



**CODEPAR**  
FUTURE READY

<date>

## Dear Para

We are pleased to offer you an internship position with Codepar for the role of <internship\_name>. Your skills and enthusiasm impressed us, and we believe you will be a valuable addition to our team.

### Internship Details:

- Position: <internship\_name>
- Duration: [Start Date] to [End Date]
- Location: [Office Location/Remote]
- Compensation: [Stipend/Hourly Rate, if applicable]

As an intern, you will have the opportunity to work on various projects, gain hands-on experience, and learn from our experienced team members. We expect you to bring your creativity and dedication to your role.

Please confirm your acceptance of this offer by signing and returning a copy of this letter by [Response Deadline]. We are excited to have you join us!

If you have any questions, feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Welcome to the team!

**Sincerely,**

**JAY CHOW**

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