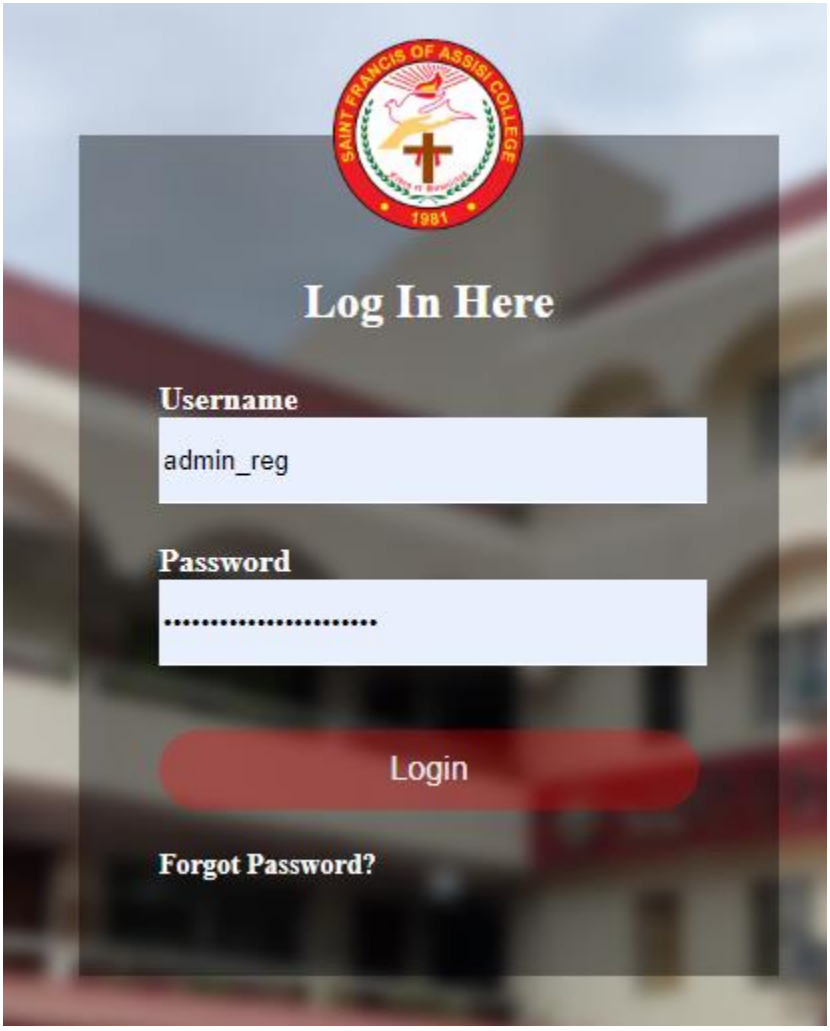
Enabling and Disabling Viewing of Grades

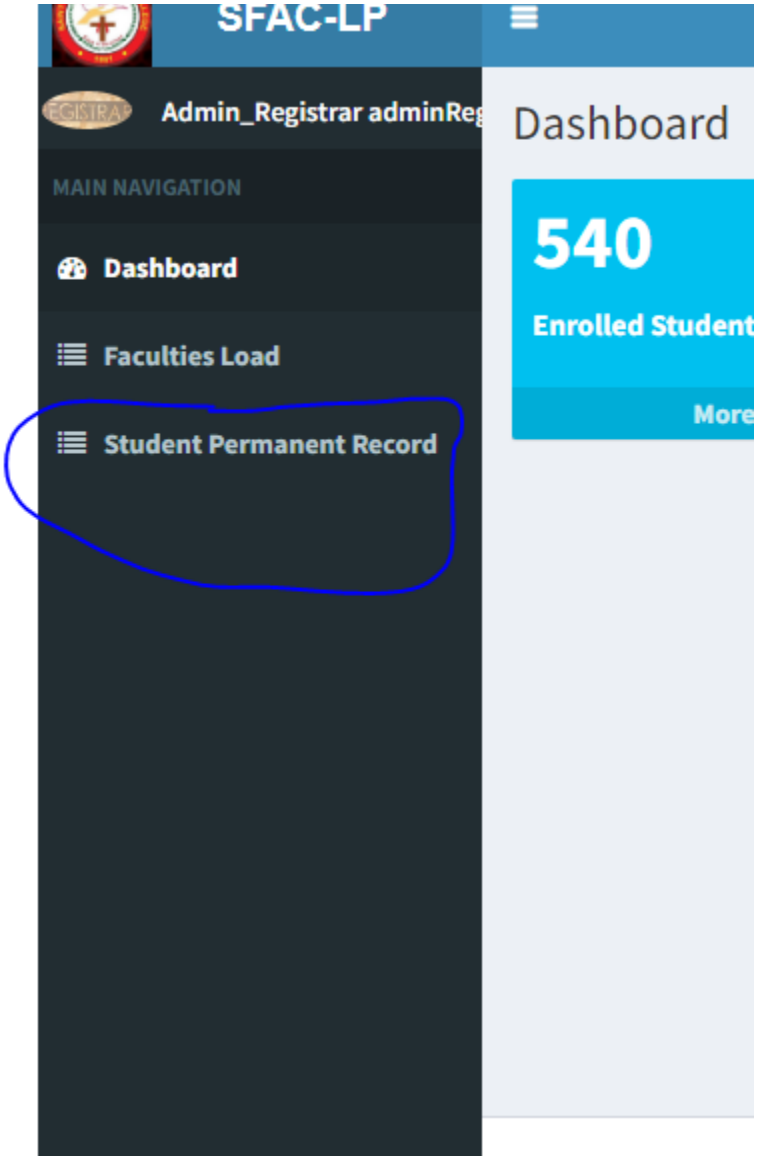
Step 1. Login with your registrar account



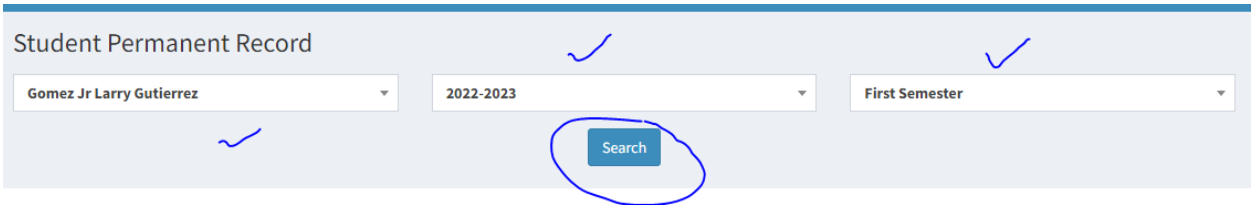
For LP https://stfrancislp.com/sfac-lp-ongrade/pages/login/login.php

For Bacoor https://stfrancisbacoor.com/sfac-bac-ongrade/pages/login/login.php

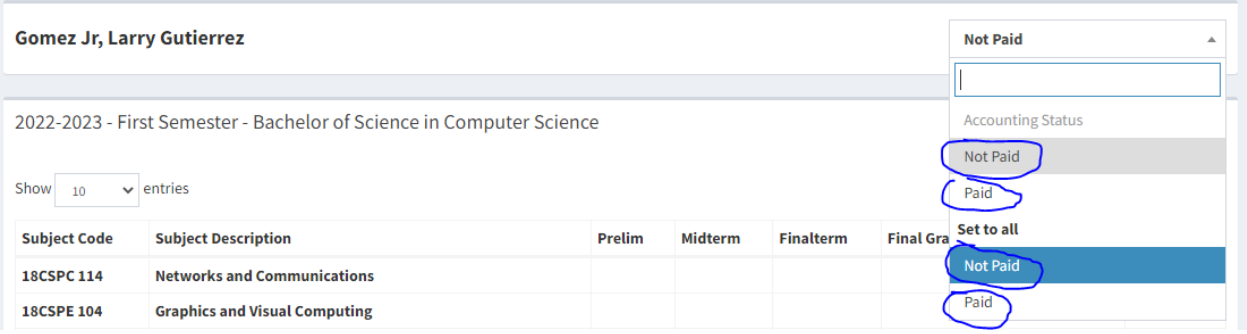
Step 2. Go to the sidebar and click the “Student Permanent Record”



Step 3: Select any random student and choose from the dropdown the “current school year” and “current semester” and click the “Search” button.



Step 4. Select from the 4 options:



Option 1 (Not Paid) for **individual disabling** of viewing of student

Option 2 (Paid) for **individual enabling** of viewing of student

Set to all option

Option 3 (Not Paid) for **disabling** of viewing of **all students**.

Option 4(Paid) for **enabling** of viewing of **all students**