

TCS/BB/SE/123/2020-21

November 18, 2020

National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Mumbai – 400051 Symbol: TCS BSE Limited P. J. Towers, Dalal Street, Mumbai – 400001 Scrip Code No. 532540 (BSE)

Dear Sirs,

**Sub:** Result of Postal Ballot by remote e-voting process

This is further to our letter no. TCS/BB/SE/107/2020-21 dated October 19, 2020 enclosing the copy of Postal Ballot Notice seeking approval of the members for Buyback of equity shares.

We further inform that pursuant to the provisions of Section 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014 as amended from time to time, the Company conducted the Postal Ballot as set out in the notice of Postal Ballot dated October 7, 2020.

Remote e-voting process concluded at 5.00 p.m. today post which the scrutinizer submitted his report on the results of the postal ballot. Based on the report of the scrutinizer, we hereby inform that the members of the Company have duly passed the special resolution approving the Buyback.

Pursuant to Regulation 44(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are submitting herewith the details of the voting results and Scrutinizer's Report in this behalf for your record.

The voting results and the Scrutinizer's Report are being uploaded on the Company's website <u>www.tcs.com</u> and website of National Securities Depository Limited <u>www.evoting.nsdl.com</u>.

Thanking you,

Yours faithfully,

For Tata Consultancy Services Limited

Rajendra Moholkar Company Secretary

Encl: As above

### **TATA** CONSULTANCY SERVICES



## TATA CONSULTANCY SERVICES LIMITED

| A) DETAILS OF THE VOTING RESULT BY POSTAL BALLOT PROCESS<br>PURSUANT TO REGULATION 44(3) OF LISTING REGULATIONS |  |   |  |  |
|---|--|---|--|--|
| Sr. No.   | Particulars                                    | Details   |  |  |
| 1.  | Date of the Notice of Postal Ballot            | October 7, 2020                                     |  |  |
| 2.  | Total Number of shareholders as on record date | 9,29,693 as on cut-off date i.e.<br>October 9, 2020 |  |  |
| 3.  | Special Resolution                             | Approval for Buyback of Equity<br>Shares            |  |  |
| 4.  | Mode of voting                                 | Remote e-voting                                     |  |  |

|     | B) RESULTS OF THE MEETING             |            |                        |                                |  |  |
|-----|---------------------------------------|------------|------------------------|--------------------------------|--|--|
| Sr. | Agenda                                | Resolution | ution Mode of Voting R |                                |  |  |
| No. |                                       | required   |                        |                                |  |  |
| 1.  | Approval for Buyback of Equity Shares | Special    | Remote e-voting        | Passed with requisite majority |  |  |

## **TATA** CONSULTANCY SERVICES

## C) RESOLUTIONWISE DETAILS OF VOTING RESULTS

|               |                                     | C) RESULUTIONW     |                     | THE PROPERTY OF THE PROPERTY O | 723403053100-300            |                           |                                      |   |
|---------------|-------------------------------------|--------------------|---------------------|--|-----------------------------|---------------------------|--------------------------------------|---|
|               |                                     | TATA CONSU         |                     | VICES LIMITED  |                             |                           |                                      |   |
|               |                                     |                    | Resolution (1)      |  |                             |                           |                                      |   |
|               | quired: (Ordinary / Special)        |                    |                     | SPECIAL  |                             |                           |                                      |   |
| Whether pi or | moter/ promoter group are intereste |                    |                     | NO   |                             |                           |                                      |   |
|               |                                     | Approval 1         | for Buyback of I    | Equity Shares  |                             |                           |                                      |   |
| Category      | Mode of Voting                      | No. of Shares Held | No. of votes polled | % of Votes Polled on outstanding   | No. of Votes -<br>in favour | No. of Votes -<br>against | % of Votes in favour on votes polled | % of Votes against on votes polled                          |
|               |                                     |                    |                     | shares   |                             |                           |                                      |   |
|               |                                     | (1)                | (2)                 | (3)=[(2)/(1)]*100  | (4)                         | (5)                       | (6)=[(4)/(2)]*10<br>0                | $ \begin{vmatrix} (7) = [(5)/(2)] * 10 \\ 0 \end{vmatrix} $ |
| Promoter and  | E-Voting                            |                    | 2703542000          | 100.00   | 2703542000                  | 0                         | 100.00                               | 0.00  |
| Promoter      | Poll                                |                    | 0                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
| Group         | Postal Ballot (if applicable)       |                    | C                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
|               | Total                               | 2703542000         | 2703542000          | 100.00   | 2703542000                  | 0                         | 100.00                               | 0.00  |
| Public -      | E-Voting                            |                    | 777210752           | 86.79  | 762536931                   | 14673821                  | 98.11                                | 1.89  |
| Institutional | Poll                                |                    | C                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
| holders       | Postal Ballot (if applicable)       |                    | C                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
|               | Total                               | 895532672          | 777210752           | 86.79  | 762536931                   | 14673821                  | 98.11                                | 1.89  |
| Public-Others | E-Voting                            |                    | 16449624            | 10.73  | 16191393                    | 258231                    | 98.43                                | 1.57  |
|               | Poll                                |                    | 0                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
|               | Postal Ballot (if applicable)       |                    | 0                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
|               | Total                               | 153310034          | 16449624            | 10.73  | 16191393                    | 258231                    | 98.43                                | 1.57  |
|               | E-Voting                            |                    | 3497202376          | 93.20  | 3482270324                  | 14932052                  | 99.57                                | 0.43  |
|               | Poll                                |                    |                     | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
|               | Postal Ballot (if applicable)       |                    | 0                   | 0.00   | 0                           | 0                         | 0.00                                 | 0.00  |
|               | Total                               | 3752384706         | 3497202376          | 93.20  | 3482270324                  | 14932052                  | 99.57                                | 0.43  |



# PARIKH & ASSOCIATES COMPANY SECRETARIES

Office

111, 11<sup>th</sup> Floor, Sai-Dwar CHS Ltd Sab TV Lane, Opp Laxmi Industrial Estate, Off Link Road, Above Shabari Restaurant, Andheri (W), Mumbai : 400053 Tel No 26301232 / 26301233 / 26301240 Email : cs@parikhassociates.com

November 18, 2020

parikh.associates@rediffmail.com

To,
TATA CONSULTANCY SERVICES LIMITED
9th Floor, Nirmal Building,
Nariman Point,
Mumbai 400 021

Kind Attn: Mr. Rajendra Moholkar

Sub.: Results of voting by Postal Ballot and e-voting

Dear Sir,

I refer to my appointment as Scrutinizer to conduct the postal ballot process in respect of Special Resolution for approval for Buyback of Equity Shares.

I now enclose the following:

- a) My report to the Chairman of the Company on the results of the postal ballots received from shareholders only by voting through electronic means ("remote e-voting").
- b) The register showing the particulars of the e-votes registered on the National Securities Depository Limited ("NSDL") e-voting system in respect of the said resolution.

Thanking you.

Yours faithfully,

P N Parikh Digitally signed by P N Parikh
DN: c=lN, o=Personal, postalCode=400104,
st=Maharashtra,
2-5.4.20=02.59473a64d87ecbddfe0a8e3ad
70b06b16d5d30bb138b26dcc8e4b693f8ed
70b06b16d5d30bb138b26dcc8e4b693f8ed
9497c9be13p36543a3fae294fe7:98b05669c
2fc, cn=N Parikh
Date: 2020.11.18 19:30:10 +05'30'

P. N. Parikh FCS: 327 CP: 1228 Parikh & Associates

Encl.: As above.

# PARIKH & ASSOCIATES COMPANY SECRETARIES

#### Office

111, 11th Floor, Sai-Dwar CHS Ltd Sab TV Lane, Opp Laxmi Industrial Estate, Off Link Road, Above Shabari Restaurant, Andheri (W), Mumbai : 400053 Tel No 26301232 / 26301233 / 26301240 Email : cs@parikhassociates.com

parikh.associates@rediffmail.com

To
The Chairman,
TATA CONSULTANCY SERVICES LIMITED
9th Floor, Nirmal Building,
Nariman Point,
Mumbai 400 021

## Report of Scrutinizer

I, P. N. Parikh, of Parikh & Associates, Practising Company Secretaries (Membership No. FCS 327), having my office at 111, 11th Floor, Sai Dwar CHS Ltd., Sab TV Lane, Opp. Laxmi Indl. Estate, Off Link Road, Andheri (West), Mumbai 400 053, have been appointed as the Scrutinizer to conduct the postal ballot process in respect of Special Resolution for approval for Buyback of Equity Shares pursuant to the Notice dated October 7, 2020, issued under Section 110 and other applicable provisions of the Companies Act, 2013 ("the Act") read with the Companies (Management and Administration) Rules, 2014, as amended from time to time read with the Circular No. 14/2020 dated April 8, 2020, Circular No. 17/2020 dated April 13, 2020 and Circular No. 33/2020 dated September 28, 2020, issued by the Ministry of Corporate Affairs (hereinafter collectively referred to as "MCA Circulars").

The Notice dated October 7, 2020 along with statement setting out material facts under Section 102 of the Act as confirmed by the Company were sent through electronic mode to those Members whose e-mail addresses were registered with the Company/Depositories.

The Company had engaged the services of National Securities Depository Limited ("NSDL") to provide remote e-voting facility to its Members.

The shareholders of the Company holding shares as on the "cut-off" date of October 9, 2020 were entitled to vote on the resolution as contained in the Notice.

The remote e-voting period commenced from 9.00 a.m. (IST) on Tuesday, October 20, 2020 and ended at 5.00 p.m. (IST) on Wednesday, November 18, 2020 and the NSDL e-voting module was disabled thereafter.

The votes cast under remote e-voting facility were thereafter unblocked and were counted.

Contd....2

Parikh & Associates Continuation Sheet

I have scrutinized and reviewed the votes cast through remote e-voting based on the data downloaded from the NSDL e-voting system and have maintained a register in which necessary entries have been made in accordance with the Companies (Management and Administration) Rules, 2014, as amended.

The Management of the Company is responsible to ensure compliance with the requirements of the Companies Act, 2013, rules and the MCA Circulars relating to remote e-voting on the Resolutions contained in the notice of Postal Ballot.

My responsibility as scrutinizer for the remote e-voting is restricted to making a Scrutinizer's Report of the votes cast in favour or against the special resolution.

I now submit my Scrutinizer Report on the results of the voting by postal ballot only through remote e-voting mode in respect of the said Special Resolution for approval for Buyback of Equity Shares, as under:

## Approval for Buyback of Equity Shares

## (i) Voted in favour of the resolution:

| Number of Members voted | Number of valid Votes | % of total number of |  |
|-------------------------|-----------------------|----------------------|--|
|                         | cast by them (Shares) | valid votes cast     |  |
| 5202                    | 348,22,70,324         | 99.57                |  |

# (ii) Voted against the resolution:

| Number of Members voted | Number of valid Votes | % of total number of |  |
|-------------------------|-----------------------|----------------------|--|
|                         | cast by them (Shares) | valid votes cast     |  |
| 289                     | 1,49,32,052           | 0.43                 |  |

### (iii) Invalid votes:

| Total number of Members whose votes | Total number of invalid votes |  |  |  |
|-------------------------------------|-------------------------------|--|--|--|
| were declared invalid               | cast (Shares)                 |  |  |  |
| Nil                                 | NIL                           |  |  |  |

**Parikh** Signature:

P. N. Parikh

PN

Name: Scrutinizer

FCS: 327 CP: 1228

Digitally signed by P N Parikh
DN: c=IN, o=Personal, postalCode=400104,
st=Maharashtra,
2.5.4.20=02a59473a64d87ecbddfe0a8e3ad7

0b06b16d5d30bb138b26dcc8c4b693f8ed1

serialNumber=e6a5dfe9f9f1e9732378e1984 97c9be1a9a5543aafae294fe7c98b0c5e69c2i

c, cn=P N Parikh Date: 2020.11.18 19:30:54 +05'30'

Place: Mumbai

Dated: November 18, 2020

TATA CONSULTANCY SERVICES LIMITED

Rajendra Moholkar **Company Secretary** 

