



**VIT-AP
UNIVERSITY**

ADMISSION POLICY



**VIT-AP University, Amaravati
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1. INTRODUCTION

1.1 Scope

An Institute Par Excellence

VIT- AP is a pioneering institute for higher education in Andhra Pradesh (State Private University under the provisions of the AP State Private Universities (Establishment & Regulation) Act, 2016) established by the Management of VIT, Vellore (TN) in Amaravati, Andhra Pradesh from the academic year 2017-18.

VIT-AP aspires to inspire bright young minds from across the country and the world to harness and develop their intellectual potential in order to become socially responsible and skilled individuals.

- The Admission policy applies to all admissions at VIT-AP and is reviewed annually.
- All admissions are subject to discipline and conduct of the candidate.
- The admissions are done in a transparent manner and only on merit basis.

1.2 Institutional

Context

Our Vision :

We shall transform high education and contribute to the improvement of life itself by application of knowledge

Our Mission :

We shall improve the world through transformative education and impactful research by:

- Fostering intellectual, empowered, accountable and caring workforce
- Producing outstanding graduates who are knowledgeable, creative and compassionate
- Impacting Industry and society through innovative and collaborative work

1.3 Making an Impact

VIT-AP University Ranked #2 among Emerging Private Universities in India (Outlook University Rankings-2021). This reflects the fact that within 4 years of its establishment, VIT-AP University has emerged as one of the fastest growing institutions of higher education in India. This achievement echoes the significant contributions of all faculty, staff and students in the areas of Teaching & Learning, Academic Research, Sponsored Research, Patents and Students achievements.

To cater to the growing demand for quality education, VIT-AP is part of four campuses at Vellore, Chennai, Amaravati (Andhra Pradesh) and Bhopal. To augment learning resources and promote inter-disciplinary research, VIT-AP has consolidated various disciplines into seven Schools of Excellence.

1.4 Highlights

- VIT-AP has some of the most dedicated and talented thought leaders in Academia as faculty. The University's Human Resource policies offer the faculty and staff 7th Pay Commission scale of pay.
- VIT-AP employs experts from industry, government and international academic institutions as Visiting Professors.
- Internal funding mechanisms provide extensive research support for faculty and students.
- More than 200 Memoranda of Understanding with foreign Universities support study abroad, student and faculty exchange, collaborative research and other international activities across VIT group of institutions.
- More than 368scholars are engaged in research activities in Centres of excellence and across 7schools.
- Undergraduate and Postgraduate student involvement in research has become a key aspect of the scholarly activities on campus.
- Participation and hosting international conferences, workshops and online presentations have helped link VIT-AP faculty and students with their counterparts all over the world.
- Memoranda of Understanding with Universities in the USA and other countries have created opportunities for dual degrees at the bachelors, masters and the doctoral level.
- The Academic Staff College plays an important role in the continuous upgradation of skill and knowledge of faculty members.

1.5 Promoting Research

VIT-AP lays great emphasis on fundamental and applied research and in publishing research papers in international journals of repute. It also has patents for its research findings.

Ensures Challenging and Conducive Learning Environment and Industrial Connectivity

- Academic Freedom – Fully Flexible Credit System(FFCS™)
- Curriculum for Applied Learning(CAL™)
- Project Based Learning (PBL) and Research assignments for UG
- Problem solving approach to learning
- Team approach to innovation and creativity
- Emphasis on Higher Order Thinking
- Fun filled Academic Engagement
- Extensive industry involvement promoting innovation

- Individual Mentoring and guidance from faculty
- Modern class rooms and Labs
- State-of-the art hardware, software and digital learning management systems
- Industry links with firms across multiple domain.
- Visiting faculty and invited experts for Guest Lectures from industries for every subject
- Four weeks of compulsory Industrial Training (Internship) for students.

1.6 Scholarships and Awards

VIT-AP motivates talented youngsters by offering scholarships / awards every year. Merit scholarships are awarded to class toppers while economically disadvantaged students are provided need-based financial assistance every year. Meritorious NRI and foreign students are also given scholarships. Free education is available for rural students who secure ranks at the District level (Andhra Pradesh students only) & First Year admission scholarships for top rank holders in VITEEE are given. GATE Toppers of M.Tech students are also given scholarship. In addition, scholarships are given to students who excel in sports and games. Financial assistance is also provided to students who wish to do their project work in partner Universities and institutions abroad, under the Semester Abroad Programme (SAP). To encourage students pursue active research, VIT-AP awards appropriate research associate ships to meritorious and needy students. 100% scholarships are awarded to first rank holders of State Board and Central Board students. For non-engineering students.

- Support The Advancement of Rural Students (**STARS**): +2 MPC stream students (1 boy & 1 girl from each district) from Govt. Rural Junior Colleges declared as District Toppers by the Board of Intermediate Education, Govt. of A.P. are provided admission into UG Engineering, 5-year Integrated Engineering Programmes, Arts & Science programmes, Law Programmes. with 100 % scholarship and free hostel and food including books and a laptop for the entire duration of the programme.
- GV merit scholarship and Smt. Rajeswari Ammal merit scholarship for any board and district topper across the country respectively.

In addition, for the PG programmes:

- 100% Full Merit scholarship* to a candidate who has secured CGPA of 9.0/ 90% or above (whichever is applicable) in the First 4 Semesters/Two Years of the qualifying UG examination
- Merit scholarship* of 50% to a candidate who has secured CGPA of 8.0/ 80% or above (whichever is applicable) in the First 4 Semesters/Two Years of the qualifying UG examination and an additional 25% for a girl candidate making it a 75% scholarship.

1.7. Aims of the Policy

- VIT-AP was established with the aim of providing quality higher education, on par with international standards. It persistently seeks and adopts innovative methods to improve the quality of higher education on a consistent basis. The campus has a cosmopolitan atmosphere with students from across all corners of the globe. Experienced and learned teachers are strongly encouraged to nurture the students into well-rounded individuals. The global standards set at VIT-AP in the field of teaching and research spurs us on in our relentless pursuit of excellence. In fact, it has become a way of life. The highly motivated youngsters on campus are a constant source of pride. Our Memoranda of Understanding with various international universities are our major strength. They provide for an exchange of students and faculty and encourage joint research projects for mutual benefit. Many of our students who pursue their research projects in foreign universities have done us proud by bringing quality work and esteem to India.
- Quality in our Teaching, Learning and Research is making us different from others.
- Academic centres: With the wide array of services VIT-AP provides; everything is efficiently managed by the Academic and research centres. Ranging from centres responsible for conducting exams, helping students take foreign admission exams, numerous research facilities, social awareness creation centres to much more, these centres take a centre stage in creating awareness amongst students on the various things that are achievable in their college life.
- VIT-AP is the preferred destination for On-Campus recruitment among education institutions in India. VIT-AP graduates are highly rated by the industry, both in the private and public sectors. Students receive excellent job offers from top-notch companies even before completing their degree programmes
- Careers: In our work environment, all employees are valued and respected and have opportunities to develop their full potential and pursue a career path of their choice. Our human resource policies and practices are geared towards attracting and recruiting the best, rewarding, recognizing and retaining them. These policies and practices are comparable to some of the best in the industry.

Startups in VIT-AP for students

What defines students is their ability to ideate and perceive the outside world in a completely new dimension

- Filled with knowledge and passion. Every and any student can change the world.
- Startups are increasing in India by the minute with wonderful ideas aiding in all possible sectors. At VIT-AP, students are exposed to both international level of education and opportunities helping them make the world a better place.
- Students, from VIT-AP, are constantly engrossed in extra-curriculars and pushed to pursue such interests. This gives them the courage to start companies/business while studying, many of which have gone on to become reputed companies

1.7 Regulations

The Admission policy is compliant with all appropriate national legislation and regulations.

I. B.TECH. DEGREE PROGRAMMES

1. PRINCIPLES OF SELECTION

1.1 Aims of selection

VIT-AP is emerging as a benchmark in its continuous journey towards excellence amongst the institutions of higher education in the field of technology across the country.

The ubiquitous sense of joy and enthusiasm observed in the campus bears testimony to the positive learning and living experiences enjoyed by every student at VIT-AP. Our University is a place where opportunities for learning as well as recreation is maximized and distractions are minimized.

VIT-AP students get to feel the taste of a borderless world through a heterogeneous mix of students from across the globe, who have made VIT-AP as their institution of choice.

VIT-AP has long since been devoted to providing quality education in various Engineering disciplines of Science and Technology and of late, it has proliferated into frontiers of Research as well. The Institute has a rigorous selection procedure to admit students into the various programmes. An exclusive entrance examination for all B.Tech. Programmes, Vellore Institute of Technology Engineering Entrance Examination(VITEEE) is conducted for all those aspiring for a career in engineering.

1.2 Admission Procedure

- Advertisement given regarding issue of application forms, important dates etc., in all leading newspapers all over India and notified in the VIT-AP website
- Applications can be obtained from selected Post Offices / apply online through Net banking / DD mode
- VITEEE Computer Based Test is conducted all over India and also in abroad
- Candidates who have not appeared for the VITEEE are not eligible for admission to B.Tech. programmes
- The admission will be purely on the basis of the ranks secured in the VITEEE, conducted by VIT.
- Result will be published in VIT website
- The candidates will be short-listed based on their entrance examination rank and will be called for the counseling

- The eligible candidates will be called for counselling in batches and allotment of branches on the basis of the rank.

ADMISSION PROCEDURE FOR NRI AND FOREIGN CANDIDATES

Admission is based on merit (marks/grades obtained in the qualifying examination-refer the Eligibility Norms) and availability of seats.

2. VITEEE

2.1 Schedule of VITEEE Computer Based Test(CBT)

- VIT Engineering Entrance Examination will be conducted in the month of April.
- The duration of the entrance examination will be of 2 hours 30minutes.
- The exam will be conducted as 3 sessions per day.
- Exam Timings(IST):

I session - 09.00 am to 11.30 am / II session - 12.30 pm to 03. 00 pm / III session - 04.00 pm to 06 .30 pm

2.2 Pattern of the Entrance Pattern of the Entrance Examination CBT Question Paper:

- All Questions will be of **Multiple Choice Question(MCQ)**.
- PART-I Physics
- PART-II Chemistry
- PART-III Mathematics
- PART-IV English

- Candidates attempting Physics, Chemistry, Mathematics and English are eligible for all the B.Tech programmes offered.
- The selection of subjects (Physics/Chemistry/Mathematics or English) has to be mentioned on the application form itself.
- All the questions will mostly be from the State Board of Higher Secondary Education and the CBSE syllabus.
- Each part has 40 questions and English has 5 questions with each question carrying one mark.
- Each question is followed by 4 alternative answers. The candidate will have to choose the correct answer and click the same.

- **No negative marks for wrong answers.**

2.3 Language of the Question Paper:

The Question paper will be in English only.

2.4 Equating Methodology:

Equating is a statistical process that is used to adjust scores on test forms (that are approximately equivalent) so that scores on the forms can be used interchangeably. Thus, equating is used to adjust scores of candidates who have taken different forms of a test, in order to facilitate meaningful and fair comparison for merit list and ranking of these candidates. The statistical procedure of Equi percentile Equating would be used by VIT to identify the percentile ranks for candidates, such that scores on different forms with the same percentile rank are considered equivalent. Thus, Percentile Rank is a unique and invariant position of the test taker in that group. A percentile Rank, say 90 Percentile Rank denotes that there are 90 percent of test takers who have scored below this score level and 10 percent above this test score. Candidates are advised not to make assumptions and predictions of their score or rank based on their own estimates of raw scores.

3. ELIGIBILITY

3.1 Nationality:

The applicant for admission should be a Resident/Non-Resident Indian National/PIO/OCI holder. PIO/OCI candidates should have studied in schools located in India in the preceding two years.

Candidates whose date of birth falls **on or after dd/mm/yyyy** are eligible to apply. The date of eligibility is decided by the central admission office of VIT Group of institutions.

3.2 Qualifying Examination:

Candidates appearing for the **VITEEE** should have either completed or shall be appearing in any one of the following qualifying examinations:

- The final examination of the 10+2 system of Higher Secondary Examination conducted by the State Board, Central Board of Secondary Education (CBSE, New Delhi), The Council for Indian School Certificate Examination (ISCE, New Delhi).
- Intermediate or Two-year Pre-University Examination conducted by a recognized Board /University.
- High School Certificate Examination of the Cambridge University or International Baccalaureate Diploma of the International Baccalaureate Office, Geneva.

- General Certificate Education (GCE) examination (London/Cambridge/Sri Lanka) at the Advanced (A) level.

3.3 Eligibility Criteria in the Qualifying Examination:

Candidates appearing for the VITEEE should have secured an aggregate of 60% in Physics, Chemistry, and Mathematics in the qualifying examination (+2/Intermediate).

The average marks obtained in the subjects Physics, Chemistry and Mathematics (PCM/PCB) in +2 (or its equivalent) put together should be 50% for the following categories:

- Candidates belonging to SC/ST
- For candidates hailing from Jammu and Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura.
- Candidates who have studied Physics, Chemistry and Mathematics are eligible for all the B.Tech. Degree Programmes.
- Candidates having (Maths, Physics, and Chemistry) in +2 or Higher Secondary Board are eligible for all the B.Tech. Programmes.

ELIGIBILITY CRITERIA FOR NRI AND FOREIGN CANDIDATES

FOR NRI CANDIDATES

- English as one of the subjects in the qualifying Examination.
- For admission to B.Tech courses, candidates should have completed 12 years of schooling (equivalent to 10+2 system of Indian Education) with Physics, Chemistry and Mathematics as compulsory subjects
- Minimum average of 60% in Physics, Chemistry and Mathematics (PCM) in standard XII or Equivalent Degree -Usually it is Grade 'C', to be produced with equivalent marks.

For Foreign candidates

- English should have been studied in the higher secondary level OR the candidate should have studied in an English medium school. Mathematics and Physics are compulsory two subjects at A level/Form VI/ Senior VI or its equivalent. The third subject can be Chemistry / Computer Sciences / Electronics.
- Minimum of 60% aggregate marks in these subjects (or its equivalent grade) in standard XII or its equivalent

4. SCHOLARSHIP

5. SCHOLARSHIP UNDER “GV SCHOOL DEVELOPMENT PROGRAMME” (GVSDP)

Performance	Scholarship*
Toppers of each State Board & Central Board	100% Tuition fee waiver for all the four years
VITEEE rank holders of 1 to 50	75% Tuition fee waiver for all the four years
VITEEE rank holders of 51 to 100	55% Tuition fee waiver for all the four years
VITEEE rank holders of 101 to 1000	25% Tuition fee waiver for all the four years
Terms and Conditions apply	

6. COUNSELLINGPROCEDURE

6.1 Advance Payment:

The selected candidates will have to submit the DD for Rs. 50,000/- in favour of VIT-AP University', payable at Guntur, on the confirmation of seat and acceptance of branch allotted during counselling. This includes Rs.12,000/- towards counselling process fee. **Counselling process fee is NON- REFUNDABLE**, but it will be adjusted in the tuition fees once the candidate joins the Institute.

6.2 THE COUNSELLING PROCEDURE FOR ALLOCATION OF SEAT /BRANCH

- The counselling for allocation of branches to the short-listed candidates is based on their All India Rank (AIR) in the VITEEE
- Common selection and Admission procedure will be followed through single window counseling in Vellore, Chennai, Amaravati and Bhopal campuses for all the B.Tech programmes offered.
- Candidates who have been shortlisted for counselling can attend in any of the campuses viz., Vellore, Chennai, Amaravati and Bhopal.
- Candidates will be permitted to attend the counselling only ONCE.
- To take care of possible absentees, the number of qualified candidates is kept more than the number of seats available in VIT group of institutions
- The fact that a candidate has qualified in the VITEEE and has been called for the counselling does not guarantee admission to him / her. This depends upon the candidate's All India Rank (AIR) in the entrance examination and the availability of seats.
- Details of the various branches offered under the B.Tech programme in the current year, the total number of seats allocated for each branch at the time of counselling, the number of seats still available will be displayed at the

counselling centre to enable the candidates to make their choice.

- Based on the availability, the candidate will be allotted the branch.
- VIT-AP is in no way responsible for information regarding counselling not reaching the candidates. They should check the VIT website :www.vit.ac.in for information about counselling
- If a candidate reports after completion of entire reporting time on the day, he / she would be allowed to participate only on the next day of counselling
- No change of date / time of counselling is permissible. If a candidate does not personally appear before the Admission Committee for counselling on the date specified, his/her seat shall be offered to the next candidate in the order of merit.
- However, due to unforeseen reasons, if a candidate is unable to attend the counselling on the specified date and time, he / she can attend on a subsequent date / time, after duly intimating the office, regarding this. But the candidate can only opt for the branch available at that point of time and cannot claim any other branch as per his/her original turn /seniority
- Allotment of branch and campus once made is final and cannot be changed under any circumstances
- After the counselling for a particular day is over, the number of seats (branch wise) still available for allotment on the next day of counselling will be published in the website.
- If the mark statement of the qualifying exam has not been received before the date of counselling, the candidate would have to furnish an undertaking stating that if he/she fails to qualify as per the norms, it would lead him / her to forego his / her seat. (We require minimum aggregate of 60% in PCM or PCB (Physics, Chemistry, Mathematics))

The fact that candidate has qualified in the VITEEE and has been called for counselling does not guarantee admission to him / her. This will depend on the candidate's All India Rank in the VITEEE entrance examination and upon the availability of a seat in the campus of their choice, when their turn comes.

7. SUBMISSION OF DOCUMENTS ON ADMISSION:

The following documents in **original** are required to be submitted at the time of Admission:

1. Qualifying examination mark statements of all attempts
2. Transfer Certificate/School Leaving Certificate
3. Migration Certificate(if issued by the board)
4. Conduct Certificate
5. Community Certificate (For SC/ST only)

6. Nativity Certificate (For candidates hailing from Jammu and Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura).
7. Provisional Admission Letter. (photo copy)
8. Student Profile (<https://vtop2.vitap.ac.in/vtop/initialProcess>) – (Signed by Student & Parent)
9. Affidavit to be signed separately by Student, Parent & Hostel in Rs.20/- Stamp Paper (<https://vitap.ac.in/wp-content/uploads/2021/11/DAY-SCHOLARS-AFFIDAVIT-2021-22.pdf>) – (Signed & Notarized)
10. Hostel Affidavit
(<https://vitap.ac.in/wp-content/uploads/2021/11/HOSTELLERS-AFFIDAVIT-2021-22.pdf>) – (Signed by Notarized)
11. Certificate of Physical Fitness (https://vitap.ac.in/wp-content/uploads/2021/11/Physical_Fitness_Certificate.pdf)- (Certified by authorized Physician)
12. Recent passport size colour photos – 2 Nos.

Copy of documents (1 set):-

1. Provisional Admission letter (photocopy)
2. VIT rank (For B.Tech. only)
3. Aadhar card
4. X & XII mark sheet
5. Transfer Certificate/School Leaving Certificate
6. Migration Certificate
7. Community Certificate (For SC/ST only)
8. Nativity Certificate (For candidates hailing from Jammu and Kashmir and the North Eastern states)

Additional Documents required from NRI/Foreign students:-

1. Passport Copy (Student & Parent)
2. Employer Certificate (original)
3. Sponsorship letter (original)

8. FEES

FEE STRUCTURE

VIT-AP	
<ul style="list-style-type: none"> • Computer Science and Engineering • Computer Science and Engineering with Specialization in Business System (In collaboration with (CTS) • Electronics and Communication Engineering • Mechanical Engineering 	
Scholarship Category	Tuition Fees (after deducting scholarship) per annum in INR
Category 1	1,98,000
Category 2	3,07,000
Category 3	4,05,000
Category 4	4,48,000
Category 5	4,93,000

FEES STRUCTURE FOR NRI AND FOREIGN CANDIDATES

	10100 USD
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9. REFUND OFFEES

Refund will be made as per the norms of UGC .The Counselling processing fee (Rs.12, 000/-) is NON- REFUNDABLE, but it will be adjusted in the tuition fees once the candidate joins the Institute.

All refundable deposits will be returned, after deductions if any, at the time of completion of the course or on cancellation of admission.

Refund will be made only after submission of original fee receipt, Provisional Admission Letter and No Dues Certificate. The refund will be made through account transfer to the account number mentioned on the student profile. Therefore,

provide the correct account number details on the profile. Incase of refund through DD, the DD will be made only in the name of candidate.

10. WITHDRAWALPROCEDURE:

Submission of 'No Dues' Certificate is mandatory for withdraw

- **Withdrawal before the commencement of the programme**

In case of withdrawal before the commencement of programme, the student has to submit request online

- **Withdrawal after the commencement of the programme**

A student once enrolled for a course is expected to complete the same. He/ She cannot withdraw from the Institute without informing the Registrar in writing. Otherwise, he/she will be liable to pay fees for the period his/her name remains on the rolls.

A candidate who desires to leave the Institute after joining the programme will have to submit a 'NO DUES' Certificate from his / her respective school of study at VIT-AP to get back the certificates. This should be accompanied by the application for withdrawal duly signed by the Parent/Guardian and the original fee receipt and provisional admission letter (Fax / e-mail request will not be considered).

The certificates will be issued only on production of 'NO DUES' Certificate in the prescribed form, obtained from the Admissions Office.

11. SCHOOLS AND THE PROGRAMMES

The teaching-learning process at VIT-AP is structured around its thirteen Schools. A student can register in one of the Schools, depending on the degree or programme, he or she is interested in pursuing. Research centers, part of each School, encourage interdisciplinary collaboration and provide opportunities for students to participate in exciting projects. VIT-AP offers 7 undergraduate and 4 postgraduate, 2 Integrated, 2 Dual Degree and 7 Research programmes.

12. Number of sanctioned intake

The sanctioned intake for all the B.TechProgrammes are decided by the BoM and approved by the GB at the beginning of every academic year.

II. UG ARTS AND SCIENCEPROGRAMME

- **There is NO ENTRANCEEXAMINATION**

- Candidates who have studied in Regular, Full time and Formal Education alone are eligible to apply Candidates whose date of birth falls **on or after dd/mm/yyyy** are eligible to apply. The date of eligibility is decided by the central admission office of

VIT Group of institutions.

- The Admission will be on the basis of the performance in the qualifying examination (10+2)
- The candidates short-listed based on their merit will be called for the counseling.

1. ADMISSIONPROCEDURE

- Advertisement given regarding issue of application forms, important dates etc., in all leading newspapers and notified in the VIT-AP website.
- Applications can be obtained from Campus / apply online
- Publication of results on our website.
- The eligible candidates will be called for counselling, Based on the +2marks

ADMISSION PROCEDURE FOR NRI AND FOREIGN CANDIDATES

Admission is based on merit (marks/grades obtained in the qualifying examination-refer the Eligibility Norms) and availability of seats.

2. ELIGIBILITY

PROGRAMMES	ELIGIBILITY
Dual Degree Programme – B.Sc. – M.Sc. Data Science	First Class with a minimum of 60% marks at 10+2 level /Intermediate/CBSE/ICSE/HSC/ or equivalent with Mathematics /Statistics /Computer Science/Business Mathematics as one of the subjects.
BBA (With specialisations in General Management, Digital Marketing, FinTech, Business Analytics)	Candidates who have studied in Regular, Full time and Formal Education are alone eligible to apply, 60% aggregate or equivalent grade in 12th Std. in any group are eligible
PROGRAMMES	ELIGIBILITY
B.Com (Finance)	Students with Commerce or Accounting or Mathematics in Intermediate/ 12th std with overall 50% can apply.
Dual Degree Programme B.A- M.A IN PUBLIC SERVICES (Psychology, Geography, Anthropology, Sociology, International Relations)	A Pass in XII State Board examination or equivalent with a minimum of 60% aggregate.

The aggregate marks obtained in the subjects in +2 (or its equivalent) put together should be **60%** for the following categories:

- Candidates belonging to SC/ST
- Candidates hailing from Jammu & Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura.

In case the marks statement is not produced by the candidate at the time of admission, the decision of the Management regarding his/her eligibility and admission to the programme shall be final.

ELIGIBILITY CRITERIA FOR NRI AND FOREIGN CANDIDATES

For NRI candidates

Candidates, should fulfill the following minimum eligibility criteria to seek admission under NRI category, otherwise their admission will stand cancelled

- For admission to UG courses, candidates should have completed 12 years of schooling (equivalent to 10+2 system of Indian Education) / Diploma awarded with
- Minimum of 70% overall average.(Usually it is Grade 'B', to be produced with equivalent marks)
- Candidates whose date of birth falls on or after 1st July 1998 are eligible to apply.

For Foreign candidates

- BSc / BBA/ B.Com the minimum marks for eligibility is 50% marks or its equivalent grade in their school final examination passed that is equivalent to 12 years of schooling in India. English should have been studied in the higher secondary level OR the candidate should have studied in an English medium school.

3. SUBMISSION OF DOCUMENTS ON ADMISSION

The following documents in **original** are required to be submitted at the time of Admission:

1. Qualifying examination mark statements of all attempts
2. Transfer Certificate/School Leaving Certificate
3. Migration Certificate(if issued by the board)
4. Conduct Certificate
5. Community Certificate(For SC/ST only)
6. Nativity Certificate (For candidates hailing from Jammu and Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura).
7. Provisional Admission Letter.(photocopy)
8. RecentPassportsizecolourphotos4nos.
9. Affidavit to be signed separately by Student, Parent & Hostel in Rs.20/- Stamp

Paper.

10. Physical Fitness Certificate
11. 2 sets of photo copies of all original documents.(Except Affidavit & Physical Fitness Certificate)

4. FEES

Course	Tuition Fees in Rs.	Caution Deposit (Refundable) (One time payment) Rs.	Total Fees for the first year in Rs.
B.Tech. Computer Science and Engineering	1,95,000	3000	1,98,000
B.Tech. B.Tech (CSE with specialization in Business Systems).	1,95,000	3000	1,98,000
Five year integrated programme- M.Tech (Software Engineering).	96,000	2000	98,000
Five year integrated programme- M.Tech CSE in Collaboration with Virtusa	96,000	2000	98,000
B.Tech. B.Tech-Electronics and Communication Engineering (ECE)	1,95,000	3000	1,98,000
M.Tech. VLSI Design (2 years programme)	1,90,000	3000	1,93,000
Ph.D. in all specializations of ECE	40,000	3000	43,000
B. Tech in Mechanical Engineering	1,95,000	3000	1,98,000
Ph.D. in Mechanical Engineering	40,000	3000	43,000
Dual Degree Programme – B.Sc. – M.Sc. Data Science	1,50,000	3000	1,53,000
M.Sc Data Science	1,50,000	3000	1,53,000
M.Sc Physics	1,50,000	3000	1,53,000
M.Sc Chemistry	1,50,000	3000	1,53,000
Ph.D – Mathematics, Physics, Chemistry	40,000	3000	43,000
BBA	2,72,000	3000	2,75,000
B.Com (Finance)	1,50,000	3000	1,53,000
Ph.D - VSB	40,000	3000	43,000
5 years integrated B.A., LL.B.(Hons.)	1,62,000	2000	1,64,000
5 years integrated B.B.A., LL.B.(Hons.)	1,62,000	2000	1,64,000
VSL – Ph.D	40,000	3000	43,000
Dual Degree Programme B.A- M.A IN PUBLIC SERVICES	1,50,000	3000	1,53,000

VISH – Ph.D	40,000	3000	43,000
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FOR UG ARTS AND SCIENCE PROGRAMMES	3500 USD
FOR B.SC. MULTIMEDIA AND ANIMATION	4300 USD

5. REFUND OFFEES

Refund will be made as per the norms of UGC. The Counselling processing fee is NON-REFUNDABLE, but it will be adjusted in the tuition fees once the candidate joins the Institute.

All refundable deposits will be returned, after deductions if any, at the time of completion of the course or on cancellation of admission.

Refund will be made only after submission of original fee receipt, Provisional Admission Letter and No Dues Certificate. The refund will be made through account transfer to the account number mentioned on the student profile. Therefore, provide the correct account number details on the profile. In case of refund through DD, the DD will be made only in the name of candidate.

6. WITHDRAWAL PROCEDURE:

Submission of 'No Dues' Certificate is mandatory for withdrawal

- **Withdrawal before the commencement of the programme**

In case of withdrawal before the commencement of programme, the student has to give request online.

- **Withdrawal after the commencement of the programme**

A student once enrolled for a course is expected to complete the same. He/ She cannot withdraw from the Institute without informing the Registrar in writing. Otherwise he/she will be liable to pay fees for the period his/her name remains on the rolls.

A candidate who desires to leave the Institute after joining the programme will have to submit a 'NO DUES' Certificate from his / her respective school of study at VIT-AP to get back the certificates. This should be accompanied by the application for withdrawal duly signed by the Parent/Guardian and the original fee receipt and provisional admission letter (Fax / e-mail request will notbe considered).

The certificates will be issued only on production of 'NO DUES' Certificate in the prescribed form, obtained from the Admissions Office.

7. SANCTIONEDINTAKE

The sanctioned intake for all the UG arts & science Programmes are decided by the BoM and approved by the GB at the beginning of every academic year.

III. LAW PROGRAMME

1. ADMISSIONPROCEDURE

- There is no Entrance Examination.
- Admission is purely on the basis of appearance in CLAT / LSAT SCORE and +2MARKS.
- Candidates who have studied in regular, full time and formal education alone are eligible to apply.
- Applications are available through online.
- The selection process will be on basis of merit.
- Candidates will be screened based on CLAT/LSAT and any other valid Law scores they have obtained.
- The candidates short-listed will be called for a group discussion and an interview which shall be conducted by a Board constituted for the same. Weightage will be given for candidates who have good scores in National level Law Entrance Examination. The selection process will be on basis of merit.

2. ELIGIBILITY

- Candidates who have studied in regular, full time and formal education alone are eligible to apply.
- Candidates born on or after 1st July 1998 are eligible.
- Minimum aggregate of 60% marks in overall at 10+2 level or equivalent.
- Minimum aggregate of 50% marks in overall at 10+2 level or equivalent for:
- Candidates belonging to SC/ST
- Candidates hailing from Jammu and Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura.

3. SUBMISSION OF DOCUMENTS ON ADMISSION

The following documents in **original** are required to be submitted at the time of Admission:

1. Qualifying examination mark statements of all attempts/CLAT/LSATSCORE CARD
2. Transfer Certificate/School Leaving Certificate
3. Migration Certificate (if issued by the board)
4. Conduct Certificate
5. Community Certificate(For SC/ST only)
6. Nativity Certificate (For candidates hailing from Jammu and Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura).
7. Provisional Admission Letter.(photocopy)
8. RecentPassport size colour photos 4nos.

9. Affidavit to be signed separately by Student, Parent & Hostel in Rs.20/- Stamp Paper.
10. Physical Fitness Certificate
11. 2sets of photo copies of all original documents.(Except Affidavit & Physical Fitness Certificate)

4. FEES

Course	Tuition Fees in Rs.	Caution Deposit (Refundable) (One time payment) Rs.	Total Fees for the first year in Rs.
BA.LLB (Hons.) and BBA. LL.B. (Hons.)	162000	2000	164000

5. REFUND OF FEES

Refund will be made as per the norms of UGC. The Counselling processing fee (Rs.6,000/-) is NON-REFUNDABLE, but it will be adjusted in the tuition fees once the candidate joins the Institute.

All refundable deposits will be returned, after deductions if any, at the time of completion of the course or on cancellation of admission.

Refund will be made only after submission of original fee receipt, Provisional Admission Letter and No Dues Certificate. The refund will be made through account transfer to the account number mentioned on the student profile. Therefore, provide the correct account number details on the profile. In case of refund through DD, the DD will be made only in the name of candidate.

6. WITHDRAWALPROCEDURE:

Submission of 'No Dues' Certificate is mandatory on withdraw

- **Withdrawal before the commencement of the programme**

In case of withdrawal before the commencement of programme, student has to give request for withdraw.

- **Withdrawal after the commencement of the programme**

A student once enrolled for a course is expected to complete the same. He/ She cannot withdraw from the Institute without informing the Registrar in writing. Otherwise he / she will be liable to pay fees for the period his / her name remains on the rolls.

A candidate who desires to leave the Institute after joining the programme will have to submit a 'NO DUES' Certificate from his / her respective school of study at VIT to get back the certificates. This should be accompanied by the application for withdrawal duly signed by the Parent/Guardian and the original fee receipt and provisional admission letter (Fax / e-mail request will notbe considered).

The certificates will be issued only on production of 'NO DUES' Certificate in the prescribed form, obtained from the Admissions Office.

7. NUMBER OF SANCTIONED INTAKE –2022-23

The sanctioned intake of every academic year for all the law programmes are as per the approval of the statutory body BCI.

THANK YOU