

Javier Arana

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EXPERIENCE

Business Operations Intern | Raben | Washington, DC

January 2025 – Present

- Assisted in the deployment and customization of a CRM system within a 3-month period, aligning it with business requirements and improving data management and customer engagement processes.
- Utilized Python Pandas to clean and manipulate data for seamless CRM entry, enhancing data quality and usability.

Digital Transformation Extern | EngineerRD | Fairfax, VA

January 2025 – Present

- Used Agile methodologies to plan, gather requirements, design, implement, test, and deploy a solution automating their business processes through custom Microsoft Copilot AI agents.
- Drove a 30% increase in sales opportunities by implementing AI-powered automation, streamlining lead generation and customer engagement processes.

Functional Consultant Intern | C&R Software | Fairfax, VA

May 2024 – November 2024

- Created an automated tool for comparing software configurations, cutting analysis time by 92%. Documented and deployed it across multiple teams.
- Created Power BI dashboards to analyze team productivity through billable hours tracking and enhance project oversight, driving data-informed decision-making.
- Improved efficiency with cross-functional teams by creating, assigning, and monitoring Jira issues.

EDUCATION

B.S. Management Information Systems

May 2025

George Mason University | Fairfax, VA

Activities: President of Students Helping Honduras Club, Tech For Good Volunteer Club.

SKILLS

Programming & Data Visualization

- Python (Pandas, scikit-learn, Seaborn, Matplotlib), JavaScript (React), Java, SQL (MySQL, SQL Server), Git, Tableau, Power BI, Microsoft (MS Excel, MS PowerPoint, MS SharePoint).

Cloud Platforms (AWS, Azure).

Miscellaneous

- Jira, Customer service, Analytical thinker, Hardware troubleshooting expertise, Creative problem solver, Fast learner, Embraces teamwork, Communication to non-technical audiences, Bilingual in English/Spanish.

PROJECTS

George Mason Hackfax Hackathon

April 2025

- Won First place \$600 prize award. Created a trash bin that used a ML model to automatically sort items into recycling and trash and displayed a dashboard for the user to see their statistics.

COVID-19 Data Analysis Project

December 2024

- Conducted in-depth analysis of cumulative COVID-19 data using Python libraries (Pandas, GeoPandas, Matplotlib, Seaborn) to identify trends and insights.
- Analyzed and visualized data to highlight the top 5 states and counties with the highest case numbers and their cumulative statistics.

Microsoft x Cloudforce 3rd Place Winner

October 2024

- Won the Microsoft x Cloudforce track at PatriotHacks. Created a full stack College Career web application implementing Microsoft Azure products such as Azure OpenAI GPT-4o, Azure VM, and deployed on Azure App Services.

Nexus Care | H2AI Georgetown Healthcare Hackathon

April 2024

- Won the \$2,500 prize award. Created a prototype in 2 days for an electronic health record internal AI assistant. Presented business plan and ideas with a live demo on stage to a group of judges. Utilized OpenAI's GPT-4 Turbo API.