

C-6 SUB-CONTRACTOR ORIENTATION



The site supervisor for EVERY Sub-Contractor must receive this orientation and ensure he/she conducts an orientation with all his/her workers coming on site without exception.

Company: _____ Name: _____

Date: _____ Work Site: _____

Introduction

- ☐ Company Commitment to Safety – Posted on site
- ☐ Sub-Contractors and their workers must comply with all applicable safety rules and regulations, whether municipal, provincial, federal, or JDS specific.
- ☐ Sub-Contractors are responsible for their own health and safety and the health and safety of their workers.
- ☐ General Rules – Posted on site
- ☐ Drug & Alcohol Policy – Posted on site

Emergency Planning

- ☐ First Aid
- ☐ Contacting Outside Agencies
- ☐ Transport to Medical Facility
- ☐ Fire
- ☐ Site Muster Point
- ☐ Emergency Signals On-Site

Personal Protective Equipment (PPE)

Required at all times:

- ☐ Approved Grade 1 Safety Footwear (Boots)
- ☐ Approved Hard Hat
- ☐ High Visibility Safety Vest

Required when necessary unless specified as mandatory by the Site Superintendent:

- ☐ Safety Glasses
- ☐ Hearing Protection
- ☐ Hand Protection
- ☐ Specialty PPE (Fall Protection, Respirators, etc.)

SAFETY FORM REQUIREMENTS

Safety Forms Submitted PRIOR to Start-up

- ☐ Completed Sub-Contractor Orientation Form
- ☐ Completed Worker Site Orientation Forms
- ☐ Formal Worksite Hazard Assessment
- ☐ MSDS Sheets – Please Provide

Safety Forms to be Submitted WEEKLY

- ☐ Toolbox Meetings Records

Safety Forms to be Submitted MONTHLY

- ☐ Formal Inspection Reports

Safety Forms to be Submitted IMMEDIATELY

- ☐ Incident or Near Miss

Worker Training

- ☐ Safe Work Practices/Safe Job Procedures Required
- ☐ Competence & Supervision
- ☐ Certificates – Supply Copy for Records (WHMIS, Fall Protection, Confined Space Entry, Confined Space Monitor, Respirator Fit Testing, etc.)

HOUSEKEEPING

- ☐ Sub-Contractor's are required to clean up and dispose of all debris generated by their work. Failure to complete the clean up as notified will result in the work being done by JDS and a deductive change order will be issued for the cost.

I have read and understand these Sub-Contractor Safety Requirements and will provide JDS with all applicable health and safety forms. I understand that any violation of these safety requirements by myself or my workers may result in corrective action being taken, up to and including suspension from the worksite.

Signature of Sub-Contractor Supervisor

Orientation Conducted By (Print & Sign)