



# JAYA KHANAL

## student

### My Contact

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📍 Bhaktapur

### Hard Skill

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- Basics knowledge about programming language such as(HTML,CSS).
- Concept about software tools like figma, Github.

### Soft Skill

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- Decision making
- Communication
- Patience
- Ability to learn quickly

### Education Background

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- Banepa Nist School  
+2 in management  
Completed in 2022
- Samriddhi College  
Currently Studying Bachelors in computer application  
2022-present

### About Me

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Motivated and detail-oriented IT student seeking an Intern position to apply my technical and communication skills in supporting software applications, assisting users, and contributing to efficient system operations. Eager to gain real-world experience in troubleshooting, user support, and IT service management.

### Professional Experience

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#### Web development(Academic Project)

- Built a responsive e-commerce website using HTML, CSS, and JavaScript
- Integrated a shopping cart and product filter system
- Used GitHub for version control and team collaboration

#### Skill lab Experience

- Participant – Skill Lab Training Program
- Completed assignment and technical tasks
- Earned certification for active participation

#### Workshop

##### Graphics designer Trainee

- 7-Day Design Workshop, Samriddhi IT clubs
- Learned basic design principles and tools like Canva and Adobe illustrator
- Designed posters and social media creatives as part of team tasks
- Received participation certification

### Achievements

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- Graphic Design Certificate – Completed a 7-day training program covering design tools and basics.
- Skill Lab Training Certificate – Participated in skill development sessions focused on [Human resources, digital marketing, content writing]