| STAFF | ENTRY | FORM |
|-------|-------|-------------|
|-------|-------|-------------|

| NAME: MR./ MS: | ERASTUS MWISO MUSEMBI | ID NO: | | 23124358 | |
|---------------------------------|--------------------------|------------------------------------|------------------|-----------------------------|--|
| DATE OF BIRTH : DEPARTMENT: | 1982-03-12 OPERATIONS | JOINING DATE: DESIGNATION: | | 2019-03-01 House-keeping | |
| PIN NO: NHIF NO: | A003430268N 6752052 | NSSF NO: | | 659878925 | |
| Contact Details | 0.02002 | | | | |
| | | | | | |
| POSTAL ADDRESS: | CODE: | 00100 | TOWN: | WOODVALE GROVE | |
| TELEPHONE NO: 070837 | 2738 | | | | |
| EMAIL ADDRESS: | | | | | |
| Bank Account Details | | | | | |
| | | | | | |
| BANK ACCOUNT NO: 018 | 50190293399 | | | | |
| BANK NAME: EQUITY BANK LTD | | BANK CODE: 68 | | | |
| BRANCH NAME: MAMA NGINA | | BRANCH CODE: 015 | | | |
| FOR OFFICIAL USE ONLY | | | | | |
| | | | | | |
| PAYROLL NO:GVL BASIS: PERMANENT | | | | | |
| SALARY: KSHS.15,609 | | | | | |
| | | | | | |
| | | | | | |
| RECRUITED BY(HOD): | | PROCESSED BY (FINANCE CONTROLLER): | | | |
| HR MANAGER | | | | | |
| APPROVED BY (DIRECTO | OR) | DATE APPROVED |): 27-03- | 2019 | |

DOCUMENT CHECKLIST

| Document | Status | Remarks |
|---|--------|---------|
| (1) Academic and Proffessional Certificates | V | |
| (2) Copy Of ID Card | V | |
| (3) 2 Colored Passport Size Photos | Χ | |
| (4) Copy Of NSSF Card | V | |
| (5) NHIF Card | Χ | |
| (6) Copy Of KRA PIN | V | |
| (7) Certificate Of Good Conduct | Χ | |
| (8) Salary Remittance Bank Account | t V | |
| Details | | |