

JASON TRAUM

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1391 DEAN STREET, BROOKLYN, NY 11216

EXPERIENCE

- Ernst & Young (EY) New York, NY
Financial Services Assurance Associate October 2017–December 2018
- Assisted in the audit of a new mortgage servicing client by meeting and engaging with executive leadership to understand the company's business processes and control environment. Adapted to a constantly-changing audit strategy as audit team's understanding of risks associated with the client's processes expanded.
 - Reviewed financial statements and related disclosures for quarterly and annual filings with the SEC, which required constant correspondence with the company's financial reporting team in order to clarify and correct reports. Additionally, assessed compliance audit guidance set by various government-sponsored entities and performed review of the company's compliance-specific schedules and disclosures.
 - Managed four winter interns during the team's busy season, determining where interns could be best utilized.
- CET Academic Programs Washington, DC
Operations Intern January 2016–April 2016
- Answered student, parent, and university employee questions via phone and e-mail during the application, pre-departure, and post-departure periods. Acted as front desk point of contact for any persons entering the office.
 - Worked with the China Operations team on special projects, including program development, student visa material preparation, and compiling student survey results.
- Ameson Education and Cultural Exchange Foundation Shanghai, China
Marketing and Human Resources Intern September 2015–December 2015
- Wrote weekly blogs about living in China and shared content daily on the Twitter and Facebook accounts.
 - Performed translations from Chinese to English for school websites and other educational materials.
- Valley National Bank Livingston, NJ
Seasonal Teller June 2015–August 2015
- Processed high volume, complex transactions for hundreds of customers on a daily basis.
 - Cross-sold bank products and services in order to support other departments and meet sales goals.
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EDUCATION

- The George Washington University, School of Business Washington, DC
Bachelor of Accountancy, Minor in Chinese Language & Literature May 2017
GPA: 3.71/4.00
- National Taiwan Normal University, Mandarin Training Center Taipei, Taiwan
Intermediate Chinese Course Summer 2017
- Donghua University Shanghai, China
CET Shanghai: Chinese Studies & Internship Program Fall 2015
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SKILLS & INVOLVEMENT

- Microsoft (Excel, Word, PowerPoint, Visio), Photoshop, Quickbooks, HTML, CSS, currently learning SQL
- Proficient in Mandarin Chinese, Attained HSK (汉语水平考试) Level 5 Certificate
- Volunteer at The Trevor Project, a suicide prevention organization focused on LGBTQ+ youth
- VP of Marketing & Brother of Delta Sigma Pi, a co-ed professional business fraternity