



GOV. ALFONSO D. TAN COLLEGE
INSTITUTE OF CRIMINAL JUSTICE EDUCATION
BACHELOR OF SCIENCE IN CRIMINOLOGY (BS CRIM)



Outcomes – Based Teaching and Learning Plan in OJT 1

Your Access to Success

Course Title	On The Job Training	Course Code	OJT 1
Course Description	This course is intended to develop an understanding and exposure in Psychology and Society of Crimes, Crime Detection and Investigation and Criminalistics, actual operation of police station/ department or a penal institution. Fire department and Security Agencies and such other agencies comprising the five pillars of the Criminal Justice System and the relationship between them and in conjunction with the academic program, off campus or practicum program in selected police agencies, actual field work, observation and practice police tasks, activities or operation, including patrol, traffic, crime investigation, criminalistics, performed internships requiring observations in penal institutions, jail reformatories in DSWD, NBI, CHR, NAPOLCOM, and such other agencies related to the course/program.		
Credit Units	3	Course Pre/Co-requisites	
Program Intended Learning Outcomes (PILO)	<p>At the end of this program, graduates will have the ability to:</p> <p>1. Conduct criminological research and apply creative and innovative solutions on crimes, crime causation, victims, and offenders to include deviant behaviour in order to solve problems (including real-world problems) (ILO-E3, GE-PS4)</p>		

2. Internalize the concepts of human rights and victims welfare through reflecting on normal norms/imperatives with respect to the differences and opinions of others. (ILO-11, GE-PCR6)
3. Work effectively in a group through demonstrating competence and broad understanding in law enforcement administration and public safety and criminal justice with appropriate communication and social skills in the professional and social environment. (ILO- E2, GE-PS1)
4. Practice professional expertise on basic work related skills and knowledge with fairness and honesty in utilizing criminalistics or forensic science in the investigation and detection of crime. (ILO-E1, GE-PS5)
5. Apply the principles and jurisprudence of criminal law, evidence and criminal procedure with understanding and respect for human rights through performing duties and responsibilities with genuine concern towards clients. (ILO-C2, GE-PCR8)
6. Ensure offenders welfare and development, personally interpret their experiences and apply creative and innovative solutions essential for growth and positive relationships for their re-integration to the community. (ILO-E3, GE-PCR2)
7. Practice professional expertise with fairness and honesty in preventing, suppressing and controlling of crimes and reflect critically on shared concerns and think of innovative, creative solutions guided by ethical standards. (ILO-E1, GE-PCR5)
8. Ensure Public Safety and Order Maintenance by participating actively in the environmental, socio- economic and cultural movements for the betterment of the community and to contribute personally and meaningfully to the country's development. (ILO-C.1, GE-PCR9)
9. Perform duties and responsibilities in the investigation and detection of crimes with the application of different analytical modes. (ILO-C2, GE-IC5)



	<p>10. Protect lives and properties through performing duties and responsibilities with genuine concern towards clients and reflect on moral norms/imperatives as they affect individuals and society. (ILO-C2, GE-PCR6)</p> <p>11. Pursue continuous learning through professional development and at the same time participate in various types of employment, development activities, and public discourses in order to apply different analytical modes in tackling problems particularly in response to the needs of the communities one serves. (ILO-E4, GE-IC5)</p>
Courses Intended Learning Outcomes (CILO)	<p>At the end of this course, the students should be able to:</p> <ol style="list-style-type: none"> 1. Explain the relationship of Concept paper in the purpose and works of every agency as the part of criminal justice system, especially in solving controlling and preventing of crimes. 2. Determine the different functions, policies and procedures implemented in the operation of the enforcement agencies. 3. Classify the duties and responsibility of every agency in ensuring public safety, order maintenance, and offender's development and safety.

MEDIUM		ESSENTIAL LEARNING			Intended Learning Outcome (ILO)	Suggested Teaching/Learning Activities (TLA's)	Assessment Task (AT's)
Week	Content Standard	Declarative Knowledge	Functional Knowledge				
1 – 5	<p>Explain the understanding of :</p> <p>A. Knowledge on policies and procedures in the exercise of their on-the-job functions relevant to law enforcement,</p>	<p>B. KNOWLEDGE ON POLICIES AND PROCEDURES IN THE EXERCISE OF THEIR ON-THE-JOB FUNCTIONS RELEVANT TO LAW ENFORCEMENT, PUBLIC SAFETY AND CRIMINAL JUSTICE WITH THE CREATION OF CONCEPT PAPER</p> <p>1. Pre- Immersion Phase</p> <p>a. Orientation/ Briefing regarding the nature of OJT.</p>	<p>1. Discussing the concept paper creation through observation on law enforcement practices.</p>	<p>1. Explain the knowledge on concept paper creation through observation on law enforcement practices.</p>	<p>1. Orientation through FB Live or MS TEAMS (face to face, if possible).</p>	<p>Quizzes</p> <p>Concept paper</p>	

<p>public safety and criminal justice with the creation of concept paper</p> <p>Determine the understanding of :</p> <p>A. Functions of the policies and procedures Tri-Bureaus, Crime Laboratory, and other law enforcement agencies on their concept of human rights and victims' welfare</p>	<p>b. Importance of concept paper in the law enforcement services.</p> <p>c. Special topic regarding the nature of law enforcement</p> <p>B. Functions of the Tri-Bureaus, Crime Laboratory, and other law enforcement agencies on their concept of human rights and victims' welfare</p> <p>1. Immersion Phase</p> <p>a. Provide instructions on how to record their day to day activities in the OJT Manual for Criminology Intern.</p> <p>b. Policies and procedures of agencies</p>	<p>2. Discussing the nature of OJT and law enforcement</p> <p>1. Discussing the functions policies and procedures of the Tri-Bureaus, Crime Laboratory, and other law enforcement agencies on their concept of human rights and victims' welfare.</p>	<p>2. Explain the nature of OJT and law enforcement</p> <p>1. Determine the functions, policies and procedures of the Tri-Bureaus, Crime Laboratory, and other law enforcement agencies on their concept of human rights and victims' welfare</p>	<p>2. Seminars of the Special Topics chosen by the students</p> <p>1. Field Visitation</p> <p>2. Video Presentation</p>	<p>OJT Manual Evaluation</p>
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11-14	<p>Demonstrate understanding in:</p> <p>A. Knowledge and skills in investigation, skill in case build up and practice of police tasks, activities or operation, including patrol, traffic, crime investigation, criminalistics, performed internships requiring observations in penal institutions through direct observation.</p>	<p>B. KNOWLEDGE AND SKILLS IN INVESTIGATION, SKILL IN CASE BUILD UP AND PRACTICE OF POLICE TASKS, ACTIVITIES OR OPERATION, INCLUDING PATROL, TRAFFIC, CRIME INVESTIGATION, CRIMINALISTICS, PERFORMED INTERNSHIPS REQUIRING OBSERVATIONS IN PENAL INSTITUTIONS THROUGH DIRECT OBSERVATION.</p> <p>1. Report each team/groups to their respective assigned agencies. 2. Monitoring and checking of Students' attendance 3. Evaluation of students performance thru Performance Evaluation Form signed by Office supervisor/ CESPO</p>	<p>1. Discussing the knowledge and skills in investigation, skill in case build up and practice of police tasks, activities or operation, including patrol, traffic, crime investigation, criminalistics, performed internships requiring observations in penal institutions through direct observation</p>	<p>1. Apply the knowledge and skills in investigation, skill in case build up and practice of police tasks, activities or operation, including patrol, traffic, crime investigation, criminalistics, performed internships requiring observations in penal institutions through direct observation</p>	<p>1. Field Visitation 2. Group Presentation</p>	<p>OJT Manual Evaluation</p>
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15-16	C. Classification of crimes, chain of custody, presentation of evidences, relevant jurisprudence and related laws	C. CLASSIFICATION OF CRIMES, CHAIN OF CUSTODY, PRESENTATION OF EVIDENCES, RELEVANT JURISPRUDENCE AND RELATED LAWS 1. Report each team/ groups to their respective assigned agencies. 2. Monitoring and checking of Students' attendance 3. Evaluation of students performance thru Performance Evaluation Form signed by Office supervisor/ CESPO	D. Discussing the classification of crimes, chain of custody, presentation of evidences, relevant jurisprudence and related laws	1. Determine the classification of crimes, chain of custody, presentation of evidences, relevant jurisprudence and related laws	1. Field Visitation 2. Group Presentation 3. Simulation of Crime Scene	OJT Manual Evaluation Crime Scene Simulation
16-18	E. Policies and procedures relative to offender's welfare, and their re-integration to the community as implemented by the Bureaus concern	D. POLICIES AND PROCEDURES RELATIVE TO OFFENDER'S WELFARE, AND THEIR RE-INTEGRATION TO THE COMMUNITY AS IMPLEMENTED BY THE BUREAUS CONCERN 1. Policies and procedures for offender's welfare and re integration to the community	2. Discussing the adaptation of best practices for effective policing	1. Apply the different policies and procedures relative to offender's welfare, and their re-integration to the community as implemented by the Bureaus concern		OJT Manual Evaluation

Basic Readings:	On the Job Training Manual of Operations for Bachelor of Science in Criminology, Grace, Mario			
Extended Readings				
Course Assessment	As stated in the assessment task			
Course Policies:				
Consultations Schedule	Faculty Member: GLORY MAE B TINDAHAN Contact Number: 09268243544 Email Address: glorymaelins18@gmail.com Consultation Hours: Time and Venue:			
Course Title	A.Y. Term of Effectivity	Prepared by	Approved by	Page/s
ON-THE-JOB TRAINING 1	2021-2022	 GLORY MAE B. TINDAHAN, RC ICJE - Instructor	 LOVE H. MALLORAN, MSCRIM ICJE – Dean	1-7



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BACHELOR OF SCIENCE IN CRIMINOLOGY (BS CRIM)



Outcomes – Based Teaching and Learning Plan in

ON THE JOB TRAINING 2

Alfonso's as Last Mundi: Serving Humanity with Empowered Mind, Passionate Heart and a Virtuous Soul

Course Title	On the Job Training 2	Course Code	OJT 2
Credit Units	3	Course Pre/Co-requisites	OJT 1
Course Description	<p>This course is intended to develop an understanding and exposure in Psychology and Society of Crimes, Crime Detection and Investigation and Criminalistics, actual operation of police station/ department or a penal institution. Fire department and Security Agencies and such others agencies comprising the five pillars of the Criminal Justice System and the relationship between them and in conjunction with the academic program; off campus or practicum program in selected policies agencies, actual field work, observation and practice police tasks, activities or operation, including patrol, traffic, crime investigation, criminalistics, performed internship requiring observations in penal institutions , jail reformatories in DSWD, NBI, CHR, NAPOLCOM, and such other agencies related to the course/ program.</p>		
Program Intended Learning Outcomes (PILO)	<p>At the end of this program, graduates will have the ability to:</p> <ol style="list-style-type: none"> 1. Conduct criminological research and apply creative and innovative solutions on crimes, crime causation, victims, and offenders to include deviant behaviour in order to solve problems (including real-world problems). (ILO-E3, GE-PS4) 2. Internalize the concepts of human rights and victims welfare through reflecting on normal norms/imperatives with respect to the differences and opinions of others. (ILO-I1, GE-PCR6) 3. Work effectively in a group through demonstrating competence and broad understanding in law enforcement administration and public safety and criminal justice with appropriate communication and social skills in the professional and social environment. (ILO- E2, GE-PS1) 4. Practice professional expertise on basic work related skills and knowledge with fairness and honesty in utilizing criminalistics or forensic science in the investigation and detection of crime. (ILO-E1, GE-PS5) 		

	<ol style="list-style-type: none"> 5. Apply the principles and jurisprudence of criminal law, evidence and criminal procedure with understanding and respect for human rights through performing duties and responsibilities with genuine concern towards clients. (ILO-C2, GE-PCR8) 6. Ensure offenders welfare and development, personally interpret their experiences and apply creative and innovative solutions essential for growth and positive relationships for their re-integration to the community. (ILO-E3, GE-PCR2) 7. Practice professional expertise with fairness and honesty in preventing, suppressing and controlling of crimes and reflect critically on shared concerns and think of innovative, creative solutions guided by ethical standards. (ILO-E1, GE-PCR5) 8. Ensure Public Safety and Order Maintenance by participating actively in the environmental, socio-economic and cultural movements for the betterment of the community and to contribute personally and meaningfully to the country's development. (ILO-C.1, GE-PCR9) 9. Perform duties and responsibilities in the investigation and detection of crimes with the application of different analytical modes. (ILO-C2, GE-IC5) 10. Protect lives and properties through performing duties and responsibilities with genuine concern towards clients and reflect on moral norms/imperatives as they affect individuals and society. (ILO-C2, GE-PCR6) 11. Pursue continuous learning through professional development and at the same time participate in various types of employment, development activities, and public discourses in order to apply different analytical modes in tackling problems particularly in response to the needs of the communities one serves. (ILO-E4, GE-IC5)
Courses Intended Learning Outcomes (CILO)	<p><i>At the end of this course, the students should be able to:</i></p> <ol style="list-style-type: none"> 1. Carry out concepts and principles of internship program to pursue continuous learning through professional development. 2. Apply skills in assisting law enforcement agencies in the performance of their duties to ensure public safety and order maintenance with fairness and honesty 3. Prepare criminal investigation report to practice professional expertise on basic work-related skills. 4. Manifest the code of conduct in their daily life as law abiding citizen by participating actively in the environment, socio-economic and cultural movements for the betterment of the community and to contribute personally and meaningfully to the country's development. 5. Demonstrate honesty in dealing with the offender welfare and development in their community immersion with genuine concern towards clients and reflect on moral/ imperative as they affect individual and society.

MIDTERM		ESSENTIAL LEARNING		Intended Learning Outcome (ILO)	Suggested Teaching/Learning Activities (TLAs)	Assessment Task (ATs)
Week	Content Standard	Declarative Knowledge	Functional Knowledge			
1-4	Demonstrate understanding in: A. Case study dealing on crime causation, victims and offenders. B. Concepts and principles on the rationale of internship to various law enforcement agencies.	A. Case study dealing on crime causations, victims and offenders 1. Crime causation 2. Theories on the causes of crimes 3. Victimization B. Concept and principle on the rationale of internship to various law enforcement agencies 1. Core values of internship program work ethics	Discussing a case study dealing on crime causation, victims and offenders. Discussing the concepts and principles on the rationale of internship to various law enforcement agencies.	1. Produce output on case study dealing on crime causation victims and offenders. CILO-3	Research Lecture / Discussion	Output of case study Oral defense of the study Recitation written examination



C. Competent skills in assisting law enforcement agencies in the performance of their duties.	C. Competent skills in assisting law enforcement agencies in the performance of their duties 1. Physical conditioning	Discussing the competent skills in assisting law enforcement agencies in the performance of their duties.	Demonstrate competent skills in assisting law enforcement agencies in the performance of their duties. CILLO-2	Training Physical Exercises	Practical exam
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FINAL						
5-9	Demonstrate the competencies by: Competence in crime investigation	Competence in crime investigation. 1. Formats on document preparation on the Tri-bureau.	Discussing the competence in crime investigation.	Demonstrate competence in crime investigation. CILO-3	Group Activities Presentation by group report	Quiz Recitation Written Exam
	Principles in community immersion.	Principles in community immersion. 1. Procedures in the usage of the laboratory equipment.	Describes the principles in community immersion.	Apply the principles in their community immersion. CILO-5	Audio – visual/ film showing Role playing	Practical exam Written exam

	Offenders welfare and development and reintegration to the community.	1. Character formation	Describing the offender's welfare and development and reintegration to the community	Carry out offender's welfare and development and reintegration to the community. CIL O-5	Discussion / Role Playing	Quiz Recitation Written Exam
Offenders welfare and development and reintegration to the community.						

Basic Readings	On the Job Training Manual of Operations for Bachelor of Science in Criminology Garcia, Mario					
Extended Readings						
Course Assessment	As Stated in the Assessment Task					
Course Assessment Rubrics						

Course Policies	
Consultations Schedule	Faculty Member: KRISTY GINE B. POYOT Contact Number: 09506358565 Email Address: tginematelines@gmail.com Consultation Hours: Time and Venue:

Course Title	A.Y. Term of Effectivity	Prepared by	Approved by	Page/s
ON THE JOB TRAINING 2	2020 - 2021	 <u>KRISTY GINE B. POYOT, RCRIM</u> ICJE Instructor	 <u>Love H. Falloran, MSCRIM</u> ICJE Dean	1-6