

# Jason Kuang

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## EDUCATION

### University at Buffalo

Bachelors in Computer Science

The State University of New York at Buffalo

Expected: May 2022

GPA: 3.2

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## PROJECTS

### Science Olympiad Programming Competition

Sep 2016 – Aug 2018

#### Team Leader

- Placed 11<sup>th</sup> place in 2017 followed by a 5<sup>th</sup> place finish in 2018, making the highest ever placement for New Utrecht High School.
- Managed group meetings as team leader and monitored the quality of the work delivered by each member.
- Performed administrative work for coaches and worked closely with internal decisions.
- Successfully directed a small group to create a detailed game under strenuous time constraints.

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## WORK EXPERIENCE

### University at Buffalo – Buffalo, New York

Aug 2018 – Present

#### Student Assistant

- Greet students and recommend them to advisors for their respective issues.
- Check students in and update them on their appointment status.
- Answer the phone and schedule appointments for students.
- Maintain the calendar for advisors on a day-to-day basis.

### Park Optics - Brooklyn, New York

Jul 2018 – Aug 2018

#### Technical Associate

- Designed program to update legacy medical files to support new naming formats.
- Monitored patient files and updated electronic medical records.
- Greeted and worked with patients to solve individualized problems.
- Handled confidential patient insurance info and underwent HIPAA training.

### Security System Depot – Brooklyn, New York

Oct 2017 – Mar 2018

#### Service Associate

- Programmed security systems to function with customer specified requirements.
- Instructed customers on installation and maintenance of equipment.
- Performed over the phone technical support for specialized security equipment.
- Worked and communicated with customers to recommend security units.
- Utilized Microsoft Excel to keep track of products and update item stock.