

# **Notice of Funding Opportunity**

# **National Garden of American Heroes: Statues**

Funding Opportunity Number: 20250701-UG

Funding Opportunity Type(s): New

Federal Assistance Listing Number: 45.164

**Application Deadline: July 1, 2025** 

Ensure your Grants.gov registration and password are current. NEH will not grant deadline extensions for lack of registration.

Email: statues@neh.gov

# **Executive Summary**

The National Endowment for the Humanities (NEH) is accepting applications for the National Garden of American Heroes: Statues program. The purpose of this program is to celebrate key moments in American history and honor the statesmen, visionaries, and innovators who shaped the nation through the creation of statues in their likeness.

Funding Opportunity Title	National Garden of American Heroes: Statues		
Funding Opportunity Number	20250701-UG		
Federal Assistance Listing Number	45.164		
Application Deadline	July 1, 2025, 11:59 p.m. Eastern Time		
Anticipated Award Announcement	September 2025		
Anticipated FY 2025 Funding	Approximately \$30,000,000		
Estimated Number and Type of Awards	Approximately 150 grant(s)		
Award Amounts	Up to \$600,000. There is a per-unit limit of \$200,000		
	per statue, and applicants are limited to three		
	statues.		
Cost Sharing/Match Required	No		
Period of Performance	Projects must start October 1, 2025. Statues must		
	be completed and delivered by June 1, 2026.		
Eligible Applicants	Individuals; see C. Eligibility Information. You must		
	register in Grants.gov and add an "individual		
	applicant" profile to apply. See D3. Grants.gov		
	Registration Process.		
Program Resource Page	https://www.neh.gov/program/national-garden-		
	american-heroes-statues		
Published	April 24, 2025		
Modified	May 21, 2025, statue specifications on p. 6		

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# A. Program Description

# 1. Purpose

Timed to open with the nation's celebration of the 250<sup>th</sup> Anniversary of the Declaration of Independence, the National Garden will create a public space dedicated to recognizing the great individuals of America's past who have contributed to our cultural, scientific, economic, and political heritage. It will also be a place where Americans can gather to learn about and celebrate America and the icons who made America what it is today. Visitors to the park will learn the stories of some of the greatest Americans. The National Garden will feature Americans who deserve honor, recognition, and lasting tribute because of the battles they won, the ideas they championed, the diseases they cured, the lives they saved, the heights they achieved, and the hope they passed down. Recipients will create lifelike statues in marble, granite, bronze, copper, or brass depicting specific historical figures tied to the accomplishments of the United States. Each award will be for the creation of up to three statues of figures from the list provided in Executive Order 13978, Building the National Garden of American Heroes.

See D6. Funding Restrictions for unallowable activities.

See E1. Review Criteria for the standards used to evaluate applications under this notice.

### 2. Background

NEH offers this funding opportunity under the authority of <u>20 U.S.C. 951</u>, *et seq.*, and of <u>Executive Order 13978</u>, Building the National Garden of American Heroes. Awards are subject to the NEH Individual Terms and Conditions.

Under Section 3(a) of the National Foundation on the Arts and the Humanities Act of 1965, as amended, "The term 'humanities' includes, but is not limited to, the study of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life."

Use the Funded Projects Query Form to find examples of NEH-supported projects.

Learn more about NEH.

# **B. Federal Award Information**

# 1. Type of Application and Award

NEH seeks new applications in response to this notice. NEH will provide funding in the form of fixed amount grants.

# 2. Summary of Funding

#### Award amounts

Successful applicants will receive up to \$600,000 for three statues, up to \$400,000 for two statues, and up to \$200,000 for one statue.

NEH will award successful applicants outright funds, which are not contingent on additional funding from other sources.

NEH anticipates awarding approximately \$30,000,000 among an estimated 150 recipients.

Per <u>2 CFR § 200.403(f)</u>, NEH does not permit overlapping costs on two or more awards for federal funding and/or approved federal award budgets. If you are submitting complementary proposals to other government agencies or NEH programs, specify when and to whom in your narrative. NEH may disallow overlapping project costs.

### **Period of performance**

The period of performance is the span of time during which you are committed to working on your NEH-supported project. Projects must start October 1, 2025. Statues must be completed and delivered by June 1, 2026.

#### Award milestones

Per <u>2 CFR § 200.201(b)</u>, recipients must meet "milestones" before receiving payment for a fixed amount award. For this award, milestones are:

Milestones	Payment
Concept approval	10%
2. Material procurement	25%
3. Sculpting and fabrication	40%
4. Completion and delivery of statue	25%

To receive funds, you must submit documentation at the completion of each milestone. The terms and conditions of the award will include milestone verification and payment structure.

# C. Eligibility Information

### 1. Eligible Applicants

You must be a U.S. citizen residing domestically or abroad to be eligible. Organizations are ineligible.

# 2. Cost Sharing

Cost sharing is not required in this program.

# 3. Other Eligibility Information

### **Multiple Submissions**

You may submit only one application under this notice.

If you submit multiple applications (including submitting to the wrong funding opportunity or making corrections/updates), NEH will accept only your last validated submission prior to the deadline under the correct Grants.gov funding opportunity.

#### Other restrictions

NEH does not issue awards to other federal entities. If your project is so closely intertwined with a federal entity that the project takes on characteristics of the federal entity's own authorized activities, it is ineligible. You may use funds from, or sites and materials controlled by, other federal entities in your project.

Except for the rare cases covered by its <u>late submission policy</u>, **NEH will not consider** applications submitted after the <u>deadline</u>.

**NEH will not consider** incomplete, nonresponsive, or ineligible applications.

NEH will not consider applications that exceed page limits or deviate from formatting instructions. See the Application Components Table.

# D. Application and Submission Information

# 1. Application Package

You must apply using Grants.gov Workspace. You can find this funding opportunity in Grants.gov under number 20250701-UG. There is also a link on the program resource page.

Once you have located the funding opportunity in Grants.gov, you will find the application package under the "Package" tab. It includes a series of required and conditionally required forms. You will upload additional application components using the <a href="https://example.com/Attachments-Form">Attachments Form</a>.

You must complete a multistep registration process to submit your application. See <u>D3.</u> <u>Grants.gov Registration Process</u>.

Contact statues@neh.gov to request a paper copy of this notice.

# 2. Content and Form of Application Submission

Your application will consist of a series of forms included in Grants.gov Workspace and other components that you will prepare and upload to the <u>Attachments Form</u>. The Application Components Table below will help you prepare a complete application. You are not required to submit a budget.

You must submit all required and relevant conditionally required components. NEH will not review applications missing any required documents or relevant conditionally required documents.

Take note of the page limits and formatting instructions in this notice. NEH will not review applications that exceed mandatory page limits or deviate from formatting instructions.

Do not include attachments other than those requested in this notice. If you do, NEH will reject your application.

Unless the instructions specify otherwise, your attachments must be PDFs and conform to the following formatting requirements:

- pages no larger than standard letter size (8 ½" x 11")
- at least one-inch margins on all sides for all pages
- a font size no smaller than 11-point
- single-spacing
- a readable font such as Arial, Georgia, Helvetica, or Times New Roman
- any standard citation style is acceptable; citations are included in page counts

NEH has assigned each application component one of the following designations:

- Required: You must submit this component.
- Conditionally required for recipients: You are encouraged but not required to submit this component when you apply. You must submit it if you receive an award if your proposal meets the specified conditions.

In addition, NEH has established page limits for some application components:

- Mandatory: You must not exceed the page limit.
- Suggested: NEH encourages, but does not require, you to abide by the page limit.

Application Component	File Name	Designation	Page limits
Attachments			<u>.</u>
1. Narrative	narrative.pdf	Required	5 pages
			(mandatory)
2. Workplan	workplan.pdf	Required	2 pages
			(mandatory)
3. Resumes or biographies	resumes.pdf	Required	5 pages
			(suggested)
4. Work sample	sample.pdf	Required	5 pages
			(suggested)
5. Letters of support	letters.pdf	Required	2 pages
			(suggested)
6: Explanation of delinquent	delinquentdebt.pdf	Conditionally	
<u>federal debt</u>		required for	
		recipients	
<b>Grants.gov forms</b>			
SF-424 Application for Federal		Required	
Assistance - Individual			
NEH Supplemental Information		Required	
for Individuals Form			
Project/Performance Site(s)		Required	
Location Form			
Attachments Form		Required	

# **Application Components: Attachments**

Each attachment must be a single PDF file. See the <u>Attachments Form</u> instructions for further guidance about file requirements. Read those instructions carefully, as Grants.gov will not accept files that do not meet the requirements.

# **Attachment 1: Narrative (required)**

Compose a comprehensive description of your proposed project. Your narrative should be succinct, well organized, and free of technical terms and jargon so that peer reviewers can understand the proposed project.

You must limit the narrative to five single-spaced pages. Do not include an executive summary, cover page, or a table of contents. You may include images, charts, diagrams, footnotes, and endnotes if they fit within the page limit.

Organize your narrative using the following headings. Each section aligns with one or more review criteria NEH will use to evaluate your proposal.

#### Overview

Indicate the amount of funds you are requesting: up to \$600,000 for three statues, up to \$400,000 for two statues, or up to \$200,000 for one statue. If you are submitting complementary proposals to other government agencies or NEH programs, specify when and to whom.

Select 10-20 historical figures from the list provided in Section 3(b) of <a href="Executive Order 13978">Executive Order 13978</a>
Building the National Garden of American Heroes. For the initial launch of the National Garden, NEH will assign and fund a maximum of three statues per applicant and will make the final decision regarding which figures will be represented to ensure an equal distribution of individuals. Address how the sculptures will embody the program aim of celebrating American history and the individuals who have contributed to it.

#### **Project Design**

Include a two-dimensional or three-dimensional graphic representation of the preliminary concepts for three of the 10-20 individuals you selected. The concepts may be presented in any medium (photo, graphite, CAD, pen & ink, watercolor, etc.). In addition, describe the overall design for the statues to ensure aesthetic congruity and integrity. Describe the verified historical images or scholarly sources that will inform the sculpture design. Describe the pose (e.g., standing, seated, athletic or action-based). If you have existing casts of proposed figures, please describe them and provide images. Describe the materials for the sculpture as well as related quality standards.

#### **Statue Specifications**

Describe the artistic concept and specifications for the statue. The statues should be in the classical style, lifelike, and created from marble, granite, bronze, copper, or brass. Include specifications of the statue: material, dimensions, approximate weight. Standing figures must be 6'6" to 8'6" foot to head. Seated figures must be 5'0" to 6'6" foot to head. Arms or objects may extend above these minimum heights. Ideally, the height of the statue should be 1.2 times the historical height of the individual. For example, Thomas Jefferson was 6'2" (74"), so the sculpture should be 88.8". Exceptions to height requirements may be granted upon request in rare circumstances. Whether standing or seated, the sculpture must plan for a pedestal of at least 3'0" high. Your design may include a pedestal or not. Indicate any unusual foundation support or anchoring that might be anticipated.

Name the file narrative.pdf.

# **Attachment 2: Work Plan (required)**

Your work plan should reflect the major activities you described in your narrative and the project dates on your <u>SF-424 Application for Federal Assistance - Individual</u>.

Describe the activities you will undertake during the period of performance to complete your statue(s). Use a month-by-month timeline and explain how outcomes from one activity will carry over into the next. Incorporate project milestones in your timeline: deadline for acquiring materials, interim deadlines for sculpture fabrication, and dates for completion and delivery.

Limit your work plan to two single-spaced pages. Name the file workplan.pdf.

# Attachment 3: Résumés or Biographies (required)

Include résumés or biographies for yourself and other key personnel who will work on the statues.

Limit the attachment to five single-spaced pages. Name the file resumes.pdf.

### **Attachment 4: Work Sample**

Include 15 still images providing an example of the quality of your sculptural work (full and detail shots). These images should be of an existing completed sculpture and provide a fair representation of the type of sculpture you would create.

Limit the attachment to five pages. Name your file sample.pdf.

### **Attachment 5: Letters of Support**

Include two letters of support from clients, critics, colleagues, or other artists speaking to the high quality and artistic success of your career and previous sculptural work.

Limit the attachment to two pages. Name the file letters.pdf.

# Attachment 6: Explanation of delinquent federal debt (conditionally required for recipients)

If you receive an offer of an award and are **delinquent** in the repayment of any federal debt, you will be asked to provide explanatory information including evidence that you have entered into a repayment agreement with the Internal Revenue Service, and that you are current on all payments due. Examples of relevant debt include **delinquent** student loans, taxes, child support payments, and payroll taxes for household or other employees. See <a href="OMB Circular A-129">OMB Circular A-129</a>. NEH encourages you to submit this information with your application, but you will be required to submit it if you receive an award. Name the file delinquentdebt.pdf.

### **Application Components: Grants.gov Forms**

### SF-424 Application for Federal Assistance – Individual

This form requests basic information about you and your proposed project. Items 1, 2, and 4 will be automatically filled in; leave item 3 blank.

#### 5a-d. Applicant Information

a.-c. Provide your name, telephone number, email address, and mailing address. You must include an email address in the "Email" field, even though it is not highlighted as a required field. NEH will use this address to notify you of the outcome of your application.

Provide your mailing address. Note: Your ZIP code must include the four-digit extension preceded by a hyphen. If you do not know your four-digit extension, use "-0000" (four zeros). Indicate your citizenship status with an "X."

d. Indicate your <u>congressional district</u> with your two-character state abbreviation followed by your three-character district number. For example, if you reside in the 5th congressional district of Alabama, enter "AL-005." If you reside in a state or U.S. jurisdiction that does not have districts, enter "000" in place of the district number. If your residence is outside the U.S., enter "00-000."

#### 6. Project Information

a. Project Title: Provide your project's title. It should be brief (no more than 125 characters, including spaces).

- b. Project Description: Provide a brief description of your project. This description will appear on your application cover sheet and will serve as a project abstract during the review process. **Do not exceed one thousand characters, including spaces.** If you exceed one thousand characters, including spaces, Grants.gov may reject your application or cut off your project description at the thousand-character limit.
- c. Proposed Project: List the start and end dates for your project. Your period of performance must start on the first day of the month and end on the last day of the month. For more information about allowable time periods and how NEH calculates awards, see <u>B2. Summary of Funding</u>.

#### 7. Signature

By clicking on the "I Agree" box, you certify the following:

- 1) You are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency, and have not—within the three years preceding the submission of this application—been convicted of or had a civil judgment rendered against you for commission of fraud or a criminal offense in connection with a public (federal, state, or local) transaction or a contract under a public transaction; for violation of federal or state antitrust statutes; for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; had any public transactions terminated for cause or default; and are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with any of the preceding offenses. See 2 CFR 180 and 3369.
- 2) You are not delinquent in the repayment of any federal debt or you are providing explanatory information about any delinquency. Examples of relevant debt include student loans, delinquent taxes, delinquent child support payments, and delinquent payroll taxes for household or other employees. See <a href="OMB Circular A-129">OMB Circular A-129</a>.
- 3) You will comply with the <u>General Terms and Conditions for Awards to Individuals (for awards with start dates January 1, 2025, or later)</u>.

Click the "Save" button at the top of the form to save your work and return to the main menu.

### **NEH Supplemental Information for Individuals Form**

This form requests additional professional information about you.

#### Field of Project

Using the drop-down menu, indicate the field(s) of your project. You may select one, two, or three fields. If you select more than one, list the primary field first. Program staff will consider this information when assigning your application to a review panel.

#### **Project Director Field of Study**

Using the drop-down menu, choose the field of study that best describes your area of expertise.

#### **Address Information**

Indicate whether the address that you provided on the <u>Application for Federal Assistance SF</u> 424 – <u>Individual form is your home or work address.</u>

#### **Institutional Affiliation**

Leave this section blank.

#### Reference Letters

Leave this section blank.

#### **Nominating Official**

Leave this section blank.

### **Project/Performance Site Location(s) Form**

Provide the primary location and any other locations where you will conduct project activities during the period of performance. For "Organization," you may substitute a brief description of locations that do not have a formal organizational name (e.g., "Residence of applicant" or "Interview site in Chicago to be determined").

Enter <u>congressional districts</u> using the two letter state abbreviation followed by your three-character district number. For example, if your work site is in the 5th congressional district of Alabama, enter "AL-005." If it is in a state or U.S. jurisdiction that does not have districts, enter "000" in place of the district number. If it is outside the U.S., enter "00-000.

#### **Attachments Form**

You will upload your <u>Attachments</u> to Grants.gov using this form. This form accommodates up to fifteen attachments. **Attachments must be in Portable Document Format (.pdf).** Convert all non-PDF files (e.g., Word, Excel, images) to PDFs. If an attachment contains multiple documents, merge them into a single file. Occasionally, converting a document to PDF may alter its length. Confirm that all attachments are within the mandatory page limits, if applicable. Do not attach files that have been password-protected, encrypted, or digitally signed. You must remove all such security features before attaching your files. Failure to do so may result in your application being rejected.

Do not attach portfolios containing multiple PDFs.

If an attachment contains multiple documents, merge them into a single file, not a PDF portfolio. If you include a PDF portfolio, the file may be rejected by Grants.gov or eGMS.

Consult the <u>Application Components Table</u> to name and sequence your attachments so that NEH can easily identify them. Grants.gov may reject your application if:

- file names exceed 50 characters
- multiple files have the same name
- file names include characters other than the following: A-Z, a-z, 0-9, underscore, hyphen, space, period, parentheses, curly braces, square brackets, ampersand, tilde, exclamation point, comma, semicolon, apostrophe, at sign, number sign, dollar sign, percent sign, plus sign, and equal sign

Grants.gov may accept and validate your application even if you are missing required components or have formatted them incorrectly. You must ensure that you have formatted, attached, and submitted all required components correctly. If you have not, NEH may reject your application as incomplete or nonresponsive.

Learn about Adobe software compatibility with Grants.gov.

# 3. Grants.gov Registration Process

### Login.gov

You must create a <u>Login.gov</u> user account to register and log in to Grants.gov. Login.gov is a secure sign-in service used by the public to sign in to participating government agencies. <u>Create and link your account now.</u>

### **Grants.gov Registration and Creation of Applicant Profiles**

You must submit your application via Grants.gov Workspace. Register with Grants.gov.

After registering, you must add an "**individual applicant**" profile to apply to programs for individuals. Click on the "My Account" link, then on "Manage Profiles" and "Add Profile." Refer to Grants.gov's instructions for adding a profile.

Grants.gov may assign a number for the Unique Entity Identifier. Do not change this number.

You will not be able to apply until you have added an individual profile. The "Apply" button on the Grants.gov opportunity page will be red after you have completed this step.

If you previously registered with Grants.gov and created an "individual applicant" profile, you will not need to re-register. However, NEH encourages you to confirm that your account is active and that your password is current.

NEH strongly recommends that you complete your registration at least two weeks before the application deadline. If you fail to allow sufficient time to register with Grants.gov, NEH will not extend the deadline or waive the online submission requirement.

If you have problems registering with Grants.gov or adding an "individual applicant" profile, contact Grants.gov Applicant Support at 1-800-518-4726 or <a href="mailto:support@grants.gov">support@grants.gov</a>.

### 4. Submission Dates and Times

# **Applications**

The deadline for applications under this notice is July 1, 2025, at 11:59 p.m. Eastern Time.

Applications must be complete, follow length and formatting requirements, and be validated by Grants.gov under the correct funding opportunity prior to the deadline to be considered under this notice.

It is your responsibility to confirm that Grants.gov and subsequently NEH have received your application. Check your Grants.gov application status.

When NEH receives your application, the agency will assign it a tracking number beginning with UG-. A tracking number does not guarantee that your application is free of technical problems (such as missing attachments or failure to convert attachments to PDFs). If your files are not correctly formatted, NEH's electronic grants management system (eGMS), will reject your application and notify you by email. eGMS cannot detect other errors such as missing

components or excess pages. NEH recommends you submit your application 48 hours prior to the deadline so that you have time to correct any technical errors. It is your responsibility to correct any errors prior to the deadline.

NEH will not comment on the status of your application except regarding matters of eligibility, completeness, and responsiveness.

# 5. Intergovernmental Review

This funding opportunity is not subject to intergovernmental review under <u>Executive Order</u> <u>12372</u>.

# 6. Funding Restrictions

You may not use awards made under this notice for the following purposes:

- promotion of a particular political, religious, or ideological point of view
- promotion of gender ideology
- promotion of discriminatory equity ideology
- support for diversity, equity, and inclusion (DEI) or diversity, equity, inclusion, and accessibility (DEIA) initiatives or activities
- environmental justice initiatives or activities
- advocacy of a particular program of social or political action
- support of specific public policies or legislation
- lobbying

Awards in this program are made to individuals; indirect costs are unallowable. NEH will make payment to a personal bank account only.

# **E. Application Review Information**

### 1. Review Criteria

Peer reviewers will use the following criteria to review applications under this notice:

# Criterion 1: Quality, appropriateness, and suitability of the proposed sculpture for installation in the National Garden of American Heroes

- Design considerations: sculpture must be durable, require minimal maintenance, meet safety standards, and adhere to building codes.
- Medium, forms, and concept: suitability of the proposed medium, forms, and artistic
  concept for inclusion in the Garden. As per the Executive Orders, all statues must be
  lifelike or realistic representations of the persons they depict, not abstract or modernist
  representations. The statues should be in the classical style, lifelike, and created from
  marble, granite, bronze, copper, or brass.

#### **Criterion 2: Capabilities**

- The extent to which project artist is qualified by training and/or experience to implement and carry out the project, including completing the work on schedule.
- The quality of the artist's prior work and its demonstration of the qualifications of the artist to produce the proposed project successfully.

#### **Criterion 3: Support Requested**

- The feasibility of completing the project with the awarded resources, the complexity of the proposed activities, and the anticipated results.
- The reasonableness of the work plan for achieving project objectives.

### 2. Review and Selection Process

NEH staff review all applications for eligibility, completeness, and responsiveness. The agency then conducts a peer review process for all eligible and complete applications.

Peer reviewers are experts in their fields with knowledge and expertise relevant to the project activities supported by the program. NEH instructs peer reviewers to evaluate applications according to the <u>review criteria</u> in this notice. Peer reviewers must comply with federal ethics rules governing conflicts of interest.

NEH program officers supplement the peer reviewers' comments to address matters of fact or significant points that the peer reviewers have overlooked. They then make funding recommendations to the <u>National Council on the Humanities</u>. The National Council meets at least twice each year to review applications and advise the NEH Chairman. By law, the Chairman has the sole authority to make final funding decisions.

Following NEH's public announcement of funded projects, you may request copies of the peer reviewers' evaluations of your proposal by contacting <a href="mailto:statues@neh.gov">statues@neh.gov</a>.

Learn more about the NEH review process.

Apply to be a peer reviewer for NEH.

### 3. Assessment of Risk and Other Pre-Award Activities

Following the Chairman's initial selection of applications for support, the NEH Office of Grant Management (OGM) conducts a risk assessment for selected applications. OGM will consider the applicant's past performance, if applicable; confirm the applicant's continued eligibility; and evaluate compliance with public policy requirements.

OGM may request that you submit additional programmatic or administrative information or undertake certain activities in anticipation of an award. Such requests do not guarantee that NEH will make an award.

After completing its risk assessment, NEH will determine whether making an award would be consistent with the agency's risk management policy, whether it must impose any special terms and conditions, and what funding level is appropriate. NEH may elect not to issue awards to applicants with management or financial instability that affects their ability to comply with the terms and conditions of the award (2 CFR § 200.206).

Award decisions are discretionary and are not appealable to any federal official or board.

### 4. Anticipated Announcement and Award Dates

NEH will notify you of its funding decision by email in September 2025. This is not an authorization to begin work or incur related costs.

### F. Federal Award Administration Information

### 1. Federal Award Notices

If your application is selected for an award, the NEH Office of Grant Management will send award documents through eGMS Reach beginning in September 2025.

# 2. Administrative and National Policy Requirements

Awards are subject to the <u>NEH Individual Terms and Conditions</u>, and any specific terms and conditions that NEH places on the award in the Notice of Action.

The recipient must comply with all applicable Executive Orders for the duration of the period of performance of the award. Executive Orders can be accessed via the <u>Federal Register:</u> <u>Executive Orders</u>, and additional guidance is provided on <u>NEH's website</u>.

# Debarment, suspension, ineligibility, and voluntary exclusion certification

NEH will not process awards for individuals with delinquent federal debt or for individuals who have been suspended, debarred, declared ineligible, or voluntarily excluded from eligibility for covered transactions by any federal department or agency.

NEH may not make an award to an individual until they have complied with all applicable requirements. If you have not fully complied with these requirements by the time NEH is ready to issue your award, NEH may determine that you are not qualified to receive an award. You must comply with <u>2 CFR §§ 180.335</u> and <u>.350</u> with respect to providing information regarding all debarment, suspension, and related offenses information, as applicable.

If you cannot attest to the statements in this certification, explain why not in <u>Attachment 6:</u> <u>Explanation of delinquent federal debt</u>.

### **Providing access to NEH-funded products**

NEH strives to make the products of its awards available to the broadest possible audience by providing ready and easy access to its grant products to scholars, educators, students, and the American public. All other considerations being equal, NEH gives preference to projects that provide free access to the public.

You must comply with <u>Section 504 of the Rehabilitation Act of 1973</u>, which prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance. Consult <u>Design for Accessibility: A Cultural Administrator's Handbook.</u>

# Title and copyright information

Title to grant products developed under the Federal award (statues) will vest with the Federal government. Subject to applicable law, you may retain certain rights in the work that you develop or acquire under an award, as specified in your award terms and conditions.

### Acknowledging NEH and NEA support

Materials publicizing or products resulting from NEH-funded activities must contain an acknowledgment of NEH support. Consult <u>Acknowledgment and Publicity Requirements for NEH Awards</u> and <u>Publicizing Your Project</u> for guidance. The National Endowment for the Arts (NEA) is a partner on this project. Thus, any materials publicizing or products resulting from the project activities must also contain an acknowledgement of NEA's support.

### Eliminate waste, fraud, and abuse

Help NEH eliminate fraud and improve management by reporting allegations or suspicions of waste, fraud, abuse, mismanagement, research misconduct (fabrication, falsification, plagiarism), or unnecessary government expenditures to the <a href="NEH Office of the Inspector">NEH Office of the Inspector</a> General.

#### **Termination**

NEH reserves the right to terminate awards consistent with <u>2 CFR § 200.340</u>.

### 3. Reporting

You must submit a final performance report within 120 calendar days after the period of performance ends. The final performance report collects information about your accomplishments during the period of performance. You must submit the final report online through eGMS Reach. NEH will provide further information in the Notice of Action.

Learn more about the reporting requirements for individual recipients.

A final financial report is not required.

# **G. Agency Contacts**

If you have questions about the program, contact:

National Endowment for the Humanities 400 Seventh Street, SW Washington, DC 20506 Email: statues@neh.gov

If you have questions about administrative requirements, contact:

Office of Grant Management
National Endowment for the Humanities
400 Seventh Street, SW
Washington, DC 20506
202-606-8494
grantmanagement@neh.gov

If you are deaf or hard of hearing, you can contact NEH using telecommunications relay at 7-1-1.

If you have questions about registering or renewing your registration with login.gov or SAM.gov, contact the Federal Service Desk, Monday – Friday, 8:00 a.m. to 8:00 p.m. Eastern Time, at:

#### Federal Service Desk

U.S. calls: 866-606-8220

International calls: +1 334-206-7828

For assistance in registering with or submitting your application through Grants.gov:

Grants.gov Applicant Support

Telephone: 1-800-518-4726

International Calls: +1-606-545-5035

support@grants.gov

Always obtain a case number when calling for support.

### H. Other Information

### **Privacy policy**

NEH solicits the information in this Notice of Funding Opportunity under the authority of the National Foundation on the Arts and Humanities Act of 1965, as amended, 20 U.S.C. 951, et seq. Disclosure of the information is voluntary. The principal purpose for which NEH will use the information is to process the application, which may include determining eligibility, evaluating the application, selecting recipients, and administering the award program. Panelists and other third parties may assist in the evaluation of applications, in which case NEH will take appropriate security measures with respect to the information provided to such individuals for review. NEH may also use or disclose the information it collects as required by law and for governmental purposes such as statistical research, analysis of trends, Congressional oversight, and the other routine uses set forth in the systems of records notice ("SORN") published by NEH in the Federal Register. NEH ordinarily will not publicly disclose the contents of applications that NEH does not select for funding, except as set forth in the SORN. Failure to provide the information solicited in this Notice may result in rejection of the application.

# **Application completion time**

The Office of Management and Budget (OMB) requires federal agencies to supply information on the time needed to complete forms and also to invite comments on the paperwork burden. NEH estimates that on average it takes sixty hours to complete an application. This estimate includes time for reviewing instructions; researching, gathering, and maintaining the information needed; and completing and reviewing the application. Time needed may vary from program to program.

You may send any comments regarding the estimated completion time or any other aspect of this application, including suggestions for reducing the completion time, to the PRA Officer at <a href="mailto:pra@neh.gov">pra@neh.gov</a>. According to the <a href="Paperwork Reduction Act of 1995">Paperwork Reduction Act of 1995</a>, no persons are required to respond to a collection of information unless it displays a valid OMB number. The OMB Control Number for this Notice of Funding Opportunity is 3136-0134, expiration date October 31, 2027.