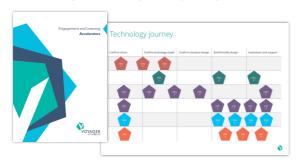
## User guide and journey maps

Common techniques for business change



#### Accelerator guide and journey maps



- + Understand what typically happens on an operating model, technology, or outsourcing journey
- + Discuss the typical risks and issues from a change management perspective
- + Explore the 25 tools that can be used to minimise risks and maximise benefits
- + Use the journey maps to plan when to use the tools

#### 'How to' guides for set pieces of consultancy



- + Work with Leaders to change the organisation
- + Involve local teams in making changes to roles
- + Support impact reviews on projects with multiple roll-outs of a design
- + Build any kind of engagement or training programme
- + Drive operational changes within teams
- + Deliver organisation transformation from vision to launch



#### This is how we do it

Over the last 14 years, we have had the pleasure of working with great clients across a number of industries and most regions of the world. Our journey together often starts when they have made a decision to undertake one of 3 types of journey.

What typically happens next forms the structure of this toolkit. We initially discuss the business case and drivers for the project and what key activities they currently have planned.

They are often using a specialist company who have provided a lifecycle which will form the structure of the journey.

At the early stages we often discuss the change risks and opportunities that they face on those types of journey, and how we can use the 25 accelerators in this guide in response to these.

These are often mapped against a journey – examples of which are in this guide.

Decision makers and project sponsors should use the tools to understand the change risks, and what types of activities can minimise them.

HR professionals, consultants and change management practitioners should use the tools to plan activities that will minimise these risks and maximise the benefits of such journeys.

We also provide 7 "How to" guides which are a reflection of the most commonly used situations by our consultants.

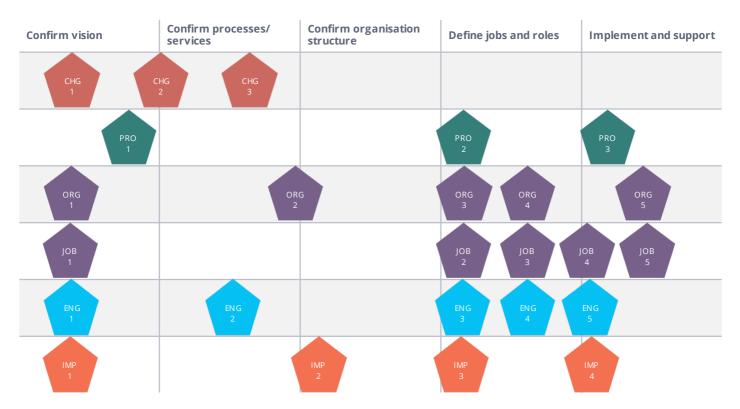


The Accelerator Guide should be used in conjunction with the products in the toolkit

Our consultants use these techniques everyday to support some of the biggest global companies in the world – we hope that you are able to use them in your journeys too.



## Operating model journey (organisation driven)



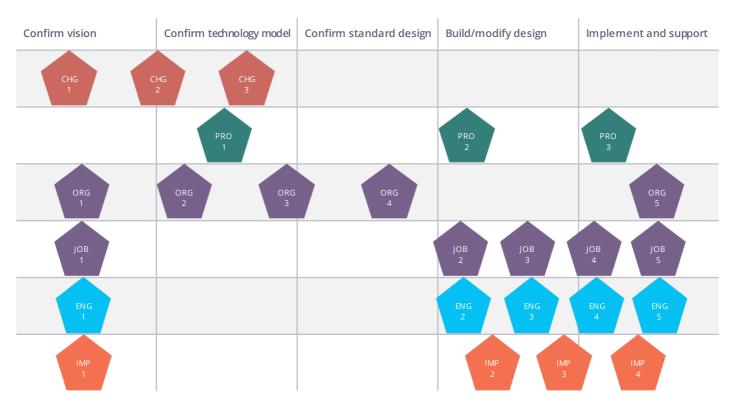


## Operating model journey (process driven)





# Technology journey





# Outsourcing journey

Plan and prepare	Confirm existing services	Shadow and prepare	Implement service transfer	Implement and support
CHG 1	CHG 2	CHG 3		
	PRO 1		PRO 2	PRO 3
ORG ORG 2	ORG 3	ORG 4	ORG 5	
JOB 1		JOB 2	JOB JOB 4	JOB 5
ENG 1	ENG 2		NG 5	
IMP 1		IMP 2	IMP 3	



Prepared by

**Voyager Solutions** 

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