

## RESUME

J.JAYAKAVITHA,  
PERIYAR NAGAR,  
MANJULA THEATRE ROAD,  
THIRUPPATHUR,  
SIVAGANGAI DT-630211.



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### PROFILE

- Business administration student.
- I consider myself a responsible and orderly person.
- I am looking forward to my first work experience.

### EDUCATION

#### ALAGAPPA UNIVERSITY

Arumugam pillai Seethai Ammal College

Thiruppathur

INFORMATION TECHNOLOGY  
2021-2024

## **LANGUAGE KNOWN**

- Tamil and English

## **COMPUTER SKILLS**

- I Know basic computer knowledge
- MS office
- Text processor
- C Programming Language

## **WORK EXPERIENCE**

Participation in collections to distribute in low-income schools.