



CLASS DELEGATE MEETING REPORT

By the students,
For the students,
With the students.

PRESENTED TO

Class Representatives & Administration

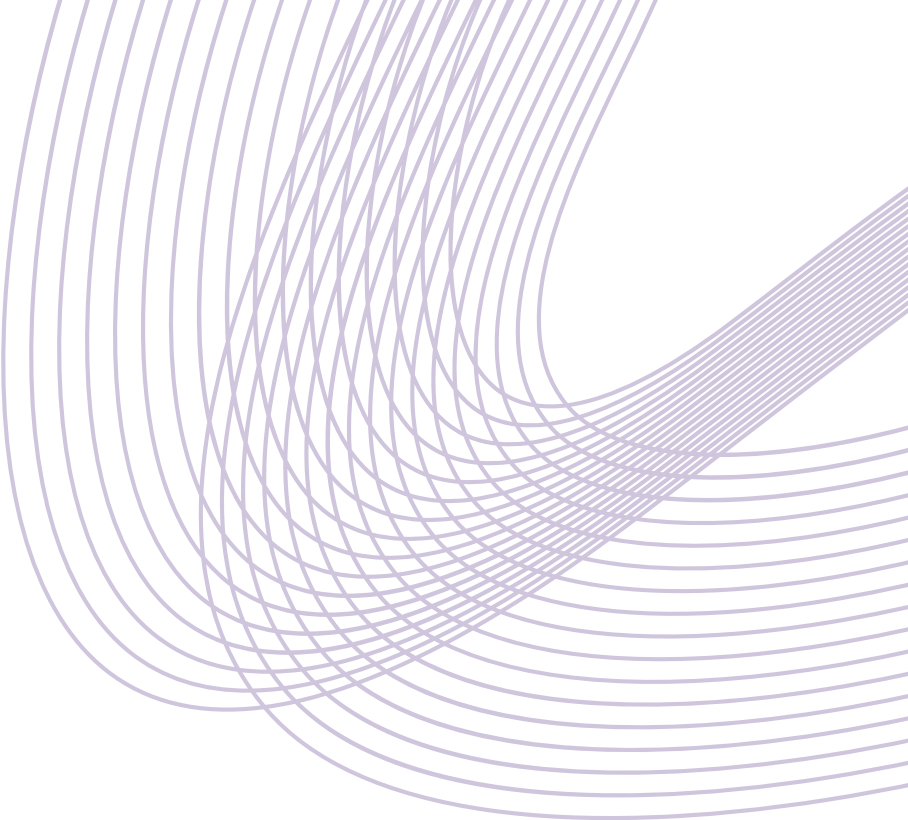


TABLE OF CONTENTS

Who is Who	3
Updates	4
General Reminders	5
Complaints Received	6
Next Steps	9
SG Teams	10
Acknowledgements	11

WHO IS WHO



Admin **Antonio De Castro Carpeño**

Vice Rector of Academics Affairs
Antonio.deCastro@ie.edu



Admin **Miguel Larrañga Zulueta**

Vice Rector of Student Affairs
Miguel.Larranaga@ie.edu



Admin **Sabine Yazbeck**

Global Head of Student Experience (Campus Life)
Sabine.Yazbeck@ie.edu



SG **Johanna K Jakobi**

Student Government President
jjakobi.ieu2019@student.ie.edu



SG **Ava Jane Nunan**

Student Government Academics Officer
anunan.ieu2022@student.ie.edu

UPDATES

Based on the concerns shared throughout the year and in the most recent class representative meetings, we have a number of points to share with you. Please disseminate this information to your classes!

- **Temperature:** You can use the phones in classrooms to call reception for all spaces around the tower and ask for temperature regulation
- **Thesis:** we are aware there are many issues with the organisation and communication, and there is a team actively working on this. In addition, BBA advisors will be assigned within the next month. The syllabi for the different degrees theses are now available. You can go to your degree office directly with questions - they will have the specific answers now.
- **Emergency procedures around campus:** SG has highlighted the issue with this, and Student Experience is working on a campaign to show students the procedures
 - **Tower:** It is important for class reps to know that the phones in the classroom should be used to call security, reception, and on-campus medical services, and each that floor has an emergency plan near the elevators.
- **Credits:** deputy class representatives are also entitled to 1 credit. If you are a dual degree student, you fulfil all your credit requirements for graduation through your main course. Your extra credits still appear on your transcript to show your effort and grades, but they don't make a difference to your final GPA.

GENERAL REMINDERS

CAMPUS RULES

Please remember to uphold both yourself and your peers to the basic standards of caring for those around you. Don't leave trash around campus, smoke in classrooms, and show respect for your professors and peers etc.

ATTENDANCE CLARIFICATIONS

Although there has been an increase in the amount of classes you need to attend, there has also been an increase in situations which qualify for a justified absence. You have access to the full policy, [linked here](#). For this policy to work, it is extremely important that you reach out to your bachelor offices to request these, and contact the student government if this is unsuccessful. This way we can assist in getting your case heard.

ACADEMIC HONESTY

It is the students' responsibility to comply with the guidelines established by the ethics committee. Every student should have received the complete "Closed-book Exam" policy by December 1st. Students and class representatives are expected to identify any breaches.

LOCAL COMMUNITIES

Co-existing with the local community in both Segovia and Madrid is key. In Segovia, community development is specifically working on plans to improve our relationships. We still need your help to actively work on this and be respectful. In addition, any issues in Segovia related to the police should be brought to [Miguel Larrañaga Zulueta](#) to help you better deal with the situation.

COMPLAINTS RECEIVED: 1

We've combined a list of the complaints received across the various class representative meetings held in both Madrid and Segovia in March, ranging from first-years to fourth-year dual degrees.

We have split them to indicate the information regarding the complaint, as well as how we would like to address these problems! Feel free to let us know what you think.

Complaint	Detail	Proposed Solution
Participation grades should be posted throughout the semester and not at the end of a course.	Participation is a substantial percentage of the final grade. Being aware of the progress very important.	Blackboard can be easily used for this. Professors should receive guidance on how to implement it.
Secondary language courses are being offered online with reduced sessions, lower quality of learning.	The Language Center is difficult to reach which impacts how feedback is received	Collaborate with the Academic plan to make it more tailored to students' needs.
The amount of disposable plastic bottles in the cafeteria is too high & prices are too high!	This is detrimental to the sustainability & inclusion values of the university.	SG will be in touch with the DoEat representatives to see what is possible to do to reduce them.
Taking attendance is not being efficient time-wise.	Attendance should take roughly 2 minutes and in many cases it takes up to 10.	Although this is likely a professor-based issue, administration will look into alternative solutions

COMPLAINTS RECEIVED: 2

Complaint	Detail	Proposed solution
Some faculties are inconsistent with their grading criteria.	Professors grade differently in the same class which impacts how students in large degrees are ranked	Schools are being reminded by administration that professors need to coordinate grading.
Students in the same degree are taking different exams with different difficulty levels	Same issue with grading differently. Midterms should be standardised just as finals are.	SG is setting up a working group to analyse exam styles next semester.
The 80% attendance policy is adversely effecting students' wellbeing and the classroom environment.	This is interlinked with the decreased sense of purpose in attending more classes which students perceive poorly.	This concern has been raised to the wellbeing departments to advocate for student wellbeing.
A small number of elected class representatives are inactive while deputies carry the work load.	These deputies would like to be recognized for their work and dedication adequately.	SG proposed a change in policy to give deputies the primary title in these proven cases.
Studio space for Architecture students is too cramped.	Trash builds up and is unmanageable with size and material sorts.	This has been communicated with maintenance & Student Experience to build better systems.

COMPLAINTS RECEIVED: 3

Key Indicator	Activity / Project	Data / Outcome
Visa issues	Visa issues led a classmate to attend online, and they were marked absent	<ul style="list-style-type: none">• if you have visa problems for over a month there are specific conditions you need to present to the office
Feedback: timeline, requests, etc.	Is there an expectation for feedback to be given? and is there a timeframe for it?	<ul style="list-style-type: none">• Spanish law gives you the right to ask for feedback• do not be hesitate to exercise it

Final remarks

Students have the right to request that the university give them fair exam conditions, feedback from professors, etc. Please do not hesitate to exercise these rights and make these requests. It is especially important for class representatives to bring these issues forward and guarantee fair and equal conditions for students.







ACKNOWLEDGEMENTS

Thank you most importantly for your engagement with your role as class representatives. When we each strive to be a little better every day, we end up making leaps forward together in addressing our concerns.

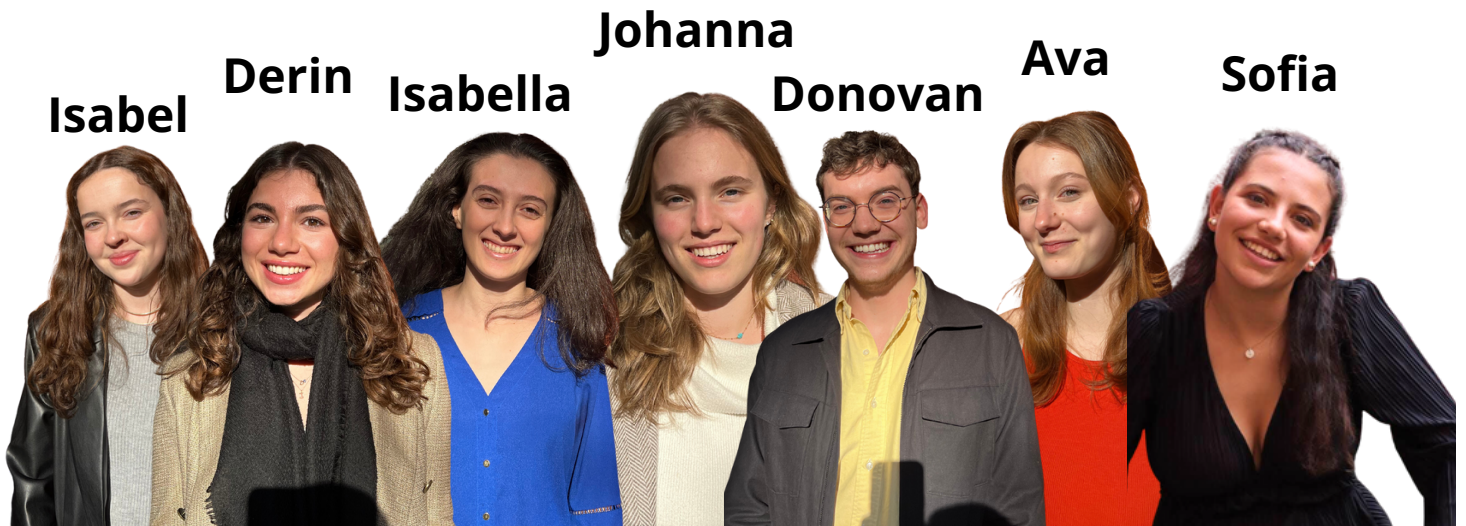
We thank you for your continued support in our efforts to positively contribute to IE.



Our Channels ^{*hyperlinked}

-  @ieustudentgov
-  @IE this Week Chat
-  Athletics Center Chat
-  Monthly Newsletters in your inbox
-  IE Connects SG Page
-  Contact any of us directly! (Pg. 3)

THE 2023 SG TEAM



*We thank you for your continued support in
our efforts to contribute to our community.*

