

Site Visit Checklist

Ref: MGW-INT-001 | Mosaic Group Water Meter Monitoring | 29 January 2026

1. Visit Details

Date: Wednesday, 29 January 2026 **Time:** 12:00 PM
Location: 477 Anton Lembede Street, Durban **Client:** Mosaic Group

Attendees

Name	Role	Company	Contact
Jason van Wyk	Contractor	Precept Systems	083 288 9052
Tanya Dowley	Client	Mosaic Group	072 227 0883
<input type="text"/>	Plumber	Mosaic Group	<input type="text"/>
<input type="text"/>	IT Technician	Mosaic Group	<input type="text"/>

2. Pre-Visit Checklist

- ☐ Business cards
- ☐ Phone (camera ready)
- ☐ Notebook and pen
- ☐ Tape measure
- ☐ This document pack
- ☐ Demo ready (meter-tracker.com)

3. Building Overview

Building Name	
Number of Floors	
Number of Units	~500
Year Built / Age	
Property Manager On-site?	Yes / No

4. Scope Confirmation

Bulk Meters (Leak Detection)

Quantity	11
Size	50mm
Purpose	Leak detection

Unit Meters (Per-Flat)

Quantity	500
Size	15mm
Phased Rollout?	Yes / No

5. Bulk Meter Locations (11 Required)

#	Location / Description	Access?	Notes
1	Main incoming supply	Y / N	
2		Y / N	
3		Y / N	
4		Y / N	
5		Y / N	
6		Y / N	
7		Y / N	
8		Y / N	
9		Y / N	

10		Y / N	
11		Y / N	

6. Photos to Capture

- | | |
|--|---|
| <input type="checkbox"/> Building exterior | <input type="checkbox"/> Pipe risers / shafts |
| <input type="checkbox"/> Main water supply point | <input type="checkbox"/> Comms room |
| <input type="checkbox"/> Each bulk meter location | <input type="checkbox"/> Gateway location options |
| <input type="checkbox"/> Typical unit meter location | <input type="checkbox"/> Problem areas |

7. Next Steps Discussed

Proposal Due Date	
Decision Maker(s)	
Budget Discussed?	Yes / No
Preferred Start Date	
Phasing Preference	

8. Action Items

#	Action	Owner	Due
1			
2			
3			
4			

Customer Discovery Questionnaire

Ref: MGW-INT-002 | Mosaic Group Water Meter Monitoring | 29 January 2026

1. Business Context

Tanya's role at Mosaic?	
Properties Mosaic manages?	
Other buildings need this?	

The Problem

What triggered the need?	
Current problems?	
Leak incidents / cost?	
Current monthly water bill?	
How is water billed to tenants?	

2. Current State

Existing water meters?	Yes / No Type:
Who reads them? How often?	
How are leaks detected now?	
Is water included in rent?	Yes / No
Want to bill tenants for water?	Yes / No

3. Goals & Priorities

What does success look like?	
#1 priority?	
#2 priority?	
#3 priority?	

Feature Priority (H = High, M = Medium, L = Low)

Real-time monitoring	H M L	Mobile app	H M L
Leak detection alerts	H M L	Billing integration	H M L
Per-unit billing	H M L	Automated readings	H M L
Historical reports	H M L	Tamper detection	H M L
Tenant portal	H M L	Pressure monitoring	H M L

4. Decision Process

Who makes final decision?	
Who else needs to approve?	
Procurement process?	

Timeline & Budget

When needed operational?	
Deadline driving this?	
Budget allocated?	Yes / No Range:

CapEx or OpEx preference?	
Phased payment OK?	Yes / No

5. Constraints & Concerns

Technical concerns?	
Data hosting preference?	Cloud / On-prem / Either
Tenant disruption concerns?	
Who manages day-to-day?	
Pilot first or full rollout?	

6. Phasing Discussion

Phase	Scope	Priority	Notes
1	11 bulk meters (leak detection)	High	
2	Unit meters batch 1 (____ units)		
3	Unit meters batch 2 (____ units)		
4	Remaining units		

7. Other Properties

Other properties need this?	Yes / No How many:
Central dashboard wanted?	Yes / No

8. Key Quotes / Insights

9. Top 3 Takeaways

1.	
2.	
3.	

Technical Requirements

Ref: MGW-INT-003 | Mosaic Group Water Meter Monitoring | 29 January 2026

Section A: Plumber Assessment

Plumber Name: _____ **Contact:** _____

A1. Water Supply Configuration

Municipal supply entry point?	
Number of supply lines?	
Main pipe size & material?	
Existing bulk meter from municipality?	Yes / No Size:

A2. Internal Distribution

Distribution type?	Riser / Ring / Other:
Number of risers?	
Riser pipe sizes?	
Risers accessible?	Yes / No Access method:

A3. Unit Connections

Pipe size to each unit?	
Where does pipe enter unit?	Kitchen / Bathroom / Utility
Isolation valve per unit?	Yes / No
Space for meter at entry?	Yes / No

A4. Installation Considerations

Can water be shut off per riser?	Yes / No
Shut-off duration acceptable?	
Best time for shut-offs?	
Plumber available for install?	Yes / No

A5. Leak History

Leak frequency?	
Common leak locations?	
Estimated monthly water loss?	

Section B: IT Assessment

IT Tech Name: _____ **Contact:** _____

B1. Network Infrastructure

Internet provider / type?	
Bandwidth?	
Static IP available?	Yes / No

B2. Building Network

Ethernet throughout?	Yes / No Coverage:
Cable type?	CAT5e / CAT6 / Other:
Managed switches?	Yes / No

B3. Comms Room

Location?	Floor: Room:
Rack space available?	Yes / No
UPS power?	Yes / No

B4. LoRa/IoT Feasibility

Building construction?	Concrete / Brick / Steel / Mixed
Floors / Basements?	Floors: Basements:
Rooftop access for antenna?	Yes / No

B5. Gateway Placement Options

Location	Power?	Ethernet?	Secure?	Notes
Comms room	Y/N	Y/N	Y/N	
Rooftop	Y/N	Y/N	Y/N	
	Y/N	Y/N	Y/N	

B6. Data & Security

Hosting preference?	Cloud / On-prem / Hybrid
Integration with existing systems?	

Section C: Summary

Recommended Architecture

Connectivity	LoRa / Ethernet / Hybrid
Gateway quantity	
Server/hosting	Cloud / On-prem

Documents to Request

- ☐ Building floor plans
 ☐ Plumbing drawings
- ☐ Network diagram
 ☐ Water bills (12 months)
 ☐ Unit list / tenant schedule

Section D: Sketch Area

Building Layout

Riser Diagram

Section E: Notes