



Gov. Alfonso D. Tan College
Maloro, Tanguib City

FACULTY

F – Performance Evaluation

•Table of Specifications



Governor Alfonso D. Tan College
Maloro, Tanguib City
INSTITUTE OF BUSINESS AND FINANCIAL SERVICES

TABLE OF SPECIFICATION (TOS)

Instructor : LOVELY MARYGOLD A. CALATRAVA
Subject : Compensation Administration

TOPICS	Creating	Evaluating	Analyzing	Applying	Understanding	Remembering	Total
Designing Pay Levels, Mix and Structures			15				15
Employee Contributions: Determining Individual Pay			15				15
for Performance Plans			17				17
Performance Appraisals			15				15
Employee Benefits			13				13
TOTAL							75



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TABLE OF SPECIFICATION (TOS)

structor : LOVELY MARYGOLD A. CALATRAVA
Subject : Human Resource Management

TOPICS	Creating	Evaluating	Analyzing	Applying	Understanding	Remembering	Total
Performance management and employee development			20				20
Standards management			40				40
Employee selection and discipline			10				10
TOTAL							70

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TABLE OF SPECIFICATION (TOS)

Instructor: Nova Joy S. Sarno
Management

Course: HM 106 Strategic Human Resource

Topics	LEARNING DOMAIN						Total
	Creating	Evaluating	Analysing	Applying	Understanding	Remembering	
eward and ompensation			10			10	20
training and eveloping Strategies					20		20
erformance anagement Strategies						10	10
etrenchment rategies			10			10	20
total			20		20	30	70

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TABLE OF SPECIFICATION (TOS)

Instructor: Nova Joy S. Sarno

Course: HM 108 Cooperative Management

Topics	LEARNING DOMAIN					Tot
	Creating	Evaluating	Analysing	Applying	Understanding	
Producers' and Marketing Cooperatives						10
Consumers' Cooperative						10
Service Cooperatives	10				5	15
Cooperatives and the Agrarian Reform Program	10				5	20
People Development Through Cooperatives			10			10
Total	20		10		10	40



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INSTITUTE OF BUSINESS AND FINANCIAL SERVICES

TABLE OF SPECIFICATION (TOS)

Instructor: ~~JORDINE ANG CONCEPCION~~

Course: ~~HM 102 – Recruitment and Selection~~

SET-A

TOPICS	Creating	Evaluating	Analyzing	Applying	Understanding	Remembering	Total
State Policy on Labor				50			50
Employer-Employee Relationship				20			20
Right to Self-Organize				10			10
TOTAL				80			80



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INSTITUTE OF BUSINESS AND FINANCIAL SERVICES

TABLE OF SPECIFICATION (TOS)

Instructor : JORDINE ANGE CONCEPCION
Course : BAC 126 – Human Resource Management

SET-A

TOPICS	Creating	Evaluating	Analyzing	Applying	Understanding	Remembering	Total
Human Resource Planning				40			40
Recruitment, Selection and Placement					30		30
Training and Development				20			20
TOTAL				60	30		90



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INSTITUTE OF BUSINESS AND FINANCIAL SERVICES

TABLE OF SPECIFICATION (TOS)

structor : LOVELY MARYGOLD A. CALATRAVA
Subject : Organizational Development

TOPICS	Creating	Evaluating	Analyzing	Applying	Understanding	Remembering	Total
signing ganizational ucture			15				15
ontrol, Change f trepreneurship			15				15
ganizational lture and Change			15				15
ganizational rvey			15				15
TOTAL							60