



# SHILOAH INVESTMENTS LTD

## STAFF ENTRY FORM

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<b>NAME: MR./ MS:</b>	COLTIDRA AKINYI OCHIENG	<b>ID NO:</b>	33109490
<b>DATE OF BIRTH :</b>	1996-10-24	<b>JOINING DATE:</b>	2020-02-01
<b>DEPARTMENT:</b>	OPERATIONS	<b>DESIGNATION:</b>	House-keeping
<b>PIN NO:</b>	A009855781T	<b>NSSF NO:</b>	2030133825
<b>NHIF NO:</b>	6398954		

### Contact Details

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<b>POSTAL ADDRESS:</b>	88	<b>CODE:</b>	40131	<b>TOWN:</b>	Oginga odinga
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**TELEPHONE NO:** 0701465481

**EMAIL ADDRESS:** akinyicoltidra@gmail.com

### Bank Account Details

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**BANK ACCOUNT NO:** 01116870244200

**BANK NAME:** CO-OPERATIVE BANK

**BANK CODE:** 11

**BRANCH NAME:** KISUMU

**BRANCH CODE:** 003

### FOR OFFICIAL USE ONLY

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**PAYROLL NO:**SIL/123

**BASIS:** PERMANENT

**SALARY:** KSHS.15,609

**RECRUITED BY(HOD):**.....

**PROCESSED BY (FINANCE  
CONTROLLER):**.....

**HR MANAGER:**.....

**APPROVED BY (DIRECTOR):**.....

**DATE APPROVED:** 26-02-2020

## DOCUMENT CHECKLIST

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Document	Status	Remarks
(1) Academic and Professional Certificates	V	
(2) Copy Of ID Card	V	
(3) 2 Colored Passport Size Photos	V	
(4) Copy Of NSSF Card	V	
(5) NHIF Card	V	
(6) Copy Of KRA PIN	V	
(7) Certificate Of Good Conduct	V	
(8) Salary Remittance Bank Account Details	V	