

Jay Fortier

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Coding Training and Projects

Software Engineering Course Completion Certificate

June 2023 – October 2023

Per Scholas | Chicago, IL

- Front and back-end software engineering program focused on JavaScript, HTML, CSS, React, Node, Express, Computer Science, Design Patterns & System Architecture, MongoDB/Mongoose

Recent Coding Projects:

- Choose Your Own Adventure Game
 - Created an app that guides users through a storyline based on user's selection
 - Utilized HTML, CSS, and JavaScript to build engaging, clear UX
 - Modified front end based on user feedback
- Fitness App
 - Created an app that pulls in fitness related data from 4 different API s using React custom hook
 - Utilized token-based authentication with user sign up, login and logout
 - Interactive front end that communicates with the Express backend via Ajax

Recent Employment

Substitute Teacher

Chicago Public Schools | Chicago, IL

April 2023 – Current

- Lead kindergarten through 12th grade classes in all subjects taught in Chicago Public Schools.
- Receive and execute lesson plans with minimal guidance, adjusting lessons to better support students at the time.
- Create a safe and positive classroom environment conducive to learning by managing and correcting student behavior in accordance with school policies and procedures.
- Document student progress and create accurate, clear daily summary reports to communicate effectively with regular classroom teachers and administrators while ensuring smooth transitions.

Escrow Tax Administrator

Dovenmuehle Mortgage, Inc. | Chicago, IL

March 2021 – January 2023

- Completed property tax filings and related paperwork with customers, collecting the appropriate documentation to support filings.
- Identified and resolved tax delinquencies, creating plans with customers to avoid future issues.
- Guided customers in using digital filing options, retaining and safely storing sensitive documentation, and other aspects of digital literacy.

Further Employment History

Caretaker

Private Contract | Chicago, IL

June 2012 – December 2020

Managed the physical, social, and medical health and safety for two elderly adults suffering from dementia while handling their finances. Introduced adults to new technology and community events to improve their mental states.

Owner / Operator

Disk Jockey and Music Production Services | Chicago, IL

January 2012 – December 2020

Filled a marketplace need by high quality DJ service at reasonable prices. Marketed and sold DJ services and packages, fulfilling contracts and following up with customers to ensure satisfaction. Implemented a marketing plan including a custom website and online advertising. Oversaw all licensure and financial documentation.

Private Law Practice

The Law Office of Jay F. Fortier P.C. | Chicago, IL

December 2007 – May 2012

Owner of Chicago law firm specializing in bankruptcy law, estate and financial planning, tax law, family law, foreclosure defense, and real estate law. Responsible for all aspects of law firm management such as billing, employee management, information technology, advertising, website design, search engine optimization, Google ads, trial/case management and client service. Also participated in document review and E discovery projects using various software programs.

Financial Advisor

Quest Capital Strategies, Inc. | Chicago, IL

February 2007 – May 2011

Developed relationships with prospects and clients by participating in group organizations and activities. Contacted leads in order to schedule presentations. Informed clients and prospects about the characteristics of different investment products, including tax consequences. Suggested potential investment strategies to clients.

Education

Juris Doctor

The University of Toledo College of Law | Toledo, OH

December 2005

Bachelor of Arts Degree

Southern Illinois University | Carbondale, IL

May 2002

- Major: History, Minor: Philosophy