

COLLABORATION

Work with other organizations or your own team members in multiple locations



Huddle: Free workspaces

Habitat for Humanity, UNICEF and World Vision are a few of the nonprofits using **Huddle**, an online collaboration workspace that's free for nonprofits with budgets under \$7 million. Its customizable dashboard makes it easy to add widgets, and online whiteboards foster effortless integration with Facebook and LinkedIn.



Set up a dashboard

Create a social media dashboard app using Web-based **Hootsuite** or the desktop app **Tweetdeck** (we prefer Hootsuite). Segment constituents into groups, manage multiple contributors, monitor mentions, spread messages, assign tasks, track results, cross-post to Facebook, WordPress, Foursquare.



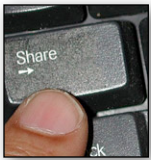
MediaFunnel

MediaFunnel supports multiple users on one or more Twitter accounts or Facebook Pages. Set up user roles: guest, contributor, publisher and administrator. Free trial.



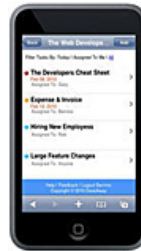
Collaborative scheduling

Need to figure out when everyone on a project is available for a call or meeting? **Doodle** isn't bad, but **Tungle.me** is the best of breed, offering the most intuitive way to schedule meetings.



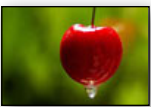
Transferring large files

Need to transfer video files or batches of photos? Email maxes out at about 15MB, which is enough for only 10 big photos or so. We do like **YouSendIt**, but our favorite is **Dropbox**, which comes with 2GB of space that you can use for as long as you like.



Project management with mobile

DeskAway is a Web-based project collaboration software that provides teams a central location to easily organize, manage, share and track their projects. With its mobile component, you'll know that your work is going on smoothly when you are in the field or away from your desk.



Edit your photos online

Picnik lets you edit all your photos online. Picnik is great for quick editing/cropping/enhancing of photos published to the Web. Unlike Photoshop, Picnik is free and browser-based so you can edit photos quickly from anywhere.



Brainstorming made easier

Mindmeister is a cool online mind mapping and collaboration tool that will help with your group projects and presentations. The basic version, for three mind maps, is free.



Real-time alerts

TweetChat is a great way to track hashtag conversations like **#dc10210**. You can set up **Google Alerts** to email you instantly instead of daily, or set it up in your RSS reader. **TweetBeep** lets you receive hourly email alerts of topics you specify. **Tweetscan** lets you search Twitter and six other public message services with results available via email or RSS.



Connect across chat applications

Connect instantly with staff, volunteers and the rest of your community regardless of which instant messaging application they use with either **Pidgin** (for PCs) or **Adium** (for Macs). Both are free, open source downloadable applications that allow you to connect with almost anyone running AIM, MSN, Jabber, Yahoo, Google Talk, MSN, IRC, Facebook and other chat networks.