

### Honorarium Form

1	Assigned Nodal Center Name	Gandhi Institute of Technology and Management
2	Date(s) and Places(s) of Visit	
3	NC Catagory	Hardware
4	Name of the Beneficiary	
5	Name of the institute/College/ University/Organization	
6	Aadhar Card Number (If allotted)	
7	PAN number	
8	Complete address of the Beneficiary for communication	
9	Mobile/Telephone no. of the beneficiary	
10	Email ID of the Beneficiary	
11	Beneficiary Bank Name	
12	Branch Name	
13	Address of the Bank	
14	Telephone No. of the Bank	
15	Account Number (Full):	
16	Bank Branch IFSC Code:	
17	Whether the Account is in the name of Beneficiary	
18	Whether the Account is Joint Account (Tick One)	
19	Whether the Account is Operational (Tick One)	
20	Purpose of Visit/Meeting	

I hereby declare that the particulars provided above are true, correct, and complete. In the program that the transaction is delayed or not effected due to incomplete or incorrect information furnished by me, I shall not hold the user institution/AICTE-MIC responsible.

Copy Enclosed:

1. Copy of Passbook/Cancelled Cheque(Mandatory)
2. Copy of PAN card (Mandatory)
3. Copy of aadhaar card
4. Bills/tickets (Mandatory)
5. Any ID Card

Date:

Place: Visakhapatnam

**Signature of Account holder**

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### TA Form

1	Full Name							
2	Designation							
3	Full Residence/ Office Address							
4	Type of Organization							
5	Pay Scale and Present Basic Pay if in Service (if retired, please mention details of last pay drawn) (mentioning GP/Pay Level)							
6	Whether Retired or Still in Service							
7	PAN Number							
8	Purpose of Visit/Meeting							
9	Date(s) and Places(s) of Visit/Meeting							
10.	Details of Journey (including from and to Residence/Office/ place of stay and Airport/ Railway Station and place of meeting etc)							
Date	Departure		Arrival		Mode of Journey Air/Rail /Road	Distance In Kms.	Fare Paid (Air/Rail/Taxi etc.)	Air/Rail Ticket No.
	From	Time	At	Time				
11	Whether Staying in rented accommodation (Hotel/Guest House) with Payment of Some Charges or Making Own Arrangement without Paying any Charges (Strike Out whichever is not applicable) If staying in Rented Accommodation (Hotel/Guest House) with Payment of Some Charges, Please Specify							

	<input checked="" type="checkbox"/> Boarding & Lodging Charges per day: <b>NA</b> <input checked="" type="checkbox"/> Duration of Stay in days: <b>NA</b> <input checked="" type="checkbox"/> Total Amount (Rs.): <b>NA</b> (Please attach original receipts of Hotel/Guest House)
1 2	Name of Colleges/Institutes Visited and the date of visits <b>NA</b> (Please attach separate list if the visits are more than one)
1 3	<b>Certified that:</b> a) Particulars provided herewith are correct and that I have not claimed TA and Honorarium etc. for this Journey from any other source. b) I was not provided free Lodging and / Boarding at the cost of Govt./University or any Govt. aided Body /any other source c) I have travelled through private airline due to non-availability of Air India service suitable for the date/time/venue of the meeting (strike, if not applicable) d) I have attached mandate form containing the details of bank account to which the amount to be remitted.
	<b>Date:</b> <b>Signature of Claimant</b>

### To be Filled by the Nodal Center

Honorarium Amount (Rs.)	
TA Amount (Rs.)	
Grand Total (Rs.)	

Verified By Institute SPOC

Verified By Institute AO/Finance Dept



**Ministry of  
Education**  
Government of India  
सत्यमेव जयते



**MoE's  
INNOVATION CELL  
(GOVERNMENT OF INDIA)**



**SMART INDIA  
HACKATHON  
2025**

**Organizing Partners**

**SBI FOUNDATION**  
Service Beyond Banking



**Technology Partner**

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