

# TSZ WAI “JASMINE” WONG

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## CAREER PROFILE

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The University of Texas at Austin graduate with a Bachelor of Science in Kinesiology and Health and a Business minor. Held various jobs and internship in Spain and the U.S with 3 years' experience in client communication. Served on several university organization. High knowledge of logistics and resource management through 6 years of studying and working abroad. Built additional leadership capabilities including strong communication and integrity via volunteering efforts.

## EDUCATION

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**The University of Texas at Austin** Bachelor of Science in Kinesiology and Health, Minor in Business Spring 2019

## WORK EXPERIENCE

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**Boys and Girls Club at Austin Area - Coordinator of Academic Success at Cook Elementary School** Mar 2019 - present

- Coach 46 students in developing their communication and team building skills through creative activities like 'Finger Math'
- Boost academic results in 90% of students by providing weekly one-on-one mentor sessions to set academic and personal goals
- Orchestrated a series of Anger Management Workshop to help 10+ students who struggle with emotions and behaviors
- Incorporate fun and collaborative group activities to encourage fitness and healthy lifestyle

**Longhorn Foundation - Football Game Day Touchdown Club Manager** Aug - Dec 2017, 2018

- Delivered excellent customer service to 1000+ donors during game-days as their point of contact
- Enhanced customer satisfaction by 60% through active listening and reduced time to answer customer inquiries by 50%
- Solved unexpected problems such as unauthorized personnel and medical emergencies in a fast-paced environment
- Communicated complex logistic inquiries to vendors, donors, and staff in a professional and supportive demeanor

**The University of Texas at Austin - Teaching Assistant** Aug 2018 - Dec 2018

- Fostered an accepting environment for students to learn from their mistakes and turn them into new variations
- Influenced students to appreciate partner dancing and reinforced a respectful and supportive community

**Global Performance, Barcelona, Spain - Athletic Training & Rehabilitation Research Intern** May 2017 - Aug 2017

- Demonstrated the ability to overcome frequent ambiguity through working in a foreign country
- Assembled recovery programs for professional athletes, 60+ hours hands-on rehabilitation experience on injured athletes

**Project SEED, The University of Texas at Austin - Research Assistant** Oct 2017 - Mar 2018

- Analyzed the stress response of Mexican American Children who translate for their parents regularly
- Held presentations across campus to a broad way of audiences on the results of our findings

**Texas Midland Management and Realty - Dun Huang Plaza Management Assistant** May 2015 - Sept 2015

- Oversaw administrative work for 100+ businesses including leasing/selling contracts with vendors
- Built rapport with owners, tenants, vendors, workers, board committees and active members of the plaza

## LEADERSHIP EXPERIENCE

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**UT Austin Campus Event+Entertainment - "Try Culture" Event Coordinator** Aug 2018 - Dec 2018

- Cultivated a team of 50 to coordinate a successful campus event with 800+ participants
- Exposed students to Asian, Mexican, and African culture, languages, and history through performances and activities

**LeaderShape Institute (May 2018 cohort)** May 2018

- Demonstrated leadership skills through team building and problem solving challenges with a group of 20 attendees
- Planned social events with 30+ attendees, taught salsa and bachata classes

**Hong Kong Woman Basketball Team, Captain** 2010 – 2013

- Led a team of 16 professional players to compete and won 3 Championships
- Strengthened team communication through weekly meetings and positively motivated teammates on and off the court

## ADDITIONAL INFORMATION

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**MULTI LINGUIST :** English, Cantonese, Mandarin (All fluent in reading, writing, and speaking)

**INTERESTS :** Social Dance (Country two-step, Swing, Kizomba), AcroYoga, Self-awareness