

Carnegie Mellon University

Allen Robinson, Ph.D.
Raymond J. Lane Distinguished Professor and
Department Head

Department of Mechanical Engineering
Carnegie Mellon University
5000 Forbes Avenue
Pittsburgh, Pennsylvania 15213-3890
Phone: (412) 268-3657
Fax: (412) 268-3348
Email: alr@ andrew.cmu.edu

June 11, 2013

Dear Jason,

In the fall of 2013, the Department of Mechanical Engineering will consider the promotion of Dr. Alan McGaughey from Associate Professor to Full Professor with indefinite tenure. Since you are a student at CMU who has a special acquaintance with Dr. McGaughey, I would appreciate receiving a letter from you providing any information you would like to volunteer concerning him which might help us in this evaluation. Especially valuable would be your comments about his attributes as a teacher and/or an advisor:

- How do you rate this person's overall performance as a teacher?
- How effectively does this person present his course material?
- Does this person require a high standard of excellence from his students?
- How available has the faculty member under consideration been for questions and extra help?
- How fair is this person in grading?
- How effectively does this person supervise research and or projects?
- If applicable, how effective is this person as an advisor?

Your evaluation of Dr. McGaughey will be carefully considered by the review committee. We would appreciate a response by July 12, 2013. Your letter will be kept confidential and to the extent permitted by law will be read only by those persons directly involved in the review process.

Thank you for your help on this important matter.

Sincerely,



Allen L. Robinson
Mechanical Engineering Department Head