

Gov. Alfonso D. Tan College

Maloro, Tangub City

C – RANKING AND PROMOTION

Career Pathing and Succession Plan



STAFFING PATTERN

thirty (298) plantilla positions, as follows: Composition and Structure. The GADTC shall be composed of two hundred

A. Office of the College president

- President
- **Executive Vice President**
- のでり Vice President for Academic Affairs
- 4 Vice President for Administration and Finance
- Vice President for Planning

8 Office of the Vice President for Academics 1) One (1) Associate Professor I (SG-19) 2) One (1) Administrative Aide III (SG-3)

INSTITUTE OF BUSINESS AND FINANCIAL SERVICES

- One (1) Associate Professor I (SG-19)
 One (1) Assistant Professor III(SG-17)
 One (1) Assistant Professor II(SG-16)
- 54800 Four(4) Assistant Professor I(SG-15) Twenty two (22) Instructor I
- One (1) Clerk I

INSTITUTE OF CRIMINAL JUSTICE EDUCATION One (1) Assistant Professor III (SG-17)

- とい One (1) Assistant Professor II(SG 16)
- ω Two (2) Assistant Professor I(SG-15)
- D Fourteen (14) Instructor I
- One (1) Secretary (Clerk I)

INSTITUTE OF ARTS & SCIENCES

- -One (1) Associate Professor I(SG-19)
- 2) Three (3) Assistant Professor II(SG-16)
- S Six (6) Assistant Professor I(SG-15)
- 4 Fifty eight (58) Instructor I
- One (1) (Clerk II)

INSTITUTE OF COMPUTER STUDIES

- One (1) Assistant Professor II(SG-16)
 Eight (8) Assistant Professor I(SG-15)
 One (1) Clerk II

INSTITUTE OF TEACHER EDUCATION

- 1) Two (2) Associate Professor I(SG-19)
- 2) One (1) Assistant Professor II(SG-16)
- Ten (10) Assistant Professor I(SG-15)
- 4) Twenty two (22) Instructor I

5) One (1) Clerk I

INSTITUTE OF MIDWIFERY

- 1) One (1) Assistant Professor II(SG-16) 2) Two (2) Assistant Professor I(SG-15)
- 3) Twelve(12) Instructor I
- 4) One (1) Clerk I

INSTITUTE OF SENIOR HIGH SCHOOL

- 1) Two (2) Assistant Professor III(SG-17) 2) One (1) Assistant Professor II(SG-16)
- 3) Two (2) Assistant Professor I(SG-15)
- 4) Seventeen(17) Instructor I
- 5) One (1) Clerk I

REGISTRAR

- 8000 One (1) Registrar III(SG-18)
 - One (1) Administrative Assistant I (SG-7)
- One (1) Administrative Aide VI (Clerk III) (SG-6) Two (2) Clerk II (SG-4)
- 5 8
- Six (6) (Clerk I)(SG-3)

OFFICE OF STUDENT AFFAIRS

- One (1) Assistant College Dept. Head (SG 17)
 One (1) Assistant Professor II(SG-16)
- One (1) Assistant Professor I(SG-15)
- 500400 One (1)Clerk II (sg4)
- Two (2) Administrative Aide III

ņ Office of the Vice President for Administration and Finance

- 1) One (I) Administrative Officer V (Cashier III) (SG-18)
- N One (1) Clerk II(sg4)

BUDGET

- One (1) Administrative Officer II (Administrative Officer I)(SG-11)
 One (1) Clerk I(sg3)

ACCOUNTING

- One (1) Accountant III(SG-18)
- 1000 One (1) Administrative Assistant I (SG-7)
- One (1) Administrative Aide V (SG-5)
 One (1) Cash Clerk I(sg4)

GADTC LIBRARY

- One (1) College Librarian III (SG 18)
- One (1) Librarian II (SG-15)
- 800 One (1) Administrative Aide V (SG 5)

- One (1) Administrative Aide IV (SG 4)
 Two (2) Clerk I(sg3)
- 40

SUPPLY & PROPERTY MANAGEMENT OFFICE

- 20 0 One (1) Property Custodian (SG 8)
 Two (2) Administrative Aide III(SG-3)

MEDICAL & DENTAL CLINIC

- N 3 One (1) Assistant Professor I (SG 15)
- One (1) Administrative Aide III

GENDER AND DEVELOPMENT, PWD, DRRMC

- でし One (1) Assistant Professor II(SG-16)
- One (I) Assistant Professor I (SG 15)

COLLEGE INFORMATION SYSTEM OFFICE

- **4000**
 - One (1) Assistant Professor II(SG-16)
 One (1) Computer Programmer I (SG II)
- One (1) Computer Maintenance One (1) College System Designer

GENERAL SERVICES

- One (1) Assistant Professor II (SG 16)
- 8 N 3 Two (2) Construction & Maintenance Capataz (SG-5)
- Two (2)Administrative Aide III (SG 3)
- £ 2 Twelve (20) Administrative Aide I(SG 1)
- Three (3) Electricians

HUMAN RESOURCE MANAGEMENT

- One (1) Assistant Professor II(SG-16)
- One (1) Assistant Professor I(SG-15)
- 8 N 3 Two (2) Clerk II (sg4)
- Two (2) Clerk I(SG-3)

D. Office of the Vice President Quality Management, Alumni and External Affairs

---One (1)Associate Professor I (SG-19)

CORPORATE COMMUNICATIONS & PROMOTIONS

1) One (1) Assistant Professor I (SG 15)

OJT, PLACEMENT & ALUMNI

1) One (1) Assistant Professor I (SG 15)

RESOURCE GENERATION & LINKAGES

_ One (1) Assistant Professor I (SG 15)

RESEARCH AND COMMUNITY EXTENSION

- One (1) Assistant Professor II (SG-16) One (1) Assistant Professor I (SG 15) One (1) Clerk II (SG-4)
- SON -

QUALITY MANAGEMENT DEVELOPMENT OFFICE

- One (1) College Department Head(SG-20)
 One (1) Administrative Officer I (SG-10)
- 3003
- One (1) Assistant Professor I (SG 15)
 One (1) Clerk II(sg4)

COLLEGE STATISTICIAN

_ One (1) Assistant Professor I (SG15)

Prepared by:

ROMAR C.MEGRINO



GOV. ALFONSO D. TAN COLLEGE

Maloro, Tangub City 7214

INSTITUTE OF BUSINESS AND FINANCIAL SERVICES SUCCESSION PLAN



First Semester 2018 - 2019

| First Semester 2018 - 2019 ACADEMIC RANK | | | | | | | | | ACADEMIC POSITION | | | | | | | | | | |
|---|---------------------|---------------------------------|---------|--------------|-------------------|----------------|---------------------------|-----------------------|-------------------|---------------|---------------|----------------|-----------|-----------------|-------------------|-----------------------|----------------------|--------------------------------|----------------------------|
| POSITION | Secretary | Job Order | Clerk 1 | Instructor 1 | Instructor 1.1 | Instructor 111 | Asst. Prof 1 | Asst. Prof. 11 | Asst. Prof. 111 | Assoc. Prof 1 | Assoc Prof 11 | Assoc Prof 111 | Professor | Dean | Program Head - MM | Program Head -HRM | Research Coordinator | CAES and Alumni Coordinator | OJT/ PRACTICUM Coordinator |
| CURRENT | | | | | | | | | | | | | | | | | | | |
| | Glyza Mie Galvez | Nelyjoy Sabellano | | | Luciano Pondoc | | Christian Louis Cuizon | Rodolfo Reyes, Jr. | Ilyn Daguman | ř v | | | | Ilyn Daguman | Felvys Corpuz | Ryan Ram Elesterio | | Rodolfo Reyes | |
| | | Felvys Corpuz | | | | | | | | | | | | | | | | | |
| | | Venice Mae Dela | | | | | | | | | | | | | | | | | |
| | | Sierra Emiree Palad | | | | — | | | | | | | | | | | | | |
| | | Jordine | | | | | † — — | | | | | | | | | | | | |
| | | Concepcion Caryl Jean | | | - | - | - | | + | | | | | | | | | | |
| | | Donque | | | | | | | | | | - | | | | | | | |
| | | Edryl Emong | | | | | | | | | | | | | | | | | |
| | | Diego Cartajenas | | | | | | | | | | | | | | | | | 155,015 |
| | | Lovely Marygold Calatrava | | | | | | | | | | | | | | | | | |
| | | Nova Joy Sarno | | | | | | | | | | | | | | | | | |
| | | Ryan Ram Elesterio | | | | | | | | | | | | | | | i itali | | |

| Tentative Retirement Date | | 1-Apr-21 | | | | | | | |
|---------------------------------|---------------------|-----------------------|------------------------------|---|-----------------|--|----------------|--|--|
| UP-NEXT: Ready | NOW | | | | | | | | |
| | | | Nelyjoy Sabellano | | | | | | |
| | | | Felvys Corpuz | | | Shire Control | | | |
| | | | Venice Mae | 100000000000000000000000000000000000000 | | | | | |
| | | | Dela Sierra | - | 1 | | | | |
| | | | Emiree Palad | | | AND DESCRIPTION OF THE PARTY OF | | COMBUSINOMES | OF THE OWNER OF THE OWNER, |
| ON-DECK: Ready | 1-4 years | | | | | | | ACCOUNT OF THE PARTY OF THE PAR | |
| | Glyza Mie Galvez | | Luciano Pondoc | 7.4 | Ilyn Daguman | | | | |
| TO SERVICE | | Caryl Jean Donque | | | | 25 Billion 1974 | | | |
| | | Edryl Emong | | | | - 101000 VI | | | Enri Ell Lizze |
| A CONTRACTOR | | Diego Cartajenas | | | | Wall College | 8 1 1 18 18 18 | | |
| | | Lovely Marygold | | | | | | | |
| | | Nova Joy Sarno | | | | | | | |
| | | Ryan Ram Elesterio | | | | THE STREET | | | SEMINARIAN INTO |
| HI-POTENTIALS: | Ready 5+ years | | | | | | | | |
| | | Jordine Concepcion | | Rodolfo Reves, Jr. | | | | | |
| | | CONCONTON | Christian Louie Cuizon | | | | | | |

Prepared by:

ILYN R BAGUMAN, MBA Dean, BFS

Noted;

ROMAR MEGRINO, MBA

LOVE FALLORAN, MSCRIM, LIB VP for Academic Affairs