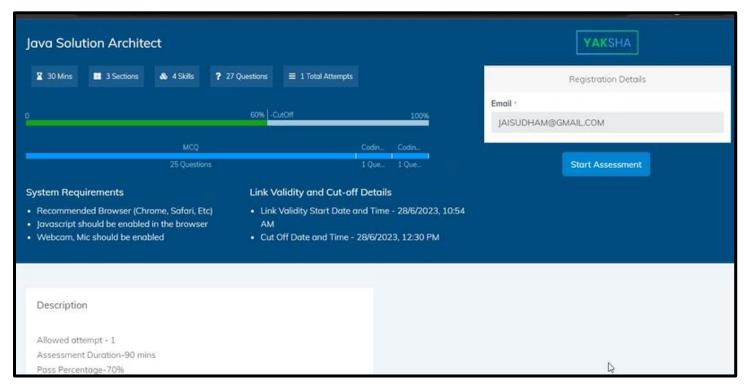
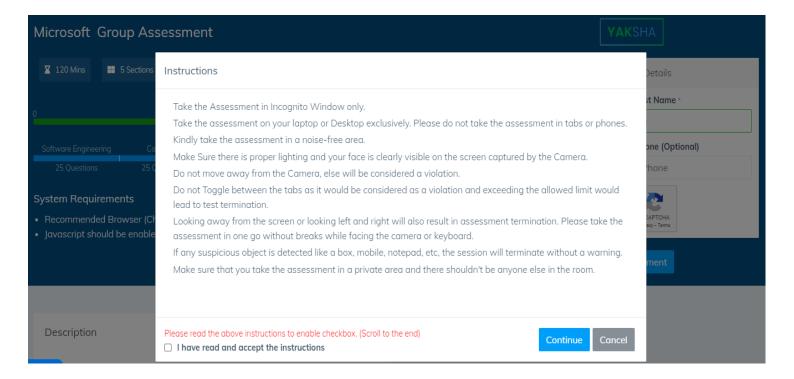
## Welcome to AI Proctoring – AI-based Assessment.

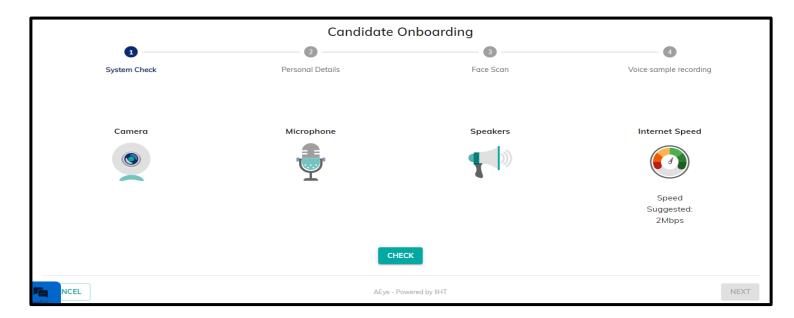
1. Click the assessment link received on the registered email ID and start the assessment by using the Start Assessment button.



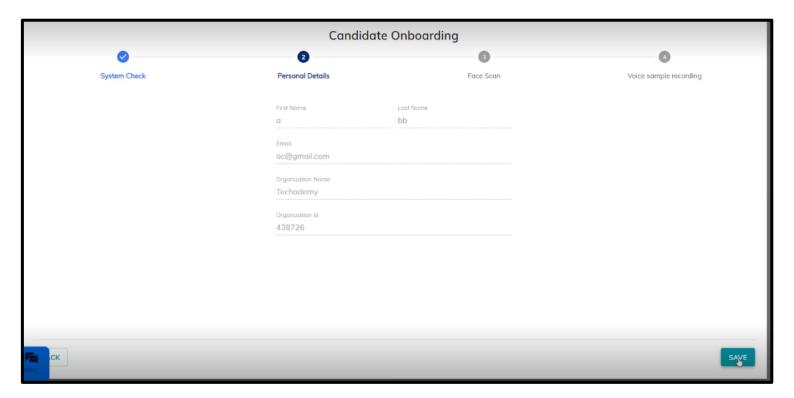
2. Since this is a Video proctored assessment, you will receive a notification window with instructions that will pop up once you click on Start. Please read the instructions, scroll down till the end, and click the checkbox to continue with the next steps.



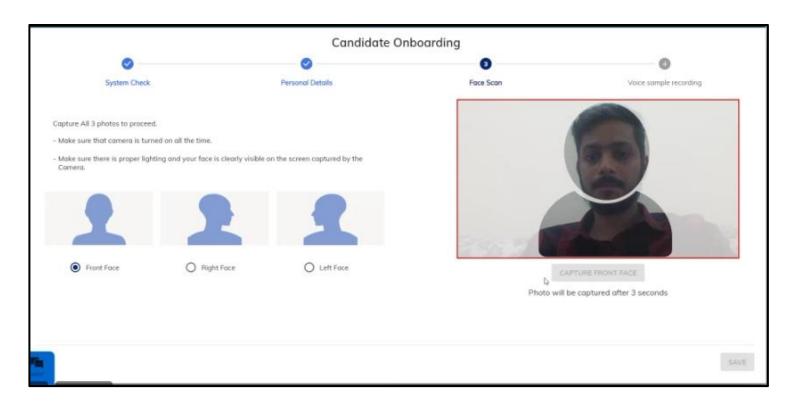
3. Once you click on Continue, the video proctoring Onboarding process will start. Please click on Check to start the System Check. For any difficulty during the system check or login issues, you may connect with our support team via the Microsoft Teams meeting link shared in the welcome email.



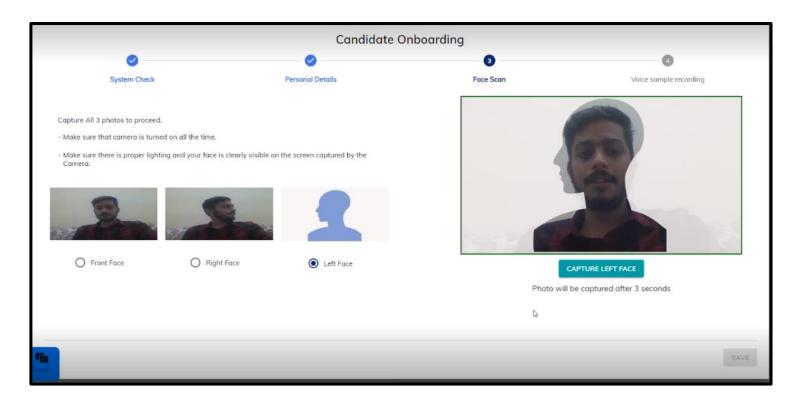
4. Once the system check is successfully done click on **next** which will lead to the personal details page verify the information provided and click on **Save** 



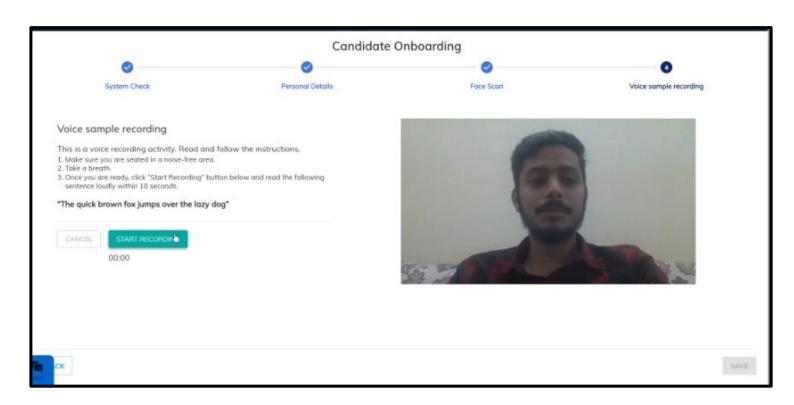
**5.** Save and Proceed to the face capture page there are instructions for capturing the face scan.



6. In Face Scan, capture the 180-degree Face scan (Front, Right, and left side) using the Capture button and Click on Save (photo will be captured after 3 seconds as shown below in the image)



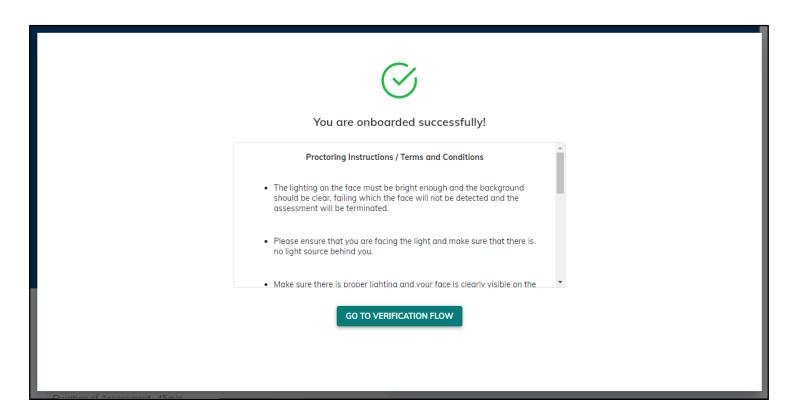
7. Capture the Voice Sample using the **START RECORDING** option following the given instruction and Click on **Save**.



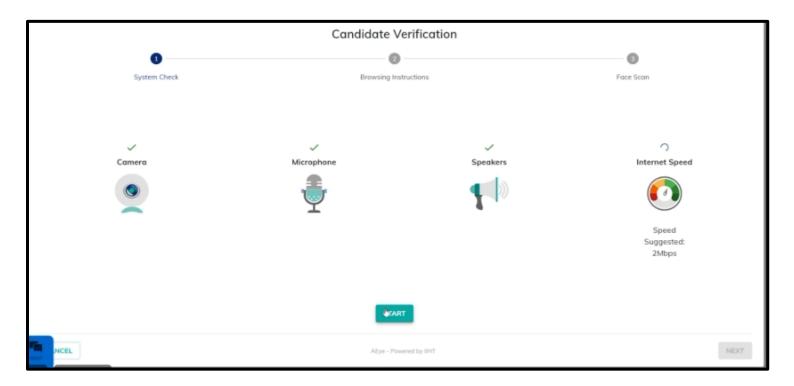
On successful voice recording, we can listen to the recording and can re-record it if required.



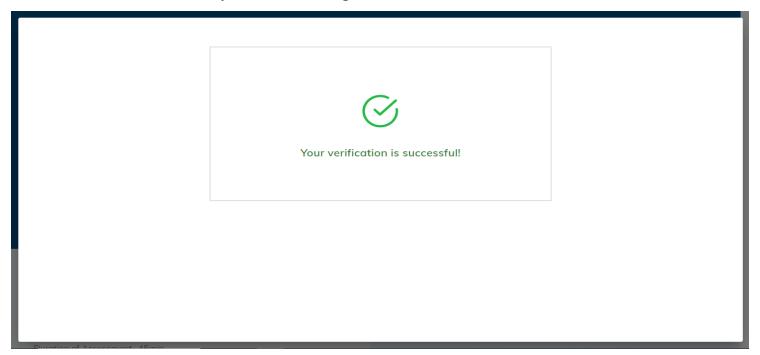
**8.** Please read the instructions, scroll until the end, and click **Go to Verification Flow** to continue with the next steps.



In the Verification flow again a round of system checks is performed and Click Next

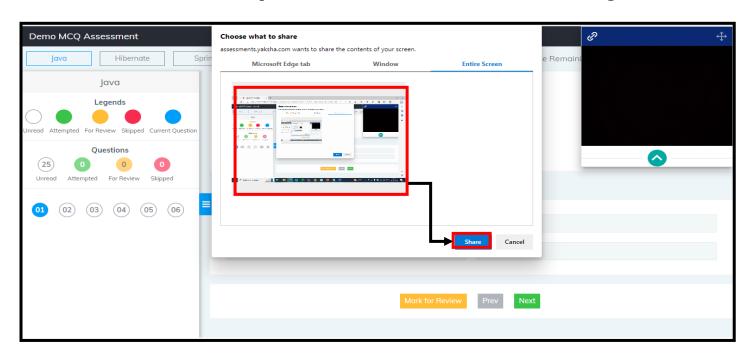


On Successful Verification, you will be navigated to the assessment screen.

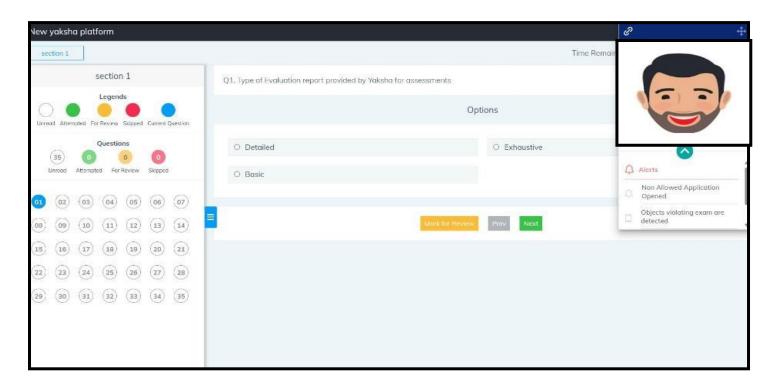


## Important Proctoring guidelines -

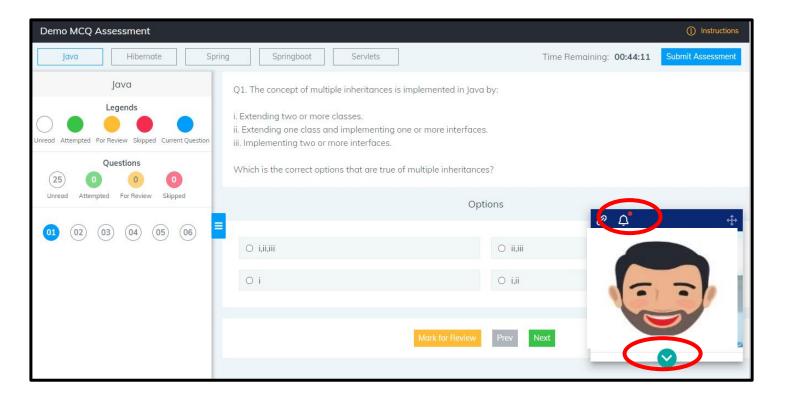
- Please do not move away from the full-screen mode/assessment tab as that would be considered a violation of assessment rules and the session will terminate.
- Looking away from the screen or looking left and right may also result in assessment termination. Please take the assessment in one go without breaks while facing the camera or keyboard.
- If any suspicious object is detected like a box, mobile, notepad, etc, the session will terminate without a warning.
- The assessment needs to be taken in a well-lit bright place on your laptop or PC exclusively.
  Please do not take the assessment in tabs or phones.
- 9. Click on the entire screen option and click on Share as shown in the image below



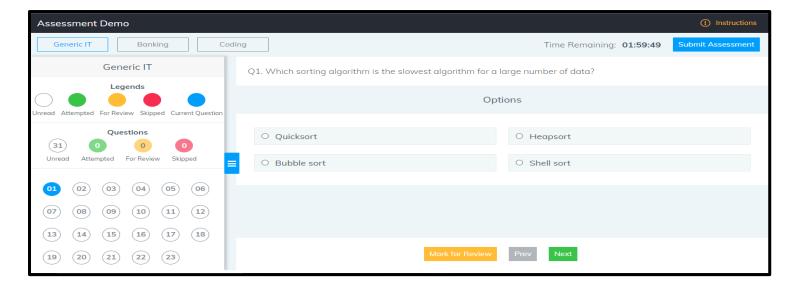
10. Once the assessment starts, it will prompt to allow webcam and mic access, click on allow and you will see the legends on the left-hand side and on the right side the question along with your live video.



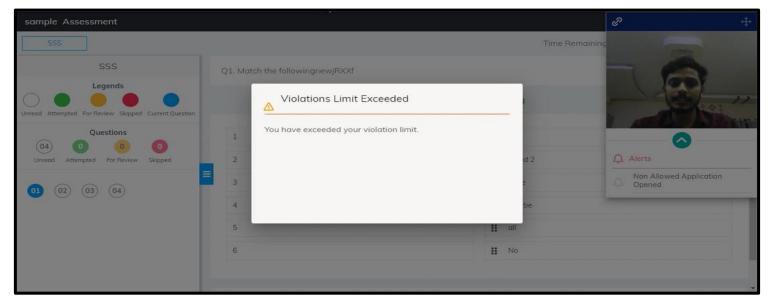
This Live video tab is a floating tab that can be placed at any position in the assessment screen and there are multiple icons on this tab -links to check the Allowed URLs, Violation Notifications



For MCQ Questions you will have the option to skip questions, mark questions for review and move back and forth between the questions. However, by clicking on the radio button the answer will get selected and it will get highlighted.



11. You will get terminated from the assessment if you toggle between the tab beyond the allowed violation limits.

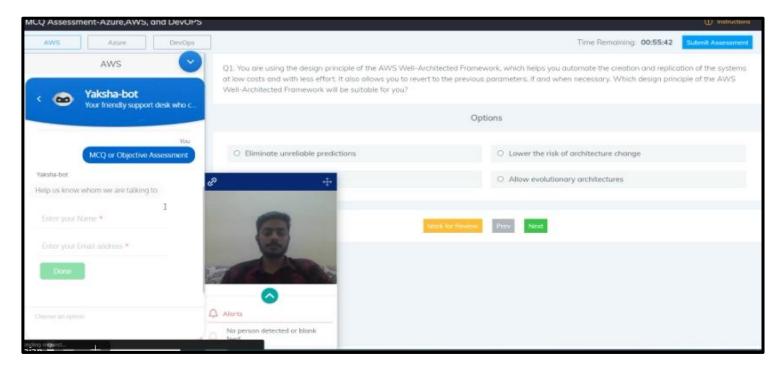


12. In case of any malpractice like moving away from the screen, multiple faces, face invisibility, etc., therewill be constant alerts that will pop against the test window it will be considered as warning signs. If violations continue for more than the given attempts the test will be terminated.

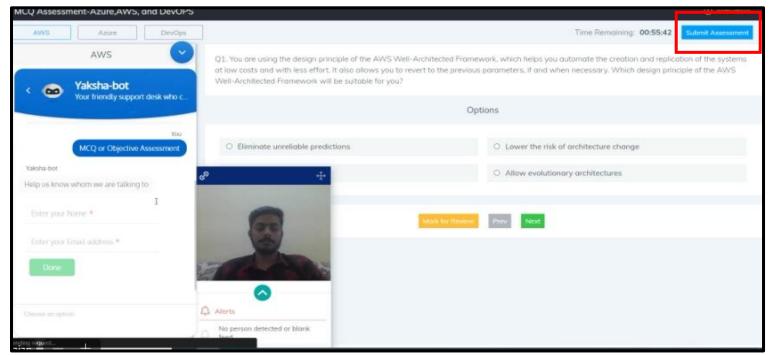
	Beille Med / leadesmant
First No Email _	Test Termination
<b>X</b> :	Your test has been terminated since you have reached the violation limit
<b>X</b>	Close
	0/8

## Some important points -

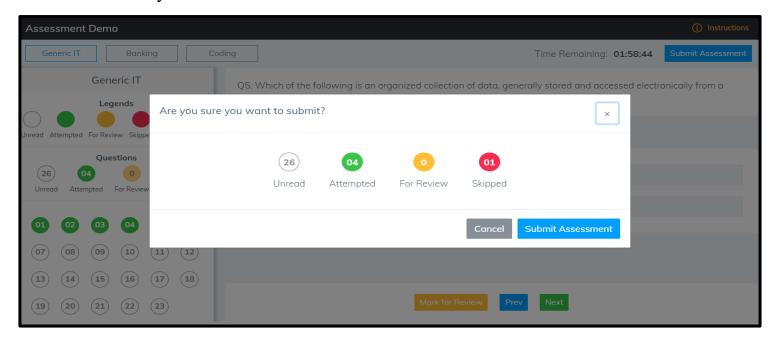
- 1. Timer will Auto-Submit the Assessment on Expiry, but we highly recommend submitting the assessment before the timer expires so that all your answers are submitted successfully.
- 2. User can submit the test at any given point in time before the Timer expires
- 3. On Sign-In, the user will see all the details of the configured test.
- 4. Please read the instructions carefully before starting the Assessment.
- 5. If there is a Power Cut/Internet Disruption, answers will be saved along with the Timer for the User to begin the Assessment again.
- 13. In case of any challenges during the assessment you can use the chatbot available in the bottom left corner as shown below. Once the bot is initiated, please enter your name and email address to continue.



14. On completion of the assessment please click on the "Submit Assessment" button in the Top Right Corner of the assessment window.



15. On clicking on the submit button a pop-up appears providing the summary of questions marked for review, skipped, attempted, and unanswered. You can click on the cancel button to go back to answer them once you are satisfied then click on submit the assessment.



16. Test Completion Page will be displayed after successful submission where you can see the post-assessment details.



## Thank You!!!