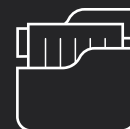


PLACE OF IMPORTANTS DOCUMENTS



	Documents	
1	Birth Proof	
2	Pan Card, Aadhar Card, Election Card, Driving Licence, Passport	
3	Educational Certificate	
4	Marriage Certificate	
5	Property Documents	
6	Staff Information	
7	Income Tax File	
8	Bio-Data	
9	Credit Card / Debit Card	
10	Club Association, Business Membership Certificate	
11	Club Membership File	
12	Life Insurance File	
13	Other Insurance File	
14	Health & Medical Reports File	
15	Original Will	
16	Heir Ship Documents Copy	
17	Other Documents	
18	Passbook	
19	Loan Documents	
20	Power of Attorney	
21	Keys	
22	Medicines	