

## **Auction Donation Information**

Thank you for being a Forum Sponsor. The Forum presents a very special opportunity to make a charitable impact through the Silent and Live Auction which benefits the Boys & Girls Clubs of America.

Cox has a long-standing commitment to the local Boys & Girls Clubs. We are their national technology sponsor and provide local clubs with free or discounted Internet, video services, and promotional resources. In addition, each year we hold our "Cox Connects Day," a national day of service when our employees donate thousands of hours of service to Boys & Girls Clubs across the country.

Items that have done well at past auctions include experiences, such as travel packages to events like concerts, sports games or getaways, as well as one-of-a-kind items like signed memorabilia.

In 2016, we raised a record amount of \$448,000. We are confident we can exceed 2016 with generous partners like you. **We ask that you consider a donation with a minimum retail value of \$2,500.** 

The donation deadline is May 15, 2018; however, if working within this year's budget has any advantage, we'd be grateful to receive your donation immediately. You may contact me at 225-930-2233 or colleen.levy@cox.com.

We are proud to showcase your company's commitment at our 2018 Executive Forum!

Very truly yours,

Colleen Levy

2018 Auction Chair

Colleen Levy



## **Auction Donation Form**

Name of Donor (Individual/Company/Organization to be displayed on auction signage)	
Contact Name	
Contact Email	
Contact Phone	
Item(s) Donated	
Detailed description of item(s)	
Any restrictions? (Expiration date, age requirements, etc.)	
Approximate retail value	
Photo or promotional image available	No Yes If yes, email desiree.tavan@cox.com

## **Donations welcomed immediately.**

Final deadline for donation commitment is May 15, 2018.

E-mail form and photo/image to desiree.tavan@cox.com or to upload it on our website, please email colleen.levy@cox.com and we will send you the Auction Website information as soon as it becomes available.

## **Delivery Instructions**

- 1. Please courier or mail your item with a copy of this completed form to the address below:
  - John Alexander

Cox Executive Forum 2018 Auction

20 ICON

Foothill Ranch, CA 92630

john.alexander@cox.com

402.510.2747

- 2. Your item must be received by August 1, 2018.
- 3. Email desiree.tavan@cox.com as a courtesy. We will ensure receipt of the item on our side.