



Republic of the Philippines  
**CITY OF TANGUB**  
**SANGGUNIANG PANLUNGSOD**

Tel No. 098-545-0248  
Email: [coo\\_tangub@yahoo.com](mailto:coo_tangub@yahoo.com)  
[www.tangubcity.gov.ph](http://www.tangubcity.gov.ph)



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 14<sup>TH</sup> SANGGUNIANG PANLUNGSOD OF TANGUB CITY HELD ON MAY 8, 2018 AT 9:30 A.M. AT THE ASPIRACION HALL (SP SESSION), TANGUB CITY.

**PRESENT:**

Hon. Wilma R. Canama	City Councilor
	Presiding Protempore
	Acting Presiding Officer
Hon. Eva R. Ordeniza	City Councilor
Hon. Beatriz G. Florida	City Councilor
Hon. Elnora G. Alngohuro	City Councilor
Hon. Emigdio E. Florida, Sr.	City Councilor
Hon. Cecilio C. Sultan	City Councilor
Hon. Raul O. Patulada	City Councilor
Hon. Alberto C. Peñas	City Councilor
	Acting Floor Leader
Hon. Valentin P. Ombina	City Councilor
Hon. Mary Grace D. Tabalba	City Councilor
	ABC President

**ON OFFICIAL TRAVEL:**

Hon. Edemar S. Alota	City Vice Mayor
Hon. Mariano P. Trompeta, Jr.	City Councilor

**ABSENT: NONE**

**CITY ORDINANCE NO. 2018-05-009**

**AN ORDINANCE AMENDING SECTION 7 OF CITY ORDINANCE NO. 15 ENTITLED, “AN ACT PROVIDING FOR THE ESTABLISHMENT OF A CITY COLLEGE IN TANGUB CITY.**

(Sponsored by: All members of the Sangguniang Panlungsod)

Be it ordained by the Sangguniang Panlungsod of Tanguib City in session duly assembled, that:

**SECTION 1: AMENDMENTS.** Section 7 of City Ordinance No. 15 is hereby amended in order to read as follows:

“**Section 7: Governing Board** – The Governing Board of Governor Alfonso D. Tan College (GADTC) shall be its Board of Trustees (BOT).

**Section 7(a): Composition of BOT**- the GADTC BOT shall be composed of the Local Chief Executive as Chairman, the College President as Vice Chairman and the following as members:

- a. Immediate Former GADTC President,



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- b. The City Vice-Mayor as representative of the Sangguniang Panlungsod;
- c. The Chairman of the Sanggunian Committee on Education;
- d. The Chairman of the Sanggunian Committee on Finance and Appropriation;
- e. The GADTC Consultant(s);
- f. The Human Resource and Management Officer (HRMO) of Tangub City;
- g. The President of the Faculty and Staff (FAST) Association;
- h. The President of the Supreme Student Government /Council;
- i. The Dean of the Office of the Student Affairs (OSA)
- j. The City Legal Officer;
- k. The President of the GADTC Alumni Association;
- l. A representative of Association of Local Colleges and Universities;
- m. A representative from an accredited business or industry sector as member of the BOT;
- n. The School Division Superintendent of Tangub City DepEd Division or his/her representative;

**Section 7(b):** Terms of Office of the BOT:

- a. The terms of Office of the Chairman and of the following members, namely the City Vice Mayor, Chairmen of the Committee on Education and Finance of Sanggunian, and representatives of the Faculty, Students, and Alumni Associations shall be co-terminus with the terms of office of their respective positions.
- b. The representative from accredited business or industry sector shall be appointed by the BOT for a specific term of office upon the nomination of the business or industry sector which the representative is a member thereof.

**Section 7(c):** Representatives of the Faculty, Student and Alumni Associations to the BOT- The Presidents of the faculty, students and alumni associations are members of the BOT upon their election and qualification to their respective positions. In case of permanent vacancy in the above –mentioned positions, the BOT shall recognize the rule on automatic succession under their respective constitution and by-laws.



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- a. Promulgate policies in accordance with the declared state policies on higher education as well as the policies, standards and thrusts of the CHED under R.A. 7722 and other pertinent laws;
- b. Promulgate rules and regulations consistent with existing laws, rules, and regulations as may be necessary to carry out the purposes and functions of the local HEI;
- c. Establish policies, guidelines and procedures for participative decision-making;
- d. Develop academic arrangements and linkages for institutional capability building with appropriate institutions and agencies, both public and private, local and foreign;
- e. Determine/approve curricular programs and course offerings in response to the needs and demands of the community provided that these should comply with the provisions of CMO No. 10, s. 2005;
- f. Promulgate policies on admission, retention, and graduation of students and toward degree(s), title(s), diploma(s), and certificate(s). However, conferment of honorary degree(s) or title(s) shall be in accordance with the policies and guidelines set by CHED;
- g. Ensure the efficient management of non-academic services such as medical and dental, guidance and counselling, canteen, buildings, grounds, property maintenance and similar services;
- h. Institutionalize research and extension programs;
- i. Appoint the President of the college/university upon the recommendation of the research committee;
- j. Confirm appointments of other school officials, teaching and non-teaching personnel appointed by the President;
- k. Delegate any of its powers and duties provided for herein to the President and/or other officials of the college/university as it may deem appropriate so as to expedite the administration of the affairs of the college/university;
- l. Invite representatives from other government or private entities as resource person(s) of the board;
- m. Determine the fees and other school charges;
- n. In coordination with the Sangguniang Panlungsod, provide for the regular



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- o. Recommend to the Sangguniang Panlungsod policies on tertiary education and other related development legislation on effective governance and management.

**Section 7(e): Manner of Selection and Appointment of the President and other GADTC Personnel-** The President, Vice-President, Deans, Directors, Registrar, Administrative Officer, Accountant, teaching and non-teaching personnel shall be selected and appointed by the Local Chief Executive of Tangub City in accordance with the provisions of the Local Government Code and applicable Civil Service Law, Rules and Regulations.

**Section 7(f): Powers and Duties-** The administration of GADTC is vested on its President who must render full time service. He shall be responsible to the Board for the implementation of all its policies, programs, projects, and services.

**Section 7(g): Minimum Qualifications for Presidency -** Applicants for college President must be a holder of an appropriate earned doctoral degree and must have at least five (5) years of relevant administrative experience.

**Section 7(h): Attendance to meetings –** The BOT Chairman, Vice-Chairman and members shall personally attend the regular Board meetings.

**Section 7(i): Meetings –** The BOT may hold either regular or special meetings. Regular meetings shall be convened once every quarter. Special meeting(s) may be held only upon the call of its chairman or in his absence by the vice- chairman provided that the members of the BOT have been duly notified at least one (1) day before the date of the meeting.

**Section 7(j): Quorum –** A majority of all the members of the governing board holding office and who are actually present at the time of its regular or special meeting shall constitute a quorum.

**Section 7(k): Presiding Officer –** The Chairman of the BOT or in his absence the Vice- Chairman shall preside over its regular or special meetings.

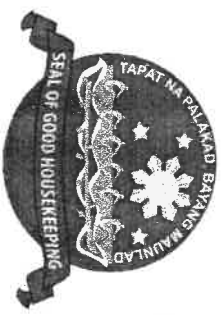
**Section 7(l): Secretary of the BOT –** The Local Chief Executive shall appoint the Board Secretary subject to the confirmation of the BOT. He /She shall serve as Secretary for both the BOT and the college. Specifically, he/ she shall perform the following functions:

- a. Prepares the minutes of the meetings of the BOT;
- b. Keep all the records of the college/university;
- c. Provides administrative assistance to the BOT;
- d. Coordinates the schedules of BOT meetings and takes charge of the



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- e. Performs other duties and responsibilities as may be assigned by the BOT and/or by the President of the local HEI.

**Section 2: SEPARABILITY CLAUSE-** Any part or provision of this Ordinance which may be held invalid or unconstitutional shall not affect the remaining operation provisions of this Ordinance.


**Section 3: REPEALLING CLAUSE-** All Ordinances, or parts thereof, which are inconsistent with any provision of this Ordinance shall be deemed repealed or modified, as the case maybe.

**Section 4: EFFECTIVITY CLAUSE-** This Ordinance shall take effect immediately upon its approval.


UNANIMOUSLY APPROVED

MAY 8, 2018


I HEREBY CERTIFY to the correctness of the above-quoted excerpt.

  
**ALESTEL M. DABIO**  
SP Secretary

ATTESTED:

  
**WILMA R. CANAMA**  
City Councilor  
Presiding Protempore  
Temporary Presiding Officer

APPROVED:

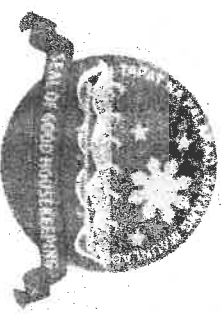
  
**PHILIP T. TAN**  
City Mayor

                      
Date of Approval



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Concurred:

**Hon. Wilma R. Canama**  
City Councilor  
Presiding Protempore  
Acting Presiding Officer

**Hon. Eva R. Ordeniza**  
City Councilor

**Hon. Beatriz G. Florida**  
City Councilor

**Hon. Elnora G. Alngohuro**  
City Councilor

**Hon. Emigdio E. Florida, Sr.**  
City Councilor

**Hon. Cecilio C. Sultan**  
City Councilor

**Hon. Raul O. Patulada**  
City Councilor

**Hon. Alberto C. Peña**  
City Councilor  
Acting Floor Leader

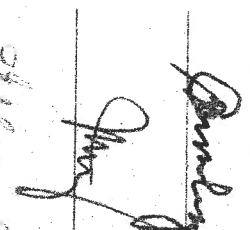
**Hon. Valentin P. Ombina**  
City Councilor

**Hon. Mary Grace D. Tabalba**  
City Councilor  
ABC President

**Hon. Edemar S. Alota**  
City Vice Mayor

**Hon. Mariano P. Trompeta, Jr.**  
City Councilor

  
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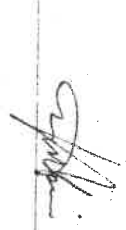
  
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On official travel

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EXCERPT FROM THE MINUTES OF THE BOARD OF TRUSTEES MEETING OF  
GOVERNOR ALFONSO D. TAN COLLEGE (GADTC), TANGUB CITY HELD ON  
APRIL 26, 2018 AT 9:30 A.M. AT THE ACTIVITY CENTER FUNCTION ROOM.

**PRESENT:**

Hon. Philip T. Tan	- City Mayor/College President
Dr. Jennifer W. Tan	- Presiding Officer
Hon. Edemar S. Alota	- Immediate Former College President
	- Board member
Hon. Elnora G. Alingohuro	-City Vice Mayor/Representative of the City Council
	- Board member
Hon. Alberto C. Peñas	- City Councilor
	- Chair, Committee on Education
	- Board member
	- City Councilor
	- Chair, Committee on Finance and Appropriation
	- Board member
Dr. Gerundia C. Peñas	- College Consultant
	- Board member
Prof. P. Emelio S. Pascual	- College Consultant
	- Board member
Dr. Jean G. Veloso	- DepEd Representative
	- Board member
Mrs. Bellalor E. Fernandez	- FAST President
	- Board member
Mr. Wilmar O. Cuambot	- HRMO
	- Board member
Jenieffer T. Tia	- Dean, Office of Student Affairs (OSA)
	- Board member
Mrs. Alestel M. Dablo	- Board Secretary
Mr. Elviro J. Fuentes, Sr.	- Assistant Board Secretary

**ABSENT:**

Dr. Raymundo P. Arcega, CESE	- Presidential consultant of the City Mayor for Education/ Board member
Atty. Dickie B. Gongob	- GADTC Alumni President
	- Board member

**RESOLUTION NO. 2018-04-018**

A RESOLUTION ENDORSING TO THE SANGGUNIANG PANLUNGSD OF TANGUB CITY THE AMENDMENT OF SECTION 7 OF CITY ORDINANCE NO. 15 ENTITLED, "AN





**BOT Res. No. 2018-04-018**

WHEREAS, the governing board finds that there is a need to amend some of the provisions of the City Ordinance no. 15 particularly the composition of the Board of Trustees;

WHEREAS, this will benefit the Institution particularly in availing the free tuition as provided for in Republic Act No. 10931, otherwise known as "Universal Access to Quality Tertiary Education Act";

NOW THEREFORE, on motion of Hon. Edemar S. Alota, severally seconded, be it

RESOLVED, as it is hereby resolved to endorse as it hereby endorses to the Sangguniang Panlungsod of Tanguib City the amendment of Section 7 of City Ordinance No. 15 entitled, "An Act providing for the establishment of a City College in Tanguib City;

RESOLVED FURTHER, that copies of this resolution be furnished the Sangguniang Panlungsod of Tanguib City, through Hon. Edemar S. Alota, City Vice Mayor and other parties concerned for their information and appropriate action.

UNANIMOUSLY APPROVED

APRIL 26, 2018


I HEREBY CERTIFY to the correctness of the above-quoted excerpt.

APPROVED:

  
**ATTY. PHILIP T. TAN, CPA**

City Mayor

GADTC President  
Presiding Officer

  
**ALESTEL M. DABLO**  
Board Secretary