



Gov. Alfonso D. Tan College
Maloro, Tangub City

FA C U L T Y

I – Salaries and Fringe Benefits

- Report of Leave Availed

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
JAN 2, 2018	JANUARY 22, 23, 24, 25, 26, 2018	Perez, Marites	Forced leave		
Dec. 20, 2017	Dec. 20, 28, 2017	Fernandez, Bellafior	Sick leave		
Jan. 3, 2018	Dec. 15, 19, 28, 29, 2017	Manaloto, Helen	Sick leave		
Dec. 1, 2017	Dec. 1, 18, 2017	Gongob, Lilia	Vacation leave		
Dec. 27, 2017	Dec. 10, 2017	Poyot, Carlos	Sick leave		
Dec. 12, 2017	Dec. 12, 13, 2017	Colomago, Agustin	SICK leave		
Jan. 5, 2018	Dec. 15, 18, 20, 2017	Pettas, Marites	Sick leave		
Jan. 8, 2018	Dec. 1, 8, 11, 2018	Nacion, Alexander	Sick leave		
Jan. 4, 2018	Dec. 5, 2017	Atay, Julius	Vacation leave		
Dec. 8, 2017	Dec. 1, 7, 2017	Almario, Merlinda	SICK leave		
Dec. 29, 2017	Dec. 5, 12, 27, 2017	Calawigan, Wilma	SICK leave		
Jan. 3, 2018	Dec. 27, 31, 29, 2017	Bacue, Julieta	SICK leave		
Jan. 11, 2018	Dec. 8, 11, 12, 21, 2017	Boguham, Vilma	SICK leave		
Dec. 29, 2017	Dec. 29, 2017	Villajo, Emelia	SICK leave		
Dec. 8, 2017	Dec. 7, 2017	Apan, Ma. Allen	SICK leave		
Jan. 8, 2018	Dec. 13, 2017	Minoi, Babylin	SICK leave		
Dec. 13, 2017	Dec. 13, 2017	Zabala, Grace	SICK leave		
Dec. 4, 2017	Dec. 5, 21, 2017	Reyes, Rodolfo Jr.	SICK leave		
Dec. 2017	Dec. 8, 2017	Rupinta, Lorina	SICK leave		
JAN. 8, 2018	Dec. 17-18, 19, 23, 23, 2018	GRANITTA, HONORATO	FORCED LEAVE		
JAN. 8, 2018	Dec. 23, 24, 25, 26, 29, 2018	ADORA, RODRIGO	FORCED LEAVE		
JAN. 8, 2018	JAN. 11, 2018	GRANITTA, HONORATO	SPECIAL LEAVE		
JAN. 10, 2018	JAN. 19, 21, 2018	BACUE, JULIETA	SPECIAL LEAVE		
JAN. 10, 2018	JAN. 19 + 23, 2018	BACUE, VICENTE Jr.	SPECIAL LEAVE		
JAN. 11, 2018	JAN. 23, 23, 2018	EDOC, ERONAT	SPECIAL LEAVE		
JAN. 10, 2018	JAN. 23, 23, 24, 2018	Alota, MARITA	SPECIAL LEAVE		
JAN. 12, 2018	JAN. 16-17, 2018	ENERIO, NIEL	SPECIAL LEAVE		
01-2-18	JAN. 11, 2018	Florida, Patricia	Sick leave		
01-4-18	Jan. 3, 2018	Megino, Romoy	Sick leave		
01-14-18	JAN. 17, 2018	BACUE, VICENTE	Sick leave		
1-19-18	JAN. 18, 2018	Lorenton, ELICEA	Sick leave		
1-23-18	JANUARY 22, 2018	Lorenton, Aliza	Sick leave		
1-19-18	January 26, 2018	Tigal, Alcan	SPECIAL LEAVE		
1-24-18	January 27, 2018	Pilpintar, Sonia	Sick leave		

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DATE: 11/11/19

NIEL C. ENERIO, LL.B., MPA
COLLEGE REGISTRAR III

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
7-7-17	July 3, 18, 2017	Puyat, Lorina	Sick leave		
7-10-17	July 21, 31, 2017	Sioy, Rony	paid leave		
9-13-17	Sept. 26, 27, 28, 30, 2017	Mabia, Rony	Forced leave	Vacation	
9-26-17	Oct. 4, 6, 2017	Villejo, Merlinda	1 day forced leave		
			1 day LP	Birthday leave	
10-2-17	Sept. 8, 2017	Manalo, Helen	Sick leave		
9-19-2017	Sept 18, PM 3:30 AM - 1 day	Fernandez, Bellaflor	Sick leave		
9-14-17	Sept. 18 - 19, 2017	Cortes, Rogelio	Sick leave		
10-2-17	Sept. 29, 2017	DAG-CHIRAN	Sick leave		
9-26-17	Sept. 18 1/2 Sept. 22 - 2017	MEJANO, LORIAN	Sick leave		
10-2-17	Sept. 5, 2017	Cuzor, Christian	Sick leave		
10-2-17	Sept. 18, 19, 2017	Florinda Frithie Atay	Sick leave		
10-27-17	Sept. 19, 2017	APAO MA. ALLEN	Sick leave		
9-29-17	Sept. 27, 29, 2017	ZAHARA, GRECO	Sick leave		
9-28-17	Sept. 12, 14, 20, 2017	Cabangin, Roldas	Sick leave		
10-3-17	Sept. 4, 5, 6, 7, 8, 13, 17, 26, 2017	Bagumbin, Vilma	Sick leave		
9-28-17	Sept. 4, 5, 6, 7, 13, 22, 28, 29, 2017	Gonzales, Jacob	Sick leave		
9-8-17	Sept. 8, 14, 21, 2017	Gonzales, Silvia	Sick leave		
9-28-17	Sept. 25, 26, 27, 2017	Poyot, Carlos	Vacation leave		
9-29-17	Sept. 29, 2017	Atay, Julius	Vacation leave		
10-2-17	Sept. 4, 2017	Alvaro, Melvin	Sick leave		
10-3-17	Sept. 13, 14, 15, 17, 21, 29, 2017	Nacion, Alexander	Sick leave		
10-2-17	Sept. 8, 19, 28, 29, 2017	Perez, Marites	Vacation leave		
11-7-17	Oct. 2, 5, 6, 11, 20 1/2, 23, 30, 2017	Azcue, John Rainier	Sick leave		
10-2-17	Oct. 2, 2017	Villejo, Emelia	Sick leave		
11-6-17	Oct. 12, 20, 30, 2017	Almano, Merlinda	Sick leave		
10-30-17	Oct. 6 1/2, 18, 20, 25 1/2, 29, 30, 2017	Gonzales, Jocelyn	Sick leave	10/30/2017 THE ORIGINAL	
11-6-17	Oct. 13, 2017	Atay, Julius	Sick leave	DATE: 11/14/17	
10-27-17	Oct. 27, 2017	Fernandez, Bellaflor	Sick leave		
11-7-17	Oct. 26, 2017	Nacion, Alexander	Sick leave		
10-31-17	Oct. 13, 20, 2017	Lorenzon, Eliza	Sick leave	NIEL C. ENERIO, LLB., MPA	
10-3-17	Oct. 13, 2017	Gongos, Lilia	Vacation leave	COLLEGE REGISTRAR III	
10-30-17	Oct. 2, 18, 2017	Poyot, Carlos	Sick leave		
11-7-17	Oct. 2, 9, 10, 16, 17, 23, 24, 25, 2017	Bagumbin, Vilma	Sick leave		

APPLICATION FOR LEAVE

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DATE: 11/4/19

~~NIEL C. ENERIO LL.B., M.F.
COLLEGE REGISTRAR~~

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
11- 6-17	October 12, 20, 30, 2017	Almario, Merinda	Sick leave		
11- 9-17	October 2, 5, 6, 11, 20, 21, 23, 30, 2017	Awe, John Rourier	Sick leave		
11- 6-17	October 23, 2017	Atay, Julius	Sick leave		
11- 7-17	October 2, 9, 10, 16, 17, 23, 24, 25, 2017	Baguhin, Vilma	Sick leave		
10- 27-17	October 3, 4, 12, 2017	Catalao, Agustin	Sick leave		
10- 27-17	October 27, 2017	Fernandez, Bellaflor	Sick leave		
10- 3-17	October 4, 13, 27, 2017	Gongob, Lilia	Vacation leave		
10- 30-17	October 6, 7, 18, 20, 22, 23, 29, 30, 2017	Gonzales, Jocelyn	Sick leave		
10- 31-17	October 13, 20, 2017	Locaton, Elizela	Sick leave		
11- 7-17	October 26, 2017	Nacion, Alexander	Sick leave		
11- 14-17	October 20, 2017	Pentas, Maritza	Sick leave		
10- 90-17	October 2, 18, 2017	Poyol, Carlos	Sick leave		
10- 2-17	October 2, 2017	Villero, Emelia	Sick leave		
11- 14-17	October 13, 24, 2017	Cuzon, Christian Laine	Sick leave		
10- 19-2017	October 20, 23, 24, 25, 26, 2017	Enero, Niel	Sick leave		
11- 3-2017	October 3, 4, 5, 6, 9, 10, 11, 12, 13, 18, 20, 2017	Famacion, Francinee	Sick leave		
11- 17-17	October 4, 5, 2017	Flonda, Frizelle Ann	Sick leave		
10- 30-17	October 2, 3, 9, 10, 20, 30, 2017	Fundoc, Luciano	Sick leave		
10- 27-17	Nov. 13, 2017	Rupinta, Lorna	Sick leave		
10- 18-17	October, 10, 20, 30, 2017	Sayon, Lilibeth	Sick leave		
11- 7-17	October 3, 2017	Stanz, Kelly	Sick leave		
12- 5-17	Nov. 3, 14, 17, 21, 22, 2017	Nacion, Alexander	Sick leave		
11- 29-17	Nov. 16, 20, 21, 22, 2017	Fundoc, Luciano	Sick leave		
11- 15-17	Nov. 15, 22, 2017	Iabala, Grace	Sick leave		
11- 14-17	Nov. 14, 15, 29, 2017	Gonzales, Jocelyn	Sick leave		
11- 21-17	Nov. 21, 23, 24, 2017	Villero, Emelia	Sick leave		
11- 28-17	Nov. 7, 21, 22, 2017	Catalao, Agustin	Sick leave		
12- 4-17	Nov. 10, 15, 2017	Baguhin, Vilma	Sick leave		
12- 1-17	Nov. 24, 2017	Lacpao, Erwin	Sick leave		
11- 15-17	Nov. 16, 20, 2017	Rupinta, Lorna	Sick leave		
11- 16-2017	Nov. 17, 2017	Umpao, Plonfe	Sick leave		
11- 21-17	Nov. 20, 2017	Dagdaman, Ilym	Sick leave		
12- 4-17	Dec. 20, 21, 22, 2017	Gongob, Lilia	Special leave		
12- 4-17	Dec. 20, 29, 28, 29, 2017 / Jan. 2, 2018	Gongob, Lilia	Forced leave		

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DATE: 1/11/19

NIEL C. ENERIO LL.B., M.P.
COLLEGE REGISTRAR

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
10-19-15	October 26, 27, 2015	2 days	Wila D. Calawigan	Forced leave	SPENT TIME W/ HER FRIEND
12-09-15	Dec. 23, 24, 29 2015	Helen Manaloto	Forced leave	Reunion	
12-10-15	Dec. 17, 18, 21 2015	Manila Atota	Unpaid leave	attend the wedding of my sister	
12-10-15	Dec. 23, 24, 29 2015	Teddy Agutan	Forced leave		
12-11-15	Dec. 28, 29, 31 2015	Rox Teson	Forced leave	New born screening baby comes due up	
12-11-15	Dec. 21, 22, 23, 28, 29 2015	Ursula Bacus	Forced leave	Special transaction	
12-16-15	Dec. 17-31 2015	Edia Gango	Special leave	hunker	
12-16-15	Dec. 23, 28 & 29 2015	Jenieve Philpilit	Special leave	Reunion	
12-18-15	Dec. 21, 22, 23, 24, 28, 29, 31 2015	Lourdy Sabang	Forced leave, S/L	Special Transaction	
1-3-16	Jan. 14, 15 & 18	Petras, Marites	Forced leave	Personal transaction	
2-26-16	March 7, 2016	Calawigan, Wila	Special leave	To attend 40 th death of my father	
4-16-16	April 26, 27, 28, 29 2016	Enelma A. Villano	Vacation leave	Personal transaction	
7-19-17	July 18-24, 2017	Aleta, Marites	Sick leave - 3		
7-24-17	June 3-7-30, 2017	Enero, NIEL	Sick leave	Blended for father	
8-1-17	July 14, 17, 18, 19, 2017	LACPAO, ERICKA	Sick leave		
7-31-17	July 14, 17, 18, 19, 2015	Calawigan, Wila	Sick leave	medical checkup	
7-27-17	July 3, 27, 2017	Gonzales, Socely	Sick leave		
8-01-17	July 18, 24, 2017	Manaloto, Helen	Sick leave		
8-01-17	July 4, 5, 6, 7, 2017	Alvaro, Mercedes	Sick leave	Sopharoscopic cholecystectomy	
8-21-17	July 3, 24, 2017	Otoay, Orlina	Vacation leave		
8-9-17	July 6, 21, 26, 2017	Petras, Marites	Sick leave		
8-2-17	July 9-18, 4-5 day, 17, 18, 21, 2017	Nacion, Alvaro	Sick leave		
8-2-17	July 21, 13, 17, 24, 2017	Bagahin, Vilma	Sick leave		
7-28-17	July 26, 2017	Alagno, Apay	Sick leave	self medication at home	
8-1-17	July 24-26, 2017	Ungar, Christian Lee	Sick leave		
8-1-17	July 12, 13, 14, 2017	PEREZ, IDRA, EDNA	S. & sick		
7-12-17	July 14, 2017	Enero, Neil	Sick leave		
7-20-17	July 17-18	Fonacion, Rosalie	Sick leave		
8-4-17	July 20, 2017	Florida, Priscilla Ann	Sick leave		
8-27-17	July 28, 2017	Limpao, Priscilla	Sick leave		
7-28-17	July 14-5 day, 17, 18, 2017	Alquiza, Rosario	Sick leave		
68-01-17	July 1, 24, 2017	Mina, Bobylin	Sick leave		
7-27-17	July 4 (half) 17 (long) 24 (half)	Pontoc, Luciano	Sick leave		
7-5-17	July 7, 2017	REYES, RODOLFO, JR.	Sick leave		

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DATE: 11/9/19

NIEL C. ENERO, LLB, MPA
COLLEGE REGISTRAR III

APPLICATION FOR LEAVE

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DATE: 11/4/19

~~NIEL C. ENERIO, LLB., MPA~~
~~COLLEGE REGISTRAR III~~

Feb. 2008

APPLICATION FOR LEAVE

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DATE: 11/14/19

~~NIEL OXENERIO, LLB., MPA~~
~~COLLEGE REGISTRAR III~~

APPLICATION FOR LEAVE

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DATE: 1/29/19

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NIEL C. ENBRIOS, LLB., MPA
COLLEGE REGISTRAR

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
5-3-18	April 30, 2018	Fernandez, Marcella	Sick Leave		
5-7-18	April 24, 20, 2018	Baguilan, Vilma	Sick Leave		
5-1-18	April 20, 2018	Alota, Marites	Sick Leave		
5-3-18	April 6, 10, 13, 16, 2018	NACION, Alexander	Sick Leave		
5-4-18	April 6, 13, 2018	Poras, Marites	Sick Leave		
5-7-18	May 4, 2018	Pagulat, Vilma	Sick Leave		
5-7-18	May 11, 2018	Alota, Marites	Special Leave		
5-7-18	April 9, 18, 27, 2018	Peabola, Romeo	Sick Leave		
5-1-18	May 1, 16, 17, 18, 2018	Gonzales, Tocelyn	SPECIAL LEAVE		
5-7-18	May 2, 4, 2018	Santos, Aleida	Sick Leave		
5-9-18	May 15, 16, 17, 2018	May, Julius	VACATION LEAVE		
5-8-18	May 7, 2018	Pacul, Vicente Jr.	SICK LEAVE		
5-10-18	May 22, 28, 2018	Carriaga, Paul	FORCED LEAVE		
5-8-18	May 5, 2018	Dompson, Priscelito	SICK LEAVE		
5-10-18	April 20 PM - 30 PM - 2018	Nueva Mercelle	SICK LEAVE		
5-13-18	May 24, 2018	Pacul, Vicente Jr.	FORCED LEAVE		
5-15-18	May 24, 2018	May, Julius	FORCED LEAVE		
5-11-18	May 11, 2018	Pacul, Vicente Jr.	SICK LEAVE		
5-17-18	May 25, 28, 29, 2018	FERNANDEZ, Marites	SPECIAL LEAVE		
5-23-18	June 5, 2018	SPICER, ERICKA	SPECIAL LEAVE		
5-23-18	May 30, 31, 2018	FERNANDEZ, Marites	FORCED LEAVE		
5-28-18	May 24, 25, 2018	Orsi, Joseph	Sick leave		
5-30-18	May 25, 2018	Pequio, Romeo	Sick leave		
6-1-18	May 31, 4, 10-14, 15-21/2018	Medina, Romeo	SICK LEAVE		
6-5-18	June 14, 2018	Laranton, Clelia	SPECIAL LEAVE		
5-18-18	May 18 AM, May 20, 2018	Griso, Neil	Sick leave		
6-1-18	May 9, 11, 2018	Olasario, Marites	Sick leave		
6-1-18	May 28, 2018	PENAS, MARITES	Sick leave		
6-1-18	May 310 PM - 11, 2018	Alota, Marites	Sick leave		
6-7-18	June 6, 2018	Gonzales, Tocelyn	Sick leave		
5-28-18	May 15, 24, 25, 2018	gonzales, Tocelyn	Sick Leave		
5-29-18	May 18, 28, 2018	Carriaga, Jerome	Sick Leave		
6-3-18	May 3, 2018	Dompson, Priscelito	Sick Leave		
5-7-18	May 5-7, 8-11, 29 PM, 2018	George, Silvia	Sick leave		

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DATE: 11/11/18

NIEL C. ENRICILLE, MPA
COLLEGE REGISTRAR

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
6-11-18	June 8, 2018	Bacus, Giulietta	sick leave		
6-15-18	July 7, 8, 15 - 18, 19, 20, 2018	Nacion, Alexander	sick leave		
6-18-18	June 22 - 29, 2018	Carman, Juana	For off leave		
6-19-18	June 1, 2018	Hoogob, Silvia	sick leave		
6-19-18	June 3, 4, 2018	Almedular, Nestor	LEAVES		
6-20-18	June 20, 21, 2018	Callejas, Agustin	Special leave		
6-20-18	June 22 - 29, 2018	Carin, Precious Mae	sick leave		
6-22-18	June 22, 2018	Bagubin, Verda	sick leave		
6-28-18	June 1-6, 2018	Morales, Heler	sick leave		
6-28-18	June 20, 2018	Alato, Marita	sick leave		
6-21-18	June 11, 14, 15, 20, 2018	Rugato, Sonja	sick leave		
6-21-18	June 21, PM, 23PM - 10 AM	Tia, Jennifer	sick leave		
6-22-18	June 5, 6 PM - 25, 2018	Zabala, Phina	sick leave		
6-23-18	June 26, 27, 2018	Eraps, Noriel	sick leave		
6-19-18	June 30, 2018	Flores, Nilda Sardes	sick leave		
6-31-18	June 8, 15, 19, 29, 2018	Almario, Mercedes	sick leave		
6-5-18	June 6 PM - 7 PM, 2018 - 10 AM	Enris, Niel	sick leave		
6-13-18	June 14, 2018	APAO, Bea Odilia	sick leave		
6-14-18	June 14, 2018	PLANCA, Tribuzhina	Sick leave		
6-5-18	June 2 PM, 25, 2018	Zabala, Grace	sick leave		
6-29-18	June 26 PM - 27, 2018	Tia, Jennifer	sick leave		
6-21-18	June 11, 14, 18, 20, 21, 22	Rupata, Lorna	Sick leave		
6-4-18	June 5, 7, 13, 22, 2018	Piñay, Amy	sick leave		
6-4-18	June 6, 7, 2018	Pontao, Precious	sick leave		

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DATE: 11/10/19

NIEL C. ENERIO, LL.B., MPA
COLLEGE REGISTRAR III

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
7-5-18	July 5-6, 2018	Ordonez, Cordel	Vacation leave		
7-7-18	July 7, 2018	Villijo, Emilia	sick leave		
7-9-18	July 9, 10, 11, 12, 13, 2018	Villijo, Emilia	Family leave		
7-5-18	June 24, 2018	Florida, Maribeth Ann	Family leave		
7-5-18	July 2-4, 2018	Florida, Maribeth Ann	sick leave		
7-4-18	July 3, 2018	Gongob, Silvia	sick leave		
7-4-18	July 3, 2018	Dag-um, Ilyn	sick leave		
7-2-18	July 2, 2018	Gonzales, Jordan	sick leave		
7-2-18	July 2, 2018	Siquias, Rosalva	sick leave		
7-8-18	June 23, 2018	Nacion, Alexander	sick leave		
7-9-18	July 9-11, 2018	Carriaga, Rose	sick leave		
7-9-18	July 9, 2018	Bogulun, Vilma	sick leave		
7-11-18	June 12-3, 2018	Atay, Galina	sick leave		
7-4-18	June 14, 2018	Simpao, Melvina	sick leave		
7-4-18	June 17, 2018	Siquias, Rosalva	sick leave		
7-8-18	June 24, 26, 2018	Orbales, Cordel	sick leave		
7-9-18	July 9-10, 2018	Nuera, Maricelle	Special leave		
7-10-18	June 17, 2018	Angio, Christopher	sick leave		
7-17-18	July 14, 2018	Dag-um, Ilyn	sick leave		
7-18-18	July 19, 2018	Reyes, Rodriguez	sick leave		
7-12-18	July 20, 2018	Ortiz, Joseph	sick leave		
7-22-18	July 23, 2018	Bagilao, Victoria	sick leave		
7-23-18	July 19, 2018	Tigat, Alan	Sick leave		
7-20-18	July 26, 27, 2018	Congales, Jordan	sick leave		
7-31-18	July 26, 2018	PA 6, Umali, Ilyn	sick leave		
7-18-18	July 13, 2018	Fernando, Alfonso	sick leave		
7-2-18	July 3-10, PM, 13 AM	Enero, Neil	sick leave		
7-31-18	July 19, 20, 2018	Alvaro, Maribeth	sick leave		
7-23-18	July 11, 19, 20, 2018	Patos, Marites	Sick leave		
7-23-18	July 6, 2018	Siquias, Rosalva	sick leave		
7-27-18	July 10, 11, 12, 13, 14, 2018	Flores, Mark John	Sick leave		
7-6-18	July 9, 2018	Soriano, Lilibeth	sick leave		
7-10-18	July 10, 2018	Zabala, Rose	sick leave		
7-28-18	July 13, 14, 17 PM, 24, 25, 27 AM	Pilon, Fritzie	Sick leave		

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DATE:

11/14/18

NIEL C. ENERO, LLB., MPA
COLLEGE REGISTRAR III

APPLICATION FOR LEAVE

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
8-2-2018	August 7, 8, 22, 2018	Perez, Marites	Vacation Leave	Personal vacation	
8-3-2018	August 2, 2018	Bagulio, Vilma	Sick Leave		
8-7-2018	August 8, 2018	Moratola, Helen	Special Leave	SONS Biyah Day	
8-2-2018	July 31, 2018	Apuy, Julie	paid leave		
8-7-2018	August 6, 2018	Colegas, Silvia			
8-8-2018	June 17 AM, July 11 PM - 1 day	Mina, Dabylin	Sick Leave		
8-7-2018	July 8, 2018	Roxas, Randolph	Sick Leave		
8-7-2018	August 17, 2018	Villugo, Amalia	Sick Leave		
8-8-2018	August 15, 16, 2018	Villegas, Amilia	Special Leave		
8-10-2018	Aug 10, 11, days	Alvarado, Ponciano	Sick Leave		
8-16-2018	July 9, 10, 12, 17, 31, 2018	Nelson, Alexander	paid leave		
8-20-2018	Aug. 10, 2018	Moratola, Helen	paid leave		
8-20-2018	August 14, PM, 15, 16, 17	Genao, Shilia	paid leave		
8-21-2018	August 20, 2018	Gonzales, Jocelyn	paid leave		
8-24-2018	August 14PM, 15, 2018	Fernandez, Bellafid	Sick Leave		
8-28-2018	Aug. 23, 24, 2018	Mepius, Ponciano	Sick Leave		
8-30-2018	Aug. 28, 29, 2018	Bagulio, Vilma	Sick Leave		
8-31-2018	August 28, 2018	Colanigan, Willie	Sick Leave		
8-7-2018	August 28, 2018	Tigd, Ponciano	Sick Leave		
8-28-2018	August 6, 14, 24, 2018	Gonzales, Jocelyn	paid leave		
8-29-2018	August 7, 23, 2018	DAO-UHM, ELYN	Sick Leave		
8-4-2018	August 1, 3, 2018	Perez, Marites	Sick Leave		
8-08-2018	August 7, 2018	CAPUANA, TEVANIE	Sick Leave		
8-10-2018	August 20, 22, 23, 24, 2018	AQUINO, MERLINDA	Vacation Leave		
8-29-2018	August 30, 2018	ELIN, PROCHY MAE	Sick Leave		
8-06-2018	August 6, 24, 2018	ZAPATLA, ERNE	Sick Leave		
8-23-2018	August 13, 20, 2018	Requiro, Jaymee	Sick Leave		
8-28-2018	August 4, 23, 29, 2018	Alipio, Lorra	Sick Leave		
8-31-2018	August 20, 2018	Simpao, Pilar	paid leave		
8-09-2018	August 2, 20, 2018	Flores, Mina Estoy	Sick Leave		
8-24-2018	August 6, 13PM, 17 AM, 30, 31, 24, 2018	Pandol, Junian	paid leave		
8-10-2018	August 6, 28 PM, 2018	Compol, P. M. with paid out			
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DATE: 01/01/19

VIEL C. ENERIO, LL.B., MPA
COLLEGE REGISTRAR III

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
9-3-18	Sept. 7, 2018	Alota, Maris	Forced leave		
9-4-18	Sept. 11, 13, 2018	HELEN MANALO	Forced leave		
9-5-18	Sept. 4, 2018	Ducus, Julieta	Vacation leave		
9-5-18	Sept. 29, 30, 2018	LOCNIA, Rosanna	Sick leave		
9-8-18	Sept. 7, 2018	BACUS, Vicent	Sick leave		
9-11-18	Sept. 12, 2018	Gonzales, Evelyn	Sick leave		
9-30-18	Sept. 28, 2018	Ducus, Vicente	Forced leave		
9-30-18	Sept. 28, 2018	Bacus, Julian	Forced leave		
9-12-18	Sept. 12, 13, 2018	Reyes, Roberto JR.	Sick leave		
9-17-18	Sept. 27, 28, 2018	Calawigan, Vista	SPZ		
9-20-18	Sept. 24, 25, 26, 27, 28, 2018	Maab, Ronie	Vacation leave		
9-24-18	October 1, 2018	Cavera, Jerome	Vacation leave		
9-X-18	October - 2-4, 2018	Enero, Neil	Forced leave		
9-X-18	October 8, 2018	Enero, Neil	Special leave		
9-18-18	September 20, 21, 24-25, 26, 27, 2018	Comolos, Tocelyn	Mourning leave		
9-29-18	October 4, 5, 2018	Gongob, Silvia	Vacation leave		
10-04-18	September 12, 17, 2018	Calawigan, Honesto	Sick leave		
10-02-18	September 17, 24, 2018	Amor, Rodolfo	Sick leave		
9-28-18	Sept. 28, 2018	Gongob, Silvia	Vacation leave		
9-30-18	Sept. 24, 2018	Enero, Neil	Forced leave		
9-28-18	Sept. 28, 2018	Poos, Monte	Forced leave		
9-28-18	Sept. 28, 2018	Poyot, Carlos	Forced leave		
9-X-18	Sept. 29, 2018	Rao, Maralle	Forced leave		
9-X-18	Sept. 29, 2018	Simpao, Platina	Forced leave		
9-28-18	Sept 4, PA, 10, 28, 2018	Reyes, Edna	Forced leave		
9-4-18	Sept 24, 2018	Zabala, Rose	Forced leave		
9-28-18	Sept. 24, 2018	Reis, Teresita	Sick leave		
9-28-18	Sept. 24, 25, 26, 2018	Songco, Ulpian	Sick leave		

~~NIEL C. ENERIO, LL.B., MPA~~
~~COLLEGE REGISTRAR III~~

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
10-4-2018	October 3, 2018	Famorog, Melagao	Vacation leave		
10-4-2018	September 11, 27, 2018	Carion, Christian Louise	Sick leave		
10-10-18	8:45 AM - 7:PM, 16, 17th	Nacino, Alexander	Sick leave 1/2		
10-10-18	September 24, 28, 2018	Flares, Maribeth	Sick leave		
10-10-18	Oct. 15, 16, 2018	Calango, Agustin	Vacation leave		
10-15-18	Oct. 11, 12, 2018	Baguilan, Vilma	Sick leave		
10-16-18	Oct. 1, 2018	Plantida, Patricia	Sick leave		
10-18-18	Oct. 5, 9, 15, 21, 2018 (3 days)	Merolots, Helen	Personal leave		
10-18-18	Oct. 12, 13, 14, 17, 19, 20, 21, 2018 (3 days)	Monalots, Helen	Sick leave		
10-22-18	Oct. 24, 25, 26, 28, 30, 31, 2018	Atay, Julius	PERSONAL/1/2		
10-27-18	Oct. 18, 2018	REYES, RODOLFO	Sick leave		
10-29-18	Oct. 23, 24, 25, 26, 2018	Baguilan, Vilma	Vacation leave		
10-29-18	Oct. 24, 2018	Gofgob, Lilia	Vacation leave		
10-24-18	Oct. 24, 2018, Oct 31, 2018	REYES, RODOLFO	SICK LEAVE		
10-29-18	Oct. 19, 20, 22, 23, 24, 25, 2018	Gonzales, Jocelyn	Sick leave		
10-9-18	Oct. 1, AM 31, 2018	Erauz, Neil	Sick leave		
10-23-18	Oct. 1, 12, 31, 2018	Carcas, MARIO	Vacation leave		
10-26-18	Oct. 22 AM 31, 2018	ALMARIO, Mercedes	Sick leave		
10-28-18	Oct. 8 PM, 18, 2018	ATAY, Julius	Vacation leave		
10-23-18	Oct. 18, 19, 2018	ONIOT, JOSEPH	Sick leave		
10-24-18	Oct. 30, 2018	Hibat, Gerardo	Sick leave		
10-9-18	Oct. 10 PM, 19, 2018	Saycon, Elizabeth	Sick leave		
10-26-18	Oct. 30, 2018	Zabala, Rose	Sick leave		
10-21-18	Oct. 23, 30, 2018	Proctor, Gerardo	Sick leave		
10-08-18	Oct. 7, 2018	Lopez, Mark Lester	Sick leave		
10-23-18	Dec. 10, 2018	Baguilan, Vilma	Sick leave		

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DATE: 11/4/18

NIEL C. ENERIO, LL.B., MPA
COLLEGE REGISTRAR III

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
11-17-18	Nov. 19, 20, 21, 2018	Megorio, Romeo	Vacation leave		
11-17-18	Oct. 31, 2018	Dag-uman, Jlyn	Sick leave		
11-18-18	Nov. 7, 8 PM, 9, 12, 2018	Lozano, Jilou	Vacation leave		
11-20-18	Oct. 8, 2018	Soriano, Rosalyn	pink leave		
11-20-18	Nov. 1, 2018	Padilla, Vilma	pink leave		
11-21-2018	Nov. 17, 18, 19, 2018	Cabarrasa, Juana	Special leave	maternity leave	
11-23-2018	Dec. 20, 21, 22, 23, 24, 25, 26, 2018	Edross, Alberta	Forced leave	Family Planning	
11-23-2018	Dec. 20, 21, 24, 27, 28, 2018	Nuestro, Monicelle	Forced leave		
12-3-18	Nov. 26, 27, 28, 2018	Mugatian, Romeo	Special leave		
11-28-18	Nov. 9, 10, 11, 2018	Ennero, Niel	SICK LEAVE		
12-3-18	Nov. 9, 2018	Ponjas, Marites	SICK LEAVE		
12-3-18	Nov. 10, 11, 12, 2018	Atay, Jolins	VACATION LEAVE		
11-27-18	Nov. 5, 29, 2018	Almarial, Melinda	SICK LEAVE		
11-29-18	Nov. 12, 14, 15, 16, 28, 2018	Gonzales, Jocelyn	SICK LEAVE		
11-30-18	Nov. 7, 8, 14, 2018	Alcasid, Ma. Alton	SICK LEAVE		
12-03-18	Nov. 22, 2018	Lacapao, Erwin	SICK LEAVE		
12-07-18	DEC. 17, 18, 19, 20, 21, 2018	Nacion, Alexander	Forced leave		
11-22-18	Nov. 22, 2018	Zabala, Grace	SICK LEAVE		
12-7-18	Nov. 3, 16, 21, 23, 2018	Floriel, Mirka Lorraine	SICK LEAVE		
12-10-18	Nov. 30, 31, 32, 2018	Bella Flores, Perla	Forced leave		
12-10-18	Nov. 11, 2018	Lacapao, Erwin	SICK LEAVE		
11-14-18	Nov. 7, 8, 10, 2018	Appa, Ma. Arlene	SICK LEAVE		
12-7-18	DEC. 17, 18, 19, 20, 21, 2018	Gonobob, UMA C.	Special leave/forced leave		
12-10-18	December 28, 2018	Villegas, Crisie	Special leave		
12-11-18	Dec. 19, 20, 21, 22, 23, 2018	Bacus, Vicente	Forced leave & SPL		
12-11-18	Dec. 18, 19, 20, 2018	Bacus, Julian	Forced leave & SPL		
12-16-18	Dec. 24, 25, 26, 27, 28, 29, 2018	Colamigian, Ida	Forced leave		
12-12-18	Dec. 24, 25, 26, 27, 28, 29, 2018	Acosta, Venito	Forced leave		
12-11-18	Dec. 19, 20, 21, 24, 25, 26, 27, 28	Onest, Joseph	Forced leave / Special leave		
12-12-18	Dec. 10, 2018	Bugñal, Vilma	SICK LEAVE		
10-12-18	Dec. 11, 2018	Borras, Harry	Forced leave		
12-13-18	Nov. 24, 25, 26, 27, 28, 29, 2018	Pompeyo, Graciosa	Forced leave		
12-13-18	Nov. 24, 25, 26, 27, 28, 29, 2018	Wester, Crisie	Forced leave		
12-17-18	Nov. 26, 27, 28, 29, 2018	Munro, Monicelle	Forced leave		

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NIEL C. ENERIO, LL.B., MPA
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APPLICATION FOR LEAVE

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COLLEGE REGISTRATION

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
01-3-2019	January 9, 10, 11, 2019	Vilma Bagulit	Special Leave		
01-9-2019	January 18, 19, 20, 2019	MANALITO, Hermin	Special Leave	HEITA CELEBRATION	
1-9-2019	January 21, 22, 2019	Edna Alida	Special Leave	HEITA CELEBRATION	
1-9-2019	January 18, 2019	Ducus Vicente	Special Leave	Personal Transaction	
1-9-2019	January 19, 2019	Bacso, Ruthie	Special Leave	Personal Transaction	
1-8-2019	January 21-20, 2019	Coniles, Arnold	Special Leave		
1-10-2019	January 24, 2019	Alota, Miltie	Special Leave		
-11-2019	January 13, 21, 22, 23, 24, 2019	Yora, Morte	Forced Leave		
1-11-2019	January 28, 29, 2019	Yna, Morte	Special Leave		
1-14-2019	January 8, 9, 10, 11, 2019	Conchita Silia	Vacation Leave		
1-14-2019	January 7, 8, 2019	Padilla, Vilma	Sick Leave		
1-15-2019	January 14, 2019	Edna Alida	Vacation leave		
1-15-2019	January 23, 2019	Catwingas, Willie	Special leave		
1-8-2019	January 10, 11, 12, 2019	Yna, Morte	Vacation		
-2-2019	February 5, 2019	Carmona, Tavarie	Special leave		
1-22-2019	February 24, 2019	Fernando, Belfrey	Vacation		
1-23-2019	Jan. 24, 2019	Cap, Ward	Vacation		
1-23-2019	February 1, 2019	Nacion, Klemmon	Special leave	Family matter	
1-24-2019	Feb 1, 2, 3, 2019	Alvaro, Melinda	Special leave	Family Fellowship	
1-25-2019	Feb. 1, 2, 4, 2019	Lorenzo, Alreen	Special leave	Family bonding	
1-25-2019	Feb. 1, 2, 4, 2019	Nelva, Maricelle	Special leave	Family relationship	
1-26-2019	Jan. 5, 6, 7, 2019	MEGARIO, Romay	Vacation leave		
1-26-2019	January 17, 18, 19, 20, 2019	Bacso, Ruthie	Vacation leave		
1-26-2019	January 4, 5, 6, 2019	Catwingas, Agustin	Vacation leave		
1-31-2019	January 11, 31, 2019	Gonzales, Jocelyn	Vacation leave		
1-31-2019	January 31, 2019	Lorenzo, Alreen	Vacation leave		
1-31-2019	January 31, 2019	Megario, Romay	Vacation leave		
-2-2019	January 31, 2019	Opico, Joseph	Pub leave		
-2-2019	January 31, 2019	Padilla, Alvin	Vacation leave		
1-7-2019	January 7, 8, 9, 2019	Fiora, Bern	Pub leave		
1-10-2019	January 10, 11, 2019	Registe, Wong	Pub leave		
1-30-2019	January 31, 2019	Registe, Wong	Pub leave		
1-30-2019	January 10, 11, 12, 2019				
1-31-2019	February 1, 2, 3, 2019 and June 10, 2019 to October 8, 2019	Padilla, Gwap	Study leave w/ pay		

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NIEL C. EMERIO, LL.B., MPZ
COLLEGE REGISTRAR

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
3-4-19	February 4, 2019	Ortol, Joseph	Sick leave		
2-24-19	Feb. 4, 2019	Villijo, Arvin	Sick leave		
3-1-19	Feb. 18, 27, 2019	Atay, Juleen	Vacation leave		
3-11-19	March 1, 2019	Monalisa, Helen	Vacation leave		
3-20-19	Feb. 16, 19, 22, 25, 26, 27, 28, 29, 2019	Repinio, Lorna	Sick leave		
2-24-19	Feb. 26, 2019	Porki, Jr., Cleine	Sick leave		
3-4-19	Feb. 4, 7, 10, 11, 14, 15, 16, 17, 18, 19, 20, 21, 2019	HILDT, Genove	Sick leave		
3-5-19	Feb. 5, 2019	Dompson, Priscilla	Sick leave		
3-1-19	Feb. 1, 8, 2019	MPAO, RA. ALICIA	Sick leave		
3-8-19	Feb. 4, 6, 20, 21, 22, 23, 24, 25, 26, 2019	Flores, Mark Gabe	Sick leave		
3-11-19	March 7, 8, 2019	Dagulio, Vilma	Sick leave		
3-14-19	March 8, 19, 20, 2019	Borrigos, Alainne	Vacation leave		
3-15-19	March 18, 2019	RETYE, Rodolfo	Sick leave		
3-21-19	March 20, to April 1, 2019	Monalisa, Helen	Vacation leave		
3-21-19	March 15, 19, 20, 21, 2019	Dagulio, Vilma	Sick leave		
4-1-19	April 1, 2, 3, 2019	Borrigos, Alainne	Vacation leave		
3-27-19	April 1, 4, 5, 8, 10, 11, 12, 14, 17, 20	Poyo, Carlos	Vacation leave		
4-4-19	March 7, 11, 14, 15, 19, 27, 2019	PACION, ALEXANDER	Sick leave		
3-25-19	March 20-23, 2019	POTOI, CARLOS	Sick leave		
3-11-2019	March 8, 2019	Ortol, JOSEPH	Sick leave		
3-28-2019	March 8, 2019	Villijo, Endie	Sick leave		
3-29-2019	March 29, 2019	Alvarez, Verinda	Sick leave		
3-29-2019	March 29, 2019	KAY, Tilleas	Vacation leave		
3-29-2019	March 29, 2019	Celio, Romeo	Vacation leave		
3-29-2019	March 29, 2019	Garcia, Linda	Sick leave		
3-29-2019	March 29, 2019	Camara, Alvin	Sick leave		
4-1-2019	March 4, 2019	Aba, Alvin	SPECIAL LEAVE		
4-1-2019	April 1, 2019	Concepcion, JOSEPH	Vacation leave		
3-30-2019	March 3, P.M. 18PM, 22, 23, 24, 25, 2019	Flores, Mark Gabe	Vacation leave		
3-23-2019	March 11, 12, 13, 14, 2019	SIARDE, RENY	Sick leave		
4-19-2019	March 2, 2019	Augie, Christopher Rose	Sick leave		
4-28-2019	March 8, 14, 15, 2019	Porki, Juvencio	Sick leave		
4-12-2019	June 3, 4, 5, 6, 7, 11	Magno, Marviel	Family medical		
4-11-2019	March 12, 26, 2019	Saxton, Silvestre	Sick leave		
4-11-2019	April 12, 2019	Keyes, Roselito	Sick leave		

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DATE: 11/11/19

NIEL C. ENRICO LLB, MPA
COLLEGE REGISTRAR III

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
4-22-19	May 2-3, 2019	LORENZO, ELENA	VACATION LEAVE	Family Reunion	
4-26-19	April 29-30, 2019	ORUMIA, JEVONNE	SPECIAL LEAVE	Family Reunion	
4-29-19	April 11, 25, 2019	Bagulin, Vilma	SICK LEAVE		
4-30-19	April 5, 2019	Edios, Arlene	Vacation leave		
4-23-19	April 10, 17th, 2019	Gonzales, Jocelyn	Vacation leave		
4-23-19	April 14, 2019	Ornat, Josphine	SICK LEAVE		
4-16-19	April 4, 2019	Carrera, Jerome	SICK LEAVE		
4-6-19	April 5, 20, 2019	Mendoza, Jocelyn	Vacation leave		
4-6-19	April 5, 24, 2019	Conilled, Ruth	Vacation leave		
5-6-19	April 25, 26, 2019	Nacion, Alexander	SICK LEAVE		
5-6-19	May 15, 16, 17, 2019	Dompales, Priscilla	SPECIAL LEAVE		
4-6-19	May 11 PM, 29, 2019	LORETO, ELICIA	SICK LEAVE	Fiesta Celebration	
5-7-19	May 6, 2019	Gonzales, Jocelyn	Vacation leave		
5-6-19	April 1, 4, 17, 2019	Dinges, Marito	SICK LEAVE		
5-6-19	April 15, 2019	ATAY, Julius	Vacation leave		
5-6-19	May 8, 19	Gongob, Silvia	Vacation leave		
4-14-19	April 7, 2019	Alota, Marito	Vacation leave		
4-10-19	May 10, 2019	Alota, Marito	Vacation leave		
5-14-19	May 14, 15, 2019	Bagulin, Vilma	Vacation leave		
5-17-19	May 29, 2019	NACION, ALEXANDER	S P LEAVE		
5-17-19	May 30, 31, June 1, 4, 5, 2019	NACION, ALEXANDER	Vacation leave		
5-20-19	May 17, 2019	Bagulin, Vilma	SICK LEAVE		
5-22-19	May 20-21, 2019	Bacus, Vicente	SICK LEAVE		
5-32-19	July 11, 12, 15, 2019	Carrera, Jerome	Vacation leave		
5-21-19	June 7, 4, 5, 6, 7, 2019	Alotis, Marito	PERSONAL LEAVE		
5-24-19	May 35, 2019	Gonzales, Jocelyn	Vacation leave		
5-20-19	May 29-31, 2019	Carrera, Neil	SPECIAL LEAVE		
5-27-19	May 27, 29, 2019	Bacus, Vicente	SICK LEAVE		
5-27-19	May 24, 2019	Bacus, Vicente Jr.	SICK LEAVE		
5-27-19	May 24, 2019	Gongob, Silvia	Vacation leave		
5-28-19	May 24, 2019	Mandato, Helen	Vacation leave		
5-22-19	May 21, 2019	Megato, Rosas	Vacation leave		
5-29-19	May 28, 2019	Gongob, Silvia	Vacation leave		
6-3-19	May 24, 20, 21, 2019	Ceballos, Agustin	Vacation leave		

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VIEL C. ENERO LLB., MP.
COLLEGE OF EDUCATION

DAILY LEAVE LIST

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
5-31-2019	May 14, 16, 21, 2019	Gonzole, Gocelyn	Vacation leave		
5-30-2019	May 20, 2019	Viljo, Melvin	Sick leave		
6-4-2019	May 10, 11, 2019	Puras, Monte	pick leave		
6-4-2019	May 8, 14, 21, 2019	Atay, Gabby	Vacation leave		
5-14-2019	May 14, 15, 16, 2019	Enrdo, Niel	pick leave		
5-20-2019	May 17, 20, 23, 2019	Canillas, Arnold	Pick leave		
5-4-2019	May 3, 2019	Gonzol, Silvia	Sick leave		
5-10-2019	June 13-14, 2019	Carabao, Javarie	Vacation leave		
5-13-2019	May 1, 2019	Nacion, ALEXANDER	Sick leave		
5-17-19	May 11, 13, 14, 2019	Baucas, Vicente	Sick leave		
5-17-19	May 11, 13, 2019	Manzato, HELEN	Vacation leave		
5-17-19	May 14, 2019	Edros, Brunilda	Sick leave		
5-18-19	June 13, 2019	Gonzales, Jocelyn	Vacation leave		
5-18-19	June 13, 14, 15, 2019	Fernandy, Pellestor	Vacation leave		
5-21-19	June 21, 24, 25, 26, 27, 28, 2019	Mondrag, Jay Stephen	Vacation leave		
5-20-19	June 14-17-18-19, 2019	Gorgob, Lilia	Sick leave		
5-21-19	June 13, 14, 15, 19, 20, 2019	Baeso, Gabby	Sick leave		
5-26-19	June 24, 25, 26, 2019	Enrdo, Joseph	Sick leave		
5-27-19	June 24, 25, 26, 2019	Bogutin, Vilma	Pick leave		
5-27-19	June 27, 2019	Malgordo, Alvin	Vacation leave		
5-27-19	June 30, 2019	Gonzole, Gocelyn	Vacation leave		
5-28-19	June 22-26, 2019	Canillas, Arnold	Pick leave		
6-28-19	July 2, 3, 4, 5, 2019	Flopo, Mark Lester	Vacation leave		
7-1-19	June 26-27, 2019	Baucas, Vicente	Pick leave		
7-1-19	June 24, 28, 2019	Alvario, Paulinda	Pick leave		
7-1-19	June 24, 27, 2019	ATAY, Julius	Vacation leave		
7-1-19	June 27, 2019	Puras, Monte	Vacation leave		
7-1-19	June 27, 2019	Canillas, Arnold	Vacation leave		
7-3-19	June 14, 24, 27, 28, 2019	Nacion, ALEXANDER	Pick leave		
7-1-19	June 10, 13, 16, 21, 2019	Flopo, Mark Lester	Vacation leave		
7-1-19	June 17, 2019	Tia, Jennifer	Pick leave		
7-4-19	July 4, 2019	Bogutin, Vilma	Sick leave		
7-8-19	June 10, 2019	Alvario, Paulinda	Pick leave		
7-17-19	June 17, 18, 20, 21, 27, 28, 2019	Zabala, Rose	Pick leave		

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DATE: 7/14/19

NIEL C. ENRDO, LL.B., MP
COLLEGE REGISTRAR

APPLICATION FOR LEAVE

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
6-19-19	June 19, 2019	Bardugo, Elaine	Vacation leave		
7-8-19	June 10, 17, 2019	Fernandez, Francisca	Vacation leave		
7-8-19	June 10, 2019	Sayson, Lilibeth	Sick leave		
7-11-19	June 11, 14, 15, 16, 17, 2019	Tiana, Tony	Sick leave		
7-9-19	June 21, 2019	Abot, Concordia	Sick leave		
7-10-19	June 28, 2019	Magsays, Almar	Vacation leave		
7-11-19	June 4, 2019	Gonzales, Silvia	Vacation leave		
7-10-19	July 9, 2019	Gonzales, Silvia	Vacation leave		
7-10-19	June 17, 2018	REYES, Pedrojo	Sick leave		
7-3-19	June 29, 2019	Domingo, Mariano	Sick leave		
7-12-19	July 21-24, August 7, 8, 9, 2019	Herrera, Marita	Vacation leave		
7-16-19	July 15, 2019 - ~	Nuest, Maricelle	July K-ENP		
	July 16, 2019		July 16 - Fired leave		
7-12-19	July 11, 2019				
7-12-19	July 11, 2019	Ferrando, Bellofbo	Vacation leave		
7-18-19	June 3, 2019	Mondong, Mylene	Vacation		
7-8-19	June 11-17, 14PM, 19PM, 21PM	Pontes, Juana	Sick leave		
7-17-19	July 15, 16, 2019	Gongob, Silvia	Sick leave		
7-19-19	July 17, 2019	Gonzales, Joelyn	Vacation leave		
7-11-19	July 10, 2019	Villaz, Enrica	Sick leave		
7-12-19	July 15, 16, 17, 2019, July 20, 2019	Huip, Pedrojo	Sick leave		
7-22-19	July 17-19, 2019	Onofre, Joseph	Sick leave		
7-20-19	July 20, 2019	Calawagan, Aila	Special leave		
7-22-19	July 11, 15-18, 2019	Laedad, Gerani	Vacation leave		
7-24-19	July 22, 23, 2019	NEGRERO, Leon	Sick leave		
7-29-19	July 1, 2019	Bacus, Julietta	Sick leave		
7-20-19	July 22, 23, 24, 25	Bardugo, Elaine	Sick leave		
7-24-19	August 5-9, 2019	Carreno, Juvon	Forced leave		
7-29-19	July 24, 2019	Bogabot, Vilma	Sick leave		NIEL C. ENERIO, LLB., MPA
7-29-19	July 29, 2019	Edros, Celinda	Vacation leave		"COLLEGE REGISTRAR"
7-29-19	July 19, 29, 2019	Calawagan, Aila	Vacation leave		
7-20-19	July 29, 2019	Gonzales, Joelyn	Vacation leave		

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NIEL C. ENERIO, LLB., MPA

"COLLEGE REGISTRAR"

DATE OF FILING	INCLUSIVE DATE	NAME	TYPE OF LEAVE	PURPOSE	REMARKS
August 2, 2019	July 26, 29, 30, Aug 1, 2019	Hilot, Carmelita	Sick Leave		
7-31-19	July 30, 2019	Gorog, Silvia	Vacation Leave		
7-31-19	July 30, 2019	Magno, Romeo	Vacation Leave		
7-17-19	July 16, 2019	Carmona, Jessie	Sick Leave		
8-5-19	August 14, 15, 16, 2019	Oriet, Joseph	Sick Leave		
7-8-19	July 5, 2019	Gonzales, Joelyn	Vacation Leave		
7-3-19	July 11, 2019	Poyot, Lared	Sick Leave		
8-5-19	August 2, 2019	Gonzales, Joelyn	Vacation Leave		
8-6-19	July 27, 28, 29, 2019	Aligao, Christopher	Sick Leave		
8-1-19	July 9, 16, 17, 2019	Atay, Julius	Vacation Leave		
7-30-19	July 17, 21, 2019	Alvaro, Marissa	Sick Leave		
7-30-19	July 3, 5, 14, 17, 18, 2019	Zobald, Grace	Sick Leave		
8-5-19	August 9, 12, 13, 2019	Loquias, Rosalba	Sick Leave		
7-22-19	July 17, 19, 2019	Abro, Rosalyn	Sick Leave		
7-1-19	July 14, 15, 2019	Agnes, Rodolfo	Sick Leave		
7-26-19	July 29, 30 PM, 2019	Dayon, Lilibeth	Sick Leave		
7-29-19	July 1, 2, 11, 12, 18, 22, 24, 26, 27, 28, 19, 2019	Perez, Anna	Sick Leave		
7-31-19	July 1, 8, 10, 17, 18, 24, 29, 2019	Pardo, Juancito	Sick Leave		
7-29-19	July 29, 2019	DESA SOTER, Edna	Sick Leave		
7-18-19	July 17, 2019	Mura, Maricelle	Sick Leave		
7-8-19	August 29, 30, 2019	Mura, Maricelle	forced leave	note: 3 days forced leave available only	
7-31-19	July 3, 4, 11, 12, 17, 25	Hilot, Carmelita	Sick Leave		
8-13-19	August 6, 2019	Bugzon, Vilma	Sick Leave		
7-19-19	July 17, 2019	Sacca, Alexandra	Sick Leave		
8-5-19	July 15, 17, 18, 19, 22, 23, 24, 2019	Peras, Milet	Sick Leave		
8-12-19	Aug. 19, 20, 22, 23, 27, 28, 29, 30	Abro, Rosalyn	Vacation Leave		
8-19-19	July 14, 15, 16, 2019	Batogbuay, Vilma	Sick Leave		
8-11-19	August 14, 15, 16, 2019	Tambaga, Raffael	Sick Leave		
8-22-19	August 13, 14, 15, 16, 17, 20, 21, 2019	Aliza, Marita	Sick Leave		
8-27-19	August 23, 2019	Migino, Romeo	Sick Leave		
8-26-19	August 22, 2019	Batogbuay, Vilma	Vacation Leave		
8-30-19	August 20, 2019	Magalda, Vilma	Sick Leave		

11/11/19 TRUE COPY
FROM THE ORIGINAL

DATE: 11/19/19

NIEL C. ENERIO, LLB, MPA
COLLEGE REGISTRAR

DATE	Leave Request	Leave Type	Leave Status
8-27-19	September 4-11, 2019	Request, Day Off	vacation leave
8-27-19	August 13, 14, 15, 2019	Request, Day Off	CP leave
8-19-19	August 15, 16, 2019	Request, Day Off	Burial
9-2-19	August 16, 19, 2019	Request, Day Off	Sick leave
8-5-19	August 8-3 day, 14 (1/2 day), Aug 23, 2019	Request, Day Off	Sick leave
8-7-19	August 13, 14, PM, 22, 23, 2019	Request, Day Off	vacation leave
9-2-19	August 2, 2019	Request, Day Off	Sick leave
9-3-19	August 1, 2, 12, 2019	Request, Day Off	Sick leave
9-2-19	August 2, 4, 7, 8, 9, 2019	Request, Day Off	Sick leave
8-28-19	August 9, PM, 24 PM, 2019	Request, Day Off	vacation leave
8-29-19	August 9, 28, 2019	Request, Day Off	Sick leave
8-32-19	August 2, 2019	Request, Day Off	Sick leave
9-06-19	September 9, 10, 11, 2019	Request, Day Off	vacation leave
9-9-19	August 2, 23, 27, 30, 2019	Request, Day Off	Sick leave
9-5-19	September 4, 2019	Request, Day Off	vacation leave
9-09-19	September 4, 5, 6, 2019	Request, Day Off	Sick leave
9-9-19	September 17, 18, 19, 20, 23, 24, 25, 27, 2019	Request, Day Off	vacation leave
9-2-19	August 6, PM, 28-31 AM) 1/2 day	Request, Day Off	Sick leave
9-7-19	August 9, 22, 23, 2019	Request, Day Off	Sick leave
9-11-19	September 12, 13, 2019	Request, Day Off	vacation leave
9-11-19	September 6, 2019	Request, Day Off	Sick leave
9-12-19	September 6, 2019	Request, Day Off	vacation leave
9-18-19	September 14, 17, 2019	Request, Day Off	vacation leave
9-20-19	September 3, 7, 30 2019	Request, Day Off	Special leave
9-23-19	September 1, 19, 20, 2019	Request, Day Off	Sick leave
9-24-19	Oct. 3-4, 2019	Request, Day Off	Special leave
9-23-19	Sept. 20, 2019	Request, Day Off	Sick leave
9-16-19	Sept. 13, 2019	Request, Day Off	Sick leave
9-24-19	Sept. 13, 2019	Request, Day Off	Sick leave
9-24-19	October 3, 4, 2019	Request, Day Off	vacation leave
10-1-19	Sept. 20, 2019	Request, Day Off	Sick leave

NIEL C. ENERIO LLB., MPA
COLLEGE REGISTRAR

			PURPOSE	REMARKS
8-1-19	September 4-11, 2019	Requena, Day Mer	vacation leave	
8-19-19	August 13, 14, 15, 2019	Atota, Merito	SP leave	Burial
8-19-19	August 15, 16, 2019	Villaga, Emilia	sick leave	
9-2-19	August 16, 19, 2019	Atota, Merito	sick leave	
8-5-19	August 8-13, 14(1/2 day), Aug 23, 2019	Enero, Niel	sick leave	
8-7-19	August 13, 14, 15, 22, 23, 2019	Gonzales, Jocelyn	sick leave	
9-2-19	August 2, 2019	Dompson, Precisita	sick leave	
9-3-19	August 1, 2, 12, 2019	Hilat, Genoveva	sick leave	
9-2-19	August 2, 4, 7, 8, 9, 2019	Florida, Trizie	sick leave	
8-28-19	August 9, 10, 24, 25, 2019	Bondigao, Claire	Vacation leave	
8-29-19	August 9, 28, 2019	de la Pena, Adora	sick leave	
8-30-19	August 2, 2019	Ortiz, Juana	sick leave	
9-6-19	September 9, 10, 11, 2019	Carillo, Arnold	morning leave	Burial Father-in law
9-9-19	August 2, 23, 27, 30, 2019	Nacion, Alexander	sick leave	
9-5-19	September 4, 2019	Gonzales, Socely	Vacation leave	
9-9-19	September 4, 5, 6, 2019	Perez, Morris	sick leave	
9-9-19	September 17, 18, 19, 20, 23, 24, 25	Perez, Morris	Vacation	
9-5-19	August 6, 13, 28 - Am) 1/2 day	Perez, Morris	sick leave	
9-3-19	August 2, 12, 13, 14	Payson, Lilibeth	sick leave	
9-11-19	September 12, 13, 2019	Ungon, Melvin	sick leave	
9-11-19	September 6, 2019	Corillo, Arnold	Vacation leave	
9-12-19	September 6, 2019	Onate, Joseph	sick leave	
9-18-19	September 14, 15, 2019	Parogpilin, Clara	Vacation leave	
9-20-19	September 14, 15, 2019	Gonzales, Socely	Vacation leave	
9-23-19	September 17, 18, 2019	Baqubin, Vilma	Special leave	Death Anniversary of law Father-in law
9-24-19	September 1, 19, 20, 2019	Villijo, Lucia	sick leave	
9-23-19	Sept. 20, 2019	Fornandy, Adelfor	Special leave	
9-16-19	Sept. 13, 2019	Perez, Vicente	sick leave	
9-34-19	Sept. 1, 2019	Colamigao, Ruth	sick leave	
9-26-19	October 3, 4, 2019	Enero, Niel	Vacation leave	
10-1-19	Sept. 20, 2019	Longos, Rubie	Vacation leave	

IEL C ENERIO LLB, MPA
COLLEGE REGISTRAR III