

HOW TO ENROLL USING THE SFAC PORTAL (FOR OLD STUDENTS)

Step 1. Go to this link (FOR BACOOR OLD STUDENTS ONLY) <https://stfranciscobacoor.com/sfac-bac>

<https://stfranciscobacoor.com/sfac-bac>

Go to this link (FOR LAS PIÑAS OLD STUDENTS ONLY) <https://stfrancislp.com/sfac-lp>

<https://stfrancislp.com/sfac-lp>

Step 2. Login with your **student number** found on your old registration form, see images below.

(Note: This is case sensitive so follow the proper casing of letters and symbols like dashes if applicable. Zero 0 is different from the letter O).

Registration Form

New - Student



SAINT FRANCIS OF ASSISI COLLEGE
Las Piñas- Taguig - Cavite - Alabang - Laguna

Name: _____

Student No. (Family Name) BXX-X-XXXX (First Name) _____ (Middle Name) _____ Gender _____
School Year: 2022-2023 Date: 2022-07-16 Sem/Term: ☒ 1st Semester
2. For closed or dissolved sections, secure the form from the Registrar's office for proper adjustment. ☐ 2nd Semester
3. Submit your class card when you report to class and present the CE to your prof./Inst. for initial. ☐ Summer

COURSE NUMBER (SUBJECTS)	Units	Days	Time	Room	Final Rating	Professor
1 NSTP 1	3	TTH	9-10	OL		Salinas, Jennifer P
2 PHED 101	2	TH	11-12	OL		Belanio, Jesus -
3 CCCS 101	3	F	8-12	OL		YANGO, KENNETH ISAAC .
4 CHCL 101	1	T	10-11	OL		Salinas, Jennifer P

No of class cards issued:	Course	Total Units	Checked by:	Miscellaneous
Issued by	BSCS I	9		Tuition
				Laboratories
				NSTP
				Other Fees
				TOTAL
CHANGE OF SUBJECT(S)/LOAD				ABOVE FEES SUBJECT TO CORRECTION
Added Units Dropped Units				CHECK BASIS OF ASSESSMENT BELOW
				<input type="checkbox"/> Cash Basis
				<input type="checkbox"/> Installment Basis
REMARKS				Enrollment Good Only For This Semester
Student's Signature				Amount Paid
Dean's Signature				Cashier

STUDENT'S COPY

Academics. And beyond

Welcome Franciscans!

Please login your...

Username

BXX-X-XXXX

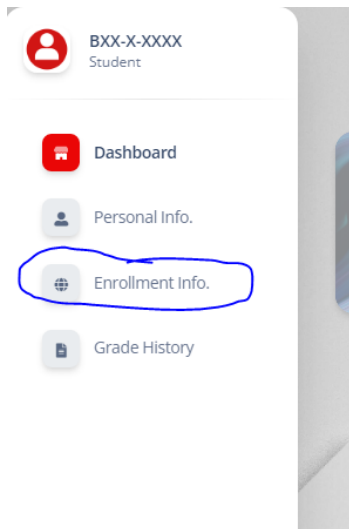
Password

[Did you forgot your password ?](#)

SIGN IN

Step 3. Go to the **sidebar panel** and look for the **Enrollment Info.**

Click **“Enrollment Info”**



The “Enrollment Info” will show you two buttons the “**ADD SUBJECTS**” and the “**DELETE**”.

Saint Francis of Assisi College

BXX-X-XXXX Student No. Fullname BSCS 1st Year 2022-2023 A.Y. First Semester Semester New Type PENDING Status

List of your Enrolled Subject(s)
Verify carefully your subject/s to be Enrolled

+ ADD SUBJECTS **DELETE**

COURSE CODE	COURSE DESCRIPTION	UNIT(S)	DAY	TIME	ROOM
No data available in table					
TOTAL UNITS					

ADD SUBJECT button is for adding subject. (don't forget to **scroll down** to see the “**Add**” button)

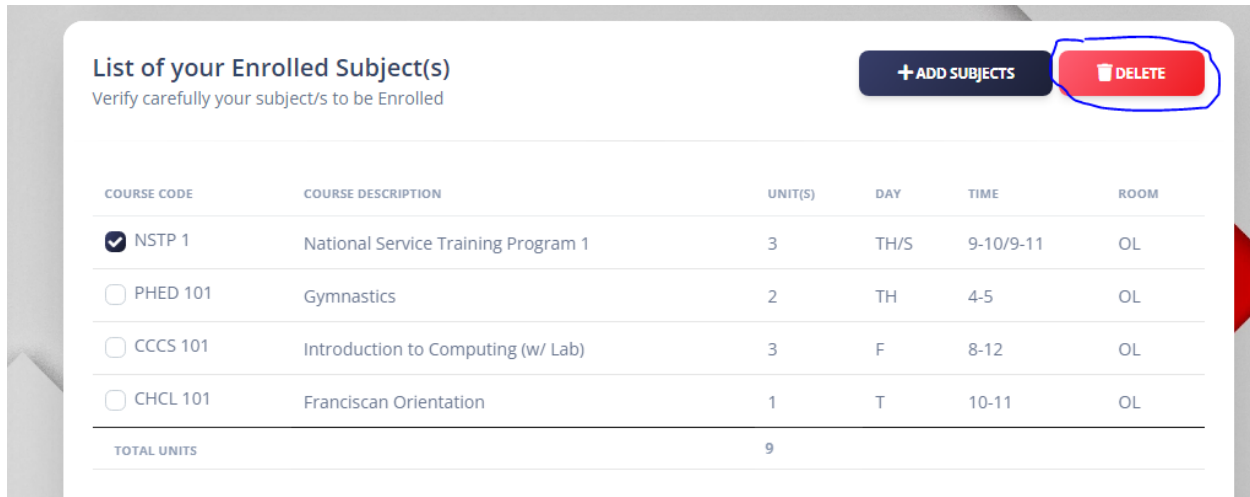
CLOSE **ADD**

Subjects List

COURSE CODE	COURSE DESCRIPTION	PROGRAM	YEAR LEVEL	SEMESTER	UNIT(S)	PREREQUISITES	DAY	TIME	CURRI	ROOM
<input checked="" type="checkbox"/> NSTP 1	National Service Training Program 1	BSCS	1st Year	First Semester	3		TH/S	9-10/9-11	2020-2021	OL
<input checked="" type="checkbox"/> PHED 101	Gymnastics	BSCS	1st Year	First Semester	2	-	TH	4-5	2020-2021	OL
<input checked="" type="checkbox"/> CCCS 101	Introduction to Computing (w/ Lab)	BSCS	1st Year	First Semester	3	-	F	8-12	2020-2021	OL
<input checked="" type="checkbox"/> CHCL 101	Franciscan Orientation	BSCS	1st Year	First Semester	1	-	T	10-11	2020-2021	OL
<input type="checkbox"/> CCGE 103	Understanding the Self	BSCS	1st Year	First Semester	3	-	Th/Wed	1-2/5-6	2020-2021	OL
<input type="checkbox"/> CCGE 102	Readings in Philippine	BSCS	1st Year	First Semester	3	-	TTH	8-9	2020-2021	OL

DELETE button is for removing mistakenly added subject. (The two images below show you the before and after effect of the **DELETE** button)

Before



List of your Enrolled Subject(s)
Verify carefully your subject/s to be Enrolled

+ ADD SUBJECTS **DELETE**

COURSE CODE	COURSE DESCRIPTION	UNIT(S)	DAY	TIME	ROOM
<input checked="" type="checkbox"/> NSTP 1	National Service Training Program 1	3	TH/S	9-10/9-11	OL
<input type="checkbox"/> PHED 101	Gymnastics	2	TH	4-5	OL
<input type="checkbox"/> CCCS 101	Introduction to Computing (w/ Lab)	3	F	8-12	OL
<input type="checkbox"/> CHCL 101	Franciscan Orientation	1	T	10-11	OL
TOTAL UNITS		9			

After



List of your Enrolled Subject(s)
Verify carefully your subject/s to be Enrolled

+ ADD SUBJECTS **DELETE**

COURSE CODE	COURSE DESCRIPTION	UNIT(S)	DAY	TIME	ROOM
<input type="checkbox"/> PHED 101	Gymnastics	2	TH	4-5	OL
<input type="checkbox"/> CCCS 101	Introduction to Computing (w/ Lab)	3	F	8-12	OL
<input type="checkbox"/> CHCL 101	Franciscan Orientation	1	T	10-11	OL
TOTAL UNITS		6			

Secure a copy of your **curriculum checklist with grades @ the registrar office** (see image below) for you to know what subjects to be taken next. Follow the **pre-requisite rule** (for example **you cannot take Living in the IT Era** subject if you do not have any **grade or haven't taken yet the Science Technology and Society** subject) in selecting the next subject to be taken.



Saint Francis of Assisi College

Admiral Village, Talon, Las Pinas City

FOUR-YEAR CURRICULUM

FOR

BACHELOR OF SCIENCE IN COMPUTER SCIENCE

(Effective Academic Year 2020-2021)

Name: _____

Student No: _____

CODE		Description	UNITS			Pre-Requisites
First Year, First Semester						
_____	CCGE 101	Science, Technology and Society	3	0	3	
_____	CCGE 102	Readings in Philippine History	3	0	3	
_____	CCGE 103	Understanding the Self	3	0	3	
_____	CHCL 101	Franciscan Orientation	1	0	1	
_____	CCCS 101	Introduction to Computing	2	1	3	
_____	PHED 101	Gymnastics	2	0	2	
_____	NSTP 1	National Service Training Program 1	3	0	3	
			TOTAL			18
First Year, Second Semester						
_____	CCGE 104	Mathematics in the Modern World	3	0	3	
_____	CCGE 105	The Contemporary World	3	0	3	
_____	ECGE 101	Living in the I.T. Era	3	0	3	CCGE101
_____	CHCL 102	Franciscan Core Values and Culture	1	0	1	CHCL101
_____	CCCS 102	Fundamentals of Programming 1	2	1	3	
_____	PHED 102	Individual / Dual Sports	2	0	2	PHED101
_____	NSTP 2	National Service Training Program 2	3	0	3	NSTP1
			TOTAL			18
Second Year, First Semester						
_____	CCGE 106	Purposive Communication	3	0	3	
_____	CCGE 107	Art Appreciation	3	0	3	
_____	ECGE 102	The Entrepreneurial Mind	3	0	3	CCGE104, CCGE105

Some important links.

For **Online Grades (Bacoor Campus only)** ☞ <https://stfrancisbacoor.com/sfac-bac-ongrade> (same login information with the enrollment portal link above)

For **Online Grades (Las Piñas Campus only)** ☞ <https://stfrancisbacoor.com/sfac-lp-ongrade> (same login information with the enrollment portal link above)

For our LMS (Schoolology) ☞ <http://stfrancis.schoolology.com> (the registrar office will email you your login information.)

Official Website ☞ <https://stfrancis.edu.ph>