

To whom it may concern,

I highly recommend Jason as an applicant for undergraduate admission to [insert college]. As a Cristo Rey high school intern, he was our Web Portal Manager in VMware's Global Sales department from August 2018 to May 2019. Here, Jason was responsible for acquiring comprehensive information from VMware's business organizations [Partner, DELL, and Cloud] to outline the team's key initiatives, vision/scope, and recent accomplishments. This helps our company envision how my team, as Global Sales, provides our highest potential solutions for our global partners.

In crafting this valuable resource, Jason has excellent communication skills interacting with stakeholders. In addition, when the online portal cannot function, Jason makes it a top priority to contact IT and create tickets for urgent troubleshooting. He is extremely organized, reliable, and computer-literate and always follows through independently. Jason quickly understood critical feedback on certain aspects of the project: customizing the banners, tabs, and sections for each sub-organization's profile.

I would like to acknowledge Jason's ability to adapt to VMware's corporate environment. Once being reluctant to constructive feedback, he has now become more open to opportunities here. Prior to being our Web Portal Manager, I could not find an immediate role for Jason, yet he gave me his suggestions – interests in pursuing web development and document management. This helped my team understand that he seeks for windows of opportunity while coming out of his comfort zone.

Being the pilot student intern in the Global Sales department, he has also acquainted my group and I with his school's work-study model and paved the way for future student interns to engage in VMware duties. Therefore, I have zero doubt that this hard work and talent will serve him well in college, where I am sure Jason will continue to excel and lead. Seeing how he sets positive examples as to professional growth, I enthusiastically recommend him for undergraduate admission to [insert college]. If you have any further questions regarding his background or qualifications, please feel free to contact me.

Sincerely,

Yuying Lin, Director of Compensation and Sales Management