STAFF ENTRY FORM

NAME: MR./ MS: DATE OF BIRTH: DEPARTMENT: PIN NO: NHIF NO:	BOHRA MURTUZA 1992-09-02 OPERATIONS A013249748C 9787472	ID NO: JOINING DATE: DESIGNATION: NSSF NO:	A10163605 2019-03-01 2026508532	
Contact Details				
POSTAL ADDRESS:	CODE:	TOWN	:	
TELEPHONE NO:				
EMAIL ADDRESS: murtuza_bohra@yahoo.in Bank Account Details				
Dank Account Details				
BANK ACCOUNT NO: 95850100005847				
BANK NAME: BANK OF BARODA		BANK CODE: 06		
BRANCH NAME: KISUMU		BRANCH CODE: 005		
FOR OFFICIAL USE ONLY	Υ			
PAYROLL NO:SIL/113		BASIS: PERMANENT		
SALARY: KSHS.350,159				
RECRUITED BY(HOD):		PROCESSED BY (FINAN	CE	
		CONTROLLER):	-	
HR MANAGER				
APPROVED BY (DIRECTOR)		DATE APPROVED: 22-06-2019		

DOCUMENT CHECKLIST

Document	Status	Remarks
(1) Academic and Proffessional Certificates	X	
(2) Copy Of ID Card	X	
(3) 2 Colored Passport Size Photos	X	
(4) Copy Of NSSF Card	X	
(5) NHIF Card	X	
(6) Copy Of KRA PIN	X	
(7) Certificate Of Good Conduct	X	
(8) Salary Remittance Bank Account Details	t X	