

**Kenya Revenue Authority
DOMESTIC TAX DEPARTMENT
INCOME TAX DEDUCTION CARD 2019**

Employers Name GRANDWAYS VENTURE LIMITED **Employer's P.I.N** P051120712Z
Employee's Main Name GOVINDAN PRABAKARAN **Employee's P.I.N** A008782264F

MONTH	BASIC SALARY	BENEFITS NON-CASH	VALUE OF QUARTERS	TOTAL GROSS PAY	DEFINED CONTRIBUTION RETIREMENT SCHEME			OWNER OCCUPIED INTEREST	RETIREMENT CONTRIBUTI ON&OWNER OCCUPIED INTEREST	CHARGEABL E PAY KSHS	TAX ON (H) KSH	MONTHLY RELIEF KSHS	PAYE TAX (J- K) KSHS
	A	B	C	D	E			F	G	H	I	J	K
					E1	E2	E3	AMOUNT OF INTEREST	THE LOWEST E ADDED TO F				
January	117,000	0	0	117,000	35,100	1,080	20,000	0	1,080	148,920	38,739	1,408	37,331
February	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
March	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
April	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
May	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
June	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
July	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
August	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
September	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
October	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
November	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
December	267,000	0	0	267,000	80,100	1,080	20,000	0	1,080	298,920	83,739	1,408	82,331
TOTALS	3,054,000	0	0	3,054,000	916200	12,960	0	0	12,960	3,437,040	959,873	16,896	942,977

To be completed by employer at the end of the year

TOTAL TAX COL (J) Kshs.942,977

TOTAL CHARGEABLE PAY (COL H) KSHS. 3,437,040

- (b) Attach
 (i) Photostat copy of interest certificate and statement of account from financial institution
 (ii) The declaration duly signed by the employee

IMPORTANT

- 1) Use P9A (a) For all liable employees and where director/employee receives benefits in addition to cash emoluments
 (b) Where an employee is eligible to deduction and owner occupier interest

NAMES OF FINANCIAL INSTITUTION ADVANCING MORTGAGE
 LOAN-----
 L.R NO OF OWNER OCCUPIED PROPERTY-----
 DATE OF OCCUPATION OF HOUSE-----

APPENDIX 1B

INFORMATION REQUIRED FROM EMPLOYER AT END OF YEAR

- (1) Date employee commenced if during year.....
Name and address of old employer.....
- (2) Date left if during Year.....
Name and address of new employer.....
- (3) Where housing is provided, state monthly rent Charged
- (4) Where any of the pay relates to a period other than this year, e.g. gratuity,
Give details of Amounts, Year and Tax.

Year	Amount	Tax
	Kshs.	Kshs.
20		
20		
20		
20		

FOR MONTHLY RATES OF BENEFITS PLEASE REFER TO EMPLOYER'S GUIDE TO P.A.Y.E - P7.

CALCULATION OF TAX ON BENEFITS

BENEFIT	NO.	RATE	NO. OF MONTHS	TOTAL AMOUNT Kshs.
COOK/HOUSE.				
SERVANT	X	X	=	
GARDENER	X	X	=	
AYAH	X	X	=	
WATCHMAN (D)	X	X	=	
WATCHMAN (N)	X	X	=	
FURNITURE	X	X	=	
WATER	X	X	=	
TELEPHONE	X	X	=	
ELECTRICITY	X	X	=	
SECURITY SYSTEM.	X	X	=	

Where actual cost is higher than given monthly rates of benefits then the actual cost is brought to charge in full.
LOW INTEREST RATE BELOW PRESCRIBED RATE OF INTEREST.

EMPLOYERS LOAN = Kshs.....@.....RATE

RATE DIFFERENCE (PRESCRIBED RATE – EMPLOYERS RATE) =%
MONTHLY BENEFIT (RATE DIFFERENCE X LOAN) = % X Kshs. = =

12

MOTOR CARS

Up to 1500 c.c. =

1501 c.c. - 1750 c.c. =

1751 c.c. - 2000 c.c. =

2001 c.c. - 3000 c.c. =

Over 3000 c.c. =

Total Benefit in Year =

If this amount does not agree with total of Col. B overleaf, attach explanation.

FOR PICK-UPS, PANEL VANS AND LAND-ROVERS REFER TO APPENDIX 5 OF EMPLOYER'S GUIDE.

CAR BENEFIT – The higher of amount of the fixed monthly rate or the prescribed rate of benefits is to be brought to charge:-

PRESCRIBED RATE: - 1996 – 1% per month of the initial cost of the vehicle.

1997 – 1.5 % per month of the initial cost of the vehicle.

1998 – 2% per month of the initial cost of the vehicle.

EMPLOYERS CERTIFICATE OF PAY AND TAX

NAME.....

ADDRESS.....

SIGNATURE.....

DATE & STAMP.....

NOTE: Employer's certificate to be signed by the person who prepares and submits the PAYE End of Year Returns and copy of the P9A be issued to the employee in January.