**CPA Board Meeting – September 29, 2017**

1. Financial - Jason
   1. Current status
   2. Budgets
   3. Debit card balances
      1. Ram/Utkarsh/Others?
   4. PCard use going forward
   5. Reconciling with Vice-Provosts Office
2. Outreach
   1. CPA Open House – Jason/Tara
      1. BBE retreat – Tara
      2. Science for March?
         1. Ted talks (postdocs, grads, undergrads)
            1. Guest judges (local politicians, business people, students, etc.)
         2. Science activities (kids, adults/research)
         3. Tours?
         4. Invited speakers (LIGO, JPL, etc.)
   2. Planning and Strategy – Jenia
3. Postdoc Survey – Tara
4. CPA Recruitment - Jason
   1. BBE Rep
   2. Communications
   3. Social
5. Career Committee – Utkarsh/Ram
   1. General summary of our meetings with CTME, CDC, OTT, and EAS Communications offices
   2. Additional funding: pursue possible external CPA funding through company-sponsored events; CPA PayPal account.
   3. Organizing company tours for Caltech Postdocs
   4. Recommendation of companies to invite to Career fair (for CDC)
   5. Past events update: Coffee Hour and CAA’s “Networking for Nerd” Webinar
   6. Upcoming events: Dinner with Caltech Alum Maria Csete
   7. Recommendations for industry speakers to invite for coffee hours and panel
   8. Expenses and event summaries for coming FY.
   9. Publishing CPA Annual Report
6. SFCC Event 10/27 – Jason
7. Social Committee
   1. Recruitment
   2. Picnic
   3. Halloween
   4. Thanksgiving
   5. Welcome/Wine/Happy hour?
8. Postdoc lists – Jason
9. Hammeetman
10. Title IX
11. Reorganize Google Drive
12. Faculty Board Meeting