

AUTHORIZATION & RELEVANCY	ASSURANCE CONSTRUCTION & SERVICES		HAZARD ASSESSMENT & ANALYSIS WORKSHEET		R-15 FORMAL HAA	
	JOB/TASK		HOUSEKEEPING			
	ANALYSIS BY HARLEY WINBORN		SERVICE MANAGER JAIME HEIDE		SENIOR ADMINISTRATOR JASON DE BOER	
	NAME					
	DATE	OCTOBER 23 2015				
	ORIGINAL ASSESSMENT DATE March 28, 2013		REASON FOR THIS REVISION (ANN. REVIEW, CHANGE IN PROCEDURE, CHANGE OR NEW EQUIP., OR INCIDENT) ANNUAL REVIEW			

WHAT YOU NEED	TOOLS/EQUIPMENT USED		MATERIALS REQUIRED		PPE REQUIRED	
	BROOMS, MOPS, PAILS, SPILL KIT, SDS		REFUSE OR UNUSED MATERIAL, GARBAGE BAGS		SAFETY EYEWEAR, SAFETY FOOT WEAR	

HAZARDOUS STEPS & TASKS	STEPS /TASKS		POTENTIAL HAZARDS	WHAT COULD HAPPEN	HEALTH HAZ.	SAFETY HAZ.	PROPERTY DAMAGE	HAZARD CONTROLS	WHAT PROTECTS YOU	ENG. CONTROL	ADMIN. CONTROL	P.P. EQUIP.
	A	STORAGE AREAS TO PREVENT CLUTTER		TRIP/SLIP, FALL		X			DESIGNATE ADEQUATE STORAGE AREAS		X	
	B	GARBAGE CONTAINERS, COMBUSTIBLES TO MINIMUM		FIRES, TRIP/SLIP		X	X		CONVENIENTLY LOCATED AND MINIMIZE COMBUSTIBLE MATERIALS		X	
	C	ACCESS: STAIRS, HALLS & DOORS		TRIP/SLIP, WORKERS TRAPPED TO ESCAPE FIRE.		X			KEEP CLEAR		X	
	D	FREEDOM OF MOVEMENT		PEDESTRIAN & VEHICULAR DAMAGE		X	X		PASSAGE WAYS CLEAR		X	
	E	CLUTTER		TRIP/SLIP, FIRE		X	X		KEEP CLEAR		X	X
	F	CLEAN AFTER SHIFT & JOB FINISHED, CHEMICAL SPILLS IMMEDIATELY		TRIP/SLIP, FALL, FIRE, TOXIC FUMES	X	X	X		TRAIN SO WORKERS SEE HOUSE CLEANING AS PART OF JOB		X	
	G	CORDS AND HOSES TIED OFF ABOVE IF POSSIBLE		TRIP/SLIP, FALL		X			TIE OFF OUT OF THE WAY		X	
	H	STACKING & SECURING		FALL ON WORKER- CRUSH, DEATH		X	X		TIE OFF OR PROPER RACKING/CONTAINERS	X	X	

RATING SYSTEM	PROBABILITY/RISK RATING WITHOUT CONTROLS OR PROTECTION				SEVERITY/CONSEQUENCE RATING				TOTALS		PRIORITY RATING /20
	1	LOW PROBABILITY (EXTREMELY REMOTE)			1	FIRST AID ONLY/MINOR PROPERTY DAMAGE					
	2	LOW-MEDIUM PROBABILITY (REMOTE)			2	MEDICAL AID/MINOR PROPERTY DAMAGE					
	3	MEDIUM PROBABILITY (MIGHT OCCUR)			3	LOST TIME INJURY/MAJOR PROPERTY DAMAGE					
	4	MEDIUM-HIGH PROBABILITY (LIKELY WILL OCCUR EVENTUALLY)			4	PERMANENT DISABILITY/MAJOR PROPERTY DAMAGE					
	5	HIGH PROBABILITY (WILL OCCUR)			5	FATAL/CATASTROPHIC PROPERTY DAMAGE					
	3	HEALTH			3	HEALTH			6	➡	14
3	SAFETY			5	SAFETY			8			