



# SHILOAH INVESTMENTS LTD

## STAFF ENTRY FORM

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<b>NAME: MR./ MS:</b>	ROLEX OWINO OMONDI	<b>ID NO:</b>	24507285
<b>DATE OF BIRTH :</b>	1984-09-14	<b>JOINING DATE:</b>	2017-07-24
<b>DEPARTMENT:</b>	MARKETING	<b>DESIGNATION:</b>	Marketing Executive
<b>PIN NO:</b>	A005452007E	<b>NSSF NO:</b>	78396910
<b>NHIF NO:</b>	3223039		

## Contact Details

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<b>POSTAL ADDRESS:</b>	550	<b>CODE:</b>	40404	<b>TOWN:</b>	RONGO
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**TELEPHONE NO:** 0723772412

**EMAIL ADDRESS:** sukussherwin@yahoo.com

## Bank Account Details

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**BANK ACCOUNT NO:** 5205324001

**BANK NAME:** DIAMOND TRUST BANK

**BANK CODE:** 63

**BRANCH NAME:** KISUMU

**BRANCH CODE:** 003

## FOR OFFICIAL USE ONLY

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**PAYROLL NO:**GVL/038

**BASIS:** PERMANENT

**SALARY:** KSHS.40,000

**RECRUITED BY(HOD):**.....

**PROCESSED BY (FINANCE CONTROLLER):**.....

**HR MANAGER:**.....

**APPROVED BY (DIRECTOR):**.....

**DATE APPROVED:** 01-08-2017

## DOCUMENT CHECKLIST

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Document	Status	Remarks
(1) Academic and Professional Certificates	V	Available
(2) Copy Of ID Card	V	
(3) 2 Colored Passport Size Photos	V	
(4) Copy Of NSSF Card	V	
(5) NHIF Card	V	
(6) Copy Of KRA PIN	V	
(7) Certificate Of Good Conduct	V	
(8) Salary Remittance Bank Account Details	V	