

## **JOINT AFFIDAVIT BY PARENT / GUARDIAN AND STUDENT**

(This matter has to be typed on a non-judicial stamp paper of 20/-)

### **PART-I**

We have read and understood the specified rules of VIT-AP Hostels given in the website and agree to obey by them. We understand the **highlights of the rules** as follows:

1. On class days, all hostellers need to be inside the hostel by 7.30 pm. Attendance will be taken every evening.
2. Hostellers are allowed to go out for shopping etc ('outing'). During day time on the days when the classes are not there ('no-class days') for 6 hours. Four such outings are allowed every month. On the No-class days, the in-time will be 6 pm.
3. Hostellers are allowed to go on leave for one weekend in a month, with **parents' approval and prior permission of the hostel authorities**. The stay can be either at parents' home or an authorised local guardian's home. However, if the parent or authorised local guardian arrives in person at the hostel, the hosteller can go with them on leave any number of times in a month.
4. Hostel is meant to facilitate studies. Therefore, **silence should be maintained especially from 9 pm to 6 am**. Students should not disturb others in any manner like by conducting parties, playing music, talking loudly over mobile phones, etc.,
5. For security reasons, non-local students will not be permitted to stay as day boarders outside the hostel, unless parent stays with them.
6. Students should stay **only in the room allotted to them**. Staying in other rooms is not permitted.
7. Any physical / mental harassment towards fellow students including ragging, quarrelling, using abusive language and **violent behaviour** is prohibited.
8. **Smoking is strictly prohibited inside the Hostel premises and University campus.**
9. **Multi-Level Marketing (MLM) and gambling in any form including playing cards in the hostels is prohibited.**
10. **Students' found entering the University/Hostel premises under the influence of alcohol or induce others to consume alcohol, will be suspended for one semester. If a student is found consuming / possessing (even empty bottles) liquor inside the University /Hostel premises, the student will be suspended for one year.**

11. **If narcotics or related substances are found in any room, all the students staying in that room will be expelled from the University. Students who consume / trade/ possess narcotics inside/outside the hostel shall be expelled from the University. Abuse of any chemicals is strictly prohibited.**
12. Anyone causing **damage** to hostel **property** will be **penalized** suitably.
13. Hostel students should **not bring any day-scholar or ex-VITian or non-VITian** inside the hostel premises.
14. Hostellers are **not allowed** to keep any kind of **motor vehicles, both inside the hostel as well as nearby.**
15. Students in the hostel are not allowed to keep **air coolers, musical instruments, players, TV, electric iron box kettle, induction stove, immersion water heater or any other electrical equipment/gadgets.** Unauthorized possession will lead to confiscation of the goods and penalties. Cooking in the rooms is strictly not permitted.
16. Students are **personally responsible to safeguard their belongings.** Students are advised not to keep large amounts of cash (i.e. more than Rs.3000) nor valuables like gold, costly wristwatch, expensive jewellery etc., in their rooms.
17. First year students will not be permitted for outings without supervision, during the first three months of joining.
18. Students will not be permitted to stay in the hostels during **vacation period**, unless they have academic assignments.
19. Students planning to stay back **during summer semester** at hostels should pay the summer semester fees. The existing hostellers are not permitted to stay outside during regular/summer semesters **unless the respective parents come and stay along with student outside the hostel. The parents shall approach the hostel warden in person in this regard from time to time.**
20. Students will **not be permitted to stay outside during the vacation period** unless they have academics assignments/internships **with the prior knowledge of the parents.**
21. **Punishments measures notified in the students' Code of Conduct** published in the university website.

## **PART-II**

### **AUTHORISATION BY THE PARENT**

I, hereby authorize the University to allow my ward to go anywhere of his/her choice of place with proper prior intimation to the authorities concerned while studying at the University. I undertake full responsibility for all his/her actions whilst she goes out of the Hostel / University Campus any time with or without permission of the hostel authorities. Further, I/We authorize, Mr. /Mrs.

\_\_\_\_\_, aged \_\_\_\_\_ years, address \_\_\_\_\_

\_\_\_\_\_, as the LOCAL GUARDIAN of my daughter/son. He/She may avail leave and go to the above-mentioned LOCAL GUARDIAN's place as per the approved leave regulations of VIT-AP University.

### **UNDERTAKING**

KNOW ALL MEN that we Mr./Ms. \_\_\_\_\_ (Student), admitted to \_\_\_\_\_ programme with Reg. No. \_\_\_\_\_ for the academic year \_\_\_\_\_ in VIT-AP University, Inavolu, Amaravati (AP)

Mr./Mrs. \_\_\_\_\_ (parent/guardian) bind ourselves jointly and severally to the VIT-AP University, Amaravati, AP, for the prudent behaviour of Mr. /Ms. \_\_\_\_\_ (Students) during his/her studies in VIT-AP University, Amaravati, AP.

AND WHEREAS the said Mr. /Ms. \_\_\_\_\_ (Student) has been called upon to furnish personal security bond to VIT-AP University, Amaravati, Andhra Pradesh indemnifying the University against all loss and/or damage to the property, of the VIT University, that might be caused by reason of any misbehaviour and/or malpractice of Mr./Ms. \_\_\_\_\_ (Student) during the course of his/her studies as a prudent student. AND WHEREAS the said VIT-AP University, Amaravati, AP as called upon the said Mrs./Ms. \_\_\_\_\_ (Student) and Mr./Mrs. \_\_\_\_\_ Parent/Guardian to execute a personal bond with two sureties to that effect.

The student and the parent hereby undertake to indemnify and keep the VIT-AP University indemnified from all and every such loss and/or damage caused to the property of the University from any act of the said student in the course of his/her studies within 15 days of notice of such damage or loss caused and the University shall be at liberty to recover the loss along with 36 % interest per annum if such damage or loss caused is not made

good within 15 days thereof. PROVIDED ALWAYS that this bond shall cease soon after the completion of the studies of the student Mr. /Ms \_\_\_\_\_ in this VIT-AP University, Amaravati, AP

IN WITNESS to the above written bond and to all terms and conditions herein before contained the assigned hereunder this \_\_\_\_\_ day of \_\_\_\_\_ (month and year)

### **PART-III**

#### **UNDERTAKING GIVEN BY THE STUDENT**

##### **Admitted to various Degree Programmes**

I am aware that all admissions are subject to discipline and conduct of the candidate. I shall abide by the rules and regulations of VIT-AP University, in force, during my stay at VIT-AP University. I shall cease to be a student of the University if at any time I go on strike or absent myself from the classes during the period of strike or violate any rules and regulations prescribed by the University.

If I am found at any time, in possession or in custody of arms or rods, chains, swords, knives, sticks etc. within the premises of the University and Hostel, I am liable to be expelled from the University and Hostel, at the discretion of the University authorities. In addition, if I am found at any time, in possession or in custody of drugs, alcohol or Psychotropic substances or found to have consumed any of the above I am liable to be expelled summarily from the University and Hostel. I shall undergo medical test/check-up/breathe tests/drugs screening/sample collection etc., without fail, if required by the authorities, at any point of time while I am the student of this University. I consent to give the treating doctor to collect and store blood/urine samples and to disclose the result to VIT-AP University if necessary. I also consent to give the University to refer and receive all health records from VIT-AP health Centre.

I am fully aware that ragging in any form is an illegal activity and I have full knowledge of the provisions of the Indian Penal Code and the AP Prohibition of Ragging Act, 1997. Ragging as defined by the Act also includes physical or mental harm including teasing, abusing, playing practical jokes etc. If I indulge in ragging, I am liable for IMPRISONMENT FOR TWO YEARS with a fine up to Rs. 10,000/- (Rupees Ten Thousand). I am also aware that I am liable to be expelled from the University and Hostel, at the discretion of the University authorities, if I indulge in ragging, eve teasing and other acts of violence or abet with persons indulging in such activities.

I am fully aware that if I engage in any activity, which shall damage the image of VIT-AP University within the campus, or outside the University, then I will be expelled from the University and Hostel. I shall also disclose to the authorities if I am aware of any such violation committed by any person. I shall undergo medical test / checkup without fail, if required by the authorities, at any point of time while I am the student of this University.

I am fully aware that, while the University encourages healthy interaction between boys and girls, it prohibits eve-teasing/sexual harassment, any indecent behavior or any physical contact between students. Those involved in such activities will be summarily expelled from the University.

I am fully aware that possession of cell phone / any electronic devices inside the examination hall is strictly prohibited and if violated, I am liable to be punished as per the examination rules of the university. I am also aware that impersonation in any form will lead to expulsion from the University.

If I am expelled from the University for any reason, whatsoever my stay thereafter in the University or Hostel shall be unauthorized and I am liable for disciplinary action as per the rules of the University. I am aware that my admission to the University shall be entirely at the discretion of the University authorities and if I am permitted to rejoin the University, I have to pay the readmission fees prescribed by the University authorities.

**1. Signature of the Student**

Name: .....

Application No: .....

Degree Programme: .....

**2.Signature of the Parent/Guardian**

Name: .....

Relationship: Father/Mother/Guardian

Date:

**OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC**

**PART-IV**  
**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ s/o d/o  
Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to VIT-AP University, Amaravati bearing Application No. \_\_\_\_\_, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue. I am aware that admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

**Name:**

## **VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

**\_\_\_\_\_  
Signature of the Student**

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
after reading the contents of this affidavit.

**OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC**

**PART-V**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./ Mrs. /Ms. \_\_\_\_\_  
father/mother/guardian of, \_\_\_\_\_, having been  
admitted to \_\_\_\_\_, have received a copy of the UGC Regulations  
of Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called  
the “Regulations”), carefully read and fully understood the provisions contained in the said  
Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

---

**Signature of the Parent/Guardian**

**Name:**

**Address:**

**Telephone/Mobile No.:**

## **VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

**Signature of the Parent/Guardian**

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_ after reading the contents of this affidavit.

**OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC**