## STAFF ENTRY FORM

NAME: MR./ MS: DATE OF BIRTH: DEPARTMENT: PIN NO: NHIF NO:	NELSON .O. OD, 1986-01-27 A006440817H R5771795	ALO ID NO: JOINING DAT DESIGNATION NSSF NO:			
<del></del>					
POSTAL ADDRESS:	P.O. BOX 205 <b>CODE</b> :	507	TOWN:		
TELEPHONE NO:					
EMAIL ADDRESS: nelieo.odallo@gmail.com  Bank Account Details					
BANK ACCOUNT	<b>NO</b> : 01109100239700				
BANK NAME: CO-OPERATIVE BANK		BANK CODE:	BANK CODE: 11		
BRANCH NAME: KISUMU		BRANCH COI	BRANCH CODE: 003		
FOR OFFICIAL US	SE ONLY				
PAYROLL NO:SIL	/075	BASIS: PERM	MANENT		
<b>SALARY:</b> KSHS.22,895					
	OD):		BY (FINANCE R):		
HR MANAGER					
APPROVED BY (D	IRECTOR)	DATE APPRO	OVED: 21-08-2017		

## **DOCUMENT CHECKLIST**

Document	Status	Remarks
(1) Academic and Proffessional Certificates	X	
(2) Copy Of ID Card	X	
(3) 2 Colored Passport Size Photos	X	
(4) Copy Of NSSF Card	X	
(5) NHIF Card	X	
(6) Copy Of KRA PIN	X	
(7) Certificate Of Good Conduct	X	
(8) Salary Remittance Bank Account Details	t X	