


## HOW TO CHECK ONLINE GRADE (FOR LP STUDENTS)

**STEP 1** Go to this link → <https://stfranciscacoor.com/sfac-lp-ongrade>

**STEP 2.** Login with your **student number** as the default username and password found on your registration form, see images below.

(Note: This is case sensitive so follow the proper casing of letters and symbols like dashes if applicable. Zero 0 is different from the letter O). **Remember, if you have updated your username or password, use that information to login. Make sure that you have a copy of your updated username and password.**


### Registration Form

 **SAINT FRANCIS OF ASSISI COLLEGE**  
Las Piñas- Taguig - Cavite - Alabang - Laguna

Name: \_\_\_\_\_  
(Family Name) (First Name) (Middle Name) Gender

Student No. CDXXXXXX School Year: 2022-2023 Date: 2022-07-16 Sem/Term: ☒ 1st Semester  
1. Subjects below with erasures or alterations will not be honored and no class card will be issued. ☐ 2nd Semester  
2. For closed or dissolved sections, secure the form from the Registrar's office for proper adjustment. ☐ Summer  
3. Submit your class card when you report to class and present the CE to your prof./Inst. for initial.

COURSE NUMBER (SUBJECTS)	Units	Days	Time	Room	Final Rating	Professor

 **Log In Here**

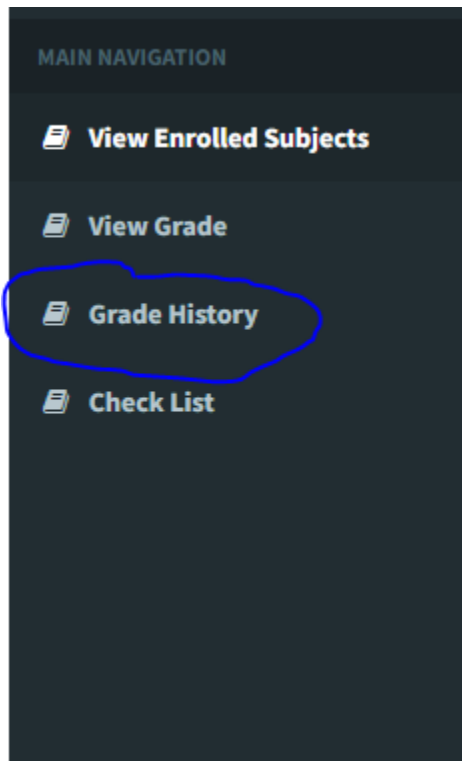
**Username**

**Password**

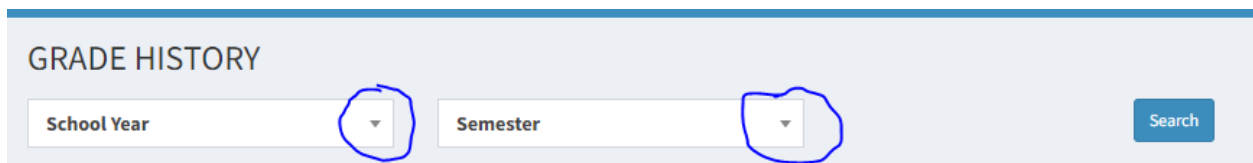
**Login**

**Forgot Password?**

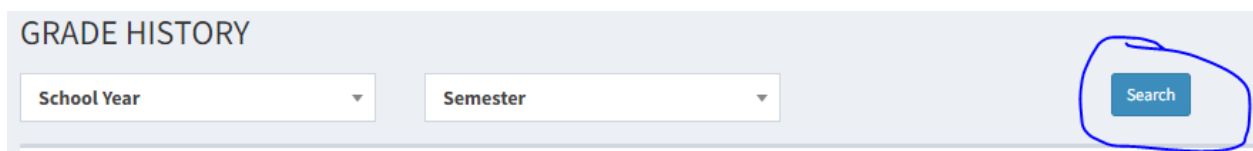
**STEP 3** Go to the sidebar panel and choose “Grade History”



**STEP 4.** Select from the dropdown option, the **correct School Year** and **correct Semester**.

A screenshot of a light blue header bar with the title 'GRADE HISTORY'. Below the title are two dropdown menus labeled 'School Year' and 'Semester'. Both dropdown menus have a small downward arrow icon and are circled in blue. To the right of these fields is a blue 'Search' button.

**STEP 5.** Press the “Search” button and it will show you your grade.

A screenshot of the same 'GRADE HISTORY' form. The 'School Year' and 'Semester' dropdown menus are now visible without the blue circles. The 'Search' button is circled in blue.