

HOW TO CHECK YOUR SCHEDULE ON OUR STUDENT PORTAL

Step 1. Go to this link <https://stfrancisbacoar.com/sfac-bac>

Step 2. Login with your student number found on your registration form, see images below.

(Note: This is case sensitive so follow the proper casing of letters and symbols like dashes if applicable. Zero 0 is different from the letter O).

Registration Form

New - Student



SAINT FRANCIS OF ASSISI COLLEGE
Las Piñas- Taguig - Cavite - Alabang - Laguna

Name: _____

Student No. (Family Name) **BXX-X-XXXX** (First Name) _____ (Middle Name) _____ Gender _____
School Year: **2022-2023** Date: **2022-07-16** Sem/Term: _____

1. Subjects below with erasures or alterations will not be honored and no class card will be issued. ☒ 1st Semester
2. For closed or dissolved sections, secure the form from the Registrar's office for proper adjustment. ☐ 2nd Semester
3. Submit your class card when you report to class and present the CE to your prof./Inst. for initial. ☐ Summer

COURSE NUMBER (SUBJECTS)	Units	Days	Time	Room	Final Rating	Professor
1 NSTP 1	3	TTH	9-10	OL		Salinas, Jennifer P
2 PHED 101	2	TH	11-12	OL		Belanio, Jesus -
3 CCCS 101	3	F	8-12	OL		YANGO, KENNETH ISAAC .
4 CHCL 101	1	T	10-11	OL		Salinas, Jennifer P

No of class cards issued:		Course	Total Units	Checked by:	Miscellaneous	
Issued by:		BSCS I	9		Tuition	
					Laboratories	
					NSTP	
					Other Fees	
					TOTAL	
				ABOVE FEES SUBJECT TO CORRECTION		
				CHECK BASIS OF ASSESSMENT BELOW		
				<input type="checkbox"/> Cash Basis		
				<input type="checkbox"/> Installment Basis		
				Enrollment Good Only For This Semester		
				Amount Paid		Cashier

CHANGE OF SUBJECT(S)/LOAD		
Added	Units	Dropped
REMARKS		Student's Signature
		Dean's Signature

STUDENT'S COPY

Academics. And beyond

Welcome Franciscans!

Please login your...

Username

BXX-X-XXXX


Password

.....

[Did you forgot your password ?](#)

SIGN IN

Step 3. You have two ways to see your schedule: (1) on the dashboard and (2) on the sidebar panel.

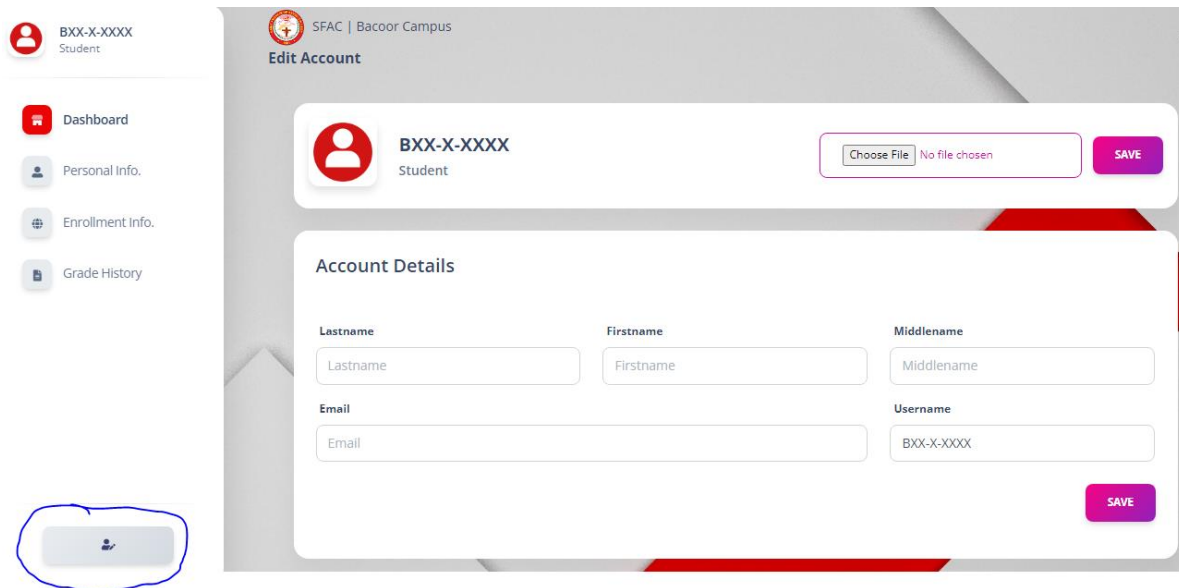
On the Dashboard, just below the “Enrolled Subjects” box **click** this symbol  which will show you the “Show More” dialog and it will show your schedule.

On the Sidebar panel, just look for the “Enrollment Info” and click I and it will show you your schedule.

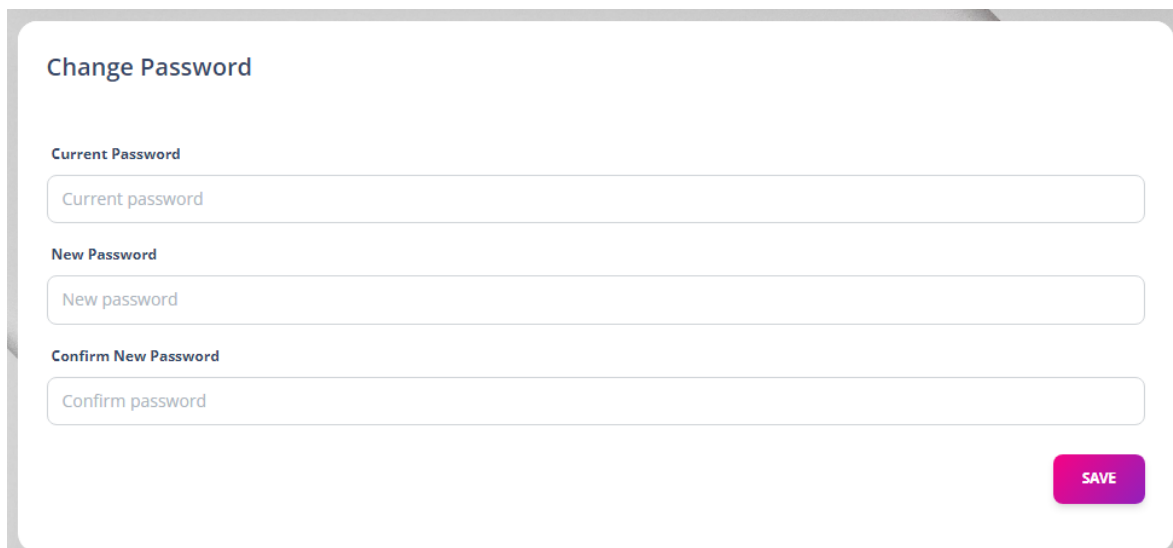
HOW TO UPDATE YOUR INFORMATION (image, username, password):

Step 1. Go to this link and login with your credentials found on your student copy registration form <https://stfrancisbacoar.com/sfac-bac>

Step 2. Go to the side bar and look for this button

A screenshot of a web application's 'Edit Account' page. On the left is a sidebar with a user profile 'BXX-X-XXXX Student' and navigation links: 'Dashboard', 'Personal Info.', 'Enrollment Info.', and 'Grade History'. The main content area is titled 'Edit Account' and shows a profile card with a 'Choose File' button and a 'SAVE' button. Below this is an 'Account Details' form with fields for 'Lastname', 'Firstname', 'Middlename', 'Email', and 'Username'. The 'Username' field is pre-filled with 'BXX-X-XXXX'. A 'SAVE' button is at the bottom right of the form. A blue circle highlights the user profile icon in the sidebar.

To update username:

A screenshot of a 'Change Password' form. It has three input fields: 'Current Password' with placeholder text 'Current password', 'New Password' with placeholder text 'New password', and 'Confirm New Password' with placeholder text 'Confirm password'. A purple 'SAVE' button is located at the bottom right of the form.

To update password

Change Password


Current Password

New Password

Confirm New Password

SAVE

To change image:



BXX-X-XXXX
Student

Choose File

No file chosen

SAVE

Some important links.

For Online Grades (Bacoor Campus only) ↗ <https://stfrancisbacoor.com/sfac-bac-ongrade> (same login information with the enrollment portal link above)

For our LMS (Schoology) ↗ <http://stfrancis.schoology.com> (the registrar office will email you your login information.)

Official Website ↗ <https://stfrancis.edu.ph>