ASSURANCE CONSTRUCTION & SERVICES

HAZARD ASSESSMENT & ANALYSIS WORKSHEET

R-15 FORMAL HAA

AUTHORIZATION & RELEVANCY

JOB/TASK			SCAFFOLDS	
	ANALYSIS BY	REVIEWED BY	APPROVED BY	
	HEALTH & SAFETY TEAM	SERVICE MANAGER	SENIOR ADMINSTRATOR	
NAME	HARLEY WINBORN	JAMIE HEIDE	JASON DE BOER	
DATE	14-Jun-16			
ORIGINAL ASSESSMENT DATE		REASON FOR THIS REVISION (ANN. REVIEW, CHANGE IN PROCEDURE, CHANGE OR NEW EQUIP., OR INCIDENT)		
		ANNUAL REVIEW		

WHAT YOU NEED

TOOLS/EQUIPMENT USED	MATERIALS REQUIRED	PPE REQUIRED
SCAFFOLDING, LADDERS		HARDHAT, SAFETY SHOES, SAFETY EYEWEAR

HAZARDOUS STEPS & TASKS / **POTENTIAL HAZARDS** / **HAZARD CONTROLS**

STEPS /TASKS	WHAT COULD HAPPEN	HEALTH HAZ.	SAFETY HAZ.	WHAT PROTECTS YOU	ENG. CONTROL	ADMIN. CONTROL	P.P. EQUIP.
A. METAL SCAFFOLDS				OH&S CODE PART 23		X	
FILL OUT SCAFFOLD CHECKLIST	GRAVITY IS THE MAIN SOURCE OF HAZARDOUS ENERGY FOR INCIDENTS WITH SCAFFOLDING		X			X	
SELECT CORRECT SCAFFOLD FOR JOB	NOT WEIGHT RATED?- COLLAPSES, FALLS		X				
ALL COMPONENTS FROM ONE MANUFACTURER	COLLAPSES, FALLS		X	COMPETENT PERSON BUILD SCAFFOLDING		X	
INSPECT BEFORE & DURING USE, APPLY TAGS							
USE LEVEL GROUND TO CONSTRUCT SCAFFOLDING	TIP OVER		X				
COMPLY WITH OHS CODE & MANUFACTURERS REQUIREMENTS							
DO NOT CLIMB ACROSS BRACES	SLIP/TRIP, FALL		X	SWP		X	
DO NOT OVER-EXTEND LEVELING ADJUSTMENT SCREWS							
TOWER SCAFFOLDS - WITH OUTRIGGERS OR GUYS	TIP OVER		X				
TOWER SCAFFOLDS - ALL COMPONENT PARTS							
GUARD RAILS WITH TOEBOARDS	FALLING MATERIAL HITTING WORKERS BELOW		X	SIGNAGE, TAPED OFF	X	X	
B. WOOD SCAFFOLDS							
FILLOUT SCAFFOLD CHECKLIST							
QUALITY & SIZE OF PLANKS	CRACKED- COLLAPSE		X				
INSTALLED RAILING							
PLANKS SECURE	FALL		X	OH&S CODE PART 23 SECTION 329		X	
LADDERS/SECURE USED ONLY FOR EGRESS & ACCESS	WORKING FROM LADDER,LOSE BALANCE & FALL		X	OH&S CODE PART 23 SECTION 327 &328		X	
SPAN AND THICKNESS OF PLANKS	FALLING MATERIAL HITTING WORKERS BELOW, FALL		X	OH&S CODE PART 23 SECTION 329		X	

RATING SYSTEM

PROBABLILITY/RISK RATING		SEVERITY/CONSEQUENCE RATING			PRIORITY RATING /20
1	LOW PROBABILITY	1	FIRST AID ONLY/MINOR PROPERTY DAMAGE		
2	LOW-MEDIUM PROBABILITY	2	MEDICAL AID/MINOR PROPERTY DAMAGE		
3	MEDIUM PROBABILITY	3	LOST TIME INJURY/MAJOR PROPERTY DAMAGE	TOTALS	**16**
4	MEDIUM -HIGH PROBABILITY	4	PERMANENT DISABILITY/MAJOR PROPERTY DAMAGE		
5	HIGH PROBABILITY	5	FATAL/CATASTROPHIC PROPERTY DAMAGE		
4	HEALTH	3	HEALTH	7	
4	SAFETY	5	SAFETY	9	