568	3,622	-53	14,579	14,489	90
144 Group Insurance	7,434	8,000	-565	30,293	32,000	-1,706
335 Technical Support	0	167	-167	0	666	-666
350 Insurance	0	6,250	-6,250	22,492	25,000	-2,508
351 Utilities	3,568	4,167	-598	12,817	16,666	-3,849
352 Advertising	0	50	-50	41	200	-159
410 Gas & Oil	2,146	2,083	63	6,203	8,333	-2,130
420 Repairs and Maintenance	1,880	3,000	-1,119	6,282	12,000	-5,717
450 Miscellaneous Expenses	528	333	195	2,487	1,333	1,154
451 Uniforms	0	167	-167	972	666	305
452 Water Samples	154	250	-96	834	1,000	-166
455 Schooling & Related Expense	0	500	-500	82	2,000	-1,918
456 Safety Program	0	125	-125	-19	500	-519
457 Conservation Program	0	83	-83	0	333	-333
458 Annual Dues	1,320	1,333	-12	10,678	5,333	5,345
459 Supplies - Miscellaneous	400	250	150	887	1,000	-112
470 Office Supplies & Expense	2,170	2,917	-746	12,735	11,666	1,069
480 Field Supplies	2,557	5,417	-2,859	17,386	21,666	-4,280
485 Shipping and Freight	171	208	-36	1,021	833	187
490 Late Fees & Charges	0	0	0	0	0	0
491 Bank Charges	82	125	-42	655	500	155
492 Discounts Allowed	0	0	0	0	0	0
<b>Total Expenses</b>	<b>63,168</b>	<b>77,439</b>	<b>-14,270</b>	<b>298,736</b>	<b>309,755</b>	<b>-11,019</b>
<b>Net Income from Operations</b>	<b>6,132</b>	<b>-1,146</b>	<b>7,278</b>	<b>-11,589</b>	<b>-4,589</b>	<b>-6,999</b>

## OTHER REVENUE

410000 Miscellaneous Income	25	1,833	-1,807	20,896	7,333	13,563
410500 Restitution Income	0	0	0	0	0	0
411000 Contribution from General	0	0	0	0	0	0
<b>Total Other Revenue</b>	<b>25</b>	<b>1,833</b>	<b>-1,807</b>	<b>20,896</b>	<b>7,333</b>	<b>13,563</b>
<b>Net Income</b>	<b>40,699</b>	<b>36,351</b>	<b>4,348</b>	<b>156,292</b>	<b>145,397</b>	<b>10,895</b>

## First Quarter Sales and Expenses

For the first quarter of the 2009/2010 budget year we have \$238,788 for water sales and \$236,918 for expenses. Actual water sales over the first quarter were \$221,403, \$17,385 or 7% less than expected. Actual expenses were \$235,544 which was \$1,374 less than expected. The following table depicts the actual first quarter sales vs. expenses. Not included in the sales is the interest income from our CDs (3 that mature in May, 1 in June, and 1 in September).

	Oct	Nov	Dec	1st 1/4
<b>Sales</b>	74,257.00	69,927.00	77,219.00	221,403.00
<b>Expenses</b>	89,695.00	68,868.00	76,981.00	235,544.00
<b>Over/Under</b>	(15,438.00)	1,059.00	238.00	(14,141.00)

We did a little better in January as the following Year to Date table shows.

YTD	Budgeted
<b>Sales</b>	290,701.00
<b>Expenses</b>	298,705.00
<b>Over/Under</b>	(8,004.00)

The following Chart depicts the running average of gallons sold per month vs. the last two years.

	Oct	Nov	Dec	Jan	Total
<b>Running Avg.</b>	19,278,546	17,417,774	16,822,606	19,869,346	73,388,272
<b>Actual 09/10</b>	16,413,000	16,242,000	18,268,000	15,133,000	66,056,000
<b>Actual 08/09</b>	17,907,000	16,395,000	16,398,000	19,771,000	70,471,000

Our gallons sold year to date has been 10% under our running average and 6% under last year. Our customer's usage has been dropping the last two years. The amount of rain that we have this year, I believe, has also been a factor.

As our expenses are surpassing our revenue we have been looking into areas of the budget where we can make more cuts. As we budget tightly for salaries, retirement, insurance, utilities, etc. there are only a few areas that we can cut. We have been looking at the following accounts, Repairs & Maintenance (420), Miscellaneous Expense (450), and Miscellaneous Supplies. The following items could be reduced/cut. Coffee Service, Uniforms, Office Cleaning, Meeting Refreshments, Airgas tank rental, and pest control.

HOMOSASSA SPECIAL WATER DISTRICT  
Budget Income Statement - Fund 10  
For Accounting Period 10/09

Fund: 10 GENERAL FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
<b>REVENUES:</b>						
400010 Tax Assessments	145	30,894	-30,748	145	30,893	-30,747
409000 Interest Income	20	150	-129	20	150	-129
<b>Total Revenue</b>	<b>166</b>	<b>31,044</b>	<b>-30,877</b>	<b>166</b>	<b>31,043</b>	<b>-30,877</b>
<b>EXPENDITURES</b>						
110 Salaries and Wages	1,000	1,000	0	1,000	1,000	0
140 Payroll Taxes - FICA/MC	76	77	-0	76	76	0
143 Employee Retirement	165	165	0	165	165	-0
320 Engineer Fees	0	417	-417	0	416	-416
330 Legal Fees	525	833	-308	525	833	-308
340 Audit Fees	60	1,167	-1,107	60	1,166	-1,106
450 Miscellaneous Expenses	0	0	0	0	0	0
491 Bank Charges	1	0	1	1	0	1
493 District Election Expense	0	0	0	0	0	0
494 Tax Collection and Assessment	1,969	1,250	719	1,969	1,250	719
701 Contribution to Water Revenue	0	0	0	0	0	0
820 Transfers to Other Funds	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,797</b>	<b>4,909</b>	<b>-1,111</b>	<b>3,797</b>	<b>4,908</b>	<b>-1,110</b>
<b>Net Income from Operations</b>	<b>-3,631</b>	<b>26,135</b>	<b>-29,766</b>	<b>-3,631</b>	<b>26,135</b>	<b>-29,766</b>
<b>OTHER REVENUE</b>						
410000 Miscellaneous Income	0	208	-208	0	208	-208
<b>Total Other Revenue</b>	<b>0</b>	<b>208</b>	<b>-208</b>	<b>0</b>	<b>208</b>	<b>-208</b>
<b>Net Income</b>	<b>-3,631</b>	<b>26,343</b>	<b>-29,974</b>	<b>-3,631</b>	<b>26,343</b>	<b>-29,974</b>

HOMOSASSA SPECIAL WATER DISTRICT  
Budget Income Statement - Fund 52  
For Accounting Period 10/09

Fund: 52 WATER FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
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## REVENUES:

401000 Water Sales	68,434	72,667	-4,232	68,434	72,666	-4,232
402000 Non-Payment Fees	260	0	260	260	0	260
402500 Connection Fees	150	417	-267	150	416	-266
403000 Water Meter Sales	600	667	-67	600	666	-66
404000 Late Penalties	998	833	165	998	833	164
407000 Special Assessment Income - Prin	0	42	-42	0	41	-41
408000 Interlocal Fee	132	0	132	132	0	132
409000 Interest Income	121	1,667	-1,545	121	1,666	-1,545
 Total Revenue	 70,696	 76,293	 -5,596	 70,696	 76,291	 -5,594

## EXPENDITURES

110 Salaries and Wages	33,107	32,726	381	33,107	32,725	381
111 Regular OT	1,465	2,146	-680	1,465	2,145	-680
113 On Call Pay	200	221	-21	200	220	-20
115 Longevity Pay	5,800	571	5,229	5,800	570	5,229
140 Payroll Taxes - FICA/MC	3,180	2,728	452	3,180	2,728	452
143 Employee Retirement	3,600	3,622	-21	3,600	3,622	-21
144 Group Insurance	7,988	8,000	-11	7,988	8,000	-11
335 Technical Support	0	167	-167	0	166	-166
350 Insurance	13,593	6,250	7,343	13,593	6,250	7,343
351 Utilities	1,520	4,167	-2,646	1,520	4,166	-2,646
352 Advertising	34	50	-15	34	50	-15
410 Gas & Oil	84	2,083	-1,998	84	2,083	-1,999
420 Repairs and Maintenance	1,276	3,000	-1,723	1,276	3,000	-1,723
450 Miscellaneous Expenses	544	333	211	544	333	211
451 Uniforms	473	167	306	473	166	306
452 Water Samples	0	250	-250	0	250	-250
455 Schooling & Related Expense	0	500	-500	0	500	-500
456 Safety Program	-19	125	-144	-19	125	-144
457 Conservation Program	0	83	-83	0	83	-83
458 Annual Dues	8,791	1,333	7,458	8,791	1,333	7,458
459 Supplies - Miscellaneous	19	250	-230	19	250	-230
470 Office Supplies & Expense	3,933	2,917	1,016	3,933	2,916	1,016
480 Field Supplies	3,768	5,417	-1,648	3,768	5,416	-1,648
485 Shipping and Freight	319	208	111	319	208	110
490 Late Fees & Charges	0	0	0	0	0	0
491 Bank Charges	20	125	-104	20	125	-104
492 Discounts Allowed	0	0	0	0	0	0
 Total Expenses	 89,703	 77,439	 12,264	 89,703	 77,438	 12,264
 Net Income from Operations	 -19,006	 -1,146	 -17,860	 -19,006	 -1,147	 -17,859

## OTHER REVENUE

410000 Miscellaneous Income	85	1,833	-1,747	85	1,833	-1,747
410500 Restitution Income	0	0	0	0	0	0
411000 Contribution from General	0	0	0	0	0	0
Total Other Revenue	85	1,833	-1,747	85	1,833	-1,747
 Net Income	 21,651	 36,351	 -14,699	 21,651	 36,349	 -14,697

HOMOSASSA SPECIAL WATER DISTRICT  
Budget Income Statement - Fund 10  
For Accounting Period 11/09

Fund: 10 GENERAL FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
<b>REVENUES:</b>						
400010 Tax Assessments	47,476	30,894	16,582	47,622	61,787	-14,164
409000 Interest Income	4	150	-145	25	300	-274
Total Revenue	47,481	31,044	16,437	47,647	62,087	-14,439
<b>EXPENDITURES</b>						
110 Salaries and Wages	1,000	1,000	0	2,000	2,000	0
140 Payroll Taxes - FICA/MC	76	77	-0	153	153	0
143 Employee Retirement	165	165	0	330	330	-0
320 Engineer Fees	0	417	-417	0	833	-833
330 Legal Fees	837	833	4	1,362	1,666	-304
340 Audit Fees	8,500	1,167	7,333	8,560	2,333	6,226
450 Miscellaneous Expenses	0	0	0	0	0	0
491 Bank Charges	1	0	1	2	0	2
493 District Election Expense	0	0	0	0	0	0
494 Tax Collection and Assessment	1,329	1,250	79	3,299	2,500	799
701 Contribution to Water Revenue	0	0	0	0	0	0
820 Transfers to Other Funds	0	0	0	0	0	0
Total Expenses	11,909	4,909	7,000	15,707	9,817	5,890
Net Income from Operations	35,571	26,135	9,436	31,940	52,270	-20,329
<b>OTHER REVENUE</b>						
410000 Miscellaneous Income	0	208	-208	0	416	-416
Total Other Revenue	0	208	-208	0	416	-416
Net Income	35,571	26,343	9,228	31,940	52,686	-20,746

HOMOSASSA SPECIAL WATER DISTRICT  
Budget Income Statement - Fund 52  
For Accounting Period 11/09

Fund: 52 WATER FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
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## REVENUES:

401000 Water Sales	67,980	72,667	-4,686	136,415	145,333	-8,917
402000 Non-Payment Fees	345	0	345	605	0	605
402500 Connection Fees	180	417	-237	330	833	-503
403000 Water Meter Sales	250	667	-417	850	1,333	-483
404000 Late Penalties	917	833	84	1,915	1,666	248
407000 Special Assessment Income - Prin	0	42	-42	0	83	-83
408000 Interlocal Fee	167	0	167	299	0	299
409000 Interest Income	88	1,667	-1,578	210	3,333	-3,122
<b>Total Revenue</b>	<b>69,930</b>	<b>76,293</b>	<b>-6,362</b>	<b>140,626</b>	<b>152,583</b>	<b>-11,956</b>

## EXPENDITURES

110 Salaries and Wages	32,207	32,726	-518	65,314	65,451	-137
111 Regular OT	2,349	2,146	203	3,815	4,291	-475
113 On Call Pay	250	221	29	450	441	8
115 Longevity Pay	0	571	-571	5,800	1,141	4,658
140 Payroll Taxes - FICA/MC	2,662	2,728	-65	5,843	5,456	386
143 Employee Retirement	3,594	3,622	-27	7,194	7,244	-49
144 Group Insurance	6,881	8,000	-1,118	14,869	16,000	-1,130
335 Technical Support	0	167	-167	0	333	-333
350 Insurance	0	6,250	-6,250	13,593	12,500	1,093
351 Utilities	6,274	4,167	2,107	7,795	8,333	-538
352 Advertising	6	50	-43	41	100	-59
410 Gas & Oil	1,970	2,083	-112	2,054	4,166	-2,111
420 Repairs and Maintenance	1,832	3,000	-1,167	3,109	6,000	-2,890
450 Miscellaneous Expenses	882	333	549	1,427	666	760
451 Uniforms	498	167	331	972	333	638
452 Water Samples	466	250	216	466	500	-34
455 Schooling & Related Expense	0	500	-500	0	1,000	-1,000
456 Safety Program	0	125	-125	-19	250	-269
457 Conservation Program	0	83	-83	0	166	-166
458 Annual Dues	0	1,333	-1,333	8,791	2,666	6,124
459 Supplies - Miscellaneous	248	250	-1	268	500	-231
470 Office Supplies & Expense	4,689	2,917	1,772	8,622	5,833	2,789
480 Field Supplies	3,484	5,417	-1,933	7,252	10,833	-3,580
485 Shipping and Freight	220	208	12	539	416	123
490 Late Fees & Charges	0	0	0	0	0	0
491 Bank Charges	356	125	231	376	250	126
492 Discounts Allowed	0	0	0	0	0	0
<b>Total Expenses</b>	<b>68,875</b>	<b>77,439</b>	<b>-8,563</b>	<b>158,579</b>	<b>154,878</b>	<b>3,701</b>
<b>Net Income from Operations</b>	<b>1,054</b>	<b>-1,146</b>	<b>2,200</b>	<b>-17,952</b>	<b>-2,294</b>	<b>-15,657</b>

## OTHER REVENUE

410000 Miscellaneous Income	18,997	1,833	17,164	19,083	3,666	15,416
410500 Restitution Income	0	0	0	0	0	0
411000 Contribution from General	0	0	0	0	0	0
<b>Total Other Revenue</b>	<b>18,997</b>	<b>1,833</b>	<b>17,164</b>	<b>19,083</b>	<b>3,666</b>	<b>15,416</b>
<b>Net Income</b>	<b>54,858</b>	<b>36,351</b>	<b>18,507</b>	<b>76,510</b>	<b>72,698</b>	<b>3,811</b>

Fund: 10 GENERAL FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
<b>REVENUES:</b>						
400010 Tax Assessments	132,744	30,894	101,850	180,366	92,680	87,686
409000 Interest Income	3	150	-146	29	450	-420
<b>Total Revenue</b>	<b>132,748</b>	<b>31,044</b>	<b>101,704</b>	<b>180,396</b>	<b>93,130</b>	<b>87,265</b>
<b>EXPENDITURES</b>						
110 Salaries and Wages	1,000	1,000	0	3,000	3,000	0
140 Payroll Taxes - FICA/MC	76	77	-0	229	229	0
143 Employee Retirement	165	165	0	495	496	-0
320 Engineer Fees	0	417	-417	0	1,250	-1,250
330 Legal Fees	600	833	-233	1,962	2,500	-537
340 Audit Fees	4,300	1,167	3,133	12,860	3,500	9,360
450 Miscellaneous Expenses	0	0	0	0	0	0
491 Bank Charges	1	0	1	3	0	3
493 District Election Expense	0	0	0	0	0	0
494 Tax Collection and Assessment	4,621	1,250	3,371	7,921	3,750	4,171
701 Contribution to Water Revenue	0	0	0	0	0	0
820 Transfers to Other Funds	0	0	0	0	0	0
<b>Total Expenses</b>	<b>10,764</b>	<b>4,909</b>	<b>5,855</b>	<b>26,471</b>	<b>14,725</b>	<b>11,746</b>
<b>Net Income from Operations</b>	<b>121,983</b>	<b>26,135</b>	<b>95,848</b>	<b>153,924</b>	<b>78,405</b>	<b>75,518</b>
<b>OTHER REVENUE</b>						
410000 Miscellaneous Income	0	208	-208	0	625	-625
<b>Total Other Revenue</b>	<b>0</b>	<b>208</b>	<b>-208</b>	<b>0</b>	<b>625</b>	<b>-625</b>
<b>Net Income</b>	<b>121,983</b>	<b>26,343</b>	<b>95,640</b>	<b>153,924</b>	<b>79,030</b>	<b>74,893</b>

HOMOSASSA SPECIAL WATER DISTRICT  
Budget Income Statement - Fund 52  
For Accounting Period 12/09

Fund: 52 WATER FUND

	Current Month	Budget Current Month	Variance	Current YTD	Budgeted YTD	Variance
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## REVENUES:

401000 Water Sales	74,515	72,667	1,848	210,930	218,000	-7,069
402000 Non-Payment Fees	400	0	400	1,005	0	1,005
402500 Connection Fees	120	417	-297	450	1,250	-800
403000 Water Meter Sales	800	667	133	1,650	2,000	-350
404000 Late Penalties	1,144	833	311	3,060	2,500	560
407000 Special Assessment Income - Prin	0	42	-42	0	125	-125
408000 Interlocal Fee	172	0	172	471	0	471
409000 Interest Income	68	1,667	-1,598	278	5,000	-4,721
<b>Total Revenue</b>	<b>77,220</b>	<b>76,293</b>	<b>927</b>	<b>217,847</b>	<b>228,875</b>	<b>-11,028</b>

## EXPENDITURES

110 Salaries and Wages	35,400	32,726	2,674	100,714	98,177	2,536
111 Regular OT	1,463	2,146	-682	5,279	6,437	-1,157
113 On Call Pay	200	221	-21	650	662	-12
115 Longevity Pay	0	571	-571	5,800	1,712	4,087
140 Payroll Taxes - FICA/MC	2,835	2,728	107	8,678	8,184	493
143 Employee Retirement	3,816	3,622	194	11,011	10,867	144
144 Group Insurance	7,988	8,000	-11	22,858	24,000	-1,141
335 Technical Support	0	167	-167	0	500	-500
350 Insurance	8,899	6,250	2,649	22,492	18,750	3,742
351 Utilities	1,453	4,167	-2,713	9,248	12,500	-3,251
352 Advertising	0	50	-50	41	150	-109
410 Gas & Oil	2,001	2,083	-81	4,056	6,250	-2,193
420 Repairs and Maintenance	1,293	3,000	-1,706	4,402	9,000	-4,597
450 Miscellaneous Expenses	531	333	198	1,958	1,000	958
451 Uniforms	0	167	-167	972	500	472
452 Water Samples	214	250	-36	680	750	-70
455 Schooling & Related Expense	82	500	-418	82	1,500	-1,418
456 Safety Program	0	125	-125	-19	375	-394
457 Conservation Program	0	83	-83	0	250	-250
458 Annual Dues	566	1,333	-766	9,358	4,000	5,358
459 Supplies - Miscellaneous	218	250	-31	487	750	-262
470 Office Supplies & Expense	1,942	2,917	-974	10,565	8,750	1,815
480 Field Supplies	7,575	5,417	2,158	14,828	16,250	-1,421
485 Shipping and Freight	310	208	102	850	625	225
490 Late Fees & Charges	0	0	0	0	0	0
491 Bank Charges	195	125	70	572	375	197
492 Discounts Allowed	0	0	0	0	0	0
<b>Total Expenses</b>	<b>76,989</b>	<b>77,439</b>	<b>-449</b>	<b>235,568</b>	<b>232,317</b>	<b>3,251</b>
<b>Net Income from Operations</b>	<b>231</b>	<b>-1,146</b>	<b>1,377</b>	<b>-17,721</b>	<b>-3,442</b>	<b>-14,279</b>

## OTHER REVENUE

410000 Miscellaneous Income	1,788	1,833	-45	20,871	5,500	15,371
410500 Restitution Income	0	0	0	0	0	0
411000 Contribution from General	0	0	0	0	0	0
<b>Total Other Revenue</b>	<b>1,788</b>	<b>1,833</b>	<b>-45</b>	<b>20,871</b>	<b>5,500</b>	<b>15,371</b>
<b>Net Income</b>	<b>39,083</b>	<b>36,351</b>	<b>2,732</b>	<b>115,593</b>	<b>109,048</b>	<b>6,545</b>

**Staff Report**  
**February 15, 2010**

**1) Banking Information (Attached)**

**2) Journal Entries**

Attached are the Journal Entries that I have made per our Final Audit for your review. If you will remember Chris McDirmit recommended that the Board reviews this item once it is completed.

**3) Off Site Back Up:**

Our computer technician is coming to the office on 2-11-10 to install the 2<sup>nd</sup> external hard drive so that at the end of each month the system can be backed up and taken to the Peach Orchard Well Site.

**4)** I would like the Board to consider making a Policy for the refunding of Customer Deposits for Final Bills. Procedure has always been in the past that when a customer contacts the office to notify us that the account needs to be finalized, we read the meter on the date the customer requests and then their final bill is processed at the end of that month, with their bill being deducted from any deposit on file and the balance is issued in a check or a bill being issued if there is no deposit or not enough of a deposit to cover their final bill. Recently we had a customer Demand that we read her meter on the date she requested and immediately issue her a refund of her credit balance on her account. She in no way was listening to or understanding our procedure on how this situation is handled. I had her meter read on the date that she requested and issued her a check for the balance of her credit.

It would make our job easier in the office if we had a policy or procedure in place in the event this happens again.

**5)** I would like the Board to consider letting us move our Post Office Box from the Post Office in Old Homosassa to the Post Office up on Hwy 19. This would not only reduce gas from going down into town but our Bank is basically right next to the Post Office on 19. I have a feeling that they are trying to phase out the old Post Office as we have heard that they are cutting the hours of their staff and reducing their staff members.

**Agenda Item # 4 – B)** Commissioner Schultz brought to our attention that the letter head used for Late Notices does not have the physical address listed anywhere in the letter. We will change this to reflect our physical address on all the letterhead that is used for correspondence.

## **Agenda Item #6) 2009-2010 Budget Reports - Item B**

Included in your packets you will find budget reports back to the beginning of the fiscal year. The reports have been changed slightly. We have removed a couple of line items that are no longer in use and have taken out the Sub Total lines for the Expenditures, hopefully making it easier to read.

**8)** I will have new signature cards for you to sign since the Officer's have changed. Also I have spoken with Superior concerning the Account Analysis fee's that we are being charged for the Meter Deposit account and because we are a business there is no way for them to waive that fee. I do have a meeting with 2 representatives from the Bank on Tuesday morning so I will discuss this item with them further. At this point the only thing I know to do is to reimburse the Meter Deposit account from the Operating Account for those fees. If there is anything different that the Bank can recommend I will bring it up at the March meeting.

Banking information as of  
January 31, 2010

Bank	Account	Balance	Interest	Maturity Date	Accrued Int. to Date
Superior Bank	Operating Acct	\$162,658.99			
Superior Bank	Meter Deposit	\$32,884.63			
Government Pool	Water Revenue	\$306,717.15	0.17%		
Fund A					
Government Pool	General Fund	\$197,503.07	0.17%		
Fund A					
Government Pool	Water Revuene	\$88,515.20			
Fund B					
Government Pool	General Fund	\$716.77			
Fund B					
Regions Bank	C.D.	\$250,000.00	2.47%	6/18/2010	\$6,130.32
Mercantile Bank	C.D.	\$250,000.00	1.65%	5/23/2010	\$4,159.17
Brannen Bank	C.D.	\$250,000.00	2.18%	5/22/2010	\$3,681.72
Superior Bank	C.D.	\$250,000.00	2.00%	5/20/2010	\$3,656.91 ***
Superior Bank	CDAR CD	\$250,000.00	1.73%	3/23/2011	
Florida Traditions				18 month CD	
Bank	CD	\$250,000.00	2.00%	9/28/2010	\$1,675.43

Client: 08080 - Homosassa Special Water District  
 Engagement: 2009 Homosassa Special Water District  
 Period Ending: 9/30/2009  
 Trial Balance: TB  
 Workpaper: 3700.05 - Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		6100.10		
To tie beginning net asset				
10.510000.491	Bank Charges		1.00	
52.304000.000	Unappropriated Surplus-Water		2,511.00	
10.303000.000	Unappropriated Surplus-General Fund			1.00
52.520000.455	Schooling & Related Expense			2,511.00
<b>Total</b>			<b>2,512.00</b>	<b>2,512.00</b>
Adjusting Journal Entries JE # 2		4100.32		
To record Interest Income on Cd				
52.101080.000	Regions Bank CD		3,081.00	
52.101085.000	Superior Bank CD		1,254.00	
52.101090.000	Mercantile Bank CD		2,659.00	
52.101095.000	Brannen Bank CD		1,842.00	
52.101097.000	Florida Trasitions Bank CD		274.00	
52.409000.000	Interest Income			274.00
52.409000.000	Interest Income			1,254.00
52.409000.000	Interest Income			1,842.00
52.409000.000	Interest Income			2,659.00
52.409000.000	Interest Income			3,081.00
<b>Total</b>			<b>9,110.00</b>	<b>9,110.00</b>
Adjusting Journal Entries JE # 3		4300.10		
To adjust Inventory to actual				
52.150010.000	Inventory-Field Supplies		9,870.00	
52.520000.480	Field Supplies			9,870.00
<b>Total</b>			<b>9,870.00</b>	<b>9,870.00</b>
Adjusting Journal Entries JE # 4		5200.15		
To adjust vacation and sick accrual				
52.520000.110	Salaries and Wages		6,008.00	
52.216000.000	Accrued Vacation Payable			5,101.00
52.216100.000	Accrued Sick Pay			907.00
<b>Total</b>			<b>6,008.00</b>	<b>6,008.00</b>
Adjusting Journal Entries JE # 5		5100.01		
To reverse PY AP entry for engineering fee				
10.202000.000	Accounts Payable		3,600.00	
10.510000.320	Engineer Fees			3,600.00
<b>Total</b>			<b>3,600.00</b>	<b>3,600.00</b>
Adjusting Journal Entries JE # 6		5300.15		
To adjust loan closing costs to actual @ September 30, 2009, per client request.				
52.520000.495	Loan Fees		745.00	
52.140500.000	Prepaid Loan Fees			745.00
<b>Total</b>			<b>745.00</b>	<b>745.00</b>
Adjusting Journal Entries JE # 7		7100.35		
To adjust un-billed UB revenue @ September 30, 2009, based upon audit procedures performed.				

Client: 08080 - Homosassa Special Water District  
 Engagement: 2009 Homosassa Special Water District  
 Period Ending: 9/30/2009  
 Trial Balance: TB  
 Workpaper: 3700.05 - Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
52.124000.000	Unbilled Revenue Receivable		813.00	
52.401000.000	Water Sales		<u>813.00</u>	<u>813.00</u>
<b>Total</b>				
<b>Adjusting Journal Entries JE # 8</b>				<b>5300.01</b>
To reclass current portion of LTD @ September 30, 2009, per client request.				
52.217260.000	Note Payable SunTrust		186,261.00	
52.217260.900	Note Payable-Current		<u>186,261.00</u>	<u>186,261.00</u>
<b>Total</b>				
<b>Adjusting Journal Entries JE # 9</b>				<b>4200.20</b>
To adjust customer credits to actual @ September 30, 2009, per client request.				
52.123500.000	Customer Overpayments		1,084.00	
52.123000.000	Accounts Receivable-Water Bills		<u>1,084.00</u>	<u>1,084.00</u>
<b>Total</b>				
<b>Adjusting Journal Entries JE # 10</b>				<b>4600.10</b>
To record 2009 depreciation				
52.520000.599	Depreciation Expense		226,723.00	
52.164000.000	Accumulated Depreciation		<u>226,723.00</u>	<u>226,723.00</u>
<b>Total</b>				
<b>Adjusting Journal Entries JE # 11</b>				<b>7100.01</b>
To adjust tax assessments to confirmation received @ September 30, 2009, per audit procedures.				
10.400010.000	Tax Assessments		3,119.00	
10.410000.000	Miscellaneous Income		<u>3,119.00</u>	<u>3,119.00</u>
<b>Total</b>				
<b>Adjusting Journal Entries JE # 12</b>				<b>4600.25</b>
To record disposal of fixed asset				
52.164000.000	Accumulated Depreciation		2,002.00	
52.520000.450	Miscellaneous Expense		1,752.00	
52.162000.000	Office Building		<u>3,754.00</u>	<u>3,754.00</u>
<b>Total</b>				
<b>Adjusting Journal Entries JE # 13</b>				<b>4600.30</b>
To record Unrealized loss				
52.409900.000	Unrealized Gain/Loss		, 16,660.00	
52.102025.000	Government Pool Water Rev Fund B		<u>16,660.00</u>	<u>16,660.00</u>
<b>Total</b>				

02/10/10  
09:39:50

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit
										Amount	Amount
JV	736						AUDIT ADJ		02/10/10		
							Adjusting Journal Entries JE #1 (to Tie Beginning net asset) W/P Ref 6100.10				
1	10	510000		491	Bank Charges					1.00	
2	52	304000			Unappropriated Surplus Water					2,511.00	
3	10	303000			Unappropriated Surplus Gen Fd					1.00	
4	52	520000		455	Schooling & Related Expenses					2,511.00	
							Grand Total			2,512.00	2,512.00

02/10/10  
09:52:18

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit
										Amount	Amount Proj
JV	738							AUDIT ADJ	02/10/10		
							Adjusting Journal Entries JE #2 (To record Interest Income on CD) W/P Ref				
							4100.32				
	1	52		101080			Regions Bank CD			3,081.00	
	2	52		409000			Interest Income				3,081.00
								Grand Total		3,081.00	3,081.00

02/10/10  
09:53:07

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Doc #	Line #	Fund	Org	Account	Object	School	Fund	Description	Type	Date	Debit	Credit
											Amount	Amount
JV	739								AUDIT ADJ	02/10/10		
								Adjusting Journal Entries JE #2 (To record Interest Income on CD) W/P Ref				
								4100.32				
	1	52		101085				Superior Bank CD			1,254.00	
	2	52		409000				Interest Income				1,254.00
								Grand Total			1,254.00	1,254.00

02/10/10  
09:53:59

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	740							AUDIT ADJ	02/10/10					
							Adjusting Journal Entries JE #2 (To record Interest Income on CD) W/P Ref							
							4100.32							
	1	52		101090			Mercantile Bank CD					2,659.00		
	2	52		409000			Interest Income						2,659.00	
										Grand Total		2,659.00		2,659.00

02/10/10  
09:55:08

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School	Fund	Account	Description		Type	Date	Debit	Credit
									Amount	Amount			Proj	
JV	741								AUDIT ADJ	02/10/10				
Adjusting Journal Entries JE #2 (To record Interest Income on CD) W/P Ref														
4100.32														
	1	52		101095				Brannen Bank CD				1,842.00		
	2	52		409000				Interest Income					1,842.00	
									Grand Total			1,842.00	1,842.00	

02/10/10  
09:58:05

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit
										Amount	Amount
JV	742							AUDIT ADJ	02/10/10		
							Adjusting Journal Entries JE #2 (To record Interest Income on CD) W/P Ref				
							4100.32				
	1	52		101097			Florida Traditions Bank CD			274.00	
	2	52		409000			Interest Income			274.00	
								Grand Total		274.00	274.00

02/10/10  
10:02:12

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	743							AUDIT ADJ	02/10/10					
Adjusting Journal Entries JE # 3 (To adjust Inventory to actual)														
W/P Ref # 4300.10														
1	52	150010					Inventory-Field Supplies					9,870.00		
2	52	520000		480	Field Supplies								9,870.00	
							Grand Total					9,870.00		9,870.00

02/10/10  
10:01:51

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School	Fund	Description	Type	Date	Debit	Credit	
											Amount	Amount	Proj
JV	744							AUDIT ADJ		02/10/10			
								Adjusting Journal Entries JE #4 (To adjust vacation and sick accrual)					
								W/P Ref # 5200.15					
	1	52		520000		110		Salaries and Wages			6,008.00		
	2	52		216000				Accrued Vacation Payable				5,101.00	
	3	52		216100				Accrued Sick Pay				907.00	
								Grand Total			6,008.00	6,008.00	

02/10/10  
10:04:36

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	745							AUDIT ADJ	02/10/10					
							Adjusting Journal Entries JE #5 (To reverse PY AP entry for Engineering fee)							
							W/P Ref # 5100.01							
	1	10		202000			Accounts Payable					3,600.00		
	2	10		510000	320		Engineer Fees						3,600.00	
										Grand Total		3,600.00		3,600.00

02/10/10  
10:06:31

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School	Fund	Description	Type	Date	Debit	Credit	Amount	Amount	Proj	
JV	746								AUDIT ADJ	02/10/10						
Adjusting Journal Entries JE #6																
(To adjust loan closing costs to actual @ 9-30-09																
per client request) W/P Ref # 5300.15																
	1	52		520000		495		Loan Fees					745.00			
	2	52		140500				Prepaid Loan Fees						745.00		
											Grand Total		745.00		745.00	

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10:08:13

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Description	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	747							AUDIT ADJ	02/10/10					
Adjusting Journal Entries JE #7														
(To adjust un-billed UB revenue @ 9-30-09, based upon audit procedures performed) W/P Ref # 7100.35														
1	52	124000					Unbilled Recenue Receivable					813.00		
2	52	401000					Water Sales						813.00	
							Grand Total					813.00		813.00

02/10/10  
10:10:33

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Doc #	Line #	Fund	Org	Account	Object	School	Fund	Description	Type	Date	Debit	Credit
											Amount	Amount
JV	748							AUDIT ADJ		02/10/10		
Adjusting Journal Entries JE #8												
(To reclass current portion of LTD @ 9-30-09 per client request												
W/P Ref # 5300.01												
1	52	217260						Note Payable SunTrust			186,261.00	
2	52	217260						Note Payable-Current				186,261.00
								Grand Total			186,261.00	186,261.00

02/10/10  
10:43:48

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

Page: 1 of 1  
Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	749						AUDIT ADJ	02/10/10					
Adjusting Journal Entries JE #9													
(To adjust customer credits to actual @ 9-30-09													
per client request) W/P Ref # 4200.20													
1	52	123500				Customer Overpayments			1,084.00				
2	52	123000				Customer Overpayments					1,084.00		
							Grand Total		1,084.00		1,084.00		

02/10/10

10:45:30

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

Page: 1 of 1  
Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	750						AUDIT ADJ	02/10/10					
Adjusting Journal Entries JE #10													
(To record 2009 Depreciation)													
W/P Ref # 4600.10													
	1	52		520000	599	Depreciation Expense			226,723.00				
	2	52		164000		Accumulate3d Depreciation					226,723.00		
							Grand Total		226,723.00	226,723.00			

02/10/10  
10:48:08

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

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Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	751						AUDIT ADJ	02/10/10					
Adjusting Journal Entries JE #11													
(To adjust tax assessments to confirmation received @ 9-30-09, per audit procedures)													
W/P Ref # 7100.01													
1	10	400010				Tax Assessments			3,119.00				
2	10	410000				Miscellaneous Income				3,119.00			
							Grand Total		3,119.00		3,119.00		

02/10/10  
10:49:52

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

Page: 1 of 1  
Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School Fund Account	Type	Date	Debit	Credit	Amount	Amount	Proj
JV	752						AUDIT ADJ	02/10/10					
Adjusting Journal Entries JE #12 (To record disposal of fixed asset)													
W/P Ref # 4600.25													
1	52	164000				Accumulated Depreciation			2,002.00				
2	52	520000		450	Miscellaneous Expense				1,752.00				
3	52	162000				Office Building					3,754.00		
							Grand Total		3,754.00		3,754.00		

02/10/10  
10:51:37

HOMOSASSA SPECIAL WATER DISTRICT  
Journal Voucher Details  
For the Accounting Period: 13/09

Page: 1 of 1  
Report ID: L100

Doc #	Line #	Fund	Org	Account	Object	School	Fund Account	Description	Type	Date	Debit	Credit	
											Amount	Amount	Proj
JV	753								AUDIT ADJ	02/10/10			
								Adjusting Journal Entries JE # 13					
								(To record Unrealized loss)					
								W/P Ref # 4600.30					
	1	52		409900				Unrealized Gain/Loss			16,660.00		
	2	52		102025				Government Pool WR Fund B				16,660.00	
								Grand Total			16,660.00	16,660.00	

Superintendent's Report

2/15/10

- 1) Water Loss: We had a 20% water loss over the last meter reading period. This is after adjusting for the leaks we found during the demo.
- 2) Beagle Project: Have been working overtime to complete the construction of this project. I will have a short video on this project ready by Board meeting.
- 3) Stonebrook Waterline: As reported in last month's meeting we have the DEP permit. We still have not received the County permit.
- 4) Fishbowl & Halls River Road Watermain Relocation: Sent the latest set of plans to Mr. McDonald to markup and send back to the engineers. Once we get a copy I will have to submit a work schedule.
- 5) SWFWMD Public Supply Annual Report Completion Workshop: I will be attending this workshop on Friday 2/19/10.

**Shut Off's Done  
02-10-2010**

Account #	Name	Service Address	Amount Due	Status	# of times Shut Off	Deposit
00076	Oakes, Phillip	10247 W Yulee Dr	\$58.40	Off/Pd/On	2nd 1-13-10 & Now	\$50.00
01595	Kelly, Shannon	10429 W Brocade St	\$144.79	<b>Off</b>	2nd 1-13-10 & Now	\$150.00
00053	Luisis Pizza	4538 S Suncoast Blvd	\$129.07	Off/Pd/On	First	\$130.00
00105	Mitchell, Kasey	9528 W Yulee Dr	\$41.25	Off/Pd/On	First	\$50.00
00121	Sub Station	4101 S Suncoast Blvd	\$74.50	Off/Pd/On	First	\$175.00
00165	Hallinan , Andrew	3887 S Centennail Ave	\$39.50	<b>Off</b>	First	\$50.00
00320	Dean, Kevin	8259 W Homosassa Trail	\$40.00	Off/Pd/On	First	\$50.00
00334	Burke, Billy	5066 S Moreland Pt	\$53.50	Off/Pd/On	First	\$30.00
00365	Black, Robert Hase	3802 S Eastpark Wy	\$46.10	<b>Off</b>	First	\$85.00
00389	Aguiar, Maria	8461 W Buckwood Ct	\$39.50	Off/Pd/On	First	\$35.00
00431	Didiego, Kodie	2381 S Sandburg Pt	\$49.45	<b>Off</b>	First	\$50.00
00670	Cheek, Ken	12041 W Marlin Ct	\$41.25	Off/Pd/On	First	\$35.00
00828	Magahay, Deborah	11805 W Fisherman Ln	\$63.30	Off/Pd/On	2nd 1-13-10 & Now	\$100.00
01468	Nash, Mary	10484 W Misty Rose St	\$41.00	<b>Off</b>	First	\$100.00
01472	Price, Inez	5719 S Chamberlain Pool	\$47.00	<b>Off</b>	First	None
01491	Pulzello, Donald	10468 W Main St	\$40.00	Off/Pd/On	First	\$35.00
01648	Locklear, Ruth	5639 S Boulevard	\$36.00	<b>Off</b>	First	None
01742	Locklear, Ruth	5695 S Magnolia	\$78.05	Off/Pd/On	First	None
01661	Williams, Joann	11116 W Seminole	\$41.25	Off/Pd/On	First	None
01764	Riggs, Mark	5510 S Babian Terr	\$57.85	Off/Pd/On	First	\$35.00
01940	Benson, Stephen	11718 W Brightwater Ct	\$39.25	<b>Off</b>	First	None
02229	Paterno, Chris	11031 W Grybek Dr	\$36.00	<b>Off</b>	First	\$35.00
02315	Thomas , William	6648 S Mason Creek Rd	\$38.50	<b>Off</b>	First	\$50.00

Shut Off's Done  
02-10-2010

County Shut Offs						
00593	Stiber, Michael	11441 W Riverhaven Dr	County	Off		
00690	Grond, Peter	11846 W Riverhaven Dr	County	On		
00774	North Pier, LLC	5240 S View Pt Cir	County	Off		
00802	McDougald, Brian	11430 W Waterway Dr	County	On		
00828	Magahey, Deborah	11805 W Fisherman Ln	County	On		
01547	Griswold, William	10341 W Central St	County	Off		
00654	Pate, David	5024 S Prices Pt	County	On		
00289	Talk Time, Inc	3778 S Suncoast Blvd	County	Off		
01143	Homosassa River Retreat	10606 W Halls River Rd	County	On		
00271	American Petroleum	4450 S Suncoast Blvd	County	On		
00272	American Petroleum	4450 S Suncoast Blvd	County	On		

### **Number Past Dues Mailed**

<b>2009</b>	<b># Mailed</b>	<b>2010</b>	<b># Mailed</b>	<b>2011</b>	<b># Mailed</b>
January	158	January	175	January	
February	150	February		February	
March	148	March		March	
April	140	April		April	
May	133	May		May	
June	130	June		June	
July	130	July		July	
August	174	August		August	
September	133	September		September	
October	176	October		October	
November	168	November		November	
December	193	December		December	
<b>2012</b>	<b># Mailed</b>	<b>2013</b>	<b># Mailed</b>	<b>2014</b>	<b># Mailed</b>
January		January		January	
February		February		February	
March		March		March	
April		April		April	
May		May		May	
June		June		June	
July		July		July	
August		August		August	
September		September		September	
October		October		October	
November		November		November	
December		December		December	
<b>2015</b>	<b># Mailed</b>	<b>2016</b>	<b># Mailed</b>	<b>2017</b>	<b># Mailed</b>
January		January		January	
February		February		February	
March		March		March	
April		April		April	
May		May		May	
June		June		June	
July		July		July	
August		August		August	
September		September		September	
October		October		October	
November		November		November	
December		December		December	

## Monthly Over Time List 1-14-10 to 2-11-10

	Date	Employee	Reason	Overtime	Where	YTD
Date						
1/15/2010		Tony Stephens	Read Wells	2 hrs	Field	
1/17/2010		Ricky Fields	Read Wells	2 hrs	Field	
1/17/2010		Scott Antley	Read Wells	2 hrs	Field	
1/22/2010		Rick Sandwick	Beagle & Bassett Project	10 hrs	Field	
1/22/2010		Steven Sibel	Beagle & Bassett Project	10 hrs	Field	
1/22/2010		Tony Stephens	Beagle & Bassett Project	10 hrs	Field	
1/22/2010		Ricky Fields	Beagle & Bassett Project	10 hrs	Field	
1/22/2010		Mike Townsend	Beagle & Bassett Project	10 hrs	Field	
1/23/2010		Scott Antley	Read Wells	2 hrs	Field	
1/24/2010		Mike Townsend	Read Wells	2 hrs	Field	
1/29/2010		Scott Antley	Read Wells	2 hrs	Field	
1/29/2010		Rick Sandwick	Beagle & Bassett Project	5 hrs	Field	
1/29/2010		Steven Sibel	Beagle & Bassett Project	5 hrs	Field	
1/29/2010		Tony Stephens	Beagle & Bassett Project	5 hrs	Field	
1/29/2010		Ricky Fields	Beagle & Bassett Project	5 hrs	Field	
1/29/2010		Mike Townsend	Beagle & Bassett Project	5 hrs	Field	
1/30/2010		Scott Antley	Read Wells	2 hrs	Field	67 hrs
1/31/2010		Ricky Fields	Read Wells	2 hrs	Field	
2/5/2010		Scott Antley	Read Wells	2 hrs	Field	
2/5/2010		Rick Sandwick	Beagle & Bassett Project	10 hrs	Field	32 hrs
2/5/2010		Steven Sibel	Beagle & Bassett Project	10 hrs	Field	25 hrs
2/5/2010		Tony Stephens	Beagle & Bassett Project	10 hrs	Field	
2/5/2010		Ricky Fields	Beagle & Bassett Project	10 hrs	Field	66 hrs
2/5/2010		Mike Townsend	Beagle & Bassett Project	10 hrs	Field	61 hrs
2/6/2010		Tony Stephens	Read Wells	2 hrs	Field	
2/7/2010		Tony Stephens	Read Wells	2 hrs	Field	72 hrs

**BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM****HOMOSASSA WATER DISTRICT****ADJUSTMENTS**

For Postdate from 01/01/2010 to 01/31/2010 Ordered by ADJUSTMENT NUMBER from AP and Year 1 - 2010

15:37:58 - 02/10/2010

**JOURNAL - Specific**

ALL ADJUSTMENT NUMBERS

**Type**

ALL ACCOUNTS

**ADJUSTMENT TYPES:** BAD CHECK FEE CERT. FEE RE-READ W/O BAD DEBT WATER LEAK ADJ

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description		Service	Amount		
79829	BYERS, LINDA	00111-00	01-04770	WATER LEAK ADJ	
	ADJUSTMENT	OVERPAYMENT		-483.45	01/22/2010
	COMMENTS: See note section		Subtotal for Account 00111-00 :	-483.45	
79830	DIAMOND, JOE	00236-00	01-20670	WATER LEAK ADJ	
	ADJUSTMENT	WATER		-115.10	01/22/2010
	COMMENTS: see notes		Subtotal for Account 00236-00 :	-115.10	
79833	PATRICK, WILLIAM	01525-04	04-0740.04	W/O BAD DEBT	
	ADJUSTMENT	WATER		-0.40	01/22/2010
	COMMENTS: Board write off		Subtotal for Account 01525-04 :	-0.40	
79835	WANG, CHUNIG J	00223-00	01-20265	RE-READ	
	ADJUSTMENT [Re-Read]	WATER		-7.70	01/25/2010
	COMMENTS: mis read in December		Subtotal for Account 00223-00 :	-7.70	
79837	STANDARD, RANDY	00108-00	01-04695	BAD CHECK FEE	
	ADJUSTMENT	MISC FEES		25.00	01/26/2010
	COMMENTS: Returned check charge		Subtotal for Account 00108-00 :	25.00	
79838	STANDARD, RANDY	00108-00	01-04695	CERT. FEE	
	ADJUSTMENT	MISC FEES		5.54	01/26/2010
	COMMENTS: Cert letter fee		Subtotal for Account 00108-00 :	5.54	
80270	KELLY, SHANNON	01595-00	03-1380	BAD CHECK FEE	
	ADJUSTMENT	MISC FEES		25.00	01/28/2010
	COMMENTS: Returned check fee		Subtotal for Account 01595-00 :	25.00	
80271	KELLY, SHANNON	01595-00	03-1380	CERT. FEE	
	ADJUSTMENT	MISC FEES		5.54	01/28/2010
	COMMENTS: cert letter fee		Subtotal for Account 01595-00 :	5.54	
<b>Grand Total of Adjustments:</b>					<b>-545.57</b>