STAFF ENTRY FORM

NAME: MR./ MS:	CAVIN ODERO ODIA	ID NO:	32909376
DATE OF BIRTH:	1993-05-14	JOINING DATE:	2021-08-16
DEPARTMENT:	CREDIT CONTROL	DESIGNATION:	Assistant Accountant
PIN NO:	A008440274R	NSSF NO:	2006123923
NHIF NO:	5326232		

Contact Details

POSTAL 3207 **CODE**: 40100 **TOWN**:

ADDRESS:

TELEPHONE NO: 0717995625

EMAIL ADDRESS: caviodero38@gmail.com

Bank Account Details

BANK ACCOUNT NO: 1271579383

BANK NAME: KENYA COMMERCIAL BANK LTD BANK CODE: 01

BRANCH NAME: KISUMU BRANCH CODE: 105

FOR OFFICIAL USE ONLY

PAYROLL NO:GVL/047 BASIS: PERMANENT

SALARY: KSHS.27,000

RECRUITED BY(HOD): PROCESSED BY (FINANCE CONTROLLER): HR MANAGER

APPROVED BY (DIRECTOR)...... DATE APPROVED: 21-08-2021

DOCUMENT CHECKLIST

Document	Status	Remarks
(1) Academic and Proffessional	V	
Certificates		
(2) Copy Of ID Card	V	
(3) 2 Colored Passport Size Photos	V	
(4) Copy Of NSSF Card	V	
(5) NHIF Card	V	
(6) Copy Of KRA PIN	V	
(7) Certificate Of Good Conduct	X	
(8) Salary Remittance Bank Account	: V	
Details		