

**Office of Dean Student Affairs  
Indian Institute of Technology Delhi**

**Application for seeking extension of Hostel stay by PhD students**

1. Name (In Block Letters): \_\_\_\_\_ Entry No.: \_\_\_\_\_

2. Department: \_\_\_\_\_ Name of Program \_\_\_\_\_

3. Hostel/Apartment name: \_\_\_\_\_

4. Contact No.: \_\_\_\_\_ E mail id: \_\_\_\_\_

5. Have you submitted your Thesis (Yes/No) \_\_\_\_\_ If Yes, Date of submission \_\_\_\_\_

6. Period for which hostel extension is required: From \_\_\_\_\_ to \_\_\_\_\_

Purpose of extension \_\_\_\_\_

Supervisor remarks \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Remarks by caretaker**

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There are no dues outstanding against \_\_\_\_\_ Entry No \_\_\_\_\_

Caretaker signature \_\_\_\_\_ Date \_\_\_\_\_

**Undertaking by student**

I hereby confirm that-

1. I shall pay all charges and dues as applicable for the extension period.
2. I understand that this allotment is only till the specified period.
3. If I submit my PhD thesis during the extension period, I shall inform the ADHM & Caretaker office about the date of submission immediately.
4. I will vacate the room/apartment within 7 days after the date of submission of my PhD thesis.
5. In case I wish to stay longer, I shall apply for guest stay.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ADHM Signature \_\_\_\_\_ Date: \_\_\_\_\_