



APPROVAL PROCESS 2018-19

Application Report Part-1

1. Guidelines on submission of documents along with print copy of application/s for New Institute/University Department (Refer annexure 16)

Ensure that all copies are in A4 size only (Land documents/building drawing may be up to A0 sizes). Also, ensure that all copies are attested.

Refer [Documents for Approval Process 18-19 \(Annexure 16 & 17\)](#) uploaded on AICTE Website.

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure Number	Sr. No. as in Annexure 16	Page Number (3 digits)
WRO	1-11234567	16.1	02	001
WRO	1-11234567	16.1	02	002

E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

The number so generated **WRO1-1123456716.1002001** should be written on top of each page with bold pen as shown below

W	R	O	1	-	1	1	2	3	4	5	6	7	1	6	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Note: Please do not bind or staple, as all pages are going to be scanned. All pages should be knotted on the left hand top corner. This set of knotted documents should be submitted.

Provide index page on top of set of documents as follows,

Region - WRO		Application ID : 1-11234567	
Annexure No.	Sr No.as in Annexure 17 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
16.10	02	001	002
16.10	03	001	005

2. Guidelines on submission of documents along with print copy of application/s for Approvals of Existing Institutes (Refer annexure 17)

- Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration.
- Extended EoA
- Increase in Intake/ Additional Course(s)
- Addition of Integrated/ Dual Degree Course
- To Start Diploma in Degree Pharmacy Institutions and vice-versa
- Conversion of Management Institutions running PGDM Course into MBA Course
- Conversion of Second Shift Course(s) into First Shift Course(s)
- Introduction of Fellowship Programme in Management
- Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries
- Introduction of seats for Non Resident Indian(s)
- Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)
- Change in name of the Institution or Affiliating University/Board

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure No.	Sr No. as in Annexure 17	Page No. (3 digits)
WRO	1-11234567	17.10	02	001
WRO	1-11234567	17.10	02	002

E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

The number so generated **WRO1-1123456717.1002001** should be written on top of each page with bold pen as shown below

W	R	O	1	-	1	1	2	3	4	5	6	7	1	7	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Please do not bind or staple, as all pages are going to be scanned. All pages should be knotted on the left hand top corner. This set of knotted documents should be submitted.

Application Report - Part 1



Application Status: **Submitted**
Application Sub-Status: **Payment Received**

Report Generated on :-08/02/2018

Provide index page on top of set of documents as follows,

Region - WRO		Application ID : 1-11234567	
Annexure No.	Sr. No. as in annexure 18 (2 digits) of documents which are being submitted now	Page No. (3 digits)	
		From	To
17.10	02	001	002
17.10	03	001	005

Regional Office codes

Eastern	ERO		North-West	NWR		South Central	SCR		South- West	SWR
Northern	NRO		Central	CRO		Guwahati Camp Office	ERO		Southern	SRO
Western	WRO		Central Camp office Vadodra	CRO		South West Camp office	SWR			

Important Note for Payments:

- Institutions which do not follow the AICTE guidelines shall be responsible for rejection/ delay in updation of their application and neither AICTE nor the Collecting Bank shall be responsible for any such consequence."
- No DD / Cheque / PO to be sent to either Head Office / Regional Office of AICTE. Such payments shall not be processed and the applications are liable to be rejected.

Note: Please submit the hard copy of this Report to Regional Officer only if Application status is "Submitted" and Application Substatus is "Payment Received" / "Payment Not Applicable" – **IN CASE OF GOVT/GOVT. AIDED/ CENTRAL/STATE UNIVERSITY DEPT**

**All the Dates in the Report are in dd/mm/yyyy format.

**NA refers to Not Applicable

Application Report - Part 1



Application Status: **Submitted**
Application Sub-Status: **Payment Received**

Report Generated on :-08/02/2018

Permanent Institute Id	1-5775453	Current Application No.	1-3512722969
Application Type	Extension-Expansion-Closure	AICTE File No.	HR017/MCA-ET/2001
Institute Details			
Name of the Institute/University Department	HINDU INSTITUTE OF MANAGEMENT& TECHNOLOGY ROHTAK	Address of the Institute/University Department	BHIWANI ROAD ROHTAK
State/UT	Haryana	District	ROHTAK
Pin	124001	AICTE Region	North-West
Town/Village	ROHTAK	STD code	1262
Land Phone No.	265888	Email	info@himtrtk.com
Cell No.	9812797994	Alternate Email	sbahl519@gmail.com
FAX No.	1262265888	Website	www.himtrtk.com
Institute Type	Unaided - Private	Women Only Institute	No
Type Of Minority	Data Not Provided by the Institute	Name of the Minority	NA
Minority Institute	No	Minority Name, if Linguistic	NA
PAN	NOPANGIVEN	Primary Bank Account No.	07952010008360
Bank Name	OBC	IFSC No.	ORBC0100795
Approval Year of First Course	2001	Date of First Approval by AICTE	28/06/2001
Questionnaire for Existing Institutes			
Sr. No.	Particulars	Details Provided by Institute	
Question 1			
(i)	Do you wish to apply for "Only Extension of Approval (EOA) for 2018-19"?	Yes	
Question 2			
(i)	Do you have Autonomous Status (Academic Autonomy) as conferred by the Affiliating University?	No	
(ii)	Autonomy Issued Date	NA	
(iii)	Autonomy Expiry Date	NA	
(iv)	Autonomy Conferred by	NA	
(v)	Order of Conferment	NA	
Question 3			
(i)	Do you have a valid NBA Accreditation? (Course should be accredited by NBA and Validity of Accredited Courses should be on or after 10 th Apr,2018)	No	
(ii)	No of courses against which valid NBA Accreditation is present	0	
(iii)	Do you wish to apply for University Name Change?	No	
(iv)	Whether your Institute is Under Submission Scheme?	No	
(v)	At the time of 1st Approval where your Institute was located?	Data Not Provided by the Institute	
Question 4			
(i)	Do you wish to apply for Conversion from Diploma to Degree or Vice-Versa?	No	
(ii)	Do you wish to apply for Merger of Courses?	No	
(iii)	Do you wish to apply for Restoration? (Applicable ONLY to the Institutes where EoA for 2016-17/2017-18 granted with Punitive Action. No Admission issued Institutes need not have to answer this question.)	No	
(iv)	Do you wish to add New Course at Diploma level under existing UG Pharmacy Program or Vice-Versa?	No	
(v)	Whether your Institute wishes to apply for Change of Shift from Second to First?	No	
(vi)	Whether your Institute wishes to apply for conversion from PGDM to MBA ('MANAGEMENT' ONLY)?	No	
(vii)	Whether your Institute have the approval from PCI for Pharm.D or/and Pharm.D (Post Batch)?	No	
(viii)	Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?	No	
(ix)	Whether your Institute wishes to apply for Course Name Change?	No	
Questionnaire			
Sr. No.	Particulars	Details Provided by Institute	
(i)	Any Unaided Course(In case of Government Aided Institute)?	No	
(ii)	Number of teaching faculty approved by University/Government?	0	
(iii)	Are all approved teaching faculty being paid as per VI pay commission?	No	
(iv)	Are all the teaching faculty, as per AICTE qualification?	Yes	
(v)	Do you wish to apply closure of Institute?	No	
(vi)	Type of Institute Closure Requested?	NA	
(vii)	Percentage Grant/Funds Received from Government?	0	
(viii)	Whether Institute is operating from Permanent Site/Temporary Site?	Permanent Site	
(ix)	Whether mandatory disclosure is uploaded in Institute's website?	Yes	

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : ae3895191

Application Report - Part 1



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(x)	Whether the Institute following ICAI(Institute of Chartered Accountants of India) Accounting Formats?	Yes
(xi)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by State Govt?	Yes
(xii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by Affiliating Board/University?:	Yes
(xiii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes
(xiv)	Whether List of faculty along with details and other data uploaded/updated on the institute web Portal?	Yes
(xv)	Courses/Approved Intake displayed at the entrance of the Institute?	Yes
(xvi)	Is the Cafeteria shared among other Institutes?	No
(xvii)	Is Library and Reading Room shared among other Institutes?	No
(xviii)	Is the Computer Centre shared among other Institutes?	No

Application Details

Sr. No.	Particulars	Details Provided by Institute
(i)	Change of Institute Site	No
(ii)	Increase in Intake / Application for New Course	No
(iii)	Closure of Course / Reduction in Intake	No
(iv)	PIO/FN/Gulf quota Approval status/OCI	No
(v)	NRI	No
(vi)	Change of Name of the Institute	No
(vii)	Old Name of the Institute	NA
(viii)	New Institute Name	NA
(ix)	Conversion of Women's Institution into Co-Ed Institution	No
(x)	Conversion of Co-ed Institution into Women Institution	No
(xi)	Introducing a Twining Program with an AICTE approved Indian Institution	No
(xii)	Introduction of New/Integrated Course	No

Payment Details

Sr.No.	Payment Id	Mode of Payment	Bank Transaction Id	Transaction Id	Receipt Flag	Part Payment Amount	Total Amount	Transaction Date
1	737503044	CIB/Retail Banking(Other Bank)	881501	448571112	Y	200000	200000	29/01/2018

Details about Parent Organization(Trust/Company)

Name of the Parent organization	HINDU EDUCATION SOCIETY ROHTAK	Address	SH. LALNATH COMPLEX ROHTAK
Town/Village	ROHTAK	State/UT	Haryana
District	ROHTAK	Pin Code	124001
Website	www.himtrtk.com	Type of the Organization	Society
Registered with	REGISTRATION OF FIRMS AND SOCIETY HARYANA	Registration Date	02/03/1970

Details about Contact Person

Title	Mrs.	First Name	SHASHI	Last Name	BAHL
Address	519/R,VIDYA NIKETAN ROAD,MODEL TOWN	Town/Village	ROHTAK		
State/UT	Haryana	District	ROHTAK		
Pin Code	124001	Designation	DIRECTOR		
Cell No.	9813172264	Alternate Cell No.	8295631817		
Email	sbahl519@gmail.com	Alternate Email Address	info@himtrtk.com		
STD Code	1262	Land Phone No.	265888	Fax No.	1262265888

Land Details

Location	Urban	North Eastern States/Land in Hilly Area	No
No. of pieces of Land	2	Max distance in farthest pieces	Less than or equal to one Km
Land registered with	SUB REGISTRAR ROHTAK	Land Piece Area 1 in acres	1.58
Land ownership details	Registered Sale Deed	Land Piece Area 2 in acres	.67
Total area in acres	2.25	Land Piece Area 3 in acres	NA
Land Registration Date	07/01/1972	Land Use Certificate issued by	M.C. ROHTAK
Land Use Certificate date	03/10/2003	Latitude and Longitude	Latitude - 30, 1, 0

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : ae3895191

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			Longitude - 75, 1, 7
Mortgage Details(if any)	No	Purpose of Mortgage	No
FSI	Data Not Provided by the Institute	Build Up Area(Sqm)	Data Not Provided by the Institute

Other Land Details

Sr. No.	1	Land Registration No.	3132
Date of Registration	07/01/1972	Area of Land (acres)	.67
Khasra Number	593	Plot Number, Survey Number, etc	593
Land Situated At	OTHER THAN RURAL	Land Registered in the name Of	HINDU EDUCATION SOCIETY
Ownership or Govt Lease	Ownership	Land Use Certificate Issued	Yes
Land Use Certificate Issuing Authority	M.C ROHTAK	Is the Land Mortgaged	No
Details of Land If the Land is Mortgaged	Data Not Provided by the Institute	Land required at the time of First AICTE approval(In Acres)	.5
Land available at the time of First AICTE approval(In Acres)	2.25		

Sr. No.	2	Land Registration No.	3058
Date of Registration	27/12/1971	Area of Land (acres)	1.58
Khasra Number	595	Plot Number, Survey Number, etc	595
Land Situated At	OTHER THAN RURAL	Land Registered in the name Of	HINDU EDUCATION SOCIETY
Ownership or Govt Lease	Ownership	Land Use Certificate Issued	Yes
Land Use Certificate Issuing Authority	M.C ROHTAK	Is the Land Mortgaged	No
Details of Land If the Land is Mortgaged	Data Not Provided by the Institute	Land required at the time of First AICTE approval(In Acres)	.5
Land available at the time of First AICTE approval(In Acres)	2.25		

Building Details

Building Status	Available	Total built up Area(Sqm) Planned	274
Total built up Area(Sqm) ready	2607	Total Carpet Area(Sqm)-Instructional-ready	683
Total Carpet Area(Sqm) Administrative-ready	476	Total Carpet Area (Sqm)-Amenities-ready	490
Access and Circulation Area (Sqm)	2607	Activities in the building other than courses approved by AICTE	NO
Whether Toilet Area is maintained as per National Building Code (NBC) Norms?	Yes	Whether Access and Circulation Area is maintained as per National Building Code (NBC) Norms?	Yes

Funds Position for Building Construction(Rs in Lakhs)

Loans:	0	Own Share:	7000000	Funds allocated:	0
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Other Building Details

Sr. No.	1	Building No.	HIMT/B1,B2,B3	Building Name	ARYABHATT
Sanctioned Built up Area(Sqm)	2607	Constructed Built up Area (Sqm)	2607	Approved Carpet Area Instructional (Sqm)	683
Constructed Carpet Area Instructional (Sqm)	683	Approved Carpet Area-Administrative (Sqm)	476	Constructed Carpet Area Administrative (Sqm)	476
Approved Carpet Area-Amenities(Sqm)	490	Constructed Carpet Area Amenities(Sqm)	490	Total Area Approved (Sqm)	Data Not Provided by the Institute
Total Area Constructed (Sqm)	2607	Activities Conducted in the Building	Data Not Provided by the Institute	Non AICTE approved courses run in the Building (If Any)	NO
Name of the Building Plan Approving Authority	M.C ROHTAK	Building Plan Approval Date	10/03/2010	Approval No.	655

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Application Report - Part 1

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Programme and Courses

Sr. No.	1	Course Unique Id	1-1475644019	Programme	MCA
Level	POST GRADUATE	Course	MASTERS IN COMPUTER APPLICATIONS	Shift	1st Shift
FT/PT	FULL TIME	Started In	2001	Applying For	EoA Only
Course Duration	3	Current Intake (2017-18)	60	Applied for Intake(2018-19)	60
NRI	Not interested	University/ Board	Maharshi Dayanand University, Rohtak	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request		Not interested	NBA Accreditation status (As on 10 th April, 2018)		No

Sr. No.	2	Course Unique Id	1-1475644022	Programme	MANAGEMENT
Level	POST GRADUATE	Course	MASTERS IN BUSINESS ADMINISTRATION	Shift	2nd Shift
FT/PT	FULL TIME	Started In	2010	Applying For	EoA Only
Course Duration	2	Current Intake (2017-18)	60	Applied for Intake(2018-19)	60
NRI	Not interested	University/ Board	Maharshi Dayanand University, Rohtak	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request		Not interested	NBA Accreditation status (As on 10 th April, 2018)		No

Dual Degree/Integrated Course Details

Data not entered by Institute

Vocational Course Details

Data not entered by Institute

Instructional Area

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	MCA	POST GRADUATE	HIMTB2	BLOCK-2	Classroom	C-1	66.5	Ready	Ready	Ready	Ready
2	MCA	POST GRADUATE	HIMTB2	BLOCK-2	Classroom	C-2	66.5	Ready	Ready	Ready	Ready
3	MCA	POST GRADUATE	HIMTB2	BLOCK-2	Classroom	C-3	66.5	Ready	Ready	Ready	Ready
4	MCA	POST GRADUATE	HIMTB1	ARYABH ATT BLOCK	Laboratory	L-1	74.3	Ready	Ready	Ready	Ready
5	MCA	POST GRADUATE	HIMTB1	ARYABH ATT BLOCK	Laboratory	L-2	66	Ready	Ready	Ready	Ready
6	MCA	POST GRADUATE	HIMTB1	ARYABH ATT BLOCK	Laboratory	L-3	66	Ready	Ready	Ready	Ready
7	MCA	POST GRADUATE	HIMTB1	ARYABH ATT BLOCK	Laboratory	L-4	66	Ready	Ready	Ready	Ready
8	MCA	POST GRADUATE	HIMTB2	BLOCK-2	Seminar Hall	SH	148.6	Ready	Ready	Ready	Ready
9	MCA	POST GRADUATE	HIMTB2	BLOCK-2	Tutorial Room	T-1	50.2	Ready	Ready	Ready	Ready

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Application Report - Part 1

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Instructional Area Common Facilities

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	HIMT\B1	block-3	Computer Center	CENTRE	250	Ready	Ready	Ready	Ready
2	HIMT\B2	block-2	Library&Reading Room	LIB	205	Ready	Ready	Ready	Ready

Administrative Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	HIMT\B3	BLOCK-3	Board Room	B.R	27.87	Ready	Ready	Ready	Ready
2	HIMT\B1	ARYABHATT BLOCK	Principal Directors Office	D.O	37.21	Ready	Ready	Ready	Ready
3	HIMT\B2	BLOCK-2	Exam Control Office	E.O	30	Ready	Ready	Ready	Ready
4	HIMT\B2	BLOCK-2	Faculty Room	F.R	60	Ready	Ready	Ready	Ready
5	HIMT\B2	BLOCK-2	Housekeeping	H.K	11	Ready	Ready	Ready	Ready
6	HIMT\B1	ARYABHATT BLOCK	Cabin for Head of Dept	H.O	20	Ready	Ready	Ready	Ready
7	HIMT\B2	BLOCK-2	Maintenance	M.O	11.1	Ready	Ready	Ready	Ready
8	HIMT\B2	BLOCK-2	Department Office	MBA.O	40	Ready	Ready	Ready	Ready
9	HIMT\B1	ARYABHATT BLOCK	Office All Inclusive	OFFICE	300	Ready	Ready	Ready	Ready
10	HIMT\B1	ARYABHATT BLOCK	Pantry for Staff	PANTRY	11	Ready	Ready	Ready	Ready
11	HIMT\B1	ARYABHATT BLOCK	Security	S.O	11	Ready	Ready	Ready	Ready
12	HIMT\B2	BLOCK-2	Central Store	STORE	44.4	Ready	Ready	Ready	Ready
13	HIMT\B1	ARYABHATT BLOCK	Placement Office	T.P.O	50.2	Ready	Ready	Ready	Ready

Amenities Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	HIMT\B1	ARYABHATT BLOCK	Boys Common Room	B.C.R	100	Ready	Ready	Ready	Ready
2	HIMT\B1	ARYABHATT BLOCK	Cafeteria	CANTEEN	153	Ready	Ready	Ready	Ready
3	HIMT\B2	BLOCK-2	First aid cum Sick Room	F.A	12	Ready	Ready	Ready	Ready
4	HIMT\B3	BLOCK-3	Girls Common Room	G.C.R	100	Ready	Ready	Ready	Ready
5	HIMT\B3	BLOCK-3	Stationery Store	STORE	10	Ready	Ready	Ready	Ready
6	HIMT\B1, B2, B3	BLOCK-3, BLOCK-2, AB	Toilet	TOILET	162	Ready	Ready	Ready	Ready

Circulation Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	HIMT\B1	ARYABHATT BLOCK	Corridors	251	Yes	Ready	Ready	Not Ready	Data Not Provided by the

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									Institute
2	HIMT/B2	BLOCK2	Other Areas (in Sq m)	50	Yes	Ready	Ready	Not Ready	Y
3	HIMT/B3	BLOCK3	Other Common Area (in Sq m)	340	Yes	Ready	Ready	Ready	Y

Laboratory Details

Sr. No.	Programme	Level	Course	Building No.	Building Name	Name of Lab	Yearly Budget (E) (Rs)	Yearly Budget (C)(Rs)	Investment till Date (Rs)	Research Lab?
1	MCA	POST GRADUATE	MASTERS IN COMPUTER APPLICATIONS	HIMTB1	ARYABHATT BLOCK	L-1,L-2,L-3,L-4	200000	150000	320000	No

Library Books

Sr. No.	Programme	Titles	Volumes	International Journals	National Journals	No. of e-Book Titles	No. of e-Book Volumes
1	MCA	650	6000	6	12	0	0
2	MANAGEMENT	300	3105	6	12	0	0

Library Facilities

Sr. No	Working Hrs.	E journal Subscription	Annual Budget (Rs)	Area in Sqm	Library Management Software	Bar Code or RF Tag book handling	Reprographic Facility	Reading Room Capacity (No. of Students)
1	9 to 8	DEL-NET	90000	105	Yes	Yes	Y	75

e-Journal Declaration

Status of declaration check box
Yes

BY CLICKING THIS CHECK BOX THE INSTITUTE HEREBY DECLARES THAT IT HAS SUBSCRIBED FOR ALL THE REQUIRED E-JOURNALS AS MENTIONED IN APPROVAL PROCESS HANDBOOK 2018-2019.

Computational Facility

Sr. No	Legal System Software	Legal Application Software	Internet Bandwidth in Mbps	Internet Contention Ratio	PCs/Laptop exclusively available to students	PCs/Laptop available in Administrative Office	No. of PCs/Laptop available in Library	No. of PCs/Laptop in language lab	PCs/Laptop available to Faculty Members	Printers available to student
1	5	30	32	1:4	90	1	1	25	4	6

Hostel Facility

Data not entered by Institute

Operational Funds

Bank Name	Account No.	Bank Statement Date	Cash Balance
OBC,Bhiwani Road Rohtak	07952010008360	31/12/2014	3185342
OBC,Bhiwani Road Rohtak	07953031017970	20/08/2013	3542282
OBC,Bhiwani Road Rohtak	07953031017963	20/08/2013	2363235
CANARA BANK,OUTER QUILLA ROAD,ROHTAK	2057401003460	24/03/2014	5950889
HDFC BANK,MODEL TOWN,ROHTAK	01764470097009	22/08/2013	2369858

Financial Details(in Rs)

Funds/ Grants from Central Government	0	Funds/ Grants from UGC	0
Funds/ Grants from Student Fees	6119000	Funds/ Grants from Donations	0

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : ae3895191

Application Report - Part 1



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Funds/ Grants from State Government	0	Funds/ Grants from Other Bodies	0
Funds/ Grants raised from Other Sources/ Internal Revenue	0	Salary to the Teaching Staff	3160935
Remuneration to Visiting/Guest Faculty	4000	Salary to Non-teaching Staff:	1198035
Library (Investments)	66973	Equipment (Investments)	1308743
Building Maintenance Expenses	56004	Other Expenditure (if any)	259138

Company/Industry Details

Are you a Company/Industry wishing to set up a new Institute?:	No
Type of Company/Industry:	NA
Is the company having Minimum 100 Cr Turnover for the last 3 years? (Attach supporting documents):	NA
Company/Industry PAN No.:	NA
Company/Industry Registered Address:	NA
Company/Industry TAN No.:	NA
Company/Industry Year of Registration:	NA

Ombudsman/Grievance Details

Grievance Committee Appointment	Yes	OMBUDSMAN Appointment	No
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Ombudsman Appointment/Grievance Committee Details

Sr. No.	Committee Type	Appointment Order Reference No.	Date of Appointment	Name of the Committee Member	Profession	Address	Associated With	Mobile No.	E-Mail Address	Fax No.
1	Grievance Redressal	HIMT/11/03/2013	11/03/2013	H.S YADAV	TEACHING	HNO.1067/23,D. L.F COLONY,ROHTAK	SH. L.N HINDU COLLEGE,ROHTAK	9466 2366 85	info@himtrk.com	1262 2658 88

Anti-Ragging Related Details Provided by the Institute

1	Constitution of Anti-Ragging Committee	Yes
2	Constitution of Anti-Ragging Squad	Yes
3	Undertaking obtained from all Students	Yes
4	Appointment of Counselors	Yes
5	Undertaking obtained from parents of all the students	Yes
6	Undertaking obtained from students staying in Hostel	No Hostel
7	Undertaking obtained from parents of students staying in Hostel	No Hostel

Anti-Ragging Committee/Squad Details

Sr. No.	Committee Type	Appointment Order reference No.	Date of Appointment	Name of the Committee Member	Profession	Address	Associated With	Mobile No.	E-Mail Address	Fax No.
1	Anti-Ragging Committee	himt-2011	01/12/2011	Mrs Monika Anand	Incharge and Asst Professor	H.N. 1263,Sec-1,Rohtak	Teaching	82956 31817	monika0028@yahoo.com	
2	Anti-Ragging Committee	himt-2011	01/12/2011	Mrs Shalu Juneja	H.O.D (MBA) and asst Professor	H.N. 47/14,Sai Das Colony,Rohtak	Teaching	98124 32007	juneja.shalu5@gmail.com	
3	Anti-Ragging Committee	himt-2011	01/12/2011	Mrs. Pooja Nagpal	T.P.O (MCA) and Asst. Professor	H.N. 43 R,Model Town Rohtak	Teaching	99966 32044	poojanagpal15@yahoo.com	
4	Anti-Ragging Committee	himt-2011	01/12/2011	Mrs. Ashumani Bhatia	T.P.O(MBA) Asst Professor	H.N. 422/19,Green Road	Teaching	98967 59248	ashibhatia2@gmail.com	

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : ae3895191

Application Report - Part 1



Application Status: **Submitted**
Application Sub-Status: **Payment Received**

Report Generated on :-08/02/2018

	e					,Shaktinagar Rohtak				
5	Anti- Ragging Squad	HIMT-2011	01/12/2011	DR. SHASHI BAHL	Member	519-R Vidya Niketan Road Model town Rohtak	Teachi ng	94164 73255	info@himtr tk.com	

Renewable Energy Related Details/Conservation of Energy Details

Sr. No.	Particulars	Details Provided by Institute
1	Total land available (in Sqm.)	2.25
2	No. of buildings with roof tops	2
3	Annual electricity consumption (No. of units) during previous financial year	13845
4	Electricity Bill-Average rate per unit paid during previous financial year (Rs. / unit) & No. of units used	7
5	Renewable Energy, if any, used at present	No
6	Land available for placing solar photovoltaic panels (in Sqm.)	2262.72
7	Total approximate roof- top area available for placing solar photovoltaic panel (in Sqm.)	1914.058
8	Whether a policy has been adopted to use only LED lamps ?	No
9	Remarks	PROPOSED.

Other Facilities

All Weather Approach (Motorized Road)	Yes	Backup Electric Supply	Yes
Barrier free Environment	Yes	CCTV Security	Yes
ERP Software	No	Electric Supply	Yes
General Insurance	Yes	Group Insurance	Yes
Institution Web Site	Yes	Insurance for Students	No
Medical & Counseling facilities	Yes	Notice Boards	Yes
Public Announcement System	Yes	Potable Water Supply	Yes
Post & Banking/ATM	Yes	Projectors in Classrooms	Yes
Sewage Disposal System	Yes	Staff Quarters	No
Telephone & FAX	Yes	Transport Facility	No
Vehicle Parking Facility	Yes	First Aid Facility	Yes
Rain Water Harvesting	No	Solar Power Systems	No
Appointment Of Student Counselor	Yes	Establishment Of Anti Ragging Committee	Yes
Establishment Of Committee For SC/ST	Yes	Provision to watch MOOCS Courses through Swayam	Yes
Implementation of Unnat Bharath Abhiyan:	No	Institution-Industry Cell:	Yes
Stand Alone Language Laboratory (Minimum 25 PCs/Laptop up to total intake of 1000.Further additional 25 PCs/Laptop per intake of 1000):			Yes
Safety Provisions including fire and other calamities			Yes
Establishment of Internal Complaint Committee (ICC) Committee As per section 4 of Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013			Yes
Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University			Yes
Digital Payment for all Financial Transactions as per MHRD Directives			No
Compliance of the National Academic Depository(NAD) as per MHRD Directives			No
Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty Available in the AICTE Web Portal			Yes
Implementing Food Safety and Standard Act,2006 in the Institution			Yes
Implementation of Schemes Announced by MHRD			Yes
Offering of Skill Development Courses Approved by the Council			No
Participation in the National Institutional Ranking Framework(NIRF)			No
Fabrication Facility Laboratory(FABLAB) Tinkering Laboratory/Innovation Laboratory			No
Waste Management and Environment Improvement Measures to Ensure a Sustainable Green Campus			Yes
Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution			Yes
Applied for Membership of National Digital Library			No
Establishment of Online Grievance Rederssal Mechanism			No
Whether the institution has implemented Safety and Security measures in the Campus?			Yes
Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator			No
In the Class Rooms available, at least ONE shall be a Smart Class Room per Department			Yes



Application Status: **Submitted**
Application Sub-Status: **Payment Received**

Report Generated on :-08/02/2018

DECLARATION
BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2018-19.
- b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2018-19.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.
- f) I am also aware that Institute is eligible for grant of
Extension of Approval to the Existing Institutions,
Extended EoA(if Applicable as per APH 2018-19),
only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2018-19.

Signature of Principal/Director/Registrar

Name :

Seal/Stamp of the Institute/University Department