## Unit 13 The operating system

1	GUI			
2	OS			
3	WIMP			
	Now listen to wha	at the abbreviations a	and acronym stand for, and practise saying them.	
W	hich elements of a	GUI would you ne	eed to click on to carry out the following tasks?	
1	To open a letter that	you'd been writing ir	ı Word.	
	document icon 🔘	program icon 🔘		
2	To launch your internet browser software.			
	folder icon ( ) pro	gram icon 🔘		
3	To move up and dow	n through a windov	<i>V</i> .	
	drop-down menu C	scroll bar 🔾		
4	To restart or shut dov	o restart or shut down your computer.		
	menu bar 🔘 hard	l drive icon ○		
5	To find out how much space is left on your C: drive.			
	program icon (	nard drive icon 🔘		
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