

# JAVIER ORDONEZ

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## EDUCATION

### Massachusetts Institute of Technology

Bachelor of Science in Comparative Media Studies, minor in Mechanical Engineering

Cambridge, MA

Aug '06 – June '10

### Southern Methodist University

Certificate in Full-Stack Web Development

Dallas, TX

Jan '19 – Present

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## PROFESSIONAL EXPERIENCE

### Aliento de Vida Ministries, *Creative Director*

- Directing creative campaigns for monthly sermon series including [social promotion](#), graphic media, and audio-video production
- Producing over 150 radio sessions of lifestyle program *Aliento de Vida Radio* for 1440 AM Radio Luz
- Composing graphics and packaging for sales of radio series

Dallas, TX

Dec '12 – Present

### Creative Photographers Inc., *Database Coordinator*

- Designed database infrastructure for multimedia management and client relations; instructed company staff weekly on its use, implementation, and upgrades
- Curated online presence on Twitter, Facebook, and [company blog](#)
- Monitored and protected digital company property online through administration of DMCA takedown procedures
- Coordinated and directed company interns on archival responsibilities

New York, NY

Jan '11 – Dec '12

### 40 Acres and a Mule Filmworks, *Media Intern*

- Handled FedEx shipping, courier delivery, faxing, and documentation for simultaneous office and film set projects
- Logged film/print media for the production company archives

New York, NY

July '10 – Jan '11

### Brooklyn Public Network, *Producer*

- Trained with TV studio equipment as technical director, manual and robotic camera operator, and floor manager
- Produced episodes of racial politics talk show *Across the Aisle* for Brooklyn Community Access Television

New York, NY

Jun '10 – Jun '11

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## TECHNICAL SKILLS

Digital Media	— Adobe CC (Premiere Pro, After Effects, Illustrator, Photoshop, Audition); Final Cut Studio (Final Cut Pro, Soundtrack, Color)
Software & Web	— JavaScript, jQuery, HTML, CSS, Firebase
Social Media	— Facebook, Instagram, Twitter, Snapchat
Productivity	— PC/Mac proficient, Microsoft Office, FileMaker Pro, Final Draft
Languages	— Fluent Spanish – speaking, reading, and writing

SAMPLE WORK: [GITHUB.COM/JAVIERORDZ](https://github.com/JAVIERORDZ)