

## CSC106

### Group Norms and Team Contract

Group Member Names: Matthew Tibbitts & Jason Li

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

**Consensus based decisions, since there's only two of us if we do not agree on something we'll have to come back to it.**

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

**Once a week, we can try to find a time that works for each week, if one is missing they will just have to review the SCRUM document and/or commit history on the GitHub**

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

**Assignments should be followed based on priority on the SCRUM sheet.**

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

**We could text each other to communicate with each other.**

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

**Monday**

**After 3**

**Library**

**Wednesday**

**After 330 - 4**

**Library**

**Thursday**

**After CS class**

**CS classroom**

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

**Both partners can work on the SCRUM notes and it is shared through Google Sheets.**

Promptness (What do you expect and how will you handle lateness?)

**Try to be on time, thursdays shouldn't be an issue but mondays and wednesdays if meeting try to be on time**

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

**Common sense, there's only two of us so we should just try to keep things balanced.**

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

**We're both good with feedback (giving and receiving), the rules should be easy to follow**

You may add additional norms here.