

YOUR NAME

Full Address with Pin code

(M): 9999999999

E-mail: your_email@gmail.com

OBJECTIVE

To work in a dynamic environment which would provide me with diverse learning opportunities and enable me to develop as a professional and an individual.

EDUCATIONAL QUALIFICATION

Year	University/Board	Institute	Course	Division
2018	Narsee Monjee Institute of Management Studies		PGDHRM	PURSUING
2014	Indraprastha University	Trinity Institute College	B. Com (H)	FIRST
2014	CBSE	Kendriya Vidhalaya	XII	75.00
2012	CBSE	Kendriya Vidhalaya	X	7.6 CGPA

COMPUTER PROFICIENCY

Working knowledge of MS Word & Excel, PowerPoint and Internet.

SOCIAL MEDIA HANDLING FOR NGO

PERSONAL DETAILS

Date of Birth : DD/MM/YY
Father's Name : Father's Name
Languages Known : Lang1, Lang2
Status : Unmarried

OTHER INTERESTS

Listening music, travelling, driving, cooking, badminton

OTHER SKILLS

RESPECTED MEMBER OF A NGO (SYADWAD YUVA CLUB ®)
(FOUNDER OF SOHBHAGYA SEVA SANSTHAN)

PROJECTS AND CERTIFICATES

RESEARCH PROJECT ON FINANCIAL MONITORING (MICROSOFT OFFICE EXCEL)

MANAGEMENT COORDINATING OF 4TH ANNUAL CULTURAL, IT & MEDIA FEST

MARCH 2015 (AALEKHYA)

“THE FUTURE OF MOBILITY” CREATIVELY EXPRESSING FROM HIGH COMMISSION
OF CANADA AND BOMBARDIER

REFERENCES

To be furnished on Demand.

Date:

Place: New Delhi

YOUR NAME