



# SHILOAH INVESTMENTS LTD

## STAFF ENTRY FORM

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<b>NAME: MR./ MS:</b>	VIVIAN AWINJA INGATI	<b>ID NO:</b>	24028443
<b>DATE OF BIRTH :</b>	1985-04-02	<b>JOINING DATE:</b>	2019-03-11
<b>DEPARTMENT:</b>	MARKETING	<b>DESIGNATION:</b>	Marketing Executive
<b>PIN NO:</b>	A006452821L	<b>NSSF NO:</b>	230540821
<b>NHIF NO:</b>	7453537		

## Contact Details

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<b>POSTAL ADDRESS:</b>	914	<b>CODE:</b>	40100	<b>TOWN:</b>	OGINGA ODINGA
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**TELEPHONE NO: 0729277255**

**EMAIL ADDRESS: awinjavivian@gmail.co**

## Bank Account Details

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**BANK ACCOUNT NO:** 0450198259291

**BANK NAME:** EQUITY BANK LTD

**BANK CODE:** 68

**BRANCH NAME:** KISUMU

**BRANCH CODE:** 029

## FOR OFFICIAL USE ONLY

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**PAYROLL NO:**SIL/109

**BASIS:** PERMANENT

**SALARY:** KSHS.35,000

**RECRUITED BY(HOD):**.....

**PROCESSED BY (FINANCE CONTROLLER):**.....

**HR MANAGER:**.....

**APPROVED BY (DIRECTOR):**.....

**DATE APPROVED:** 27-03-2019

## DOCUMENT CHECKLIST

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Document	Status	Remarks
(1) Academic and Professional Certificates	V	
(2) Copy Of ID Card	V	
(3) 2 Colored Passport Size Photos	V	
(4) Copy Of NSSF Card	X	
(5) NHIF Card	V	
(6) Copy Of KRA PIN	V	
(7) Certificate Of Good Conduct	V	
(8) Salary Remittance Bank Account Details	V	