**Name-Ashish Arora**

**Mobile-9654774900**

**Email-ashisharora4900@gmail.com**

**OBJECTIVE:**

To learn while in your esteemed organization & to establish myself as a successful professional in the organization towards the goal of the organization by applying my knowledge and skills

**EXPERIENCE:**

**23 May, 2018 to Till Date**

**Investors Clinic**

**BDM-Business Development Manager (Sales & Marketing)**

* Investors Clinic is efficient and effective solution that has given us domestic and global giants as satisfied clients. Investors Clinic has earned a strong reputation in the real estate industry as we strongly work for the satisfaction of our customers.
* We have catered to numerous national and international clients belonging to various business domains. As a real estate company we have been redefining the standards of real estate and with our years of experience, we offer a wide range of services to fulfil our client´s need.

**Responsibilities:**

* Establish and maintain relationship with Clients.
* Interview Clients to determine what kind of property they are seeking.
* Coordinate property closings, overseeing signing of documents and disbursement of funds.
* Act as intermediary in negotiation between buyer and seller, generally representing one or the other.
* Answer client questions regarding construction work, Financing, maintenance, repairs, and appraisals.
* Conduct Seminar and training session for sales agents in order to improve sales techniques.

**Jan 2017 to Dec 2017**

**Globe Builders**

**Site Engineer**

**Responsibilities:**

* Act as the main technical adviser on a construction site for subcontractors, craftspeople and operatives set out, level and survey the site check plans, drawings and quantities for accuracy of calculations ensure that all materials used and work performed are in accordance with the specifications
* The selection and requisition of materials agree a price for materials and make cost-effective solutions and proposals for the intended project

**EDUCATION QUALIFICATIONS:**

* 10th passed from HBSE-2013
* 12th passed from HBSE-2015
* Diploma Polytechnic in Civil-2016

**PERSONAL DETAILS:**

* DOB-17/07/1997
* Location-South Delhi
* Hobbies- Interaction with people & Cooking