

Gov. Alfonso D. Tan College Maloro, Tangub City

FACULTY

Evaluation Performance

Faculty and StaffClearance

Service of the servic

FACULTY & STAFF CLEARANCE

10.1 Cit. Historical Serversition Office 10.9 Hesserch, Extension & Publication Office 10.4 OMDO (Cuality Management Devit Office 10.5 Corporate Communication Office 10.5 Corporate 10.5 Corporate Communication Office 10.5 Corporate 10.5	G. Grading Sheet, INC. Class Record, Test Paper 10. Officer of Pianning, Research & External	8. Human Resource Management Office 8.1 IPCR, form 201 Updated	7. Supply & Property Management Office 7.1 Inventory of Equipment/Facilities	5. Library (Sorrowad Books & other Reading Waterials)	5. Office of Student Affairs	a, east club a.1 Monthly Dues a.2 Penalty	3. Financial Report 3.1 Back Accounts 3.2 Other Contributions	2. Report on INC and Failure / Test	1. Records (Individual) 3.5 1.1 Class Record (Individual) 3.5 1.2 Grading Sheet 1.5 1.3 IPCR (Faculty, every semester) 1.7 1.4 Grads and other academic report	Nome: JUNK KIED M. SCCIOT
MANUELLE Research Extension No. 6 Ve for Phanning Research Extension No. 6 Ve for Phanning Research Extension No. 6 Ve for Phanning Research Extension		Human Reducce	Property Custodian		Dean.	PART MANAGES	Accounting Office	GNICHTAL & ADMISSION PRICE	1.6 TOS 1.7 Taxl Questioner with Answer key 1.7 Taxl Questioner with Answer key 1.7 Taxl Questioner with Answer key 1.8 Toxlinute	school form 254-1010 (F. Sent)

	VP for Aladamira. VP for Aladamira. VP for Administration & Finance	10.1 Off, Placement & External 10.1 Off, Placement & Alumni Affairs Office 10.2 Univages & Resource generation Office 10.3 Research, Extension & Publication Office 10.4 OMDO (Quality Management Dev't Office) 10.5, Corporate Communication Office	9. Grading Shaot, INC, Class Record, Test Paper	8. Human Resource Management Office 8.1 JPCR, Form 201 Updated	7. Supply & Property Management Office 7.1 Inventory of Equipment/Facilities	6. Library (Borrowad Books & other Reading Materials)	3. Office of Student Affairs	A.2 Fenalty Dues	A. FAST CIUS	3.2 Other Control	elnancial Report	2. Report on INC and Fallure / Test	1.8 IPCR (Faculty, every semester) 1.4 Grads and other academic report	2.2 Class Record (Individual)	Institute
Received by:	De Planing Besearch extension VP for Planning Research Extension		On the state of th	ASSET A STORAGE	LOSSED CONTROL	Com Coops	FAST TABOUTER	AF	The state of the s	surgenze & Admission Office		Mrst Houte	1.0 Text Questioner with Answer key	TAC JAMES to notating	School Term A. y 2000 - 100

CONTROL OF THE STATE OF THE STA

FACULTY & STAFF CLEARANCE

10. Officer of Planning, Research & Externs! 10.1 Off. Placement & Alumni Affairs Office 10.2 Unkages & Resource generation Office 10.3 Research, Externation & Publication Office 10.4 OMDO (Outsity Management Devit Office) 10.5 Corporate Communication Office	9. Grading Sheet, INC, Class Record, Test Pager	7.1 Inventory of Equipment/Facilities 8. Human Resource Management Office 8.1 IPCR, Form 201 Updated	 Library (Borrowed Books & other Reading Materials) Supply & Property Management Office 	4, FAST Club 4.1 Monthly Dues 4.2 Penalty 5. Office of Student Affairs	3. Financial Report \$1.5 Sack Account: \$1.2 Other Contributions	2. Report on INC and Follage / Test		Name: VIXIO 20000
AND PARTY Planning Research Extension We for Planning Research Extension According Name of the State of the	Negation 2	Property Custodien		FAST CAPAGE	Accounting Office	Sulum alive	1.5 Submission of Syllabi- OBTL 1.6 TOS 1.7 Test Questioner with Awer key	School Term : Test Sen J. V 91-30

Chart Strain Control Strain St

	VP for Achdemics VP for Administration & Finance	10. Officer of Planning, Research & External 10.1 OJT, Placement & Alumni Affairs Office 10.2 Linkages & Resource generation Cyfice 10.3 Research, Extension & Publication Office 10.4 OMDO (Quality Management Devit Office) 10.5 Corporate Communication Office	9 Grading Sheet, INC. Class Record, Test Paper	8. Human Resource Management Office 8.1 IPCR, form 201 Updated	7. Supply & Property Management Office 7.1 Inventory of Equipment/Facilities	6. Library (Borrowed Books & other Reading Materials)	S. Office of Bridger Affairs	4. FAST Club 4.1 Monthly Dues 4.2 Penalty	3. Financial Report 3.1 Back Accounts 3.2 Other Contributions	2. Report on INC and Fallure / Test	1. Records 1.1 Class Record (Individual) 1.2 Grading Sheet 1.3 IPCR (Faculty, every semester) 1.4 Grads and other academic report	Name: Sencil, michelle m	
Received by:	MARISTALE RESERVA, D.M. VP for family Research Extension	The state of the s	LERACENTAL SEEIN MOA	Property Custodian		O Constitution of the Cons	FAST Tresporer	HELEND MANAGED	July M. A. Admission Office	Inetitute	1.5 Submission of Syllabi-OBTL 1.4 TOS 1.7 Test Questioner with Angage key	FACULTY & STAFF CLEARANCE A X 2010-2020	

NAME :

MANAGE I 6. Library (Borrowed Books & other Reading Materials) A. FAST CILL 1. Officer of Planning, Research & External
10.1 OJT, Placement & Allumni Affairs CHICS
10.2 Linkages & Resource generation Chica
10.3 Research, Extension & Publication Office
10.4 OMDO (Quality Management Dept Office)
10.5 Corporate Communication Office) 3. Financial Report 2. Report on INC and Fallure / Test Office of Student Affairs Grading Sheet, INC, class Record, Test Paper Human Resource Management Office 8.1 IPCR, Form 201 Updated Supply & Property Management Office
7.1 Inventory of Equipment/Facilities Records 1 arolle 4.1 Monthly Dues 4.2 Penalty 3.2 Other Contributions Class Record (Individual)
Grading Sheet
IPCK (Faculty, every semester)
Grads and other academic report Tor Administration & Finance FACULTY & STAFF CLEARANCE 1.5 Submission of Syllabi - CBTL
1.6 TOS
1.7 Test Curstionsrawth Answerkey A Lat Manning Research Extension * The state of the s School Term VP for Planying Research extension MANUTE LANA Sarah Carah Accounting Office HELEN JOHN MALOTO night Dean Andrew

A STATE OF THE PROPERTY OF THE

FACULTY & STAFF CLEARANCE

TOWN ACIDOMICS Institute: 1. Officer of Planning Research & External
10.1 Off, Placement & Aumeri Arthur Office
10.2 Linkages Krassource generation Office
10.3 Research Extension & publication Office
10.5 Corporate Communication Office 4. FAST Club 4.1 Monthly Dues 4.2 Penalty 6. Ubrary (Borrowed Books & other Reading Materials) Grading Sheet, INC, Class Record Test Paper CHICK of Student Affairs A THE OF MAPOR A Report on Inc. and Failure / Text Human Resource Management Office 8.1 IPCR, Form 201 Updated Supply & Property Management Critics 3.2 Other Contributions The for Admity fration & finance inventory of Equipment/facilities 11/1 Grading Sheet

Since (Faculty, every semastic.)

Grads and other academic rapore El Malos Brite Manuel B Research Extension The proposed of Stillet Car. oner with Anaper key MARICELLE MARIA D.M. Horas transfer School form Property Custodian Day Jones Co. THE REAL PROPERTY AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF T HELEN FRANKLICO Accords & Mignifications Accounting Office 5 mulan Ome



Name :				School Tei	'm :
Institute:_	_			Date:	
	1.	Records			
		1.1	Class Record (Individual)	1.5 Submission of Syllabi- OBTL	
		1.2	Grading Sheet	1.6 TOS	
		1.3	IPCR (Faculty, every semester)	1.7 Test Questioner with Answer	r key
		1.4	Grads and other academic report		
					Institute
:	2.	Report on IN	IC and Failure / Test		
					Guidance & Admission Office
	3.	Financial Rep			
			Back Accounts		
		3.2 (Other Contributions		BELLAFLOR E. FERNANDEZ, CGI
		m 4 mm ol 1			Accounting Office
4	4.	FAST Club	and the second		
			Monthly Dues		HELEN P. MANALOTO
		4.21	Penalty		FAST Treasurer
	ā. (Office of Stu	dent Affairs		JENIEFFER T. TIA
					Dean
6	5. I	Library (Borr	owed Books & other Reading Materials)	JOSEPH D. ONIOT
					Librarian
.7	7.		Property Management Office		
		7.1	Inventory of Equipment/Facilities		MARITES J. ALOTA
_					Property Custodian
8	3.		source Management Office		
		8.1	IPCR, Form 201 Updated		
					ROMAR C. MEGRINO , MBA
					Human Resource
9	Э.	Grading Sh	neet, INC, Class Record, Test Paper		NIEL C. ENERIO , LIb.
					Registrar
1	0.	Officer of	Planning, Research & External		_
		10.1	OJT, Placement & Alumni Affairs Office		
			Linkages & Resource generation Office		
		10.3	Research, Extension & Publication Office	ce	
			QMDO (Quality Management Dev't Of	fice	
		10.5	Corporate Communication Office		MARICELLE M. NUEVA, D.M.
				VP	for Planning Research extension

BELLAFLOR E. FERNANDEZ, CGM VP for Administration & Finance

MARICELLE M. NUEVA, D.M. VP for Planning Research Extension

Received by:

Records & Monitoring



FACULTY & STAFF CLEARANCE

Institute : 2.			0	
2.			Date:	
		Class Record (Individual)	1.5 Submission of Syllabi -OBTL	
		Grading Sheet	1.6 TOS	
		IPCR (Faculty, every semester)	1.7 Test Questioner with Answe	r key
	1.4	Grads and other academic report		
				Institute Dean
2.	Report on IN	IC and Failure / Test		Guidance & Admission Office
3.	Financial Re	port		
	3.1	Back Accounts		
	3.2	Other Contributions		Accounting Office
4.	FAST Club			
	4.1	Monthly Dues		HELEN P. MANALOTO
	4.2	Penalty		FAST Treasurer
5.	Office of Stu	dent Affairs		JENIEFFER T. TIA Dean
6.	Library (Bor	rowed Books & other Reading Materials)	JOSEPH D. ONIOT Librarian
7.	Supply &	Property Management Office		
	7.1	Inventory of Equipment/Facilities		MARITES J. ALOTA Property Custodian
8.	Human Re	esource Management Office		
	8.1	IPCR, Form 201 Updated		
				ROMAR C. MEGRINO, MB
9.	Grading S	heet, INC, Class Record, Test Paper		NIEL C. ENERIO , LIb. Registrar
11	Officer of	Planning, Research & External		
	10.1	OJT, Placement & Alumni Affairs Office		
		Linkages & Resource generation Office		
	10.3	Research, Extension & Publication Office	ce	
		QMDO (Quality Management Dev't Of		
	10.5	Corporate Communication Office		MARICELLE M. NUEVA, D.M.
			VP	for Planning Research extension

LOVE H. FALLORAN VP for Academics

BELLAFLOR E. FERNANDEZ VP for Administration & Finance MARICELLE M. NUEVA

VP for Planning Research Extension

Received by:

JOYCE A. GONZALES Records & Monitoring





LOVE H. FALLORAN, LIb.

VP for Academics

FACULTY & STAFF CLEARANCE IST SEMESTER

JURIS	EITA	Μ.	SECLO

IAS

1. Records

- 1.1 Class Record (Individual)
- 1.2 Grading Sheet
- 1.3 IPCR (Faculty, every semester)
- 2. Report on INC and Failure / Test
- 3. Financial Report
 - 3.1 Back Accounts
 - 3.2 Other Contributions
- 4. FAST Club
 - 4.1 Monthly Dues
 - 4.2 Penalty
- 5. Office of Student Affairs
- 6. Tilbury (Borrowed Books & other Reading Materials)
- I Supply & Property Management Office
 - 7.1 Inventory of Equipment/Facilities
- Human Resource Management Office
 - 8.1 IPCR, Form 201 Updated
- 9 Grading Sheet, INC, Class Record, Test Paper
- 10. Officer of Planning, Research & External
 - 10.1 OJT, Placement & Alumni Affairs Office
 - 10.2 Linkages & Resource generation Office
 - 10.3 Research, Extension & Publication Office
 - 10.4 QMDO (Quality Management Dev't Office
 - 10.5 Corporate Communication Office.

LOVE H. FALLORAN, LIB.

BELLAFLOR E. FERNANDEZ, CGM VP for Administration & Finance

MARICELLE M. NUEVA , D.M. VP for Planning Research Extension

JOYCE A. GONZALES Records & Monitoring

AY 2017 - 2018 11/07/17

> Institute Dear Guidance & Admission Office

> > BELLAFLOR E. FERNANDEZ, COM Accounting Office

HELEN/PL MANALOTO FAST Treasurer

Librarian

roperty Eustodian

ROMAR C MEGRINO MA

NEL C. ENERIO, Ub. existrar

MARICELLE M. NUEVA . D.M. VP for Planning Research extension

Received by

and com.

Maniferen 2017 298

[lextell

Landara e & Admirskin Office.

BELLATIOR C. FERNANDEZ, CGM J' Accounting Office

HELEN P. MANALOTO

JULIETA A BACUS Librarian

-MANNES LAUTA Property Custodian

ROMAR & MEGRINO , MB

NIEL C. ENERIO , LIb. Registrar

MARICELLE M. NUEVA, D.M. VP for Planning Research extension:

MARICELLE M. NUEVA

VP for Planning Research Extension

Received by:

JOYCE A GONZALES Records & Monitoring

ome RAFA APPLE MAE E. STAREZ

stitute : JAC

2 Records

2.4 Class Record (In:lividual)

7.2 Grading Sheet

2.3 POI (Faculty, every semester)

2. Report on INC and railure / Test

3. Financial Report

3.1 Back Accounts

3.2 Other Contributions

4. FAST Club:

4.1 Monthly bues

4.2 Penalty

5. Office of studies offairs

6. Library (Borrow of Croks & other Reading Materials)

7. Supply & Property Management Office

7.1 Inventory of Equipment/Facilities

8. Human Resource Management Office

8.1 If Form 201 Updated

Grading Sheet, INC. Class Record, Test Paper

11. Officer of Planetsy, Research & External

10 LOT Placement & Alumni Affairs Office

10.2 Linkages & Resource generation Office

10.3 Research, Extension & Publication Office

10.4 QMOC (Quality Management Dev't Off

18 5 Corporate Communication Office

VOVE H. FALLORAN

BELLAFLOR E. FERNANDEZ VP for Administration & Finance

BDUCATION Junis Rita M. Seclot Institute: Arts ond sevences 1. Records 1.1 Class Record (Individual) 1.2 Grading Sheet 1.3 IPCR (Faculty, every semester) 2. Report on INC and Failure / Test 3. Financial Report 3.1 Back Accounts 3.2 Other Contributions 4. FAST Club 4.1 Monthly Dues 4.2 Penalty 5. Office of Student Affairs 6. Library (Borrowed Books & other Reading Marer des 7. Supply & Property Management Office. 7.1 Inventory of Equipment/Facilities

8. Human Resource Management Office 8.1 IPCR, Form 201 Updated

Grading Sheet, INC, Class Record, Test Paper

10. Officer of Planning, Research & External

10.1 OIT, Placement &Alumni Affairs Office

10.2 Linkages & Resource generation Office 10.3 Research, Extension & Publication Office

10.4 QMDO (Quality Management Dev't Office)

10.5 Corporate Communication Office

BELLAFLOR E. FERNANDEZ, CGM VP for Administration & Finance

WILL

School Ter Date:

MOU DETAN

For Quitamus Guid Ince & Admission C

Accounting Office

HELEN P. MANALOTO

FAST Treasurer WORKY NO LEMEFFER T. TIA

Dean

John C. sibraria.

Property Custodian

ROMAR'S MEGRINO , MB. Human Balource

NEL C. ENERIO LIB Registrar

MARICELLE M. N. MVA DA VP for Planning Jesearch extens

MARICELLE M. NULVA , D.M. VP for Planning Revearch Extension

Received by:

JOYCE A. GONZALES Records & Monitoring

LOVE H. FALLORAN . LIB.

VP for Academics

FACULTY & STAFF CLEARANCE	
me: Rhea Apple Mar E. Signer	School Term LST CEMESTER
stitute TA	Date: NOW 05 2014
2. Records	Date. MOWNS, 2017
2.1 Class Record (individual)	
2.2 Grading Sheet	M. M
2.3 IPCR (Faculty, every semester)	CARYLLINIT'AL MENA, MPA
2.0 October granty, every semicoury	institute Dean
2. Report on INC and Failure / Test	Foe soliter falls
an the part of the draw of the same of the	Guid Ince & Admission Office
3. Financial Report	Committee of President Confection
3.1 Back Accounts	
3.2 Other Contributions	BELLAFLOR E. FERNANDEZ, CGM
with with the control of the control	Accounting Office
4. FAST Club	Far
4.1 Monthly Oues	HELEN F. MANALOTO
4.2 Penalty	FAST Treasurer
물 그는 사람이 하는 것이 없는 그 모든 그리고 말했다.	IAINO D
5. Office of Student Affairs	TEMEFEER T. TIA
	Dean 1
6. Library (Borrowed Books & other Reading Materials)	Joseph 1 Oktor
	Librar gro
7. Supply & Property Management Office	ρ_{ij}
7.1 Inventory of Equipment/Facilities	MARHENTAM
	Property Castodian
8. Human Resource Management Office	
8.1 IPCR, Form 201 Updated	ROMAN E DEGRINO , MB
	KOWAS E. DIEGRINO , WIS
	$\Lambda \lambda_{\lambda} \chi(V)$
9. Grading Sheet, INC, Class Record, Test Paper	OF NIEL C. ENERIO , LIB.
and any and any and any and any agent	Registrar
	1 Oraginal a
11. Officer of Planning, Research & External	
10.1 OIT, Placement & Alumni Affairs Office	
10.2 Linkages & Resource generation Office	
10.3 Research, Extension & Publication Office	
10.4 QMDO (Quality Management Dev't Office ()	114 IV
10.5 Corporate Communication Office to Apple	MARICELLE M. MUEVA, D.M.
all all and the second of the	VP for Planning Research extension
4MM 14/ C 14	WHIP.
/ LOVE H. FALLORAN BELLAFLOR E. FERNANDEZ MARICELL	EM. NUEVA
Ve for Academics VP for Administration & Finance VP for Planni	ng Research Extension
	1

Received by:

JOYCE A. GONZALES
Records & Monitorine



GOV. ALFONSO D. TAN COLLEGE Maloro, Tangub City Institute of Arts and Sciences



FACULTY PROFILE

BACHELOR OF ARTS IN COMMUNICATION Faculty Requirements Report

Faculty Name	AY 2017-2018 1st Semester Clearance Remarks	AY 2017-2018 2 nd Semester Clearance Remarks
SECLOT, JURIS RITA P.	COMPLIED	COMPLIED
SIAREZ, RHEA APPLE MAE E.	COMPLIED	COMPLIED
SUMAGUE, MARL JOSHUA T.	NOT YET	NOT YET EMPLOYED

Prepared:

LIPCY B. JALANDONI Secretary, IAS

Noted:

BABYLIN A. MINA, MPA